



DEPARTMENT OF WATER AND SANITATION

DUE AT 11:00 ON

CLOSING DATE: 14 JANUARY 2027

DWS07-1026 WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

SUBMIT BID DOCUMENTS TO:

POSTAL ADDRESS:
DIRECTOR-GENERAL:
WATER AND SANITATION
PRIVATE BAG X313
PRETORIA, 0001

OR

TO BE DEPOSITED IN:
THE BID BOX AT THE ENTRANCE
OF ZWAMADAKA BUILDING
157 FRANCIS BAARD STREET
PRETORIA, 0001

Compulsory Briefing Session (Tenderer must attend the briefing session as scheduled below). Failure to attend briefing session will render your bid none-responsive. Bidders are required to sign the attendance register.

Date: 26 November 2026

Time: 10:00am

Venue: Vaal Dam area office (01 Plot 1 Mckenzie Street Deneysville)

GPS Coordinates: Latitude: 26°53'00.9"S
Longitude: 28°06'34.6"E

TENDERER: (Company Address OR Stamp)

Initial _____



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PROCUREMENT DOCUMENT

This Procurement Document is issued in accordance with the requirements of the [Construction Industry Development Board \(CIDB\)](#) Standard for Uniformity in Engineering and Construction Works Contracts.

Issued by:

Department of Water and Sanitation
Zwamadaka building
157 Francis Baard Street
Pretoria
0001

Prepared by:

Strategic Infrastructure Asset Management
Department of Water and Sanitation

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C1.3 Pro-forma Performance guarantee

C1.4 Occupational Health and Safety Agreement

Part C2: Pricing data

C2.1 Pricing Instructions

Part C3: Scope of work

C3 Scope of work

Part C4: Site Information

C4. Site Information

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T1.1 TENDER NOTICE AND INVITATION TO TENDER

Department of Water and Sanitation hereby invites proposals from suitably qualified and experienced Tenderer for A Four-Year framework contract for civil maintenance and other related works for Central Operations.

It is estimated that Tenderers must have the CIDB contractor grading of **8 CE or higher**. Tenderer must have demonstrable experience in associated civil maintenance.

The relevant CIDB-endorsed standard form of contract for each specific work package will be selected by the Department of Water and Sanitation in accordance with the requirements of the [CIDB Standard for Uniformity in Construction Procurement](#) when issuing work packages. These may include the General Conditions of Contract (GCC), FIDIC, NEC, or JBCC forms of contract, depending on the nature, complexity, procurement strategy, and risk allocation applicable to the particular works package.

Documents may be downloaded from the Department of Water and Sanitation website at www.dws.gov.za and from National Treasury website at www.etenders.gov.za.

Queries relating to the issue of these documents may be addressed in writing to bidenquirieswte@gov.za and MokoneC@dws.gov.za

A compulsory site clarification meeting with representatives of the Employer will take place as provided on the cover page:

The closing time for receipt of tenders is 11:00 hrs on 14 January 2027. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

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T1.2 TENDER DATA

The conditions of tender are those contained in the latest edition of SANS ISO 10845-3: 2022 Ed2, Construction Procurement – Part 3: Standard conditions of tender.

SANS ISO 10845-3:2022 Ed2 makes several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the provisions of SANS ISO 10845-3: 2022 Ed2.

Each **clause number** of data given below is cross-referenced to the clause in SANS ISO 10845-3: 2022 Ed2 to which it mainly applies.

Clause number	TENDER DATA
4	GENERAL REQUIREMENTS
4.1	The Employer is the Department of Water and Sanitation: Water Resource Infrastructure Operations and Maintenance Sanitation
4.2	The Employer's Agent is: Name: Director: Strategic Infrastructure Asset Management Department of Water and Sanitation Address: 185 FRANCIS BAARD STREET Tel: 012 336 7500 E-mail: mwandlan@dws.gov.za
4.4	The language for communications is English
5	TENDERER'S OBLIGATIONS
5.1	ELIGIBILITY CRITERIA

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Only those tenderers who satisfy the following eligibility criteria and who provide the required evidence in their tender submissions are eligible to have their tenders evaluated:

- (a) the Respondent is registered on the Central Supplier Database (CSD) for the South African government (see <https://secure.csd.gov.za/>);
- (b) the Respondent has completed the Compulsory Declaration and there are no legal reasons for not permitting the respondent from contracting with the Employer;
- (c) the Respondent, is tax compliant or provide written proof from SARS that the respondent has made arrangements to meet outstanding tax obligations;
- (d) the Tenderer needs to satisfy the requirement of clause 6.8 and 6.11.

An Entity is not eligible to submit a bid if:

- (e) the Tenderer does not comply with the legal requirements of the Department's Procurement Policies,
- (f) the Entity submitting the bid is under restrictions or has principals who are under restriction to participate in the Department's procurement due to corrupt or fraudulent practices;
- (g) the Tenderer does not have the legal capacity to enter into the contract;
- (h) the Entity submitting the bid is insolvent, in receivership, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of the foregoing;
- (i) the Tenderer cannot demonstrate that he possesses the necessary professional and technical qualifications and competent, financial resources, equipment and other physical facilities, managerial capability, personnel, experience and reputation to perform the contract;
- (j) the Tenderer cannot provide proof that he is in good standing with respect to duties, taxes, levies and contributions required in terms of the legislation applicable to the work in the contract;
- (k) the Respondent and any of its directors/shareholders are not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 or the National Treasury's Database of Restricted Suppliers (see www.treasury.gov.za) as a person prohibited from doing business with the public sector;
- (l) the respondent cannot provide financial statements complying with applicable legislation for the preceding financial year within 12 months of the year end;
- (m) the Respondent is not registered and in good standing with the compensation fund or with a licensed compensation insurer;
- (n) the Tenderer has failed to perform on any previous contract and has been given a written notice to this effect;
- (o) the Tenderer or a competent authorized representative of the Entity who submitted the tender has not attended the compulsory clarification meeting or site briefing session if applicable;
- (p) the bid-offer is not signed by a person authorized to sign on behalf of the Tenderer;
- (q) An Entity or Tenderer shall submit only one bid for the this tender, either: in his own capacity as a Tenderer; or as a member or partner of a Joint Venture (JV). An Entity that submits a bid individually or participates as a member or partner of a JV may not submit or participate in another bid for the this tender.

An Entity or Tenderer may participate in more than one bid only in the capacity as subcontractor. However, an Entity acting as a subcontractor may not simultaneously submit a bid in its own capacity or participate as a member or partner of a JV for this tender.

Where a Tenderer or Entity participates in more than one bid in a capacity other than that permitted above, all bids in which that Tenderer or Entity has participated shall be disqualified.

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Clause number	TENDER DATA
5.1.2	<p>Only those Tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a Contractor grading designation equal to or higher than a Contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a CIDB 8CE or higher class of construction work, are eligible to have their tenders evaluated.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 8CE or higher class of construction work; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status 3. the combined Contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a 8CE or higher class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.
5.7	<p>The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender.</p> <p>No Tender will be considered unless the r attends the compulsory briefing session.</p> <p>Tenderers/their authorised representatives must sign the attendance register and detailed contacts in favour of the tendering entity therein. Addenda, if any, will be issued to the tenders only who attended the compulsory briefing sessions.</p>
5.11	<p>No alterations, omissions or additions shall be made to this document, but should it be deemed necessary to do so, the Tenderer is at liberty to qualify his bid.</p> <p>Tenderer shall be deemed to have waived, renounced and abandoned any conditions printed or written upon any stationery used by them for the purpose of or in connection with the submission of bids which are in conflict with the conditions laid down in this document.</p> <p>Tenderer shall not make any alterations or additions to the bid documents, except to comply with instructions issued by the Department, or necessary to correct errors made by the Tenderer. All signatories to the bid offer shall initial all such alterations. Erasures and the use of masking fluid are prohibited.</p>
5.12	No alternative offer will be accepted.
5.13.1	<p>Parts of each tender offer communicated on paper shall be submitted as an original, plus one (1) copy.</p> <p>The Tenderer is requested to also provide a PDF (soft) copy of the complete tender submission in electronic format on a flash drive (USB) and to include this in their tender submission.</p>
5.13.2	<p>The Tenderer is required to provide proof of authority for the signatory to sign the form of offer and acceptance and attach it to Annexure I, e.g., a company resolution.</p> <p>Complete and sign Annexure I</p>
5.13.4	The Tenderer is required to submit with his tender the following certificates as per requirements in 6.8 and returnable documents T2.2.

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Clause number	TENDER DATA
5.13.5	<p>The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:</p> <p>1) <u>TENDER DETAILS:</u> Tender reference number: DWS07-1026 WTE</p> <p>Title of Tender: FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID</p> <p>2) <u>DETAILS AND ADDRESS FOR DELIVERY OF TENDER OFFERS:</u> Location of tender box THE BID BOX AT THE ENTRANCE Physical address: ZWAMADAKA BUILDING 157 FRANCIS BAARD STREET, PRETORIA, 0001</p>
5.13.5	The "ORIGINAL" and "PDF (soft) copy on USB flash disk" are to be submitted. The PDF soft copy on a USB Flash drive is to be submitted together with the "ORIGINAL" packages.
5.13.6	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers shall NOT be accepted.
5.14	Tender offer which do not provide all the data or information requested, completely and in the form required, may be regarded by the Employer as being non-responsive.
5.15	The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.
5.16.1	The tender offer validity period is 120 days.
5.18	Provide, on request by the Employer, any other material that has bearing on the tender offer within 7 working days of request.
5.19	The Employer reserve the right to arrange access for the any inspections, tests, and analysis at Tenderer's facilities.
5.20	At this stage the Tenderer is not required to submit with his tender a letter of intent from an approved insurer undertaking to provide the Professional Indemnity Insurance in accordance with the Contract Data.
6	EMPLOYER'S UNDERTAKINGS
6.1.1	The Employer will respond to requests for clarification received up to seven (7) working days before the tender closing time.
6.2	The employer shall issue any addenda until four (4) working days before tender closing time.

