PASSENGER RAIL AGENCY OF SOUTH AFRICA

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: ELECT-MANNGR/10/2026

REQUEST FOR QUOTATION (RFQ) FOR THE AS AND WHEN: GENERAL ELECTRICAL REPAIRS AND MAINTENANCE FOR A PERIOD OF 36 MONTHS AT PRASA METRORAIL NGR

SECTION 1: SBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)					
BID NUMBER:	ELECT-MANNGR/10/2026	CLOSING DATE:	10 November 2026	CLOSING TIME:	12:00PM
DESCRIPTION	REQUEST FOR QUOTATION (RFQ) FOR THE AS AND WHEN: GENERAL ELECTRICAL REPAIRS AND MAINTENANCE FOR A PERIOD OF 36 MONTHS AT PRASA METRORAIL NGR				

BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*:

546 PAUL KRUGER c/o SCHEIDING STREET

PRASA CRES BUILDING

PRETORIA STATION PRECINCT

PRETORIA

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO	
CONTACT PERSON	**Thulisile Shabangu**
TELEPHONE NUMBER	**012 748 7571**
E-MAIL ADDRESS	**CresNGR.Quotation@prasa.com**

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA……..

2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER**

1.3. **PRESCRIBED IN THE BID DOCUMENT.**

1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE PRASA TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

NB:

- ***Quotation(s) must be addressed to PRASA before the closing date and time shown above.***
- ***PRASA General Conditions of Purchase shall apply.***

SECTION 2
NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

2 COMMUNICATION

Bidder/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (Complaints@prasa.com) for lodging of complaints to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

3.1.1 Bid/Tender Description;

3.1.2 Bid/Tender Reference Number;

3.1.3 Closing date of Bid/Tender;

3.1.4 Supplier Name;

3.1.5 Supplier Contact details; and

3.1.6 The detailed compliant.

4 LEGAL COMPLIANCE

The successful Bidder shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Bidder to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

7 BINDING OFFER

Any Quotation furnished pursuant to this RFQ shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s)/works and request Bidders to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein; and
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue.

Should a contract be awarded on the strength of information furnished by the bidder, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked bidder provided that he/she/it is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a bidder will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Bidders are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a bidder who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at https://secure.csd.gov.za/.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Bidders. PRASA agrees that it shall only process the information disclosed by Bidders in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Bidders or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Bidders. Similarly, PRASA requires Bidders to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilise the following criteria in choosing a Supplier/Service Provider:

EVALUATION CRITERIA	WEIGHTING
Stage 1A: Mandatory Compliance Requirements	Mandatory Basic Compliance
Stage 1B: Non – Mandatory Compliance Requirements	Non – Mandatory Basic Compliance
Stage 2	Technical/Functionality
Technical/Functional Requirements	Threshold of 60%
Stage 3	Price and Specific Goal
Price	80
Specific Goal	20
TOTAL	100

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

14.1 PRASA requires a validity period of **60 Working Days** from the closing date.

14.2 Bidders are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful bidder(s)' bid will be deemed to remain valid until finalization of the of award.).

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Bidders are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Bidders *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. *(Where applicable*).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Bidders are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

16.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Bidder's disqualification. Bidders are therefore urged to ensure that all documents are returned with their Quotations.

SECTION 3

1 EVALUATION CRITERIA:

Stage 1A – Mandatory Requirements

If you do not submit the following mandatory documents/requirements, your bid will be automatically disqualified.

Only bidders who comply with stage 1A will be evaluated further.

No.	Description of requirement	
a)	Fully Completed Price Schedule/BOQ To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule/BOQ and not utilize a different format. Deviation from this pricing schedule will result in a bid being declared non-responsive.	
b)	Signed Joint venture agreement/ Consortium agreement/ Trust Deed (If applicable) JV must indicate the lead partner as per the CIDB standard for uniformity in Engineering and construction works contracts August 2019 and Construction Industry Development Regulations	
c)	Active CIDB grading level of 3EB or Higher (JVs must achieve a combined 3EB CIDB grading or higher, through the CIDB JV calculator, (Bidders to ensure that their CIDB status is active on the system throughout the validity of the tender). (CRS numbers to be provided_____).	
d)	Bidder must have active registration with the ECB as laid down in the Electrical Installation Regulations of the Occupational Health and Safety Act 85/1993, clause 5. Bidder must submit their ECB number ECB Number: _____	
e)	Bidders to fill in and sign the closing / Submission register at the time of submission.	

Stage 1B –Other Mandatory Requirements

If you do not submit the following other-mandatory documents/requirements, PRASA may request the bidder to submit the information within two (2) working days. Should this information not be provided, your bid proposal will be disqualified.

