

Training specification: Occupational Health and Safety Committee Members Training

Provision of one- to two-day face-to-face Occupational Health and Safety (OHS) Committee Members Training for fourteen (14) newly appointed and existing committee members at the Department of Cooperative Governance Head Office in Pretoria, 87 Hamilton Street, Arcadia, Pretoria. The programme must cover the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), roles and responsibilities of OHS representatives and committee members, hazard identification and risk assessment, workplace inspections, incident reporting and investigation, incident prevention, OHS Committee procedures and effective participation in workplace health and safety matters. Training materials must be provided and certificates issued upon completion. The service provider must provide a detailed course outline, facilitator credentials, applicable accreditation details (where relevant), duration and a comprehensive cost breakdown. The Department will provide venue and catering/Refreshments.

Learning Outcomes

On completion of the training, participants should be able to:

- Demonstrate an understanding of the applicable provisions of the Occupational Health and Safety Act, 1993.
- Explain the roles, functions and responsibilities of OHS Committee Members and Health and Safety Representatives.
- Identify workplace hazards and associated risks.
- Participate effectively in OHS Committee activities.
- Conduct basic workplace health and safety inspections.
- Identify and report unsafe conditions and practices.
- Participate appropriately in incident reporting and investigation processes.
- Make appropriate recommendations regarding workplace health and safety measures.