SCHEDULE 1 – SCHEDULE OF REQUIREMENTS

DESCRIPTION	**STANDARD TERMS AND CONDITIONS FOR THE PROVISION OF CLEANING SERVICES FOR TRANSNET PROPERTY IN KZN MIDLANDS AREAS FOR A PERIOD OF THIRTY-SIX (36) MONTHS**
SERVICE PROVIDER	_____
CONTRACT NUMBER	**TP/2026/09/0178/11973/RFP**
DURATION	**THIRTY-SIX (36) MONTHS**
COMMENCEMENT DATE	_____
EXPIRY DATE	_____

With reference to the Standard Terms and Conditions of Contract, Reference Number _____ dated _____, ("Contract") between Transnet SOC Ltd ("Transnet") and _____ (the "Service Provider ") pursuant to which you have agreed to supply certain goods to for and on behalf of Transnet subject to such Contract.

The defined terms in the Contract will, unless otherwise indicated, have the same meaning in this Schedule of Requirements. In consideration of the mutual covenant and agreements contained in the Contract and in this Schedule of Requirements, it is agreed as follows:

1. Description of the Service

The scope of services to be provided by the service provider is For the Provision of Cleaning Services for Transnet Property in KZN Midlands Areas for a period of thirty-six (36) Months. The details for the services to be provided are as stipulated in clause 2 below.

2. Scope of Services

2.1 Deliverables

The Service Provider shall:

Provide Cleaning Services for Transnet Property in KZN Midlands Areas for a period of thirty-six (36) Months.

3. Contract Manager/s & Personnel to provide the Services

Transnet Contract Service Manager	
Designation	
Operating Division	Transnet Property
Address	
Telephone	
Email	

Service Provider (Director)	
Designation	
Address	
Telephone	
Email	

4. Performance Review Meetings

Contract management and performance review meetings will be held as required by Transnet's Contract Manager.

5. Fees & Disbursements

5.1 In consideration of the supply of the Goods by the Service Provider pursuant to this Work Order, Transnet will pay to it an amount not exceeding proposed and agreed upon rates (VAT Inclusive) over the thirty-six (36) month period.

IN WITNESS of which this Schedule of Requirements has been duly executed by the parties.

SIGNED for and on behalf of	**SIGNED** for and on behalf of
_____	**Transnet SOC Ltd**
Signature.....	Signature.....
Name.....	Name Mogogodi Dioka
Position.....	Position GM: Procurement Management
Date.....	Date.....

APPENDIX 1

Address for Notices

Any notice or communications between the parties to be given under this Agreement shall be deemed to have been received at the following times:

i. by email transmission – when the sender receives confirmation of receipt;

ii. by hand delivery - immediately upon receipt by the recipient.

Any notice or communications between the parties shall be delivered to the addresses set out below:

The Service Provider	**Transnet**
Addressee:	Addressee:
_____	Transnet SOC Ltd
Attention: _____	Attention: Procurement Department
Physical Address:	Physical Address:
_____	150 Commissioner Street
_____	Johannesburg
_____	0001
_____	Postal Address:
Postal Address:	150 Commissioner Street
_____	Johannesburg
_____	0001
_____	
_____	
email:	email:

Either party may, by a notice given in accordance with this Schedule 1, change its address or email address for the purpose of this Schedule 1.

APPENDIX 2

Non- Disclosure Agreement

Date: …… 20--

I (*name*) ……..

Of (*address*) ……..
……..
……..

Undertake to Transnet SOC Ltd ("Transnet") that:

1. I shall keep confidential and not to disclose or make available to any third party, except with the express prior written consent of Transnet, any Confidential Information relating to Transnet business, assets, customers or staff which is disclosed to me or to which I may have access during the course of providing Goods to Transnet ("my assignment"); and

2. Upon termination of my assignment, I shall return to Transnet all documents, books, discs, tapes or other records (in whatever medium) which I may have in my possession, custody or control and which are the property of Transnet, its customers, staff or agents and any copies thereof.

For the purposes of this Confidentiality Agreement, "Confidential Information" shall mean any information in whatever form including, without limitation, any information relating to systems, operations, plans, intentions, market opportunities, know-how, trade secrets and business affairs of the Transnet Group or its customers, whether in writing, conveyed orally or by machine-readable medium.

I understand that this Confidentiality Agreement shall survive the termination of my assignment.

SIGNED at _____ on _____20--

(Signature) ……

in the presence of:-

Witness name: ……..
Witness Signature: ……..
Witness address: ……..
……..