Only bidders who comply with stage 1B will be evaluated further.

No.	**Description of requirement**	
a)	Completion of ALL RFP documentation (includes ALL declarations)	
b)	Valid Letter of Good Standing (COIDA) issued by Department of labour / (RMA) / (FEM).	
c)	Supply of valid SARS Pin	
d)	CSD supplier registration number_____ or report	
e)	Company Registration, Certificate of incorporation or CK1	

2.1 Stage 2 Technical / Functionality Requirements

Qualifying Bidders shall then be evaluated on functionality after meeting all compliance requirements outlined above. The minimum threshold for the technical/functionality requirements is 60% as per the standard Evaluation Criteria presented below. Bidders who score below this minimum requirement shall not be considered for further evaluation in Stage 3.

Scoring of Functionality:

The minimum threshold for the Technical/functionality criteria is **60%** and bidders who score below this minimum will not be considered for further evaluation in terms of price and Specific Goals.

Details of the technical/functional requirements are presented in the table below:

<table>
<tr><th>Sub-Criteria</th><th>Description</th><th>Weightings</th></tr>
<tr><td>Track record and Experience</td><td>Bidders should indicate the experience of previous work done within Electrical Engineering Works-Building (Electrical Installations in buildings/Electrical Maintenance work in buildings/ Electrical reticulations within buildings/Standby and uninterrupted power supply works/ Street and area lighting) in the last 10 years (2016-2026). Ongoing projects will not be considered. Only Contracts with a minimum value of R 500 000 will be considered.

Evidence required:

The bidders are to submit the following documents:

• Provide appointment letter/contract/purchase order for each project.

• Provide a reference letter or Completion certificate relating to the appointment letter/contract/purchase order provided. The reference letter indicates the following: company name, contact person and confirmation that work was completed.

NB: One of the documents provided must indicate value of the contract. Points will be awarded only if both documents are submitted.

NOTE – PRASA reserves the right to verify the legitimacy of the documents submitted by the bidder(s) to claim points.

<table>
<tr><td>0 Point: No submission or irrelevant submission or incomplete submission</td><td>0</td></tr>
<tr><td>1 Point: The Appointment letter(s)/Purchase Order(s)/contract(s) accompanied by reference letter(s)/completion certificate(s) for combined contract(s) value between a range of R1– R500 000</td><td>1</td></tr>
<tr><td>2 Points: The Appointment letter(s)/Purchase Order(s)/contract(s) accompanied by reference letter(s)/completion certificate(s) for combined contract(s) value between a range of R 500 001 – R 1 000 000</td><td>2</td></tr>
</table>
</td><td>35%</td></tr>
</table>

Sub-Criteria	Description		Weightings
	3 Points: The Appointment letter(s)/Purchase Order(s)/contract(s) accompanied by reference letter(s)/completion certificate(s) for combined contract(s) value between a range of R1 000 001 – R1 500 000	3	
	4 Points: The Appointment letter(s)/Purchase Order(s)/contract(s) accompanied by reference letter(s)/completion certificate(s) for combined contract(s) value between a range of R 1 500 001 – R2 000 000	4	
	5 Points: The Appointment letter(s)/Purchase Order(s)/contract(s) accompanied by reference letter(s)/completion certificate(s) for combined contract(s) value between a range of R 2 000 001 - and above	5	
Experience of Key Staff **(assigned site personnel) in relation to the scope of work**	Bidders must submit ***CV's which clearly indicates the role of the Key staff required*** and proof of skilled electrician with Trade certificate (certified not older than 6 months) of staff qualified to carry out Electrical Engineering Works-Building (Electrical Installations in buildings/Electrical Maintenance work in buildings/ Electrical reticulations within buildings/Standby and uninterrupted power supply works/ Street and area lighting). **NB: Scores will be based on the number of Artisans (certified as electrician) and minimum of two (2) years relevant experience provided:**		
	No submission or Irrelevant submission	0	**20%**
	Submission of one (1) Artisan (certified as electricians) with average of zero to one(1) year relevant experience including CV and qualifications attached with contactable references.	1	
	Submission of two (2) Artisans (certified as electricians) with average of one (1) but less than two(2) years relevant experience including CV and qualifications attached with contactable references.	2	
	Submission of two (2) Artisans (certified as electrician) with minimum of two (2) to more years relevant experience including CV and qualifications attached with contactable references.	3	

