



REQUEST FOR QUOTATION

Terms of Reference

INVITATION TO BID FOR THE

PANEL FOR MAINTENANCE OF COOLING, REFRIGERATION AND FREEZING
EQUIPMENT INCLUDING REPLACEMENT OF PARTS FOR A PERIOD OF THREE(3)
YEARS

RFQ NO.: SCMPRO22134/GGHNP/2025

REQUEST FOR QUOTATION	
You are hereby invited to submit quotations for: PANEL FOR MAINTENANCE OF COOLING, REFRIGERATION AND FREEZING EQUIPMENT INCLUDING REPLACEMENT OF PARTS FOR A PERIOD OF THREE(3) YEARS	
RFQ NUMBER:	RFQ No.: SCMPRO22134/GGHNP/2025
ADVERTISEMENT DATE:	24 November 2025
NON-COMPULSORY SITE MEETING DATE:	02 December 2025 @ 10H00
VENUE OF NON-COMPULSORY SITE MEETING:	Free State Boardroom, Golden Gate Hotel
CLOSING DATE:	09 December 2025
CLOSING TIME:	16h00
BID DOCUMENT SUBMISSION EMAIL:	GoldenGate_SCM@sanparks.org (invite subject should be used to submit)
BID VALIDITY PERIOD:	90 days (commencing from the RFQ Closing Date)
TECHNICAL RELATED QUERIES	GoldenGate_SCM@sanparks.org
SCM RELATED QUERIES	GoldenGate_SCM@sanparks.org

Bidders should ensure that bids are delivered timeously to the correct email address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7) or Service Level Agreement (SLA).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

THIS RFQ IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT; THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS

BID NUMBER:	RFQ No.: SCMPRO22134/GGHNP/2025	CLOSING DATE:	09 December 2025	CLOSING TIME:	16h00
DESCRIPTION	Panel for maintenance of cooling, refrigeration and freezing equipment including replacement of parts for a period of three(3) years				

BID RESPONSE DOCUMENTS MUST BE SENT TO THE DESIGNATED EMAIL ADDRESS

GoldenGate_SCM@sanparks.org (using the subject of the invite email)

BIDDING PROCEDURE AND TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON	Nomthandazo Mthembu
TELEPHONE NUMBER	058 255 1039
E-MAIL ADDRESS	GoldenGate_SCM@sanparks.org

SUPPLIER INFORMATION

NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
CONTACT NUMBER	CODE		TELEPHONE NUMBER	
CELLPHONE NUMBER				
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				

SUPPLIER COMPLIANCE STATUS

OR

CENTRAL SUPPLIER DATABASE

TAX COMPLIANCE PIN		SUPPLIER NUMBER	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE (TICK APPLICABLE BOX)		B-BBEE STATUS LEVEL SWORN AFFIDAVIT (TICK APPLICABLE BOX)	
☐ YES	☐ NO	☐ YES	☐ NO

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? (TICK APPLICABLE BOX)	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED (TICK APPLICABLE BOX)
☐ YES ☐ NO [IF YES ENCLOSE PROOF]	☐ YES ☐ NO [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐

YES

☐

NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐

YES

☐

NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA

☐

YES

☐

NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐

YES

☐

NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐

YES

☐

NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT EMAIL ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER MAY BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED: _____

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

1. PURPOSE

The purpose of this RFQ is to appoint a panel of suitable service providers for the **maintenance of cooling, refrigeration and freezing equipment including replacement of parts for a period of three (3) years at Golden Gate Highlands National Park**, Clarens, Free State.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

3. SCOPE OF WORK

The panel of service providers will be responsible for the **maintenance of cooling, refrigeration and freezing equipment including replacement of parts for a period of three (3) years at Golden Gate Highlands National Parkk**, as per or equivalent to the below description:

