

REQUEST FOR QUOTATIONS (RFQ)

GOODS		SERVICE	x
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DESCRIPTION:	Provision for Health & Safety Training on site – SAAO Cape Town and SAAO Sutherland for a duration of 36 months.	
RFQ NUMBER:	NRF/SAAO/RFQ/120006	
DATE ISSUED:	27 October 2026	
CLOSING DATE AND TIME:	Tuesday, 03 November 2026 at 16:00 pm	
QUOTATIONS TO BE SUBMITTED TO:	scm@saa0.ac.za	
PREFERENCE POINTS SYSTEM:	80/20	
DELIVERY INFORMATION		
LOCATION:	Location 1 SAAO, 1 Observatory Road Observatory Cape Town 7925 Location 2 SAAO, Old Fraserburg Road Sutherland Northern Cape 6920	
LEAD TIME (purchase order date)	As and when required	
Enquiries relating to bidding procedures may be directed to:		Technical enquiries may be directed to:

Contact person:	SCM	Contact person:	SCM
E- Mail address:	scm@saa.ac.za	E- Mail address:	scm@saa.ac.za
Telephone No:	021 201 1629	Telephone No:	021 447 0025

SUPPLIER INFORMATION

Name of Bidder Name:

Street Address:

Telephone Number

Code

Number

Cell Phone Number

Code

Number

Facsimile Number

Code

Number

E-Mail Address

VAT Registration Number

**Tax
Compliance
Status**

Tax
Compliance
System PIN

OR

Central Supplier
Database No.

MAAA

**B-BBEE Status
Level Verification
Certificate**

Tick Applicable Box.

☐ Yes ☐ No

**B-BBEE Status
Level Sworn
Affidavit**

Tick Applicable Box.

☐ Yes ☐ No

[A B-BBEE status level verification certificate/sworn affidavit (for EMEs & QSEs) must be submitted in order to qualify for preference points for B-BBEE – also refer to the SBD 6.1]

**Are you the accredited
representative in South
Africa for the
goods/services/works
offered?**

☐ Yes ☐ No
[If yes
enclose
proof]

**Are you a foreign-
based supplier for
the
goods/services/work
s offered?**

☐ Yes ☐ No
[If yes, answer the
questionnaire below]

Is the entity a resident of the Republic of South Africa (RSA)?

☐ Yes ☐ No

Does the entity have a branch in the RSA?

☐ Yes ☐ No

Does the entity have a permanent establishment in the RSA?

☐ Yes ☐ No

Does the entity have any source of income in the RSA?

☐ Yes ☐ No

Is the entity liable in the RSA for any form of taxation?

☐ Yes ☐ No

If the answer is "No" to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS).

1. INTRODUCTION TO THE NRF

The National Research Foundation (“NRF”) is a juristic person established in terms of the National Research Foundation Act, Act 23 of 1998, and a Schedule 3A Public Entity in terms of the Public Finance Management Act (PFMA). The NRF is the government’s national agency responsible for promoting and supporting research and human capital development through funding researchers, provision of the National Research Platforms, and science outreach platforms/programs to the broader community. The NRF provides these services in all fields of science and technology, including natural science, engineering, social science, and humanities.

The NRF is a schedule 3A entity under the PFMA (Act 29 of 1999), which is required to plan and report on its activities and organizational performance, and which is to be audited by the Auditor-General of South Africa (AGSA) on an annual basis. As part of the AGSA audit requirements, the NRF has to collect / document and store details, data and/or information of all persons and activities that form part of its performance record as proof thereof. In terms of this requirement, all persons making use of NRF facilities, platforms, equipment, tools etc., for research and related purposes are required to provide their personal details/data/information as per the template below or other similarly appropriate format. By completing your information in the template/register/record below and appending your signature thereto, you confirm your consent, in line with the Protection of Personal Information Act 4 of 2013, whereby the NRF and any of its business units may process (collect, receive, record, organize, collate, share, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy) the personal information you provide within and amongst its business units/functions for the purpose of fulfilling its statutory mandate, public accountability and other regulatory/legal requirements.

1.1. INTRODUCTION TO THE BUSINESS UNIT (SAAO) RESPONSIBLE FOR THIS RFQ

The South African Astronomical Observatory (SAAO) is a facility of the National Research Foundation and is the national centre for optical and infrared astronomy in South Africa. Its prime function is to conduct fundamental research in astronomy and astrophysics by providing a world-class facility and by promoting astronomy and astrophysics in Southern Africa.