Sub-Criteria	Description		Weightings
	Submission of three (3) Artisans (certified as electrician) with minimum of two (2) to more years relevant experience including CV and qualifications attached with contactable references.	4	
	Submission of four (4) or more Artisans (certified as electrician) with minimum of two (2) to more years relevant experience including CV and qualifications attached with contactable references.	5	
The bidder to submit proof of ownership or rental agreement /proof of intent letter to hire. list of vehicles suitable for the execution of the work. Suitable vehicles include "bakkie" or light duty pickup truck/light vehicles.	Bidder must submit proof of certified copies of vehicles (Bakkies/ light bakkie vehicles /light vehicles/trucks) they own or hired for the purpose of this project. Attach proof of vehicles (Bakkies/ light bakkie vehicles/light vehicles/trucks) that you own or hired for this project. Note: Vehicle/s must be registered under the company/ director. In the case of letter of intent to hire, an agreement with a company letter head		**20%**
	No Proof provided or Irrelevant submission	0	
	Proof of 1 vehicle/truck owned or hired	1	
	Proof of 2 vehicles/trucks owned or hired	2	
	Proof of 3 vehicles/trucks owned or hired	3	
	Proof of 4 vehicles/trucks owned or hired	4	
	Proof of 5 or more vehicles/trucks owned or hired	5	
COMPANY FOOTPRINT	Demonstration of company existence in close proximity to PRASA Pretoria Station. The contractor shall submit Proof of residence or operational address in a form of Municipality rates certificate/Eskom bill/Letter from councillor confirming residential address not older than 3 months/Lease agreement signed by all parties accompanied by latest lease payment/ account statement. NB: Travelling allowance/ claims under this contract will be authorised for maximum of 75km per single trip per delivery request. This is to ensure optimum use of the contract budget		

Sub-Criteria	Description			Weightings
	and to ensure compliance to specified emergency response time.			
	0 point= Proof of residence/Business premises in proximity of 151km and above from Pretoria Station. This also include No submission or Irrelevant submission	0		**25%**
	1 Point= Proof of residence/Business premises in proximity of 121km to 150km from Pretoria Station.	1		
	2 Points= Proof of residence/Business premises in proximity of 76km to 120km from Pretoria Station.	2		
	3Points = Proof of residence/Business premises in proximity of 61km to 75km from Pretoria Station.	3		
	4 Points= Proof of residence/Business premises in proximity of 31km to 60km from Pretoria Station.	4		
	5 Points= Proof of residence/Business premises in proximity of 0km to 30km from Pretoria Station.	5		
Total				**100%**

2.2 Stage 3- Price and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders:

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	**100**

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE
THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Ownership Level	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence required for specific goals
Black Women Owned	4	100% black women		Certified Valid BBB-EE Certificate / Original Sworn-Affidavit for EME & QSE/ Certified copies of ID (not older than six (6) months) Documents of the Owners ***For JVs/Trust Deed/Consortiums:*** Certified Valid Consolidated BBB-EE Certificate for JVs/Consortiums.
	3	75% – 99%% black women		
	2	60% – 74% black women		
	1	51 – 59% black women		

	0	0 – 50% black women or irrelevant submission/No submission		
Black Youth Owned	4	100% black youth		Certified Valid BBB-EE Certificate / Original Sworn-Affidavit for EME & QSE/ Certified copies of ID (not older than six (6) months) Documents of the Owners ***For JVs/Trust Deed/Consortiums:*** Certified Valid Consolidated BBB-EE Certificate for JVs/Consortiums.
	3	75% – 99%% black youth		
	2	60% – 74% black youth		
	1	51 – 59% black youth		
	0	0 – 50% black youth or irrelevant submission/No submission		
Black owned	4	100% black owned		Certified Valid BBB-EE Certificate / Original Sworn-Affidavit for EME & QSE/ Certified copies of ID(not older than six (6) months) Documents of the Owners ***For JVs/Trust Deed/Consortiums:*** Certified Valid Consolidated BBB-EE Certificate for JVs/Consortiums.
	3	75% – 99% black owned		
	2	60% – 74% black owned		
	1	51 – 59% black owned		
	0	0 – 50% black owned or irrelevant submission/No submission		
Owned by Black people with Disability (PWD)	4	Owned by Black people with Disability (PWD)		Certified copy of ID(not older than six (6) months) Documents of the Owners and Doctor's note confirming the disability
	0	irrelevant submission/No submission		
Black People Military Veterans	4	Bidders who provided the necessary proof of ID and Military ID document		Certified copy (not older than six (6) months) of ID Documents and military ID document
	0	Bidders who provided the necessary proof of ID and Military ID document		
TOTAL	**20**			

SPLITTING OF AWARDS

1.1 PRASA reserves the right to split the award of this bid to more than one service provider, provided that the nature of the services or goods or works to be provided are capable of being split to more than one service provider.