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Clause number	TENDER DATA
6.4	Tenders will be opened immediately after the closing time for tenders at 11:00 hrs
6.8	<p>The Employer shall Determine, after opening and before detailed evaluation, whether each tender offer that was properly received</p> <ul style="list-style-type: none"> a) complies with the requirements of the standard conditions of tender in this document, b) has been properly and fully completed and signed, and c) is responsive to the other requirements of the tender documents. <p>A responsive tender is one that conforms to all the terms, conditions, and scope of work of the tender documents, without material deviation or qualification. A material deviation or qualification is one which, in the employer's opinion, would</p> <ul style="list-style-type: none"> d) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the scope of work, e) significantly change the employer's or the Tenderer's risks and responsibilities under the contract, or f) unfairly affect the competitive position of other Tenderers presenting responsive tenders, if it were to be rectified. <p>The Employer shall Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.</p>
6.11	<p>This bid will be evaluated on four phases, namely: Phase 1 – Mandatory Requirements, Phase 2 – Quality, Phase 3 – Administration, and Phase 4 – Evaluation Method 3 (Price and Preference).</p> <p>However, for the purpose of establishing the Framework panel, bids will only be evaluated up to Phase 3: Administration. Tenderers are therefore not required to submit a Financial Offer with their tenders.</p> <p>Financial Offers will only be evaluated during the Request for Quotation (RFQ) stage, when specific Work Packages are issued to contractors who have passed Phases 1 to 3 and have been appointed to the Framework panel. At that stage, quotations will be evaluated under Method 3 as stipulated in SANS 10845, in accordance with the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000.</p>
6.11	<p>Bids received for forming of the framework panel will be evaluated on the following phases:</p> <ul style="list-style-type: none"> 1) Phase 1 - Mandatory Requirements, 2) Phase 2 – Quality 3) Phase 3 – Administrative Compliance.

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1) PHASE 1: MANDATORY REQUIREMENTS

Failure to submit any of the documents listed below will render your bid non-responsive and the bid will be disqualified.

No.	Criteria	Yes	No
1	<p>Tenderer must attend the compulsory briefing and Tenderers name must appear on the attendance register and must sign the attendance register. Certificate of Attendance at compulsory clarification meeting (Annexure A) must be signed by the Tenderer and DWS official and submitted with the bid..</p> <p>In the case of Joint-Venture (JV), atleast one Tenderer from the JV partners must attend the compulsory briefing and the Tenderers name must appear on the attendance register. Tenderer r must sign the attendance register. Certificate of Attendance at compulsory clarification meeting (Annexure A) must be signed by the Tenderer and DWS official and submitted with the bid.</p>		
2	<p>Technical personnel (Professional Construction Project Manager, Professional Engineers/ Technologist/ Technician, Professional Construction Health and Safety Officer, Foreman and Professional Construction Manager) must attach a valid copies of the Professional registration with their respective recognised professional bodies as stated below:</p> <ul style="list-style-type: none">• Professional Civil Engineer/Technologist/Technician (ECSA Professional registration as Pr. ENG/ Pr. Tech/ Pr. Techni respectively)• Foreman (relevant requirements and certification) (trade test certificate)• Professional Construction Project Manager (SACPCMP Pr.)• Professional Construction Health and Safety Officer (SACPCMP)• Professional Construction Manager (SACPCMP)		
3	<p>Tenderer must provide one (1) Largest Contract completed, during the 5 years immediately preceding the application, in Grade 8CE or higher construction works as main contractor having a contract value of at least 30 Million including VAT. In the case of Joint-Venture (JV) or Consortium, the lead partner must have at least one contactable reference for such work.</p> <p>Tenderer must submit a schedule of demonstrable experience in associated works in the form of a signed completion certificate, which clearly indicates the work conducted. Annexure U contactable client reference should also be completed in full. including a written reference letter from the company signed</p>		
4	<p>The Tenderer is registered with the Construction Industry Development Board in a contractor grading designation of 8CE or higher. Proof of active CIDB registration must be submitted. Tenderer must have demonstrable experience in associated civil maintenance.</p> <p>In the case of Joint-Venture (JV) or consortium, the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the required contractor grading designation; Proof to be submitted of the Joint Venture CIDB calculation.</p>		
5	<p>Where Tenderers are responding as Joint Venture (J/V) or consortium, a signed JV Agreement / Association Agreement between both parties with clear indication of the lead partner should be submitted</p>		

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Clause number	TENDER DATA																				
	6	<p>Tenderer must provide financial statement complying with applicable legislation relating to the respondent's entity for two financial years immediately proceeding the closing date of this bid.</p> <p>The Tenderer must have a best annual turnover from the two financial years immediately preceeding the closing date of this bid which is not less than R65 million. Financial statements submitted</p> <p>In the case of Joint Venture or consortium, each member must provide the financial statement complying with applicable legislation relating to the respondent's entity for two financial years immediately proceeding the closing date of this bid.</p> <p>The Joint Venture or consortium, has a cumulative best annual turnover from the two financial years immediately preceding the closing date of the bid which is not less than R65 million.</p>																			
6.11.9	<p>2) PHASE 2: QUALITY / FUNCTIONALITY</p> <p>A Tenderer must score a minimum of 70 points or more out of 100 to allow them to proceed to the next phase of evaluation. The quality evaluation shall be performed alongside at least one experienced technical professional with expertise in thecivil maintenance works conducted on Pipelines, Pump stations, Dams, Canals, Culverts and bridges, gravel and paved Road, General buildings, Drainages, Earthworks (Slope protection, excavations etc.), Tree and grass cutting, Fencing, Water treatment works, Shooting range facilities and water abstractions structure. A Tenderer that scores less than 70 out of 100 will be regarded as submitting a non-responsive bid and will not be evaluated further. A Tenderer that scores a minimum of 70 points or more will form part of the framework contractors.</p> <p><u>ONLY TENDERER WHO COMPLIED WITH PHASES ABOVE WILL BE MOVED TO PHASE 3</u></p>																				
6.11.9	<p>The quality/ criteria and maximum score in respect of each of the criteria are as follows:</p> <table><tr><th colspan="2">Quality/ Functionality criteria</th><th>Maximum number of points</th></tr><tr><td>1</td><td>Key-personnel / Supervisory and Management Staff</td><td>40</td></tr><tr><td>2</td><td>Quality Management Procedures</td><td>20</td></tr><tr><td>3</td><td>Previous Work Experience</td><td>20</td></tr><tr><td>4</td><td>Availability and Adequacy of Plant and Equipment</td><td>20</td></tr><tr><td colspan="2">Maximum possible score for quality (M_s)</td><td>100</td></tr></table> <p>Quality shall be scored by not less than three evaluators in accordance with the following schedules:</p> <ul style="list-style-type: none">Annexure N: Quality Achievement ScheduleAnnexure P: Availability and Adequacy of Plant and Equipment <p>The minimum number of evaluation points for quality is 70. A score of less than 70 will render the bid unresponsive.</p>			Quality/ Functionality criteria		Maximum number of points	1	Key-personnel / Supervisory and Management Staff	40	2	Quality Management Procedures	20	3	Previous Work Experience	20	4	Availability and Adequacy of Plant and Equipment	20	Maximum possible score for quality (M _s)		100
Quality/ Functionality criteria		Maximum number of points																			
1	Key-personnel / Supervisory and Management Staff	40																			
2	Quality Management Procedures	20																			
3	Previous Work Experience	20																			
4	Availability and Adequacy of Plant and Equipment	20																			
Maximum possible score for quality (M _s)		100																			
6.11.9	<p><u>SCORING OF QUALITY/FUNCTIONALITY:</u></p> <p>Calculate the total number of tender evaluation points for quality (N_Q) using the following formula so that the maximum possible tender evaluation points are awarded for the quality:</p> <p>N_Q = 100 x S₀ / M_s</p> <p>Where</p> <p>S₀ is the score for quality allocated to the submission under consideration;</p> <p>M_s is the maximum possible score for quality in respect of a submission which equals 100.</p>																				

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Clause number	TENDER DATA			
	3) <u>PHASE 3: ADMINISTRATIVE COMPLIANCE</u>			
	Tenderers are required to comply with the following listed below: In the case of Joint Venture: all parties need to submit the below documentation. All Tenderers that successfully satisfy all evaluation phases and achieve compliance with the specified requirements will be eligible for appointment and will form part of the framework contractors.			
	No	Criteria	Yes	No
	1	Companies must be registered with the National Treasury's Central Supplier Database and must submit a CSD report (Annexure L).		
	2	Tax compliant with SARS. Attach a copy of valid Tax Compliance Status pin page (to be confirmed through SARS) - (Annexure K).		
	3	Proof of active registration with Company Intellectual Property Commission (to be verified through CSD and CIPC). Attach copy of Tenderer's CIPC / CIPRO certificate (Annexure G).		
	4	Proof of active registration and in good standing with the compensation fund or with a licensed compensation insurer. A valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993 and or third parties' insurance registered with Financial Service Board (COLD) to be submit (Annexure M). In the case of Joint-venture (JV) or consortium, both parties must each attached a valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993 and or third parties insurance registered with Financial Service Board. (verification will be done with the relevant authority		
	5	Letter of appointment of duly authorized person to sign bid. Proof of such authority must be submitted with the bid. If by an individual, must be signed by that individual or by someone on his behalf duly authorised thereto and proof of such authority must be produced. If the bid is by a Company, it must be signed by a person duly authorised thereto by a Resolution of a Board of Directors a copy of which Resolution, duly certified by the Chairman of the Company is to be submitted with the bid (Annexure I).		
	6	Complete, sign, submit SBD1, SBD4 & SBD6.1.		
	7	Complete, sign, submit compulsory declaration (Annexure D), preference schedule (Annexure E) & B-BBEE (Annexure F)		
	8	Complete, sign, submit Annexure B, C, H, N, O, P, Q, R, & S.		
	9	Failure to initial each page of the entire tender document will render your bid non-responsive and disqualified.		
6.14	If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of a) addenda issued during the tender period, b) inclusion of some of the returnable documents, and c) other revisions agreed between the employer and the successful Tenderer during the process of offer and acceptance. Complete the schedule of deviations attached to the form of offer and acceptance, if any.			
6.17	The number of paper copies of the signed contract to be provided by the employer to the successful Tenderer is One (1).			

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T2.1 LIST OF RETURNABLE DOCUMENTS AND SCHEDULES

THE TENDER DOCUMENT MUST BE SUBMITTED AS A WHOLE i.e. All volumes (including the fully priced and extended Provisional Bills of Quantities) bound together in one single document. All forms must be properly completed in black ink as required, and the document shall not be taken apart or altered in any way whatsoever. Returnable documents and schedules shall be clearly referenced on an index page, divided and marked for ease of reference.

Note: Should any of the below-mentioned documents and/or the entire Tender Enquiry Document not be submitted the tender submission may be viewed as NON-RESPONSIVE.