2. SUPPLY SPECIFICATIONS

SAAO invites the submission of quotations for the following:

Scope of Services, Contract Requirements and Service Provider Eligibility Criteria

1. Contract Requirements and Scope of Services

- a) The appointed service provider(s) must demonstrate proven expertise and a strong track record in delivering Health, Safety and Environment (HSE) training and/or consultancy services to organisations comparable to the South African Astronomical Observatory (SAAO).
- b) The contract will be for a period of thirty-six (36) months.
- c) SAAO reserves the right to request additional training services on an ad hoc basis, including but not limited to the training courses specified in this Request for Quotation (RFQ).
- d) The appointed service provider(s) may be required, as and when needed, to perform the following operational tasks, including but not limited to:
 1. Provision of HSE Training: Deliver accredited HSE training to SAAO personnel, including HSE Representatives, HSE Committee members and employees requiring job-specific training. All certified training must be accredited by the relevant Sector Education and Training Authority (SETA) or an appropriately recognised national or international learning institution.
 2. Training Delivery Methods: Provide training through electronic learning platforms, at SAAO premises and/or at the service provider's training facilities, as required by SAAO.
 3. Training Records and Compliance: Maintain accurate records and portfolios of evidence for all training delivered for the applicable legally prescribed retention period, in accordance with relevant legislation, including the Protection of Personal Information Act (POPIA).
 4. Customised Training Materials: Provide, adapt and customise training materials to meet SAAO's operational requirements and ensure alignment with applicable legislation, regulations, standards and industry best practices.
 5. Development and Review of Training Materials: Develop, review and update internal training and induction materials for SAAO personnel, including presentations, e-books, manuals and other relevant learning resources.
 6. Training and Competency Planning: Review and recommend improvements to SAAO's training and competency plans to support compliance with applicable legislation, regulatory requirements and relevant standards.
 7. Attendance, Assessment and Certification: Maintain training attendance registers, record assessment and competency outcomes, and issue certificates of attendance

or competency, as applicable to the training provided.

8. Professional Development Recognition and Subcontracting: Where applicable, facilitate the registration or recognition of training events and courses for Continuing Professional Development (CPD) purposes with relevant professional bodies, associations and societies. Where necessary, specialised or formal training may be subcontracted to suitably qualified and accredited training facilitators or institutions, subject to SAAO's prior approval and applicable contractual requirements.

2. Service Provider Eligibility and Submission Requirements

All bidders must submit the following information and supporting documentation as part of their responses to the RFQ:

2.1 Company Profile and Experience

Submit a comprehensive company profile outlining the organisation's core business, technical capabilities and competence in providing Health and Safety training and/or consultancy services. The bidder must demonstrate at least five (5) years of relevant experience in Health and Safety consulting and training.

2.2 Industry Affiliation

Provide proof of current affiliation or membership with a relevant Health and Safety industry association, professional body or organisation.

2.3 Public Liability Insurance

Provide proof of valid Public Liability Insurance with minimum cover of R1 million.

2.4 Training Provider Information and Methodology

Provide detailed information on the organisation's training capabilities and delivery methodology, including the processes used to plan, develop, facilitate and evaluate training. The submission must address:

- a) Induction training.
- b) Formal training programmes.
- c) Formative assessment and ongoing learner progress monitoring.
- d) Summative assessment and evaluation of learning outcomes.
- e) Training facilitation methods, learner support and competency assessment.

2.5 Training Materials Development

Describe the process for developing, reviewing, updating and customising industry-specific training materials to meet SAAO's operational requirements. This must include measures to ensure that materials remain relevant and aligned with applicable legislation, regulations, standards and industry best practices.

2.6 HSE and Labour Law Courses

Submit a comprehensive list of Health, Safety and Environment (HSE) and labour law-related courses offered by the bidder relevant to this RFQ. The list must identify relevant formal courses registered or recognised under applicable South African Qualifications Authority (SAQA) frameworks and/or by relevant national or international institutions, where applicable.

Course information may include course titles, descriptions, duration, target audience, accreditation or recognition status, and applicable qualification, unit standard or course registration details.

2.7 Training Provider Accreditation and Approved Courses

Provide documentary evidence of the bidder's accreditation as a training provider through a relevant Sector Education and Training Authority (SETA) or another recognised accreditation body.