APPOINTMENTS OTHER THAN THE SUCCESSFUL BIDDER

1.2 PRASA may appoint a bidder other than the successful bidder under the following instances:

(i) When a successful bidder, after having been informed of the acceptance of its Bid, fails to sign a contract within a prescribe period of time e.g. 14 (fourteen) days after being called upon to do so;

(ii) When a successful bidder has failed to provide the necessary security, bonds or guarantees within the time required to do so by PRASA;

(iii) When a successful bidder fails to meet a condition precedent for the award of business (e.g. to obtain the necessary funding); and

(iv) When final contract negotiations with a preferred bidder fails and a contract is not agreed upon.

1.3 PRASA will only award a bid to a bidder other than the highest scoring bidder provided that such bid is still within the bid validity period.

1.4 Only if the second ranked bidder is also unable/unwilling, PRASA may proceed to the third ranked bidder.

SECTION 4

PRICING AND DELIVERY SCHEDULE

Bidders are required to complete the attached Pricing Schedule **Annexure:** .....

1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.

2 Price offer is firm and clearly indicate the basis thereof.

3 Pricing Bill of Quantity is completed in line with schedule if applicable (delete if not applicable).

4 Cost breakdown must be indicated.

5 Price escalation basis and formula must be indicated.

6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.

7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.

8 Bidders are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Bidder. PRASA may:

9 Negotiate a market-related price with the Bidder scoring the highest points;

10 If that Bidder does not agree to a market-related price, negotiate a market-related price with the Bidder scoring the second highest points;

11 If the Bidder scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Bidder scoring the third highest points;

12 If a market-related price is not agreed with the Bidder scoring the third highest points, PRASA must cancel the RFQ.

I / We _____ (Insert Name of Bidding Entity) of _____ _____ _____ code _____ (Full address) conducting business under the style or title of: _____ represented by: _____ in my capacity as: _____ being duly authorised, hereby offer to undertake and complete the above-mentioned work/services at the prices quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract, at a lumpsum, of R _____ (amount in numbers);

_____ _____

(amount in words) Incl. VAT.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.
Delivery will be effected within ……. working days from date of order. (To be completed by Service provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Bidder awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Bidder and PRASA, therefore, the successful Bidder and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

SECTION 6 **SBD4**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest[1] in the enterprise,
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

……

……

[1] the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 Bidder's declaration regarding PEPs/PIPs

PRASA requires bidders to disclose if they have Politically Exposed Persons ("PEP")[2] or Prominent Influential Persons ("PIP")[3] and related individuals in their organisation and/or beneficial owners / shareholders who are PEP/PIP.

PRASA reserves the right not to enter into a business relationship with such person, official or entity, provided there are objective factors that justify the conclusion of such business relationship, and the decision is based on achieving the best interest of PRASA.[4]

3.1 Is the bidder a PEP/PIP? **YES/NO**

3.2 Does the bidder have an existing relationship with a PEP/PIP? **YES/NO**

3.3 Where a relationship with a PEP/PIP exists, the bidder is required to furnish particulars of the nature of the exposure, term of the office and description of activities relating to exposure, in table below.

Name of PEP/PIP & Nature of the Exposure/Influence	**Term of the office**	**Description of activities relating to Exposure/Influence**

3.4 Declaration:

I/We the undersigned _____ (Name) hereby certify that the PEP/PIP information furnished in this bid document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this bid,

[2] Both foreign and domestic politically exposed person as specified in Schedule 3A and 3B of the Financial Intelligence Centre Act No. 38 of 2001 as amended. (refer to Annexure 2 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties).

[3] As reflected in Schedule 3C of the Financial Intelligence Centre Act No.38 of 2001 (refer to Annexure 2.1.2 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties).

[4] Clause 4.5 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties.

PRASA may disqualify our bid or terminate a contract we may have with PRASA where we are successful in this tender.

Signature	Date
Position	Name of bidder

4 DECLARATION

I, the undersigned, (name)…… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[5] will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention

[5] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2, 3 and 4 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……
Signature Date

…… ……
Position Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 90/10 preference point system.

b) The applicable preference point system for this tender is the 80/20 preference point system.

c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and Specific Goals	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.2. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.3. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.3.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…….

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- □ Partnership/Joint Venture / Consortium
- □ One-person business/sole propriety
- □ Close corporation
- □ Public Company
- □ Personal Liability Company
- □ (Pty) Limited
- □ Non-Profit Company
- □ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

	…… **SIGNATURE(S) OF TENDERER(S)**
SURNAME AND NAME: **DATE:**	…… ……
ADDRESS:	…… …… …… ……

SECTION 11

SPECIFICATION:

SPECIFICATION- AS AND WHEN: GENERAL ELECTRICAL REPAIRS AND MAINTENANCE AT PRASA METRORAIL NGR

1. Introduction

Electrical, lighting & Power (EL&P) is one of the key functional areas within Facilities Management (FM) department at PRASA-Metrorail. It responds to Electrical related maintenance requirements of the property portfolio including Railway Station Platforms, Buildings, Offices, Workshops, Substations and Signal Relay Rooms.

The purpose of this Request for Quotation (RFQ) is to appoint two (2) competent electrical maintenance contractors to provide as-and-when general electrical maintenance, repair, testing, installation, and emergency electrical services at Railway Station Platforms, Buildings, Offices, Workshops, Substations, depots and Signal Relay Rooms. The objective is to ensure the safe, reliable, and continuous operation of electrical infrastructure and equipment.

This contract will be executed on an "**as-and-when required**" basis. Maintenance tasks will be issued through work instructions, job cards, or callouts as operational needs arise. The contractor shall be required to respond to routine, planned, and emergency maintenance requirements within agreed response times throughout the duration of the contract.

2. Scope Of Work

The scope of the work / services to be provided by the contractors is as follows:

2.1. Preventive Maintenance

- Inspection and maintenance of electrical distribution boards, switchgear, and control panels.
- Inspection and testing of circuit breakers, isolators, contactors, and protective devices.
- Tightening of electrical connections and terminals.
- Cleaning of electrical panels and equipment.
- Routine testing of electrical installations to ensure compliance with applicable regulations and standards.

2.2. Corrective Maintenance

- Fault finding and diagnosis of electrical systems and equipment.
- Repair and replacement of defective electrical components.
- Restoration of electrical supply following outages or equipment failures.
- Repair of damaged electrical wiring, conduits, trunking, and cable trays.
- Repair and replacement of switches, sockets, lighting fittings, and distribution board components.

2.3. Electrical Installations and Modifications

- Installation of new electrical circuits and equipment as required.
- Installation and replacement of indoor and outdoor lighting.
- Upgrading and modification of electrical reticulation systems.
- Installation and relocation of power points, isolators, and switches.
- Installation of electrical protection devices.

2.4. Emergency Response Services

- Provision of emergency call-out services on a 24-hour basis, including weekends and public holidays.
- Attendance to electrical faults posing safety risks or affecting operational continuity.
- Immediate implementation of temporary repairs where permanent repairs cannot be completed during the emergency response.

2.5. Lighting Maintenance

- Replacement of lamps, tubes, LED fittings, ballasts, starters, drivers, and control gear.
- Repair and maintenance of station platform lighting, office lighting, security lighting, and external lighting.
- Testing and repair of emergency lighting systems.

2.6. Earthing and Protection Systems

- Inspection, testing, and maintenance of earthing systems.
- Testing of earth leakage protection devices.

3. Areas of work

Maintenance services may be required at:

- Train stations and platforms.
- Depots.
- Ticket offices and ablution areas.
- Workshops and maintenance facilities.
- Signal Relay Rooms.
- Substations.
- Car parks and external areas.

- Any other facility designated by Prasa Metrorail project manager.

4. Special Conditions

- The required CIDB grading must be 3EB or higher and must be active throughout the procurement process and contract duration. CIDB CRS number to be provided or a print out from CIDB website.
- The contractor must be registered with the Electrical Conformance Board Of South Africa (ECB) as laid down in the Electrical Installation Regulations of the Occupational Health and Safety Act 85/1993, clause 5.
- When pricing for labour the bidder should adhere to South African National Minimum Wage gazetted rate as per the department of employment and labour. Failure to adhere to the South African National Minimum Wage Gazetted rate will automatically lead to disqualification
- The electrical contractor shall be or have in his employment a certified Electrician (with Trade). PRASA reserve the right to verify the qualification of electricians working on PRASA properties.
- Price Negotiations will be conducted where deemed necessary.
- Travelling allowance/ claims under this contract will be authorised for maximum of 75km per single trip per incident/call-out. This is to ensure optimum use of the contract budget and to ensure compliance to specified emergency response time.

5. Definitions

5.1. *PRASA-Metrorail:* One of the subsidiaries of Passenger Rail Agency of South Africa (PRASA) group responsible for managing the property portfolio of the group and the maintenance thereof.

5.2. *Facilities Manager:* A manager of PRASA-Metrorail responsible of building and infrastructure portfolio or any person authorised to act in that capacity.

5.3. *Normal Working Hours:* Hours of work as determined by a wage regulating measure or statutory enactment for any trade or activity, during which the basic minimum rate of pay is applicable and excludes all time for which a higher rate of pay is obligatory. Where no wage regulating measure is in force, the hours will be 07h00 to 17h00 Mondays to Fridays excluding a daily meal break.

5.4. *Contractor:* Successful tender who is appointed by PRASA-Metrorail and will be responsible to carry out the works as per this specification.

5.5. *Single Trip:* The distance travelled by the contractor from the point of departure when they receive a request to attend to a reported fault, to the location where the fault is reported to be at. OR
The distance travelled by the contractor from the location of the fault to the contractor's destination (offices).

6. Contract Duration

6.1. The contract is for a period of three (3) years.

7. Maintenance References

7.1. All electrical repairs and maintenance works must be in accordance with the following Regulations:

- SANS 10142-1: The Wiring of Premises (Low-Voltage Installations).
- SANS 10142-2: Medium-Voltage Installations.
- Occupational Health and Safety Act, 1993 (Act 85 of 1993).
- SANS 10313: Earthing and Lightning Protection.
- SANS/IEC 60529 – IP Ratings for electrical enclosures.
- SANS/IEC 61439 – Low-voltage Switchboards and Distribution Boards.
- Other applicable Municipal By-Laws and Regulations

8. Maintenance

8.1. All planned work will be carried out during normal working hours at the cost tendered for in the Bill of Quantities. Visits to the premises will be as scheduled for the contractor to carry out maintenance work as per the specification. Sites have visitors book which is to be properly completed by the Contractor on every visit and the reason for the visit recorded in the book.

8.2. The Contractor shall produce and issue to PRASA-Metrorail a written report or service sheet of any testing, inspection, examination, investigation and/or assessment undertaken and execution of any repairs by the Contractor. Reports will highlight:

- the type of work or service done
- problems experienced
- results of inspection
- faults found and their priority, thereof Quotations for any corrective work required shall be submitted to PRASA-Metrorail and on the approval of such quotations the Contractor will correct or repair accordingly.

8.3. PRASA-Metrorail reserves the right to conduct an independent safety and quality audit on the work completed by the contractor. The contractor shall provide his own quality controls to ensure compliance with the specifications and any changes to legislation or regulations applicable. Possible modernisation products to upgrade or to improve the reliability and performance of the installation will be brought to PRASA-Metrorail for consideration.

9. Contract Performance

9.1. The contractor will sign a service level agreement (SLA) with PRASA-Metrorail. The performance of the Contractor will be discussed on the quarterly basis at meetings scheduled to sit at PRASA Metrorail offices. Performance Items to be discussed will include:

- The number of breakdowns for specific period

- The turnaround time to attend to emergency callouts
- Planned vs. actual progress
- Submission of reports, invoices and other administration duties
- Payment of invoices

9.2. <u>Services Measure and Expectations</u>

Response Times for:

- Emergencies – within 3hrs
- Urgent - within 5hrs
- Non-Urgent - within 24hrs

9.3. Upon the completion of work the service Provider must submit the following:

- Signed job card by the Project Manager or leader (job completion form)
- Material invoice
- Maintenance programs or plan for
- New installations for electrical related items.
- Maintenance manuals
- C.O.C and other related statutory / regulatory documentation
- After completion of the specified work order, the Service Provider shall submit a documentation via NGR Facilities Invoice (NGRFacilities.Invoice@prasa.com) within 10 working days.

9.4. Proof of Work done

- the contractor will provide photos of before/during and after work completed with claim submitted. Photos can be submitted electronically.

9.5. Quality Of Work and Workmanship:

- All work shall be executed in accordance with applicable South African National Standards (SANS), electrical regulations, and industry best practices.
- Materials used shall be new, fit for purpose, and approved by PRASA Metrorail project manager.
- Works with poor workmanship will not be signed off and PRASA Metrorail reserve the right to withhold payments until satisfied with the quality of the works.
- repair works undertaken by the contractor will be warranted for a free maintenance period of three(3) months.
- Installation works undertaken by the contractor will be warranted for a free maintenance period of twelve (12) months.
- Vandalism and theft are excluded from two bullets above.

10. General Information

10.1. The Contractor must have the capacity to be able to work on more than one site at any given time.

10.2. Where day-to-day repairs are to be undertaken, the Contractor shall first estimate the labor and material cost based on the schedule of prices, before proceeding with the job.

10.3. All material removed to be returned to PRASA-Metrorail unless otherwise stated.

10.4. Compliance certificates to be issued on completion of all new work done at no cost to PRASA-Metrorail. Compliance certificates required for existing installations to be priced out at the prescribed set rate.

10.5. The contractor shall supply all working tools, equipment, material, labour, and consumables, etc, necessary for undertaking and completion of the works to the satisfaction of the client.

10.6. The contractor will be responsible for the safety and protection of his personnel, machinery, equipment, material and partially completed work until the work is handed over to the client.

11. SAFETY AND PROVISION OF MATERIALS:

11.1. The contractor is responsible for supply of all material required to repair the faults as per job cards /work order.

11.2. All material used shall be of high standard (SABS approved)

11.3. The material item price shall be based on standard market related plus the percentage mark-up fee.

11.4. Prasa Metrorail Maintenance Manager /Supervisor reserve the right to query price of any material that is on the material list. He /she may request that the contractor justifies a copy of the material purchased, invoices or actual quotes from reputable suppliers.

11.5. All materials supplied and workmanship to meet the prescribed Statutory Requirements, including the Occupational Health and Safety Act of 1993.

11.6. Provision of a Safety File its a requirement and must be submitted prior to any work commences. The provisional amount of R7500.00 for first year and R4500.00 for second year for the Safety File is included in the schedule of rates table, proof of cost will be required before the contractor claim the amount.

11.7. Contractors must provide medical certificates and all relevant documents every year to update their file. Contractor must have a minimum of two teams available.

NB: The contractor material supplier must be a reputable material supplier and only market related material prices will be accepted by PRASA.

12. Non-Compliance:

- **Safety** – the contractor will always ensure that work is performed in accordance with all the prescribed legal prescripts.

- **NB:** No work is to be done without approval of Safety File and valid signed site access certificate being issued to the contractor. No Contractor will be allowed on site without having attended the safety Induction training and proof is to be submitted to the Project Manager

- **Response time** – if an appointed service provider as per the General provisions of the As and When fails to adhere to the priority levels as prescribed PRASA METRORAIL Facilities department hereby reserves the right to penalise the service provider a penalty fee of **R 2000** per incident /site will be imposed and if this provision is continually violated the contract will be terminated.

- **Qualified personnel-** It is a requirement that personnel performing/overseeing works issued to the contractor be qualified in Electrician Trade .

- If the service provider fails to submit quotation/invoice within the stipulated period it will be considered as non-performance.

- In case PRASA Metrorail find that the contractor's team is executing any electrical activities without a qualified Electrician the penalty of **R1000** per incident /site will be imposed and the contractor team will be removed from site.

- If during inspection, the contractor's team are found not wearing proper PPE (Personnel protective equipment) a penalty of **R 200** per employee per day will be imposed and contractor team will be removed from site.

13. Specialised work

- The specialised work is comprised of plant hiring, MV/LV cable joining and termination, MV/LV underground Cable fault Locator, Thermal image test and Substation Ground grid integrity testing.

14. Estimated Quantities

- The estimated quantities/hours/kilometres are only indicative; the actual could be more &/or less but should be within / not to exceed the overall contract price.

15. Pricing Schedule

15.1. Material List Pricing Bill

			YEAR 1		YEAR 2		YEAR 3	
ITEM	**DESCRIPTION**	**UNIT**	**RATE (Excl. Vat)**	**RATE (Incl. Vat)**	**RATE (Excl. Vat)**	**RATE (Incl. Vat)**	**RATE (Excl. Vat)**	**RATE (Incl. Vat)**
1.0	**LIGHTING**							
1.1	LAMP PL 9 COOL WHITE DULUX S 923 TYPE	Ea						
1.2	LAMP PL13 2PIN ENERGY SAVING	Ea						
1.3	LAMP PL18 4PIN ENERGY SAVING	Ea.						
1.4	LAMP PL18 2PIN ENERGY SAVER	Ea						
1.5	LAMP PL26, 2PIN ENERGY SAVING	Ea						
1.6	LAMP 2 D 16 WATT	Ea						
1.7	LAMP 2 D 28 WATT	Ea						
1.8	LAMP. 70 W FOR ONE TYPE HS. SON-E 230 V, 50HZ (INTERNAL IGNITOR)	Ea						
1.9	LAMP, SODIUM VAPOUR. E40 BASE 400 W HIGH PRESSURE, TUBULAR. 230V. 47 MM DIA X 283 MM LONG.(55/32906-BAL)	Ea						
1.10	LAMP, SODIUM VAPOUR. E40 BASE, 250 W HIGH PRESSURE, TUBULAR. UNIVERSAL BURNING 220V - 230V. USERS DESCRIPTION 47 MM DIA X 257 MM LONG.	Ea						
1.11	LAMP, SODIUM VAPOUR. E27 BASE, 70 W HIGH PRESSURE, ELLIPTICAL. INCORPORATING INTERNAL IGNITION DEVICE. UNIVERSAL BURNING 220 - 230V. USERS DESCRIPTION 71 MM DIA X 156 MM	Ea						