The Tenderer shall complete or provide the following returnable document/schedules:

RETURNABLE SCHEDULES REQUIRED FOR TENDER EVALUATION PURPOSES THAT WILL BE INCORPORATED INTO THE CONTRACT		
Doc. Ref. Nr.	Document / Schedule	Completed (Tick)
SBD 1	SBD 1: Invitation to Bid	
Annexure A	Certificate of Attendance at Compulsory Clarification Meeting (Site briefing)	
Annexure B	Record of Addenda to Tender Documents	
Annexure C	Proposed Amendments and Qualifications	
SBD 4	SBD 4: Declaration of Interest	
Annexure D	Compulsory Declaration	

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RETURNABLE SCHEDULES REQUIRED FOR TENDER EVALUATION PURPOSES THAT WILL BE INCORPORATED INTO THE CONTRACT		
Doc. Ref. Nr.	Document / Schedule	Completed (Tick)
SBD 6.1	SBD 6.1: Preference Points Claim Form: General Conditions and Definitions	
Annexure E	Preferencing Schedule	
Annexure F	B – BBEE Status Verification Certificate	
Annexure G	Company Intellectual Property Commission Certificate	
Annexure H	Annual Financial Statements Declaration	
Annexure I	Authority Of Signatory	
Annexure J	Contractor Registration with Construction Industry Development Board (CIDB)	
Annexure K	TAX compliance Status	
Annexure L	Registration on National Treasury Central Supplier Database	
Annexure M	Proof of Good Standing with Compensation Commissioner	
Annexure N	Quality Achievement Schedules	
Annexure O	Schedule of Proposed sub-contractor	
Annexure P	Schedule of Plant and Equipment Available for the Contract	
Annexure Q	Form of Offer and Acceptance (Part C1.1)	
Annexure R	Contract Data (Part C1.2)	
Annexure S	Pro Forma Performance Guarantee (Part C1.3)	
Annexure T	Health and Safety Act agreement (Part C1.4)	
Annexure U	Contactable client reference	
Annexure V	Schedule of Proposed Personnel	

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T2.2 RETURNABLE DOCUMENTS AND SCHEDULES

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SBD 1

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	DWS07-1026 WTE	CLOSING DATE:	14 JANUARY 2027	CLOSING TIME:	11:00AM
DESCRIPTION	Framework contractors for civil maintenance and other related works for Central Operations for a period of four (4) years. Only Respondents with CIDB Grading 8CE or higher are eligible to bid				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Zwamadaka Building					
157 Francis Baard Street					
Pretoria					
0002					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Bid Enquiries Office		CONTACT PERSON	Mr Charles Mokone	
TELEPHONE NUMBER	012 336-6562 / 7780 / 8151 / 7596		TELEPHONE NUMBER	066 124 2781	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	NA	
E-MAIL ADDRESS	bidenquirieswte@dws.gov.za		E-MAIL ADDRESS	MokoneC@dws.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			☐ YES ☐ NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			☐ YES ☐ NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

Initial _____



SBD 1

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC 2015) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

Initial _____

ANNEXURE A



CERTIFICATE OF ATTENDANCE AT COMPULSORY CLARIFICATION MEETING

NOTE: Unless the attendee's name, details and signature also appear on the attendance register this Certificate of attendance shall not be accepted and the Tenderer's offer shall be deemed non-responsive.

This is to certify that (*Tenderer*) I,

was represented by the person of (Tenderer duly authorised)

of(address)

Telephone number

named below at the compulsory meeting held for all Tenderers at (location).....

on(date)..... starting at (time)

I/we acknowledge that the purpose of the meeting was to acquaint myself/ourselves with the site conditions, scope of works and available site facilities.

I/we further certify that I/we am/are satisfied with the description of the scope of work, and/or matters incidental to doing the work specified in the tender documents, as well as the explanations given by the Department of Water and Sanitation Representative. I/we understand perfectly the work to be done, as specified and implied, in the execution of this Contract, in order for me/us to take account of everything necessary when compiling rates and prices included in the tender.

I/we have previously studied the document. I/we carefully examined the site and equipment. I/we have made myself/ourselves familiar with all the equipment likely to influence the work and the cost thereof.

I/we have attended the clarification meeting for which I/we am/are submitting the Tender and have, so far as is practicable, familiarised myself/ourselves with all information, risks, contingencies and other circumstances which may influence or affect my/our tender.

I/we acknowledge that I/we am/are acquaint with the site conditions, scope of work, available site facilities in order for me/us to take account of everything necessary to compile a responsive bid, prepare method statements, a tender programme and to price realistic rates in the tender.

Particulars of person attending the meeting: (Signed on behalf of Tenderer) PRINT NAME & SIGNATURE

Name:.....Signature:

Capacity:

Attendance of the above person at the meeting is confirmed by the Employer's representative, namely:

(PRINTED NAME & SIGNATURE)

Name: .. Signature:

Capacity: Date and Time:

Initial

ANNEXURE B



RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer

Initial _____

ANNEXURE C



PROPOSED AMENDMENTS AND QUALIFICATIONS

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a Tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Department reserve the rights to accept and or reject any proposed qualifications.

The Tenderer's attention is drawn to clause 6.8 of SANS ISO 10845-3: 2022 Rev2 regarding proposed qualifications and the employer's handling of material deviations and qualifications.

Page	Clause or item	Proposal

Signed

Date

Name

Position

Tenderer

Initial _____



SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the Bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the Bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Initial _____



SBD 4

2.2 Do you, or any person connected with the Bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the Bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Initial _____



SBD 4

- 3.5 There have been no consultations, communications, agreements or arrangements made by the Bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the Bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

Initial _____

ANNEXURE D



COMPULSORY DECLARATION

The following particulars must be furnished. In the case of a joint venture, separate declaration in respect of each partner must be completed and submitted.

Section 1: Enterprise Details

Name of enterprise:	
Contact person:	
Email:	
Telephone:	
Cell no	
Fax:	
Physical address	
Postal address	

Section 2: Particulars of companies and close corporations

Company / Close Corporation registration number	
---	--

Section 3: SARS Information

Tax reference number	
Tax compliance status pin number (unless a foreign supplier)	
VAT registration number:	<i>State Not Registered if not registered for VAT</i>
The tender is a foreign supplier (tick appropriate boxes)	<p>The Tenderer:</p> <p>☐ is not a resident of the Republic of South Africa; and</p> <p>☐ does not have a branch in South Africa, a permanent establishment in South Africa or any source of income from South Africa.</p>

Section 4: CIDB registration number (if applicable)

CIDB Registration number	
--------------------------	--

Section 5: National Treasury Central Supplier Database

Supplier number	
Unique registration reference number	

Attach CSD registration or summary report **not older than 7 days prior to tender closing**

Section 6: Particulars of principals

principal: means a natural person who is a partner in a partnership, a sole proprietor, a director of a company established in terms of the Companies Act of 2008 (Act No. 71 of 2008) or a member of a close corporation registered in terms of the Close Corporation Act, 1984, (Act No. 69 of 1984).

Full name of principal	Identity number	Personal tax reference number

Initial _____

ANNEXURE D



Attach separate page if necessary

Section 7: Declaration by tendering entity

1) Is the tendering entity, or any of its directors/trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

tick appropriate box ☐ yes ☐ no

If yes, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietors/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the tabulation below.

Full Name	Identity Number	Name of State institution

Note: A controlling interest is the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence.

2 Do you, or any person connected with the tendering entity, have a relationship with any person who is employed by the procuring institution?

Initial _____

ANNEXURE D



If so, furnish particulars:

.....

.....

- 3 Does the tendering entity or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are tendering for this contract?

tick appropriate box

☐ yes

☐ no

If yes, furnish particulars:

.....

.....

.....

Section 8: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any principal is currently or has been within the last 12 months in the service of any of the following:

- | | |
|--|--|
| ☐ a member of any municipal council | ☐ an employee of any department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act of 1999 (Act No. 1 of 1999) |
| ☐ a member of any provincial legislature | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ a member of the National Assembly or the National Council of Province | ☐ an employee of Parliament or a provincial legislature |
| ☐ a member of the board of directors of any municipal entity | |

Initial _____

ANNEXURE D



- ☐ an official of any municipality or municipal entity

If any of the above boxes are marked, disclose the following:

Name of principal	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 9: Record of family member in the service of the state

family member: a person's spouse, whether in a marriage or in a customary union according to indigenous law, domestic partner in a civil union, or child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption

Indicate by marking the relevant boxes with a cross, if any family member of a principal as defined in section 5 is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|---|
| ☐ a member of any municipal council | ☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| ☐ a member of any provincial legislature | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ a member of the National Assembly or the National Council of Province | ☐ an employee of Parliament or a provincial legislature |
| ☐ a member of the board of directors of any municipal entity | |
| ☐ an official of any municipality or municipal entity | |

Name of family member	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 10: Record of termination of previous contracts with an organ of state

Was any contract between the tendering entity including any of its joint venture partners terminated during the past 5 years for reasons other than the employer no longer requiring such works or the employer failing to make payment in terms of the contract.

- ☐ Yes ☐ No (Tick appropriate box)

If yes, provide particulars (insert separate page if necessary):

.....

Initial _____

ANNEXURE D



Section 10: Declaration

I the undersigned, (name) who warrants that I am duly authorised to do so on behalf of the tendering entity, in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect:

- 1) I have read and I understand the contents of this disclosure.
- 2) I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3) The tendering entity has arrived at the accompanying tender offer independently from, and without consultation, communication, agreement, or arrangement with any competitor.

Note: Communication between partners in a joint venture or consortium (i.e. an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract) will not be construed as collusive tendering.

- 4) There have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the tender, tendering with the intention not to win the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.
- 5) The terms of the accompanying tender have not been, and will not be, disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.
- 6) There have been no consultations, communications, agreements, or arrangements made by the Tenderer with any official of the procuring institution in relation to this procurement process prior to and during the tendering process except to provide clarification on the tender submitted where so required by the institution; and the Tenderer was not involved in the drafting of the specifications or terms of reference for this tender.
- 7) I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to tenders and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.
- 8) I confirm that
 - i) neither the name of the tendering entity or any of its principals appears on:
 - a) the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004)
 - b) National Treasury's Database of Restricted Suppliers (see www.treasury.gov.za)

Initial _____

ANNEXURE D



- ii) neither the tendering entity of any of its principals has within the last five years been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa);
- iii) any principal who is presently employed by the state has the necessary permission to undertake remunerative work outside such employment (attach permission to this declaration);
- iv) the tendering entity is not associated, linked or involved with any other tendering entities submitting tender offers
- v) has not engaged in any prohibited restrictive horizontal practices including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a tender or not, the content of the submission (specification, timing, conditions of contract etc) or intention to not win a tender;
- vi) has no other relationship with any of the Tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- vii) neither the Tenderer or any of its principals owes municipal rates and taxes or municipal service charges to any municipality or a municipal entity and are not in arrears for more than 3 months;
- viii) SARS may, on an on-going basis during the term of the contract, disclose the Tenderer's tax compliance status to the Employer and when called upon to do so, obtain the written consent of any subcontractors who are subcontracted to execute a portion of the contract that is entered into in excess of the threshold prescribed by the National Treasury, for SARS to do likewise.