Relevant SETAs may include, but are not limited to:

- a) Manufacturing, Engineering and Related Services SETA (MERSETA).
- b) Health and Welfare Sector Education and Training Authority (HWSETA).
- c) Transport Education and Training Authority (TETA).
- d) Education, Training and Development Practices SETA (ETDP SETA).
- e) Food and Beverage Manufacturing Industry SETA (FoodBev SETA).
- f) Public Service Sector Education and Training Authority (PSETA).
- g) Safety and Security Sector Education and Training Authority (SASSETA).
- h) Any other relevant SETA or recognised accreditation body applicable to the courses offered.

Bidders must ensure that the accreditation evidence submitted is valid and covers the courses proposed under this RFQ.

2.8 Client References and Relevant Projects

Provide at least three (3) contactable client references demonstrating relevant experience in delivering Health and Safety training and/or consultancy services during the preceding three (3) years. Reference letters must be issued on the respective clients' official letterheads and include the following information:

- a) Client name and contact details.

3. Location of Service Delivery

Training may be delivered through electronic learning platforms, at SAAO sites or at the appointed service provider's premises, depending on the nature of the training and SAAO's operational requirements. The specific location and delivery arrangements will be agreed upon with SAAO when each training requirement is identified.

3. EVALUATION PROCESS

The RFQ will be evaluated in the following three phases:

Phase 1:	Administrative compliance / submission of all returnable documents and completion of all returnable schedules
Phase 2	Specification evaluation and eligibility
Phase 3:	80/20 preferential point system in terms of PPPR22 - 80 – Price (VAT and all taxes included) - 20- Specific goals (BBBEE STATUS LEVEL) Refer to SBD6.1 - Specific goals: <i>relevant in accordance with the B-BBEE Codes of Good Practice and the PPPFA that are contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender, or disability</i>

Phase 1 – Administrative Compliance

All returnable documents marked mandatory ('M'), must be completed or submitted by service providers in order to proceed to be evaluated further in Phase 2.

Returnable Document/ Schedule	Mandatory (M) / Optional (O)
Signed SBD 1 form	M
Signed and completed SBD 3.1 form (pricing schedule)	M
Signed and completed SBD 4 form	M (=> R 2 000)
Signed and completed SBD 6.1 form	M (=> R 2 000)
Valid BBBEE certificate, or sworn affidavit detailing annual turnover, in the case of EMEs and QSEs	O (preference points will not be allocated if not submitted)
Company profile and experience: Company profile outlining core business, technical capabilities and competence in providing Health and Safety training or Consultancy	M

services, bidder must demonstrate and least five (5) years' relevant Health and Safety consulting and training experience.	
Industry Affiliation: Provide proof of current affiliation or membership with a relevant Health and Safety industry association, professional body or organisation.	M
Public Liability Insurance: Proof of Public Liability Insurance with minimum cover of R1 million.	M
Training Provider Information and Methodology: Description of training capabilities and processes for providing induction, formal, formative and summative training, including facilitation and assessment methods.	M
Training Materials Development: Description of the process for developing, reviewing and providing industry-specific and customised training materials to meet SAAO's operational requirements. This must include measures to ensure that materials remain relevant and aligned with applicable legislation, regulations, standards and industry's best practices.	M
HSE and Labour Law Courses: Submit a comprehensive list of Health, Safety and Environment (HSE) and labour law-related courses offered, including formal courses registered or recognised under applicable SAQA frameworks and relevant national or international institutions.	M

Training Provider Accreditation and Approved Courses:

Proof of accreditation as a training provider through a relevant SETA or other recognised accreditation body, together with a list of accredited courses relevant to the RFQ. Relevant SETAs include MERSETA, HWSETA, TETA, ETDP SETA, FoodBev SETA, PSETA, SASSETA and any other relevant SETA or recognised accreditation body applicable to the courses offered.

M

Client References and Relevant Projects:

Provide at least three (3) contactable client references demonstrating relevant experience in delivering Health and Safety training and/or consultancy services during the preceding three (3) years.

Reference letters must be issued on the respective clients' official letterheads and include the following information:

a) Client name and contact details

M

4. PRICING SCHEDULE – FIRM PRICES PURCHASES (SBD 3.1)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

IF YOUR PRICES ARE VARIABLE (SUBJECT TO CHANGE), PLEASE SPECIFY THE VARIABLES THAT WILL AFFECT THE PRICE.

