The Petroleum
Oil and Gas Corporation
of South Africa (Pty) Ltd
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Note: All tenders and quotations are done via our eProcurement system.

The information given below is an extract of the scope of work. **To access/open the full set of tender documentation, you must be registered on CSD.**

If you have a MAAA CSD registration number and receiving email notifications from PetroSA Procurement you are already registered, please login as indicated below:

Username: MAAA...
User Code: MAAA...
Password: newuser

Contact the call center on **012 663 8815** or email: **support@intenda.net** if you are having problems with your login.

If **you do not have a MAAA** CSD registration number, please click on **"Not Registered Yet"** and register. Click on the link below to download a "how to" guide to assist you.

http://www.procurement.petrosa.com/Downloads/Documents/SupplierSelfRegistration.pdf

SCOPE OF WORK

ENQUIRY NO: AHT0000026990
DESCRIPTION: PROVISION OF INDEPENDENT INCIDENT INVESTIGATION SERVICES FOR PetroSA, MOSSEL BAY.

1. INTRODUCTION

The Petroleum Oil and Gas Corporation of South Africa SOC Ltd, herein after called PetroSA, operate a Gas to Liquid Processing Refinery and related facilities in Mossel Bay, FA Platform.

The purpose of this request is to appoint a suitably qualified and experienced independent Incident Investigation Service Provider to conduct legally compliant, objective, and technically sound root-cause investigations into fatalities and/or dangerous occurrences. Given the unique operational interface between the mining and maritime environments, the appointed service provider must possess proven expertise in investigating complex incidents within these sectors and

Directors:
Interim Chairman: Mr Tembinkosi Bonakele;
Ms Brenda Moagi; Mr Llewellyn Delport; Ms Ditsietsi Morabe
Group Chief Executive Officer (acting): Ms Nombulelo Tyandela
Group Chief Financial Officer (acting): Mr Linda Nene
Group Company Secretary: Ms Marlene Khumalo

demonstrate the ability to identify underlying causes, contributing factors, and appropriate corrective actions.

The successful service provider will be required to conduct investigations in accordance with applicable legislative and regulatory requirements, while ensuring independence, integrity, and professional rigor throughout the investigative process. This includes a comprehensive understanding of the requirements of the Maritime Act, South African Maritime Safety Authority (SAMSA) regulations, the Mine Health and Safety Act (MHSA), and other relevant South African legislation governing occupational health, safety, and incident investigations. The objective is to ensure that all investigations are carried out in a manner that supports legal compliance, promotes continuous improvement in health and safety performance, and contributes to the prevention of future incidents.

The investigators shall be required to visit the offshore site as part of the investigation. Accordingly, all personnel assigned to the engagement must be medically fit for offshore travel and boarding and comply with all applicable offshore access requirements.

2. SERVICES

The scope of work for the required service shall include but not be limited to the following:

Comprehensive Investigation Report

- Conduct an independent investigation and submit a detailed report outlining the investigation methodology, factual findings, analysis, root causes, conclusions, and recommendations.
- Identify any potential legal, regulatory, governance, or compliance implications arising from the findings.

Executive and Board Reporting

- Prepare a high-level Executive and Board report summarising key findings, conclusions, recommendations, and strategic considerations.
- Deliver a presentation of the findings to Executive Management and/or the Board as required.

Expert Advisory and Hearing Support

- Provide expert technical assistance and, where required, expert testimony during formal inquiries, investigations, or hearings conducted by external authorities, including SAMSA, the Chief Inspector of Mines, or any other competent authority.

3. PROFESSIONAL REGISTRATION BODIES

The Tenderer is required to be registered with one or more of the professional registration bodies listed below and must provide valid proof of registration with its tender submission.

- Maritime Safety Committee (MSC)
- International Maritime Organization (IMO)
- Safety of Life at Sea (SOLAS), 1974
- Marine Accident Investigators' International Forum (MAIIF)
- STCW Convention and Code (A-VI/1, A-VI/2, manning and watchkeeping)
- ISM Code (SOLAS Chapter IX)
- South African Maritime Safety Authority (SAMSA)
- Merchant Shipping Act 57 of 1951
- Occupational Health and Safety Act 85 of 1993

4. SAFETY EQUIPMENT/APPAREL

The Supplier shall ensure that all its personnel engaged in the performance of the Service are provided as a minimum with the following safety equipment/apparel in good condition:

- Safety shoes
- Overall with long sleeves
- Hard hat
- Rain suit
- Safety gloves

- Hearing protectors
- Safety glasses
- Harness for any work carried out on top of the Isotainer

All safety equipment to bear the SABS mark and be approved by the PetroSA Safety Department.

PetroSA will supply any other safety equipment, which is a specific area requirement, to the Supplier's personnel free of charge. The safety equipment will remain the property of PetroSA and will only be replaced due to normal wear and tear. The Supplier shall replace any safety equipment damaged as a result of abuse, neglect, misuse, etc.

5. CHANGES TO THE SCOPE OF SERVICES

The scope of the Services shall be subject to changes by additions, deletions or revisions thereto by PetroSA. The Supplier shall be advised of any such changes by written notification from PetroSA describing the change. The Supplier shall promptly perform and strictly comply with each such change when so instructed by PetroSA. Any extra services resulting from such changes will be charged at the Supplier's normal or agreed rates.