NOTE 1 The Standard Conditions of Tender contained in SANS 10845-3 prohibits anticompetitive practices (clause 3.1) and requires that Tenderers avoid conflicts of interest, only submit a tender offer if the Tenderer or any of his principals is not under any restriction to do business with employer (4.1.1) and submit only one tender either as a single tendering entity or as a member in a joint venture (clause 4.13.1). Clause 5.7 also empowers the Employer to disqualify any Tenderer who engages in fraudulent and corrupt practice. Clause 3.1 also requires Tenderers to comply with all legal obligations.

NOTE 2: Section 30(1) of the Public Service Act, 1994, prohibits an employee (person who is employed in posts on the establishment of departments) from performing or engaging remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department. When in operation, Section 8(2) of the Public Administration Management Act, 2014, will prohibit an employee of the public administration (i.e. organs of state and all national departments, national government components listed in Part A of Schedule 3 to the Public Service Act, provincial departments including the office of the premier listed in Schedule 1 of the Public Service Act and provincial departments listed in schedule 2 of the Public Service Act, and provincial government components listed in Part B of schedule 3 of the Public Service Act) or persons contracted to executive authorities in accordance with the provisions of section 12A of the Public Service Act of 1994 or persons performing similar functions in organs of state from conducting business with the State or to be a director of a public or private company conducting business with the State. The offence for doing so is a fine or imprisonment for a period not exceeding 5 years or both. It is also a serious misconduct which may result in the termination of employment by the employer.

NOTE 3: Regulation 44 of Supply Chain Management regulations issued in terms of the Municipal Finance Management Act of 2003 requires that organs of state and municipal entities not award a contract to a person who is the service of the state, a director, manager or principal shareholder in the service of the state or who has been in the service of the state in the previous twelve months.

NOTE: 4: Regulation 45 of Supply Chain Management regulations require a municipality or municipal entity to disclose in the notes to the annual statements particulars of any award made to a close family member in the service of the state.

NOTE: 5 Corrupt activities which give rise to an offence in terms of the Prevention and Combating of Corrupt Activities Act of 2004) include improperly influencing in any way the procurement of any contract, the fixing of the price, consideration or other moneys stipulated or otherwise provided for in any contract and the manipulating by any means of the award of a tender.

NOTE: 6 Section 4 of the Competition Act of 1998 prohibits restrictive horizontal practice including agreements between parties in a horizontal relationship which have the effect of substantially preventing or lessening competition, directly or indirectly fixing prices or dividing markets or constitute collusive tendering. Section 5 also prohibits restrictive vertical practices. Any restrictive practices that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.

Signed _____

Date _____

Name _____

Position _____

Tenderer _____

Initial _____



PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are generally applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **90/10** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	90
SPECIFIC GOALS	10
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a Tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a Tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

Initial _____



2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

Initial _____



3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the Tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Initial _____



Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to Tenderers: The Tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the Tenderer)
Women Ownership	2	
Disability Ownership	2	
Youth Ownership	2	
Location of enterprise (local equals province where project is based):	1	
B-BBEE status level contribution from level 1 to 2 which are QSE or EME	3	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium

☐ One-person business/sole propriety

☐ Close corporation

☐ Public Company

☐ Personal Liability Company

☐ (Pty) Limited

☐ Non-Profit Company

☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

Initial _____

SBD 6.1



- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the Tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

Initial _____

ANNEXURE E



PREFERENCING SCHEDULE

1 Preference

Preferences shall be granted in respect of the following:

1.1 Ownership by women, people with disabilities and youth

The percentage shareholding of an enterprise as at the closing time for submissions of natural persons who are women, people with disabilities or youth as evidenced by:

- a) voting rights that are not subject to any limitation; and
- b) economic interest.

where

people with disabilities are people who have a long-term or recurring physical or mental, intellectual or sensory impairment which, in interaction with various barriers, may substantially limit their prospects of entry into, or advancement in, employment.

youth are people aged between 14 and 35 years (NYP 2020-2030)

1.2 Local enterprise

An enterprise which operates from a building together with its land and outbuildings located within the boundaries of the Province where project is based as at the closing time for submissions.

1.3 B-BBEE status level contributors from level 1 or level 2 who are Exempted Micro Enterprises or Small Qualifying Enterprises

The status of an enterprise as measured in accordance with the provisions of **an applicable code of good practice** issued in terms of Section 9(1) of the B-BBEE Act of 2003 as at the closing time for submissions.

Note: The Construction Sector Code applies to the B-BBEE compliance measurement of all entities that fall within the Construction Sector i.e., all enterprises who derive more than 50% of their annual Revenue from Construction Related Activities.

2 Conditions associated with the granting of preferences

Tenderers who claim a preference shall provide in support of their claim the following in relation to their claim, failing which their claims for preferences will be rejected:

Preference applied for

Ownership by women
Ownership by people with disabilities
Ownership by youth
Location of enterprise

Verification document

Completed Percentage Ownership Affidavit (Annexure 1)

Completed Location of enterprise affidavit (Annexure 2) and proof of ownership of premises or a valid rental agreement with the owner of such premises
B-BBEE Verification Certificates issued by a verification agency accredited by the South African National Accreditation System (SANAS) (see www.sanas.co.za/Pages/index.aspx) or, in the case of an Exempted Micro Enterprise or a Qualifying Small Enterprise, if permitted in terms of the relevant code, a duly completed sworn affidavit on the relevant and appropriate form obtained from one the following websites:

- o www.thedtic.gov.za/wp-content/uploads/BEE_Affidavit-QSE-Gen.pdf
- o www.thedtic.gov.za/wp-content/uploads/BEE_Affidavit-EME-Gen.pdf
- o www.abp.org.za/wp-content/uploads/2018/03/Final-CSC-EME-Affidavit-March-2018-2.pdf

B-BBEE status level of contributor

3 Preferences points offered and claimed

Initial _____

ANNEXURE E



The preference points offered by the Employer in accordance with the provisions of the Preferential Procurement Policy Framework Act of 2000 and claimed by the Tenderer are as follows:

Preference claimed		Number of preference points allocation	Preference claimed (tick relevant block)
		90/10 preference points system	
Ownership	by women	Up to 2	
	by people with disabilities	Up to 2	
	by youth	Up to 2	
Location of enterprise	local equals province where project is based	1	
B-BBEE status	Level 1 or level 2 contributors who are Exempted Micro Enterprises or Small Qualifying Enterprises	3	

where the points claimed for ownership are calculated separately for each type of ownership in terms of the following formula:

$$90 / 10 \text{ preference points system: } NO = 2 \times PS / 100$$

where

NO = number of points awarded to Tenderer claiming a preference for ownership by women, people with disabilities or youth

PS = percentage shareholding by women, people with disabilities or youth as declared in the Percentage Ownership Affidavit

4 Declaration

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, confirms that he/she understands the conditions under which such preferences are granted and confirms that the Tenderer satisfies the conditions pertaining to the granting of tender preferences which are claimed.

Signature:

Name:

Duly authorised to sign on behalf of:

Telephone: Date:

Name of witness: Signature of witness:

Note: Failure to complete the declaration will lead to the rejection of a claim for a preference.

Initial _____

ANNEXURE E



Where:

people with disabilities are people who have a long-term or recurring physical or, mental, intellectual or sensory impairment which, in interaction with various barriers, may substantially limit their prospects of entry into, or advancement in, employment

Note: The Code of Good Practice on Employment of Persons with Disabilities (2015) considers “substantially limit” as “*if in its nature, duration or effects it substantially limits the person’s ability to perform the essential functions of the job for which they are being considered*” and points out that “*some impairments* are so easily controlled, corrected or lessened that they have no limiting effects.

youth are people aged between 14 and 35 years (NYP 2020-2030)

- 2) the contents of this statement are to the best of my knowledge a true reflection of the facts;
- 3) I know and understand the contents of the affidavit and I have no objection to take the prescribed oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.

Deponent signature:

Date:

**Commissioner of oaths
Signature and stamp**

Initial _____

ANNEXURE E



Annexure 2: Location of enterprise affidavit

I, the undersigned,

full name and surname

identity number

hereby declare under oath that

- 1) I am a member / director / owner of the enterprise:

name :
...

trading name, if
applicable

registration
number:

physical address:
..

.....

which is an enterprise which operates from a building together with its land and outbuildings located within the boundaries of the any of the relevant provinces as at the closing time for submissions;

- 2) the contents of this statement are to the best of my knowledge a true reflection of the facts;
- 3) I know and understand the contents of the affidavit and I have no objection to take the prescribed oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.

Attach proof of ownership of premises or a valid rental agreement with the owner of such premises

Deponent signature:

Date:

**Commissioner of oaths
Signature and stamp**

Initial _____

ANNEXURE F



B – BBEE STATUS VERIFICATION CERTIFICATE

Preferencing schedule: Broad Based Black Economic Empowerment Status

In the case of a joint venture, separate declaration in respect of each partner must be completed and submitted.

Preamble

Section 10(b) of the Broad-Based Black Economic Empowerment Act of 2003 (Act No. 53 of 2003) states that “Every organ of state and public entity must take into account and, as far as is reasonably possible, apply any **relevant code of good practice** issued in terms of this Act in developing and implementing a preferential procurement policy.”

A number of codes of good practice have been issued in terms of Section 9(1) of the B-BBEE Act of 2003 including a generic code of good practice and various sector codes. The sector codes vary the metrics, weightings and targets used in the generic code of good practice to establish the overall performance of an entity and its B-BBEE status. The B-BBEE status needs to be assessed in accordance with the applicable code.

1 Conditions associated with the granting of preferences

Tenderers who claim a preference shall provide sufficient evidence of their B-BBEE Status in accordance with the requirements of section 2 in respect of the applicable code as at the closing time for submissions, failing which their claims for preferences will be rejected.

2 Sufficient evidence of qualification

2.1 Exempted micro enterprises

Sufficient evidence of qualification as an Exempted Micro-Enterprise is a :

- a) a registered auditor's certificate or similar certificate issued by an accounting officer as contemplated in the Close Corporation Act of 1984 in respect of the entity's last financial year or a 12 month period which overlaps with its current financial year; or a certificate issued by a verification agency and which is valid as at the closing date for submissions; or.
- b) a sworn affidavit - B-BBEE Exempted Micro Enterprise (see www.thedti.gov.za/gazettes/Affidavit_EME.pdf)

2.2 Enterprises other than micro exempted enterprises

Sufficient evidence of B-BBEE Status is:

- a) an original or certified copy of the certificate issued by a verification agency accredited by the South African National Accreditation System (SANAS) or registered auditors approved by Independent Regulatory Board for Auditors (IRBA) and which is valid as at the closing date for submissions; or.
- b) a sworn affidavit – B-BBEE Qualifying Small Enterprise (see www.thedti.gov.za/gazettes/BBEE_QUALIFYING_SMALL_ENTERPRISE.pdf)

3 Declaration

The Tenderer declares that

- a) the tendering entity is a level contributor as stated in the submitted evidence of qualification as at the closing date for submissions
- b) the tendering entity has been measured in terms of the following code (*tick applicable box*)
 - ☐ Generic code of good practice
 - ☐ Other – specify
- c) the contents of the declarations made in terms of a) and b) above are within my personal knowledge and are to the best of my belief both true and correct

Initial _____

ANNEXURE F



The undersigned, who warrants that he / she is duly authorised to do so on behalf of the Tenderer confirms that he / she understands the conditions under which such preferences are granted and confirms that the Tenderer satisfies the conditions pertaining to the granting of tender preferences.

Signature:

Name:

Duly authorised to sign on behalf of:

Telephone:

Fax: Date:

Name of witness Signature of witness

...

- Note:** 1) Failure to complete the declaration will lead to the rejection of a claim for a preference
2) Supporting documentation of the abovementioned claim for a preference must be submitted with the tender submission to be eligible for a preference

NOTE: ATTACHED TOGETHER WITH PREFERENCING SCHEDULE THE FOLLOWING:

Attached B-BBEE Status level in original or certified copy of B-BBEE certificate issued in accordance with the revised Notice of Clarification published in the Notice 44 of 2015 published in Government Gazette 38799 on 15 May 2015 by the Department of Trade and Industry.

Attached hereto this page is my / our B-BBEE Status Level verification Certificate/s. My failure to submit the certificate/s with my / our tender document may result in the award of 0 (zero) points for specific goals (as per SBD 6.1).

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE G



COMPANY INTELLECTUAL PROPERTY COMMISSION CERTIFICATE

CONTRACTOR'S COMPANY INTELLECTUAL PROPERTY COMMISSION (CIPC/CIPRO) PROOF OF REGISTRATION

Attached to this page: Originally certified copies of Tenderer's CIPC / CIPRO company registration documents listing all members with percentages. In the case of a joint venture, separate CIPC / CIPRO company registration in respect of each partner must be completed and submitted.

Attached hereto this page is my / our Proof of CIPC/CIPRO active registration certificate.

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE H



ANNUAL FINANCIAL STATEMENTS DECLARATION

In the case of a joint venture, separate declaration in respect of each partner must be completed and submitted.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the respondent, confirms that:

- 1) The enterprise's financial year end is
- 2) The enterprise's financial statements have been prepared in accordance with the provisions of the Companies Act of 2008 or the Close Corporation Act of 1984, as applicable
- 3) The enterprise has compiled its financial accounts [tick one box]:
☐ internally ☐ independently
- 4) The following statement applies to the enterprise [tick one box and provide relevant information]
☐ enterprise has had its financial statements audited;
name of auditor
☐ enterprise is required by law to have an independent review of its financial statements
name of independent reviewer
☐ enterprise has not had its financial statements audited and is not required by law to have an independent review or audit of such statements
- 5) The attached income statement and balance sheet is a true extract from the financial statements complying with applicable legislation for the preceding financial year within 24 months of the financial year end.
[Attach the income statement and the balance sheet contained in the financial statement]
- 6) The annual turnover for the best financial year is R
- 7) The available capital for the best financial year is R
- 8) The total assets as at the end of the best financial year is R
- 9) The total liabilities as at the end of the best financial year is R

I hereby declare that the contents of this Declaration are within my personal knowledge, and save where stated otherwise are to the best of my belief both true and correct.

Signed

Date

Name

Position

Tender

Initial _____



ANNEXURE I

AUTHORITY OF SIGNATORY

Indicate the status of the Tenderer by ticking the appropriate box hereunder. The Tenderer must complete the certificate set out below for the relevant category. Delete whichever is inapplicable.

A	B	C	D	E
Company	Partnership	Joint Venture	Sole Proprietor	Close Corporation

A. CERTIFICATE FOR COMPANY

I,, chairperson of the board of directors of

.....
.....,

hereby confirm that by resolution of the board taken on **AUTHORITY OF SIGNATORY**

..... 20.....

Mr/Ms....., acting in the

capacity of, was authorised to sign all documents in

connection with this tender for Contract reference number

..... and any contract resulting from it on behalf

of the company.

Initial _____



ANNEXURE I

As witnesses:-

1.
Witness Chairman

2.
Witness Date

B. CERTIFICATE FOR PARTNERSHIP

We, the undersigned, being the key partners in the business trading as

.....
...

hereby authorise Mr/Ms

.....,

acting in the capacity of

..... to sign

all documents in connection with the tender for Contract reference number

..... and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE
------	---------	-----------	------

Initial _____



ANNEXURE I

NOTE: This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole.

C. CERTIFICATE FOR JOINT VENTURE

We, the undersigned, are submitting this tender offer in Joint Venture and hereby

authorise Mr/Ms,

authorised signatory of the

company.....

Initial _____



ANNEXURE I

....., acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract reference number..... and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

NAME OF FIRM	ADDRESS	AUTHORIZING SIGNATURE, NAME & CAPACITY
Lead Partner		
Partner 1		
Partner 2		
Partner 3		
Partner 4		

Initial _____



ANNEXURE I

--	--	--

D. CERTIFICATE FOR SOLE PROPRIETOR.

I, hereby confirm that I am the
sole owner of the business trading as
.....

As witnesses:-

1.
Witness Signature: Sole owner

2.
Witness Date

E. CERTIFICATE FOR CLOSE CORPORATION

Initial _____



ANNEXURE I

We, the undersigned, being the key partners in the business trading as

.....

.....

.....

.....

hereby authorise Mr/Ms

.....,

acting in the capacity of

..... to sign

all documents in connection with the tender for Contract reference number

..... and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

Initial _____



ANNEXURE I

NOTE: This certificate is to be completed and signed by all of the key members upon whom rests the direction of the affairs of the Close Corporation as a whole.

Indicate the status of the Tenderer by ticking the appropriate box hereunder. The Tenderer must complete the certificate set out below for the relevant category. Delete whichever is inapplicable.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation
--------------	------------------	--------------------	----------------------	------------------------

A. CERTIFICATE FOR COMPANY

I,, chairperson of the board of directors of
.....,

hereby confirm that by resolution of the board taken on 20.....

Mr/Ms....., acting in the
capacity of, was authorised to sign all documents in connection
with this tender for Contract reference number and any
contract resulting from it on behalf of the company.

As witnesses:-

3.
Witness Chairman

4.
Witness Date

Initial _____



ANNEXURE I

B. CERTIFICATE FOR PARTNERSHIP

We, the undersigned, being the key partners in the business trading as

.....

hereby authorise Mr/Ms,

acting in the capacity of to sign

all documents in connection with the tender for Contract reference number

and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole.

Initial _____



ANNEXURE I

C. CERTIFICATE FOR JOINT VENTURE

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms, authorised signatory of the company....., acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract reference number..... and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

NAME OF FIRM	ADDRESS	AUTHORIZING SIGNATURE, NAME & CAPACITY
Lead Partner		
Partner 1		
Partner 2		
Partner 3		
Partner 4		

Initial _____



ANNEXURE I

D. CERTIFICATE FOR SOLE PROPRIETOR.

I, hereby confirm that I am the sole
owner of the business trading as

As witnesses:-

3.
Witness Signature: Sole owner

4.
Witness Date

Initial _____



ANNEXURE I

E. CERTIFICATE FOR CLOSE CORPORATION

We, the undersigned, being the key partners in the business trading as

.....
.....

hereby authorise Mr/Ms ,

acting in the capacity of to sign

all documents in connection with the tender for Contract reference number

and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all of the key members upon whom rests the direction of the affairs of the Close Corporation as a whole.

Initial _____

ANNEXURE J



REGISTRATION WITH CIDB

CONTRACTOR'S CERTIFICATE OF REGISTRATION WITH CIDB

Attached to this page: certified copy of Certificate of Contractor Registration issued by the Construction Industry Development Board (CIDB).

The Tenderer shall provide a printed copy of the Active Contractor's Listing off the CIDB website. (www.cidb.org.za). Tenderers whose CIDB registration expires within 21 days after close of tender should attach proof of their application for re-registration (refer to Tender Data Clause 5.1.1). In the case of a Joint Venture, a printed copy of the Active Contractor's Listing must be provided for each member of the Joint Venture, together with Joint Venture CIDB Calculation.

Name of Contractor:

.....

Contractor Grading Designation:

.....

CIDB Contractor Registration Number:

.....

Expiry Date:

.....

Attached hereto this page is my / our Certificate of Registration with CIDB. My failure to submit the certificate with my / our tender document will lead to the conclusion that I am / we are not registered with the CIDB and therefore will not be eligible to tender.

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE K



TAX COMPLIANCE STATUS

CONTRACTOR'S TAX COMPLIANCE STATUS

Attached to this page: Tax Compliance Status (TCS) PIN page. In the case of a joint venture, separate Tax pin page in respect of each partner must be completed and submitted.

Attached hereto this page is my / our Tax Compliance Status PIN (SARS pin) page. My failure to submit the TAX compliance status with my / our tender document may lead to the conclusion that I am / we are not Tax compliant and therefore maybe not eligible to tender.

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE L



REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

CONTRACTOR'S CSD REPORT

The Tenderer shall provide a printed copy of the Active Supplier Listing on the National Treasury Central Supplier Database, containing MAAA number (www.treasury.gov.za). In the case of a Joint Venture, a printed copy of the Active Supplier Listing must be provided for each member of the Joint Venture.

***Affix Proof of the National Treasury Central Supplier Database to this page
(Full CSD required, not summary)***

Attached hereto this page is my / our Proof of Registration with National Treasury's Central Supplier Database (CSD).

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE M



PROOF OF GOOD STANDING WITH COMPENSATION COMMISSIONER

CONTRACTOR'S LETTER OF GOOD STANDING FROM COIDA

Attached to this page: A valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993 and or third parties' insurance registered with Financial Service Board

The Tenderer shall attach to this Form evidence that he is registered and in good standing with the compensation fund or with a licensed compensation insurer who is approved by Department of Labour in terms of section 80 of the Compensation for Injury and Disease Act 1993 (COIDA) (Act 130 of 1993).

In the case of a Joint Venture, a valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993 and or third-party insurance registered with the Financial Service Board must be provided for each member of the Joint Venture.

Affix certified Proof of Good Standing with Compensation Commissioner to this page as per the required CIDB grading

Attached hereto this page is my / our Letter of Good Standing from COIDA.

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____



QUALITY ACHIEVEMENT SCHEDULES

A1: Key-personnel / Supervisory and Management Staff

[MAX POINTS: 40]

The Tenderer will receive a maximum of 40 points based on information provided in this schedule.

Organisation chart or organogram showing site management reporting to top management. Curriculum Vitae including relevant experience and proof of qualifications shall be provided for the following key personnel.

Organisation Chart / Organogram

The Tenderer shall attach organisation chart or organogram showing site management reporting to top management, that clearly identifies the key resources proposed for this contract, articulating their roles and responsibilities. The following key-personal, with the required qualification, should be indicated on the organisation chart or organogram (but not limited to):

- Professional Civil Engineer/Technologist/Technician (ECSA)
- Foreman (Trade test certificate)
- Professional Construction Project Manager (SACPCMP)
- Professional Construction Health and Safety Officer (SACPCMP)
- Professional Construction Manager (SACPCMP)

Key personnel

The Tenderer shall attach construction team key personnel detailed curriculum vitae, **certified copies (must have been certified by a commissioner of oath within the last six months before tender closure)** of all qualification certificates, proof of attendance for training courses and registrations certificates and must be appended to the tender for scoring of points, otherwise no points will be allocated.

A CV of the key personnel of not more than 3 pages each should be attached to this schedule:

Each CV should be structured under the following headings:

- 1) Personal particulars
 - a. name
 - b. date and place of birth
 - c. place (s) of tertiary education and dates associated therewith
 - d. professional awards
- 2) Qualifications (degrees, diplomas, grades of membership of professional societies and professional registrations)
- 3) Skills
- 4) Name of current employer and position in enterprise
- 5) Overview of postgraduate / diploma experience (year, organization and position)
- 6) Outline of recent assignments / experience that has a bearing on the scope of work
- 7) References

Initial _____

ANNEXURE N



To attain the indicted scores, all requirements set forth under the various scoring categories must be attained. List of key personnel requirements:

A. Professional Civil Engineer/ Technologist/ Technician (ECSA)

post qualification (BEng civil, BTech civil), NDip Civil) experience in civil maintenance and related works is required for scoring.

B. Foreman (Civil – Building, Bricklaying, Steel fixing, Construction, Concrete or related) (Trade test certificate)

post trade test certificate experience civil maintenance and related works is required for scoring

C. Professional Construction Project Manager (SACPCMP)

post qualification experience (Built environment) in management of civil construction projects is required for scoring.

D. Professional Construction Health and Safety Officer (SACPCMP)

post qualification experience (Occupational Health and Safety Certificate or related) in construction health and safety is required for scoring.

E. Professional Construction Manager (SACPCMP)

post qualification experience (Built environment) in management of civil construction site is required for scoring.

Criteria	Sub-Criteria	Points Value
A) Professional Civil Engineer /Technologist/ Technician (Weight 10)	Experience in civil maintenance and related works is required.	
	7 Years or more experience	10
	6 to less than 7 Years	8
	5 to less than 6 Years	6
	4 to less than 5 Years	4
	3 to less than 4 Years	2
	Less than 3 years of experience or Failure to submit organization structure and CV	0
B) Foreman (Civil) (Weight 5)	Experience in civil maintenance and related works is required.	
	6 Years or more experience	5
	5 to less than 6 Years	4
	4 to less than 5Years	3
	3 to less than 4Years	2
	2 to less than 3 Years	1
	Less than 2 years of experience or Failure to submit organization structure and CV	0

Initial _____

ANNEXURE N



Criteria	Sub-Criteria	Points Value
C) Professional Construction Project Manager (Weight 10)	experience in management of civil construction projects is required.	
	6 Years or more experience	10
	5 to less than 6 Years	8
	4 to less than 5 Years	6
	3 to less than 4 Years	4
	2 to less than 3 Years	2
	Less than 2 years of experience or Failure to submit organization structure and CV	0
D) Professional Construction OHS Officer (Weight 5)	Experience in construction health and safety is required.	
	6 Years or more experience	5
	5 to less than 6 Years	4
	4 to less than 5 Years	3
	3 to less than 4 Years	2
	2 to less than 3 Years	1
	Less than 2 years of experience or Failure to submit organization structure and CV	0
E) Professional Construction Manager (Weight 10)	Experience in management of physical construction processes and coordination, administration of resources on civil construction site is required.	
	6 Years or more experience	10
	5 to less than 6 Years	8
	4 to less than 5 Years	6
	3 to less than 4 Years	4
	2 to less than 3 Years	2
	Less than 2 years of experience or Failure to submit organization structure and CV	0

SIGNATURE: DATE:
(of person authorised to sign on behalf of the Tenderer)

ONLY FOR DWS EVALUATION PURPOSE:

Initial _____

ANNEXURE N



(Key person points scored allocation)

KEY-PERSON	POINTS SCORE
Professional Civil Engineer/Technologist/Technician	/10
Foreman – Civil	/5
Professional Construction Project Manager	/10
Professional Construction Health and Safety Officer	/5
Professional Construction Manager	/10
TOTAL	/40

Initial _____

ANNEXURE N



A2: QUALITY MANAGEMENT PROCEDURES

[MAX POINTS: 20]

The Tenderer will receive a maximum of 20 points based on information provided in this schedule.

The quality management procedures should develop a quality management system showing how the quality of work done will be managed on site. The following must be taken into consideration.

- 1) Quality control and standard operating procedures
 - Tenderer should indicate the standardized methods for carrying out key activities.
 - How the Tenderer is going to monitor the process inputs and outputs against quality benchmarks.
 - How the bidder will control subcontractors (If applicable) and suppliers to ensure compliance with specifications
- 2) Roles and Responsibilities
 - Defined accountability for quality across management and staff.
 - Designation of a Quality Manager or equivalent responsible for implementation.
 - Communication of roles through organizational charts or job descriptions
- 3) Risk and non-conformance management
 - Risk assessment to identify potential quality issues early.
 - Procedures for managing non-conformances, corrective and preventive actions (CAPA).
 - Root cause analysis to prevent recurrence
 - Non-conformance reporting and corrective action tracking.
- 4) Documentation and Record control
 - Procedures for creation, review, approval, and version control of documents.
 - Controlled access to quality records (inspection reports, test results, checklists).
 - Retention and archiving policies for audit traceability.
- 5) Affiliations and accreditations (NHBRC; SAPMA; ASACPM; ISO; SABS; etc)

The Tenderer should indicate which affiliations and accreditation they are registered at (e.g. NHBRC; SAPMA; ASACPM; ISO; SABS; etc)

- 6) Quality Assurance
 - The Tenderer indicates the following on the Quality Management Plan:
 - How the quality assurance and quality control measures will be managed.
 - Indicate the quality assurance activities.
 - Indicate the quality control activities and assessment of compliance.
 - Indicate acceptable quality standards.
 - Indicate methods of inspection, and testing. (Eg: Test, inspection plan, etc)
 - Indicate reporting, non-conformance, corrective measures, and documenting.

The quality management procedure will be scored based on the below table. The Bid evaluation committee will score the quality management procedure based on this table using their best judgment as professional technical persons. By participating in the tender process, the Tenderer agrees that the score achieved with this method is final and binding.

Initial _____

ANNEXURE N



Criteria	Sub-Criteria	Points Value
Quality Management Procedures (Weight 20)	Quality plan submitted and does cover all 6 points mentioned above.	20
	Quality plan submitted and covered 5 points mentioned above.	16
	Quality plan submitted and covered 4 points mentioned above.	12
	Quality plan submitted and covered 3 points mentioned above.	8
	Quality plan submitted and covered 2 points mentioned above	4
	No quality plan submitted. Generic quality plan submitted and does not cover points mentioned above. Quality plan submitted and covered 1 point mentioned above	0

SIGNATURE:
 (of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE N



A3: PREVIOUS WORK EXPERIENCE

[MAX POINTS: 20]

The Tenderer will receive a maximum of 20 points based on information provided in this schedule.

This criterion relates to the experience of the bidding company (including Joint ventures, etc) in civil maintenance and related works such as General works, Buildings, Canals, algae removal on canals, Roads, Toe drains, Septic tanks, Concrete reservoirs, underground/valve chambers, Gabions, pitching, Segmented block paving & kerbing, fencing, pump station, Boreholes, Storage tank, Dayworks, Pipeline, Dams, Waterworks, Bridges, culverts, Cutting of grass, trees, clearing of disruptive/alien vegetation Blastrutes, Measuring structures, monitoring and instrumentation, Shooting range facilities. The experience in the construction works of new infrastructures similar or as mentioned above will be accepted.

Evaluation shall be based on similar and successfully completed projects to qualify for maximum points in the past **five (5) years immediately preceding the closing of this tender**. Only experience from the tendering entity, and not by staff members, shall be considered.

Note: Tenderers to submit names of the completed projects with valid contact details, reference letters and completion certificates (practical, or final). Non-submission of any of these will result in loss of points.

The Tenderer must submit proof of previous experience in the form of signed and dated reference letter(s) or completion certificate(s) issued on the official letterhead of the client for projects previously undertaken. Non-submission of any of these will result in loss of points.

The submitted documents must include the following information:

- a) Title of the project
- b) Name of the client
- c) Contract start and end dates
- d) Scope of services provided by the Tenderer
- e) Name and contact details of the client's representative

CRITERIA	SCORING CRITERIA	POINTS
Company experience Weight 20	Completed 6 or more projects	20
	Completed 5 projects	16
	Completed 4 projects	12
	Completed 3 projects	8
	Completed 2 projects	4
	Completed 0 to 1 projects	0

NOTE: IF NO SIMILAR WORK HAS BEEN CARRIED OUT, THE ABOVE SCHEDULE IS TO BE MARKED "NIL" BY THE TENDERER

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE N



A3: AVAILABILITY AND ADEQUACY OF PLANT AND EQUIPMENT

[MAX POINTS: 20]

The Tenderer will receive a maximum of 20 points based on information provided in this schedule.

Evaluation of the bidder's available and proposed plant for the execution of the works, considering type, capacity, condition, and ownership. To determine whether the contractor owns, leases, or has access to sufficient and suitable plant and equipment to execute the project efficiently, safely, and in compliance with specification and programme requirements.

Bidder must attach the following supporting documents to confirm access to plants:

- 1) Proof of ownership
 - The proof of ownership: **Registration documentation/book or Proof of purchase/purchase note contract or invoices or Agreement letter or affidavit** of plant and equipment owned must be submitted, to be able to claim the points. This document must be at the name of the company or the director of the company.
- 2) Proof of lease or access agreements (if hired plant):
 - If the bidder is going to lease any of the plants, a lease or access agreement must be submitted, to be able to claim the points. This document must be at the name of the company or the director of the company. A letter from the plant hire company will also be sufficient. The letter should have a letter head of the plant hire company address to the bidding company name.

The plant which is relevant for this contract are as follows:

- TLB,
- Excavator,
- Grader,
- Tipper truck,
- Drum roller,
- Plate compactor,
- Rammer compactor,
- Front loader etc.
- Crane
- Mixer

The availability and adequacy of plant and equipment will be scored based on the below table. The Bid evaluation committee will score the availability and adequacy of plant and equipment based on this table using their best judgment as professional technical persons. By participating in the tender process, the Tenderer agrees that the score achieved with this method is final and binding.

Initial _____

ANNEXURE N



Criteria	Sub-Criteria	All owned	Owned and Hired	All Hired	total
Availability and Adequacy of Plant and Equipment (Weight 20)	Plant list with supporting documents which have 5 or more plants mentioned above	20	16	12	
	Plant list with supporting documents which have 4 plants mentioned above	16	12	8	
	Plant list with supporting documents which have 3 plants mentioned above	12	8	4	
	Plant list with supporting documents which have 2 plants mentioned above	8	4	4	
	Plant list with supporting documents which have 1 plant mentioned above	4	4	4	
	No plant list and supporting documents supplied or Plant list is provided without the supporting documents mentioned above.	0	0	0	

SIGNATURE:
 (of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE N



SUMMARY OF QUALITY/FUNCTIONALITY ACHIEVEMENT SCHEDULE

	QUALITY CRITERIA	MAXIMUM POINTS TO BE ALLOCATED	ALLOCATED POINTS
1	Key-personnel / Supervisory and Management Staff	40	
2	Quality Management Procedures	20	
3	Previous Work Experience	20	
4	Availability and Adequacy of Plant and Equipment	20	
	TOTAL	100	

SIGNATURE:
(of person authorised to sign on behalf of the Tenderer)

DATE:

Initial _____

ANNEXURE N



CONTRACTOR'S HEALTH AND SAFETY DECLARATION

In terms of Clause 5(1)(h) of the OHS 1993 Construction Regulations 2014 (referred to as "the Regulations" hereafter), a Principal Contractor may only be appointed to perform construction work if the Client is satisfied that the Principal Contractor has the necessary competencies and resources to carry out the work safely in accordance with the Occupational Health and Safety Act No 85 of 1993 and the OHS 1993 Construction Regulations 2014.

To that effect a person duly authorised by the Tenderer must complete and sign the declaration hereafter in detail.

Declaration by Tenderer

1. I, the undersigned, hereby declare and confirm that I am fully conversant with the Occupational Health and Safety Act No 85 of 1993 (as amended by the Occupational Health and Safety Amendment Act No 181 of 1993), and the OHS 1993 Construction Regulations 2014.
2. I hereby declare that my company has the competence and the necessary resources to safely carry out the construction work under this contract in compliance with the Construction Regulations and the Employer's Health and Safety Specifications.
3. I propose to achieve compliance with the Regulations by one of the following (Tenderers are to Circle Applicable - Yes or No):

- a) From my own competent resources as detailed in 4(a) hereafter.
- b) From my own resources still to be appointed or trained until competency is achieved, as detailed in 4(b) hereafter:
- c) From outside sources by appointment of competent specialist Subcontractors as detailed in 4(c) hereafter:

Circle Applicable	
Yes	No
Yes	No
Yes	No

4. Details of resources I propose:
(Note: Competent resources shall include safety personnel such as a construction manager and construction safety officer as defined in Regulation 8, and competent persons as defined in Regulations 9, 10, 11, 12, 13, 14, 16, 17, 20, 21, 22, 23(1), 24, 25, 26, 27, 28 and 29, as applicable).
- a) Details of the competent and qualified key persons from my company's own resources, who will form part of the contract team:

NAMES OF COMPETENT PERSONS	POSITIONS TO BE FILLED BY COMPETENT PERSONS

Initial _____

ANNEXURE N



b) Details of training of persons from my company's own resources (or to be hired) who still have to be trained to achieve the necessary competency:

- i) By whom will training be provided?
- ii) When will training be undertaken?
- iii) Positions to be filled by persons to be trained or hired:

c) Details of competent resources to be appointed as subcontractors if competent persons cannot be supplied from own company:

Name of proposed subcontractor:

Qualifications or details of competency of the subcontractor:

5. I, the undersigned, hereby undertake, if this tender is accepted, to provide, before commencement of the works under the contract, a suitable and sufficiently documented Health and Safety Plan in accordance with Regulation 7(1) of the Construction Regulations, which plan shall be subject to approval by the Client.
6. I, the undersigned, confirm that copies of this company's approved Health and Safety Plan, the Client's Safety Specifications as well as the OHSA 1993 Construction Regulations 2014 will be provided on site and will at all times be available for inspection by the Principal Contractor's personnel, the Client's personnel, the Employer's Agent, visitors, and officials and inspectors of the Department of Labour.
7. I, the undersigned, hereby confirm that adequate provision has been made in the Tendered rates and prices in the Bill of Quantities to cover the cost of all resources, actions, training and all health and safety measures envisaged in the OHSA 1993 Construction Regulations 2014, and that I will be liable for any penalties that may be applied by the Client in terms of the said Regulations (Regulation 33) for failure on the Principal Contractor's part to comply with the provisions of the Act and the Regulations.
8. I, the undersigned, agree that failure to complete and execute this declaration to the satisfaction of the Client will mean that this company is unable to comply with the requirements of the OHSA 1993 Construction Regulations (2014) and accept that this tender will be prejudiced and may be rejected at the discretion of the Client.

I, the undersigned, who warrants that they are authorised to sign on behalf of the Tenderer, confirms that the information contained in this form is within my personal knowledge and is to the best of my belief both true and correct.

NAME (Block capitals):

SIGNATURE: DATE:
(of person authorised to sign on behalf of the Tenderer)

Initial _____

ANNEXURE O



SCHEDULE OF PROPOSED SUB-CONTRACTORS

SCHEDULE OF PROPOSED SUB-CONTRACTORS

We notify you that it is our intention to employ the following Subcontractors for work in this contract. If we are awarded a contract, we agree that this notification does not change the requirements for us to submit the names of proposed Subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us. We confirm that all Subcontractors on this contract comply with to all contractual requirements.

In order to complete the Works under this Contract, I/we propose to employ the following sub-contractors to carry out the portion/type of work as detailed. **Affix Original or Certified proof of 3 previous projects for each sub-contractor.**

(Note: All proposed sub-contractors must be listed).

Sub-contractor: Name, Address and Telephone No.	Portion/type of work to be undertaken	Previous value of work: Previous Experience:

ATTACHED: Schedule of Proposed Sub-contractor together with a pro-forma sub-contracting agreement signed by both parties

In accordance with the General Conditions of Contract the Tender shall state hereunder the names of Sub-contractors he proposes to employ for the execution of certain sections of the Works.

Initial _____

ANNEXURE O



No	PROPOSED SUB-CONTRACTOR	ADDRESS AND TELEPHONE OF PROPOSED SUBCONTRACTOR	NATURE AND EXTENT OF WORK	PREVIOUS EXPERIENCE WITH SUBCONTRACTOR

NAME OF TENDER: _____

COMPANY NAME: _____

SIGNATURE OF TENDER: _____

DATE: _____

Initial _____

ANNEXURE P



DEPARTMENT OF WATER AND SANITATION

SCHEDULE OF PLANT AND EQUIPMENT AVAILABLE FOR THE CONTRACT

The following are lists of major items of relevant equipment that I/we **presently own or lease** and will have available for this contract or will acquire or hire for this contract if my/our tender is accepted.

(a) Details of major equipment that is owned by and immediately available for this contract.

Quantity	Description, Size, Capacity, etc

Attach additional pages if more space is required.

(b) Details of major equipment that will be **hired, or acquired for this contract** if my/our tender is acceptable.

Quantity	Description, Size, Capacity, etc

Attach additional pages if more space is required.

Signed Date
Name Position
Bidder

Initial

Tender T2 2 – Schedule of Plant and Equipment
Available for the Contract

ANNEXURE Q



FORM OF OFFER AND ACCEPTANCE

Form of Offer and Acceptance is in section – Contract C1, under C1.1

Complete this document and place back into bid at C1.1

Initial _____

ANNEXURE R



CONTRACT DATA

Contract data is in section – Contract C1, under C1.2

Complete this document and place back into bid at C1.2

Initial _____

ANNEXURE S



PRO FORMA PERFORMANCE GUARANTEE

Pro Forma Performance Guarantee is in section – Contract C1, under C1.3

Complete this document and place back into bid at C1.3

Initial _____

ANNEXURE T

HEALTH AND SAFETY ACT AGREEMENT

Occupational Health and Safety Agreement is in section – Contract C1, under C1.4

Complete this document and place back into bid at C1.4

Initial _____

ANNEXURE U



ANNEXURE U: CONTACTABLE CLIENT REFERENCES

Contactable reference #1.		Description of works undertaken as a main contractor for	Particulars
Name of client organisation:			Contract value including VAT (R m)
Contact Person:			
Telephone:	Landline: Mobile:		Completion date (within last 5 years)
Email (if available):			

Initial _____



ANNEXURE U

Contactable reference #2.		Description of works undertaken as a main contractor for	Particulars
Name of client organisation:			Contract value including VAT (R m)
Contact Person:			
Telephone:	Landline: Mobile:		Completion date (within last 5 years)
Email (if available):			
Contactable reference #3.		Description of works undertaken as a main contractor for	Particulars

Initial _____

ANNEXURE U



Name of client organisation:			Contract value including VAT (R m)
Contact Person:			
Telephone:	Landline: Mobile:		Completion date (within last 5 years)
Email (if available):			

Initial _____



ANNEXURE V

TENDER NO: DWS07-1026WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS.
ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID.

FORM H SCHEDULE OF PROPOSED PERSONNEL

No	Professional	Name	ID No	HDI Status	Male / Female
1.	Key Personnel (Project Managers, Professional Personnel, etc)				
	Professional Construction Project Manager				
	Professional Engineering Technician				
	Professional Engineering Technologist				
	Professional Engineer				
	Professional Construction Manager				
2	Technical and Support Staff	Number			
	Technicians				
	Foremen				
	Site Supervisors				
	Administrative Staff				
	Other Support Staff (describe & list)				

Name of Tenderer :Date:

Signature:Position:

Full name of signatory:

Initial _____



ANNEXURE V

TENDER NO: DWS07-1026WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS.
ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID.

FORM H SCHEDULE OF PROPOSED PERSONNEL

No	Professional	Name	ID No	HDI Status	Male / Female
1.	Key Personnel (Project Managers, Professional Personnel, etc)				
2	Technical and Support Staff	Number			

Name of Tenderer :Date:

Signature:Position:

Full name of signatory:

Initial _____



DEPARTMENT OF WATER AND SANITATION

DWS07-1026 WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

THE CONTRACT

This section of the document will only be applicable upon appointment of the tenderer for a specific work package which the term of contract will be administered in accordance with any CIDB endorsed standard form of contracts chosen by Department of Water and Sanitation.

C1 AGREEMENTS AND CONTRACT DATA

C1.1 FORM OF OFFER AND ACCEPTANCE

C1.2 CONTRACT DATA

C1.3 PRO FORMA PERFORMANCE GUARANTEE

C1.4 OCCUPATIONAL HEALTH AND SAFETY AGREEMENT

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DEPARTMENT OF WATER AND SANITATION

DWS07-1026 WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

PRICING DATA

C2 PRICING DATA

C2.1 PRICING INSTRUCTIONS

Initial _____



DEPARTMENT OF WATER AND SANITATION

DWS07-1026 WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

C2.1 PRICING INSTRUCTIONS

C2.1 PRICING INSTRUCTIONS

NOTE: PRICE IS NOT APPLICABLE AT THIS STAGE.

Contractors appointed to the framework agreement shall **not** be required to submit pricing at the framework establishment stage.

Pricing shall only be requested during the Request for Quotation (RFQ) stage when a specific Work Package is issued.

Contractors shall ensure that the rates submitted at the RFQ stage are competitive, market-related, and aligned with prevailing industry standards.

Contractors must take cognisance of annual price adjustments applicable at the time of submitting quotations. For each Work Package, the Department reserves the right to assess the reasonableness of the quoted rates against market conditions and, where necessary, to enter into negotiations with the preferred bidder prior to the final award to ensure value for money.

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DEPARTMENT OF WATER AND SANITATION

DWS07-1026 WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

C3 SCOPE OF WORKS

C3.1 PROJECT DESCRIPTION AND SCOPE OF CONTRACT

Table of Contents for C3.1: project description and scope of contract

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TERMS OF REFERENCE

FOR

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

1. Introduction

1.1 Background

The National Department of Water and Sanitation (DWS) is responsible for the development, operations, maintenance and rehabilitation of national water and sanitation resources infrastructure assets for the Country. It distributes bulk (untreated/raw) water in terms of the National Water Act (NO. 36 of 1998) to authorised users. These comprises of dams, tunnels, pipelines, hydro-mechanical equipment, cranes and lifting equipment, canals, pump stations, Wastewater Treatment Plants (WWTP's), Water Treatment Plants (WTP's), Buildings and associated infrastructure that is positioned across Southern Africa.

These terms of reference are for appointment of more than 1 suitable and experienced contractors to conduct civil maintenance works and other related works for **Central Operations**.

Department of water and Sanitation have a backlog of civil maintenance in departmental infrastructure. This framework contractors is required to support the Strategic Asset management to clear up this backlog.

The framework contractors to be appointed will be required to compete for the work issued and the contractor who obtains maximum points will be given the work.

2. Scope of works

The civil maintenance works to be executed under this framework contractors comprise of General works, Buildings, Canals, algae removal on canals, Roads, Toe drains, Septic tanks, Concrete reservoirs, underground/valve chambers, Gabions, pitching, Segmented block paving & kerbing, fencing, pump station, Boreholes, Storage tank, Dayworks, Pipeline, Dams, Waterworks, Bridges, culverts, Cutting of grass, trees, clearing of disruptive/alien vegetation Blastrutes, Measuring structures, monitoring and instrumentation, Shooting range facilities, Any other civil maintenance works identified by the area office

Other related works may include the following:

- Geotechnical investigation required to execute maintenance works
- Minor designs for maintenance works

NB: The Department has an existing contract for appointed Professional Service Providers (PSPs) to render services for detailed design amendments and/or completion, site supervision, and engineering contract management. Accordingly, it is compulsory for the contractor to be appointed to utilise the Professional Service Providers already appointed

Initial _____

on the Departmental panel for the execution of any design work required in respect of maintenance projects.

- Seepage analysis
- Geophysical surveys
- Topographical surveys
- Bathymetric Survey
- Monitoring and instrumentation equipment installation and calibration
- Dewatering and desilting of canals, pipelines, tunnels, and appurtenant infrastructure
- Eddy current survey in pipelines.
- Diving works and camera pipe inspections
- Drone survey (as and if required)
- And any other investigation maybe required prior or during the implementation of maintenance works

3. Framework Contractors (Panel) Arrangement

It is estimated that Tenderers must have the CIDB contractor grading of **8 CE or higher**. Tenderer must have demonstrable experience in associated civil maintenance.

4. Duration

The contract shall be valid for a period of **48 months (4 years)**. The department is restricted from issuing task orders where the likelihood exists that the orders in question will exceed the framework term.

5. Allocation of works

During the period of the contract the successful bidders will be invited to submit quote/s as and when required. Bidders must be informed that no work or allocation of project/s is guaranteed to anyone for the duration of the contract. The bidders will be competing amongst themselves for the allocation of works.

The evaluation criteria for allocating works will include price and functionality (methodology etc). The end user will have an Ad Hoc bid evaluation committee to evaluate and recommend for appointment.

Bidders shall ensure that the same resources (including project team) are not allocated to more than one project concurrently, in order to avoid resource conflicts, ensure the availability of the required resources, and prevent delays in project execution.

This requirement shall not apply where a resource is not required to be permanently stationed on site and can be utilised on multiple projects without adversely affecting the progress or timely completion of the work.

Notwithstanding the above, the Client reserves the right to require the Contractor to allocate a particular resource exclusively to a specific project where it is established that the resource's allocation across multiple projects is adversely affecting the progress of the works or causing delays. The Contractor shall comply with such instruction within the period specified by the Client.

6. Responsible Person

Initial _____

The Successful Bidders will report to the Chief Director: Water Resource Infrastructure Operations and Maintenance who will be supported by the Department of Water and Sanitation's project steering committee made up of Directorate: Strategic Infrastructure Asset Management and 4 Operational Clusters.

7. KEY stakeholders

The following key stakeholders have been identified and may be of assistance in performing the works within this contract.

- Sub-Directorate: Dam Safety Surveillance, Head Office
- Sub-Directorate: Conveyance System, Head Office
- Area Offices
- Water Boards
- Irrigation Boards
- Water user associations

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DEPARTMENT OF WATER AND SANITATION

DWS07-1026 WTE

FRAMEWORK CONTRACTORS FOR CIVIL MAINTENANCE AND OTHER RELATED WORKS FOR CENTRAL OPERATIONS FOR A PERIOD OF FOUR (4) YEARS. ONLY RESPONDENTS WITH CIDB GRADING 8CE OR HIGHER ARE ELIGIBLE TO BID

C4 SITE INFORMATION

This bid will cover Water Management Areas (8, 9, 10, 13, and 14) under Central Cluster as highlighted in the cluster map below:

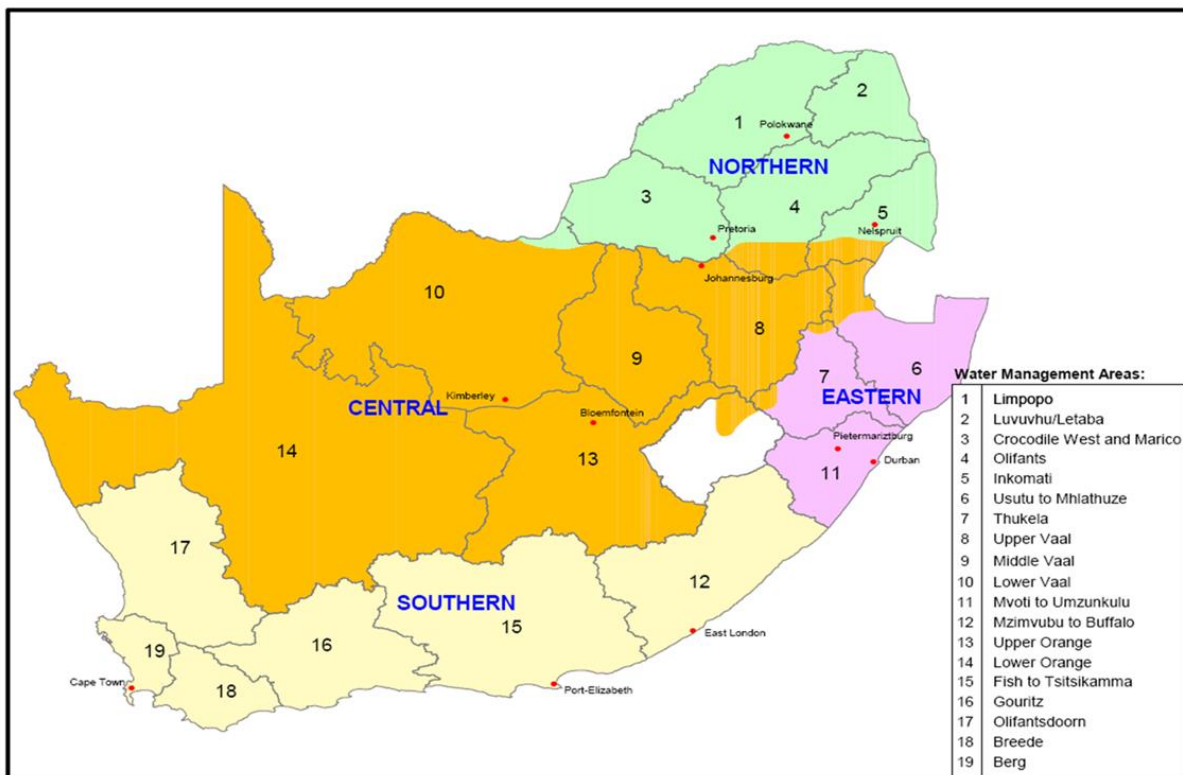


Figure 1: Cluster/ Operations Map

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