SPECIFICATION REQUIREMENTS				
Quantity	Location	Description	Model/Serial Numbers	Asset Number
3	Masutsa Restuarant	walk in freezer		700469, 624734, 624733
3		Fridge: Under bar st silver	Coolline	624758, 624768, 624763
1	Hotel Manager	Bar Fridge	Defy / 04 11806908	608749
3	Brandwag Lounge	Fridge: Under bar st silver	Cool line	624759, # 3430 & # 3433
		chest freezer white	Defy	
51	Hotel rooms (Room 1	Midea Bar fridge 43 L silver		3733144 - 3733194
2	Room (10 &15)	Mora 90L Bar fridge White		3733195 & 3733196
1	Chalets 41		Defy	3731433
3	Chalet 42 - 44		Defy	3731426, 3731427,3731428
4	Chalet 45, 46, 47 & 48	Silver & white	Defy & Defy /model c240	3731431, 641979 & 3731432, 611656
2	Chalet 49, 52	221 L white,	KIC	3731048, 3731042
2	Chalet 50, 51	White	Defy	2006482, 3731434
2	Chalet 53	White	Defy white	3732113
1	Chalet 55	White	KIC	3731046
3	Chalet 57, 58 & 63	White &2x 228L	Defy	373283& 373281, 3732821

1	Chalet 56	White	Defy	705933,
1	Chalet 59			
6	Chalet 60,61, 65, 66 & 67	2X White, & silver, 2x white 240L	Defy	3732282, 3731426 & 3732820, 3731851 & 3731048
1	Chalet 68	White	KIC	625950
6	Chalet 54, 62, 64,70, 71, 74	3x 250L White, 3x 250L Metallic,	Defy	3732135, 3732133, 3732136, 3732134, 3731429, 3732137
	Wilgenhof			
1	Wilgenhof Pantry	Coolroom/freezer		No asset no
1	Wilgenhof kitchen	Side by side fridge	Hisense	3731445
1	Wilgenhof kitchen	Chest freezer	Defy	705950

NB: Equipment will be required to be serviced on a quarterly basis

5. PRICING SCHEDULE

MAINTENANCE OF COOLING, REFRIGERATION AND FREEZING EQUIPMENT INCLUDING REPLACEMENT OF PARTS FOR A PERIOD OF THREE (3) YEARS					
Quantity	Location	Description	Model/Serial Numbers	Unit Price (Excl. VAT)	Price in Rand(R) (Excl. VAT)
3	Masutsa Restuarant	Walk in freezer			
3		Fridge: Under bar st silver	Coolline		
1	Hotel Manager	Bar Fridge	Defy / 04 11806908		
3	Brandwag Lounge	Fridge: Under bar st silver	Cool line		
		chest freezer white	Defy		
51	Hotel rooms (Room 1	Midea Bar fridge 43 L silver			
2	Room (10 &15)	Mora 90L Bar fridge White			
1	Chalets 41		Defy		
3	Chalet 42 - 44		Defy		
4	Chalet 45, 46, 47 & 48	Silver & white	Defy & Defy /model c240		
2	Chalet 49, 52	221 L white,	KIC		
2	Chalet 50, 51	White	Defy		
2	Chalet 53	White	Defy white		
1	Chalet 55	White	KIC		

3	Chalet 57, 58 & 63	White & 2x 228L	Defy		
1	Chalet 56	White	Defy		
1	Chalet 59				
6	Chalet 60,61, 65, 66 & 67	2X White, &, silver, 2x white 240L	Defy		
1	Chalet 68	White	KIC		
6	Chalet 54, 62, 64,70, 71, 74	3x 250L White, 3x 250L Metallic,	Defy		
	Wilgenhof				
1	Wilgenhof Pantry	Coolroom/freezer			
1	Wilgenhof kitchen	Side by side fridge	Hisense		
1	Wilgenhof kitchen	Chest freezer	Defy		
				Sub-total (VAT Excl.)	
				VAT (15%)	
				Total (VAT Incl.) T1	
				% Increase for 2nd Year	
				Total (Including 2nd Year % increase) T2	
				% INCREASE FOR 3rd YEAR	
				Total (Including 3rd Year % increase) T3	
				Grand-total (VAT Incl.) (T1 + T2+ T3)	

6. MANDATORY REQUIREMENTS:

The bidder must indicate its compliance / non-compliance to the requirements and should substantiate its response with supporting evidence.

Failure to comply with Mandatory Requirement will lead to the bidder being disqualified and not considered for further evaluation on the Price and Preference phase.

NO	CRITERIA	COMPLY	NOT COMPLY
1.	Tenderers with a CIDB grading of 1 ME or higher are eligible to apply. Proof of CIDB grading registration must be submitted.		
2.	Red seal Trade Test Certificate must be attached to this bid.		
3.	Valid COIDA Letter of Good Standing.		
4.	Service provider must be registered with SARACCA (South African		

	Refrigeration and Air Conditioning Contractors Association).		
5.	Compulsory Enterprise Questionnaire		

7. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply with the requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of a quotation on the company letterhead
- Submission of fully completed SBD 4 (Declaration of Interest),
- Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by an original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit.
- Proof of registration with National Treasury Central Supplier Database (CSD).
- Tenderers with a CIDB grading of 1 ME or higher are eligible to apply. Proof of CIDB grading registration must be submitted.
- Red seal Trade Test Certificate for Refrigeration (Installer) must be attached to this bid.
- Service provider must be registered with SARACCA (South African Refrigeration and Air Conditioning Contractors Association).
- Valid COIDA Letter of Good Standing.
- Compulsory Enterprise Questionnaire

8. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

9. EVALUATION CRITERIA AND WEIGHTING

Responses to the RFQ will be evaluated on both Functionality and the Price Preference Points System in accordance with the PPPFA guidelines.

FUNCTIONALITY CRITERIA	WEIGHTS	POINTS	MAXIMUM POINTS TO BE AWARDED
Reference Letters (Experience of bidder) The bidder must submit proof in the form of reference letters to demonstrate experience in the last three (3) years in the maintenance of cooling, refrigeration and	100	5	0 = No submission of Reference Letters 3 = 1 letter with 3 years of experience in the maintenance of cooling, refrigeration and freezing equipment. 4 = 2 letters with 3 years of experience in the maintenance of cooling, refrigeration and freezing

freezing equipment.			equipment.
NB: Only signed reference letters which complies with the below listed requirements will be considered.			5 = 3 letters with 3 years of experience in the maintenance of cooling, refrigeration and freezing equipment.
Reference letters not complying with ALL the following requirements will not be considered for evaluation:			
Reference letter must be on the			
a) Client Company letterhead demonstrating experience in the last three (3) years in the maintenance of cooling, refrigeration and freezing equipment.			
b) Indicate the duration of the contract/services rendered,			
c) Signed by the client,			
d) Rate the level of service (e.g. poor / good/excellent)			

9.2 Elimination of quotations based on functionality

Quotations that score less than 60% will be eliminated for further consideration.

9.3 Price Formula

Price will be evaluated using the 80/20 preference point system located as follows that will refer.

Criteria	Points
Price	80
Specific Goals	20
Total points for Price and Specific Goals	100

A maximum of 80 points is allocated for price on the following basis: 80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

P_s = Points scored for price of the bid under consideration

P_t = Rand value of bid under consideration

$P_{\min}$ = Rand value of lowest acceptable bid

Specific goals criteria are as follows

Specific Goals	Points allocation (out of 20)	Points allocated if criteria not met	Additional remarks
1. Promotion of enterprises owned by black people with at least 51% shareholding or more;	5	0	Level 1: 5 Level 2: 4 Level 3: 3 Level 4: 2 BBBEE Level 5 onwards would be allocated 0 points
2. Local suppliers adjacent to SANParks operations (In order to claim points for locality, service providers must submit proof of residence in the way of a municipal bill, tax invoice, letter from the councilor or lease agreement etc.)	10	0	Local for Golden Gate Highlands National Park is Thabo Mofutsanyane District Municipality, bidders outside this zoning would be allocated 0 points
3. Exempted Micro Enterprises;	5	0	Annual Total Revenue is R10m or less, bidders can claim a maximum of 5 points, bidders that exceed the annual total revenue of R10m would be allocated 0 points
Sub-total	20	0	

10. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

11. TIMELINES

Upon appointment the service provider is expected to deliver the required services within 7 days or make delivery arrangements. Failure to deliver, SANParks reserve the right to cancel the Purchase Order.

12. FINANCIAL PAYMENT

Upon appointment the recommended service provider is expected to confirm that they will provide the service on the stipulated dates upon receiving a Purchase Order, failure to adhere to the above, SANParks reserve the right to cancel the issued Purchase Order.

Payment will be made in accordance with the PFMA (within 30 days of receipt of invoice) after delivery of service rendered or goods delivered.

13. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions as requirements of the RFQ.



SOUTH AFRICAN NATIONAL PARKS

BIDDER'S DISCLOSURE

SBD 4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES

NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES

NO

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?	YES	NO
2.3.1	If so, furnish particulars		
3. DECLARATION			
I, the undersigned (Name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:			
3.1	I have read and I understand the contents of this disclosure;		
3.2	I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;		
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium ² will not be construed as collusive bidding.		
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.		
3.5	The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.		
3.6	There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.		

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of the Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022		SBD 6.1								
This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for specific goals.										
NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.										
1. GENERAL CONDITIONS										
1.1	The following preference point systems are applicable to invitations to tender:									
1.1.1	the 80/20 system for requirements with a Rand value of up to R50,000,000.00 (all applicable taxes included); and									
1.1.2	the 90/10 system for requirements with a Rand value above R50,000,000.00 (all applicable taxes included).									
1.2	To be completed by the organ of state									
a)	The applicable preference point system for this tender is the 80/20 preference point system.									
1.3	Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:									
	(a)	Price; and								
	(b)	Specific Goals								
1.4	To be completed by the organ of state:									
	The maximum points for this tender are allocated as follows:									
	<table border="1"> <thead> <tr> <th></th> <th>POINTS</th> </tr> </thead> <tbody> <tr> <td>PRICE</td> <td>80</td> </tr> <tr> <td>SPECIFIC GOALS</td> <td>20</td> </tr> <tr> <td>Total points for Price and Specific Goals</td> <td>100</td> </tr> </tbody> </table>			POINTS	PRICE	80	SPECIFIC GOALS	20	Total points for Price and Specific Goals	100
	POINTS									
PRICE	80									
SPECIFIC GOALS	20									
Total points for Price and Specific Goals	100									
1.5	Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.									
1.6	The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.									
2. DEFINITIONS										
(a)	“tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;									
(b)	“price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;									
(c)	rand value means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;									

(d)	“tender for income-generating contracts” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
(e)	“the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).
3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES	
3.1	POINTS AWARDED FOR PRICE
3.1.1	THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS
A maximum of 80 or 90 points is allocated for price on the following basis:	
80/20 $P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$ Or 90/10 $P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$	
Where:	
Ps	= Points scored for price of bid under consideration
Pt	= Price of bid under consideration
Pmin	= Price of lowest acceptable bid
3.2	FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT
THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS	
A maximum of 80 or 90 points is allocated for price on the following basis:	
80/20 $P_s = 80 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right)$ Or 90/10 $P_s = 90 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right)$	
Where:	
Ps	= Points scored for price of bid under consideration
Pt	= Price of bid under consideration
Pmax	= Price of highest acceptable bid
4. POINTS AWARDED FOR SPECIFIC GOALS	
4.1	In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
4.2	In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender		Number of points allocated (80/20 system) To be completed by the organ of state)	Number of points claimed (80/20 system)
Promotion of enterprises owned by black people with at least 51% shareholding or more		5	
Local suppliers adjacent to SANParks operations (In order to claim points for locality, service providers must submit proof of residence in the way of a municipal bill, tax invoice, letter from the councilor or lease agreement etc.)		10	
Exempted Micro Enterprises		5	
Total Points Allocated/Claimed		20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of Company / Firm:

4.4 Company Registration Number:

4.5 Type of Company / Firm (Tick applicable box)

Partnership / Joint Venture / Consortium

☐

Personal Liability Company

☐

One-person business / sole propriety

☐

(Pty) Limited

☐

Close corporation

☐

Non-Profit Company

☐

Public Company

☐

State Owned Company

☐

4.6 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

(i) The information furnished is true and correct;

(ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

(iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

(iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have :-

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME _____

DATE: _____

ADDRESS: _____

Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: CSD Number:

Section 5: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 6: Particulars of companies and close corporations

Company registration number:

Close corporation number:

Tax reference number:

Section 7: SBD 1 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 8: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 9: SBD6 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) Authorises the Employer to obtain a tax clearance certificate from the South African Revenue Services that it is in order.

- ii) Confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) Confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) Confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) Confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Name	Position	Signed

Enterprise name	Date