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

Respondents are requested to complete the pricing schedule below in response to this Scope of Work. If the respondent feels there are any additional items that should be priced but were not included as part of the original scope of work, please submit separate quotation in company letter head

ITEM NO.	DESCRIPTION	QUANTITY	Unit price Year 1	Unit price Year 2	Unit price Year 3
	First Aid Level 1	1			
	First Aid Level 2	1			
	First Aid Level 3	1			
	HSE Representative	1			
	Fire Fighter	1			
	Incident Accident Investigation and Reporting	1			
	Dangerous Goods Training for Road Transport: Driver Class 6.2	1			
	Travel per kilometer per AA rate	km			
	Accommodation per night including meals	p.p.p.n			
SUB-TOTAL FOR EACH YEAR (Excluding VAT)			R	R	R
VAT (15%)			R	R	R
TOTAL PRICE PER YEAR			R	R	R
TOTAL PRICE FOR INCLUDING YEAR 1 + YEAR 2 + YEAR 3 (INC. VAT)			R		

5. BIDDING CONDITIONS FOR THIS RFQ

The following conditions will apply to this request for quotations:

- 1) Price(s) quoted must be valid for at least (60) days from date of your offer.
- 2) Price(s) quoted must be inclusive of VAT, if applicable.
- 3) The bidder is required to submit:
 - a) Proof of B-BBEE Status Level of contributor, to claim points as per SBD 6.1
 - b) An EME is required to submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as per SBD 6.1
 - c) A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points. As per SBD 6.1
- 4) **No award will be made to a service provider who is not registered on CSD.** To register <https://secure.csd.gov.za/>.
- 5) Quotations equal to above R 2000 (VAT included) must be accompanied by the relevant SBD documentation as per section 3 of this document for Quotations duly completed.
- 6) The successful provider will be the one scoring the highest points in the event of the lowest bid being higher than R 2000. (VAT inclusive).
- 7) For goods/ services below R 2000 the successful bidder will be one with cheapest acceptable quotation.
- 8) SAAO reserves the right to withdraw any invitation to quote and/or to re-advertise or to accept a part of it. SAAO does not bind itself to accepting the lowest quotation.
- 9) This request for quotations is subject to the National Treasury General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 10) **Payment terms is within 30 days from date of receipt of invoice and when goods have been delivered. (No Pre- Payment allowed).**
- 11) **Where supplier terms and conditions are different from SAAO set terms and conditions, set terms and conditions must be mutually agreed upon. Otherwise, the National Treasury General Conditions of Contract (GCC) will govern.**

SBD 4 - BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting
the accompanying bid, do hereby make the following statements that I certify to be
true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The applicable preference point system for this tender is the **80/20** preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Notes to tenderers: The tenderer must indicate how they claim points for each preference point system. The tenderer must submit Proof of B-BBEE Certificate or Sworn Affidavit.

Specific Goals	Number of points allocated (80/20 system) (between R2 000 and R50 000 000)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contribution 1 to 3	8	
B-BBEE Status Level of Contribution 4 to 6	6	
B-BBEE Status Level of Contribution 7 to 8	2	
Supplier that is at least 51% Black-owned	3	
Supplier that is at least 51% Black female-owned	3	
Supplier that is at least 51% Black youth-owned	1	
Supplier that is at least 51% owned by People with Disabilities	1	
EME or QSE	4	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name _____ of
company/firm.....

4.2. Company _____ registration _____ number:
.....

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the

tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

GENERAL CONDITIONS OF CONTRACT

The National Treasury General Conditions of Contract shall govern the contractual relationship between SAAO and the successful bidder. The contract is not attached, however is accessible on SAAO's website - <https://www.saa.ac.za/tenders/>

BID SIGNATURE (SBD 1)

I, the bidder, warrant by signature as having read and accepted each page in this document including any annexures attached to this document. I undertake to supply all or any of the goods, works, and services described in this procurement invitation to SAAO in accordance with the conditions requirements and specifications stipulated in this bid document at the price/s quoted. I confirm that I have satisfied myself as to the correctness and validity of my offer/bid in response to this invitation, covering all my obligations and I accept that any mistakes regarding price(s), rate(s), and calculations are at my own risk.

My offer remains binding upon me and open for acceptance by SAAO during the validity period indicated and calculated from the closing time of bid invitation. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me in terms of this document as the principal liable for the due fulfilment of the subsequent contract conditions if awarded to me.

I declare that during the bidding period did not have access to any NRF proprietary information or any other matter that may have unfairly placed our bid in a preferential position in relation to any of the other bidder(s).

I confirm that I am duly authorised to sign this offer/ bid response.

NB: Failure to provide / or comply with any of the above particulars may render the bid invalid.

Signature of bidder: