



OUR REF	RFQ 202134
ENQUIRIES	Ntobeko Mweli
TELEPHONE	012 428 6691
DATE	29 October 2026

RFQ 202134: APPOINTMENT OF A SERVICE PROVIDER FOR GAS SYSTEMS REPAIRS AND MAINTENANCE FOR ALL SABS SITES FOR A PERIOD OF 36 MONTHS.

Dear Bidder

The South African Bureau of Standards (SABS) hereby invites suitably qualified service providers for Gas Systems Repairs and Maintenance for All SABS Sites for a period of 36 Months.

The details of the service to be provided are below.

Please note the following:

- Scope of services specified on **page 3**
- Closing date specified on **page 7**
- SABS Procurement terms and conditions (accessed on the sabs website)
- **Bidders must submit the following documents with the quotations:**
 - National Treasury Central Supplier Database (CSD) registration report
 - A valid copy of BBBEE certificate/ Sworn Affidavit (to claim specific goals)
 - SBD 4 Bidders Disclosure Form
 - SBD 6.1 Preference points claim form in terms of the Preferential Procurement Regulations 2022

SOUTH AFRICAN BUREAU OF STANDARDS – Established in terms of Section 2 of the Standards Act, 1945, as amended

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1. Background

The SABS is a statutory body established in term of Standards Act, 1945 (Act No. 24 of 1945) and continues to operate in terms of the Standards Act, 2008 (Act No. 8 of 2008) as the national standardization institution in South Africa, mandated to:

- develop, promote and maintain South African National Standards;
- promote quality in connection with commodities; and
- render conformity assessment services and matters connected therewith.

2. Request for Quotation (RFQ)

This RFQ serves as an invitation to suitably qualified service providers **Gas Systems Repairs and Maintenance for SABS Sites for a period of 36 Months** subject to the SABS Standard Terms and Conditions, of which a copy is available on www.sabs.co.za, accessible through the link: https://www.sabs.co.za/Procurement/proc_toc.asp

The Bidder is requested to supply its quotation, in writing, by the date specified. Should the Bidder require any clarification, the clarification should be submitted by e-mail to the Procurement Specialist identified in this document.

By submitting a quotation in response to this RFQ or participating in this RFQ process, the Bidder accepts that it is subject to and bound by all the terms and conditions contained in this RFQ document.

3. Confidentiality

This document may not be used for any purpose by the Bidder other than for developing their response to it, and all reasonable efforts must be taken by the Bidder to ensure confidentiality of any information provided. This document and any other information of a confidential nature provided to the Bidder during the course of RFQ process are and will be covered by the non-disclosure agreement to be signed between the SABS and the Bidder.

4. No Contract

Bidders shall note that this RFQ does not commit the SABS to any course of action resulting from the receipt of quotations and the SABS may, at its discretion reject any submission which does not conform to instructions and specifications which are contained herein or select a Bidder based upon its own unique set of criteria. The SABS also reserves the right not to select a bidder.

Nothing in this document shall be construed as a contract between the SABS and the Bidder, and no communication, whether verbal or written, by the SABS personnel or agents during the course of this process shall create such a contract in respect of the requirements specified in this RFQ.

5. No Obligation to Proceed

The SABS reserves the right to discontinue the RFQ evaluation process at any time and will not be responsible for any losses incurred by the Bidder as a result of discontinuance of the RFQ process

6. Validity of Proposals

The Bidder's quotation shall remain valid for a period of one hundred and twenty (120) days from the closing date. The SABS may at any time prior to the expiry of the bid validity period, extend the above validity period by sixty (60) days by written notice to the Bidders. In that event, the SABS will not require any consent from the Bidders, and bidders will not be required or permitted to amend any of their quotations.

The SABS retains the right, but is under no obligation, to request Bidders to extend the validity periods of their quotations, prior to expiry thereof, if it has already invoked the extension referred to above and it is in the SABS' interest to further extend the bid validity period. Such request shall be in writing. The Bidder is not obliged to extend the validity period. Also, bidders will not be required or permitted to amend any of their quotations.

7. Scope of work

Gas systems repairs, maintenance and installation for 36 months for all SABS Sites – Groenkloof, Netfa, Secunda, Cape Town, East London, Richards Bay & Durban. Services not limited to:

The scope shall include, but not be limited to, the following gas systems:

- Laboratory gas distribution systems, including nitrogen, oxygen, argon, helium, hydrogen, carbon dioxide, compressed air and other specialty gases.
- Liquefied Petroleum Gas (LPG) systems.
- High-pressure and low-pressure gas distribution networks.
- Gas cylinders, cylinder banks, manifolds and changeover systems.
- Gas pressure regulators, control valves, isolation valves and safety relief devices.
- Gas pipelines, fittings, flexible connections and associated accessories.
- Gas detection, monitoring and alarm systems.
- Gas storage and cylinder handling infrastructure.
- Gas supply points, outlets and laboratory gas connections.
- Associated control panels and safety interlock systems.
- Create an Asset Register

7.1 Preventive Maintenance

The contractor shall implement a comprehensive preventive maintenance programme covering all applicable gas systems.

Maintenance activities shall include:

- **Annual Maintenance**
 - Conduct comprehensive inspections of all gas distribution systems.
 - Perform pressure and leak testing where required, using approved procedures.
 - Calibrate pressure gauges, gas detectors and monitoring instruments.
 - Test emergency shutdown systems and safety interlocks.
 - Inspect and service gas manifolds and associated equipment.
 - Verify compliance with applicable regulatory requirements.
 - Submit an annual gas system condition assessment report.
 -

The final maintenance frequencies shall be determined by equipment risk classification, manufacturer recommendations and applicable statutory requirements.

7.2 Corrective Maintenance and Repairs

The contractor shall undertake corrective maintenance when defects, breakdowns or unsafe conditions are identified.

The scope shall include:

- Repairing leaking gas pipelines and connections.
- Replacing defective regulators, valves and gauges.
- Repairing or replacing damaged gas manifolds.
- Replacing deteriorated flexible gas connections.
- Repairing faulty gas detection and alarm systems.
- Rectifying pressure fluctuations and gas supply interruptions.
- Replacing damaged pipelines and fittings.
- Restoring gas supply following equipment failure.
- Investigating recurring gas system failures and submitting root cause analysis reports.

All replacement components shall be compatible with the relevant gas, pressure rating, operating conditions and manufacturer requirements.

7.3 Installation, Modification and Upgrading

The contractor may be required to perform new installations, extensions, modifications and upgrades to existing gas systems.

The scope shall include:

- Installation of new gas distribution pipelines.
- Installation of laboratory gas outlets.
- Installation and replacement of gas manifolds.
- Installation of pressure regulation stations.
- Installation of gas detection and alarm systems.
- Relocation of existing gas pipelines and outlets.
- Upgrading gas storage and distribution infrastructure.
- Installation of emergency isolation and shutdown arrangements.
- Commissioning and testing of new or modified installations.

All installations shall be carried out in accordance with approved designs, relevant standards and applicable statutory requirements.

7.4 Gas Leak Detection and Testing

The contractor shall perform gas leak detection and testing using calibrated, gas-compatible equipment and approved procedures.

Testing shall include:

- Leak detection on gas distribution networks.
- Inspection of joints, fittings and connections.
- Pressure integrity testing where applicable.

- Testing of regulators and isolation valves.
- Verification of gas detection and alarm functionality.
- Testing following repairs, modifications and installations.

Any hazardous gas leakage shall be reported immediately to the SABS representative, and the affected system shall be made safe by competent personnel.

7.5 Emergency Breakdown and Call-Out Services

The contractor shall provide emergency response services for critical gas system failures.

The contractor shall:

- Provide a 24-hour emergency contact facility.
- Attend to gas leaks, pressure failures and critical gas supply interruptions.
- Provide appropriately qualified personnel and suitable emergency equipment.
- Isolate unsafe systems where necessary.
- Restore systems to safe operating conditions.
- Submit incident and repair reports following emergency interventions.

7.6 Statutory Compliance and Safety

The contractor shall comply with all applicable legislation and standards, including relevant provisions of:

- Occupational Health and Safety Act, 85 of 1993.
- Applicable SANS, ISO and gas-specific standards relevant to the installed systems
- The contractor must issue inspection reports, tests certificates, service tags, and COC

Item No	Item Description	Quantity	R
	<u>Service Normal Hours</u>		
1	Technician	Rate/H	R
2	Assistant Technician	Rate/H	R
	<u>After Hours</u>		
3	Technician	Rate/H	R
4	Assistant Technician	Rate/H	R
5	Materials Mark Up (16%)		16%
	VAT (15%)		R
	Grand Total		R

8 Mandatory requirements

- Provide Valid COIDA Registration (Compensation for Occupational Injuries and Diseases Act) Valid Registration.

Bidders who meet the mandatory requirements will be evaluated on the technical functionality criteria and bidders who do not meet the requirements will be disqualified.

9 Technical Functionality Requirements

	Selection Criteria		
	Functionality will be measured on a scale of 1-5, Very Poor:1, Poor:2, Average:3, Good:4, Excellent:5	sub weight	Weight
1	Company Experience		
	The bidder(s) provided detailed company information (preferably a company profile) detailing its years of maintenance, Repairs & Installation of Gas systems. A detailed company profile must be attached clearly indicating the company's years of experience rendering similar services.		
	No relevant experience	0	
	>1≤2 Years of experience	1	
	>2≤3 Years of experience	2	
	>3≤4 Years of experience	3	
	>4≤5 Years of experience	4	
	>5 Years of experience	5	20%
2	Gas Technician Experience		
	Bidders must have experience in providing maintenance, Repairs & Installation of Gas Systems (A Detailed Curriculum Vitae (CV) of the proposed Gas technician, clearly indicating: Relevant qualifications, SAQCC Gas registration, year of experience, employment history, experience on projects of a similar nature and complexity.		
	No relevant experience	0	
	≤1 year of experience	1	
	>2≤3 years of experience	2	
	>3≤4 years of experience	3	
	>4≤5 Years of experience	4	
	>5 Years of experience	5	40%
4	References		
	Bidders to provide contactable reference letters from current/recent (not older than 5 years) where similar Gas system Repairs, maintenance & installation was carried out. The reference letters must relate to Gas system maintenance, repairs & installation. Each reference letter must include Client name, Project name, Brief description of the services provided, Project completion date, Project value (where applicable), Contact person, Telephone number and/or email address.		
	No Contactable reference letters provided	0	
	1 Relevant and Contactable reference	1	
	2 Relevant and Contactable reference letters	2	
	3 Relevant and Contactable reference letters	3	
	4 Relevant and Contactable reference letters	4	
	5 or more Relevant and Contactable reference letters	5	
			40%
Minimum threshold is 70%			100%

10 Timelines

MILESTONES	DATE AND E-MAIL ADDRESS
Closing Date and Time No late submissions will be accepted.	03 October 2026 at 11:00 am
Method of submission. Proposals/Bids submitted via a link and/or “we transfer” will not be accepted.	Responses should be submitted via email Ntobeko.Mweli@sabs.co.za It is the Bidder’s responsibility to ensure that the quotation is received on time by SABS.

11 Preference Points

Only Bidders who meet mandatory requirements and the functionality threshold of 70% will be evaluated further on 80/20 preference points system of 2022. (Pricing and Specific Goal)

12 Quotation

The quotation should but not limited to the following:

- All inclusive of VAT
- Transportation cost (If applicable)
- Disbursement
- Fixed price, where foreign currencies are involved, bidders should make provision for forward cover.

13 Contact information

All enquiries regarding this RFQ must be e-mailed/directed to Ntobeko.Mweli@sabs.co.za and **012 428 6691**. Bidders must not contact any other SABS’ personnel regarding this RFQ, as it may lead to the Bidder’s disqualification. Also note that any canvassing by Bidders/Suppliers regarding this RFQ will result in disqualification.

14 Advance payment

The SABS will not make an upfront or advance payment to a successful Bidder. Payment will only be made in accordance to the delivery of service or goods that will be agreed upon by the SABS and the successful Bidder.

15 Responsibility for costs

Under no circumstances shall the SABS be responsible for any of the Bidder’s costs associated with the preparation and/or submission of its quotation, including any costs incurred by the Bidder prior to the signature, by both parties, of an agreement resulting from a successful bid.

16 Bidder’s contractual terms

The SABS will not be bound by any legal or contractual terms as may be included in the Bidder’s quotation, in response to this RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....
.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to

win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} + \frac{\mathbf{Pt} - \mathbf{Pmax}}{\mathbf{Pmax}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} + \frac{\mathbf{Pt} - \mathbf{Pmax}}{\mathbf{Pmax}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state

must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. Bidders that do not claim points will be allocated 0 points.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific Goal	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race	100% black ownership		10		
	75% - 99% black ownership		8		
	60% - 74.99% black ownership		6		
	51% - 59.99% black ownership		4		
	1% - 50.99% black ownership		2		
	0% black ownership		0		
Persons historically disadvantaged on the basis of gender	100% black women ownership		6		
	51% - 99% black women ownership		4		
	1% - 50.99% black women ownership		2		
	0% black women ownership		0		
Persons historically disadvantaged on the basis of disability	100% owned by persons living with disabilities		4		
	51% - 99% owned by persons living with disabilities		2		
	0% - 50.99% owned by persons living with disabilities		0		

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company.....
- 4.5. registration number:

4.6. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

- 4.7. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered

as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	