1.12	LAMP. 70 W FOR ONE TYPE HS. SON-E E-27 230 V, 50HZ (EXTERNAL IGNITOR)	Ea						
1.13	LAMP, FLUORESCENT. 1,2 M LONG X 26 MM DIA 36 W COOL WHITE, SWITCH START	Ea						
1.14	LAMP, FLUORESCENT 590 MM LONG X 26 MM DIA 18 W ,WHITE, SWITCH START	Ea						
1.15	LAMP, FLUORESCENT. 1,5 M LONG X 26 MM DIA.58 W COOL WHITE, SWITCH START ONLY.	Ea						
1.16	54 W T5 FLUORESCENT TUBE, 4100 LM, 1200MM	Ea						
1.17	35 W T5 FLUORESCENT TUBE, 3300 LM, 1450MM	Ea						
1.18	FLUORESCENT LAMP T5 28 WATT COOL WHITE 1150MM	Ea						
1.19	14 W T5 FLUORESCENT TUBE, 1100 LM, 550MM,	Ea						
1.20	18 W T8 LED 4 FOOT TUBE	Ea						
1.21	20W T5 LED 5 FOOT TUBE	Ea.						
1.22	20W T5 LED 4 FOOT TUBE	Ea.						
2	**Electrical Cables**							
2.1	Suffix Cable 1.5mm sq.	/M						
2.2	Suffix Cable 2.5mm sq.	/M						
2.3	Suffix Cable 4mm sq.	/M						
2.4	Suffix Cable 6mm sq.	/M						
2.5	Wire GP Red 1;5mm	/M						
2.6	Wire GP Black 1;5mm	/M						
2.7	Wire GP Black 4mm	/M						
2.8	Wire GP Red 4mm	/M						
2.9	Wire GP Black 10mm	/M						

2.10	Wire GP Black 16mm	/M						
2.11	Wire GP Red 10mm	/M						
2.12	Wire GP Red 16mm	/M						
2.13	CABLE ELECTRICAL. 600/1 000 VOLTS 4 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS, ANNEALED. PVC INSULATED, PVC BEDDED ECC/SWA PVC SHEATHED.	/M						
2.14	CABLE ELECTRICAL. 600/1 000 VOLTS 6 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS, ANNEALED. PVC INSULATED, PVC BEDDED ECC/SWA PVC SHEATHED.	/M						
2.15	CABLE ELECTRICAL. 600/1 000 VOLTS 10 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS, PVC INSULATED, PVC BEDDED. ECC/SWA PVC SHEATHED	/M						
2.16	CABLE ELECTRICAL. 600/1 000 VOLTS 16 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS PVC INSULATED, PVC BEDDED. ECC/SWA PVC SHEATHED	/M						
2.17	CABLE ELECTRICAL. 600/1 000 VOLTS 25 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						
2.18	CABLE ELECTRICAL. 600/1 000 VOLTS 35 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						

2.19	CABLE ELECTRICAL. 600/1 000 VOLTS 50 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						
2.19	CABLE ELECTRICAL. 600/1 000 VOLTS 70 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						
2.20	CABLE ELECTRICAL. 600/1 000 VOLTS 95 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						
2.21	CABLE ELECTRICAL. 600/1 000 VOLTS 120 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						
2.22	CABLE ELECTRICAL. 600/1 000 VOLTS 185 SQ MM FOUR CORE. STRANDED COPPER CONDUCTORS. PVC INSULATED PVC BEDDED. ECC/SWA, PVC SHEATHED	/M						
3	**Fabricated Steel Structures**							
3.1	box-20mm-1-way-galvanised	Ea.						
3.2	box-20mm-2-way-galvanised	Ea.						
3.3	box-20mm-3-way-galvanised	Ea.						
3.4	box-20mm-4-way-galvanised	Ea.						
3.5	box-side-entry-20mm-1-way- galvanised	Ea.						
3.6	box-side-entry-20mm-2-way-angle- galvanised	Ea.						
3.7	box-side-entry-20mm-2-way-through	Ea.						
3.8	box-side-entry-20mm-3-way- galvanised	Ea.						

3.9	box-side-entry-20mm-4-way- galvanised	Ea.						
3.10	box-side-entry-25mm-1-way- galvanised	Ea.						
3.11	box-side-entry-25mm-2-way-angle- galvanised	Ea.						
3.12	box-side-entry-25mm-2-way-through	Ea.						
3.13	box-side-entry-25mm-3-way- galvanised	Ea.						
3.14	box-side-entry-25mm-4-way-	Ea.						
3.15	male-adaptor-20mm- galvanised	Ea.						
3.16	male-adaptor-25mm-galvanised	Ea.						
3.17	male-adaptor-32mm-galvanised	Ea.						
3.18	male-adaptor-50mm-galvanised	Ea.						
3.19	coupling-20mm-galvanised	Ea.						
3.20	coupling-25mm-galvanised	Ea.						
3.21	coupling-32mm-galvanised	Ea.						
3.22	coupling-50mm-galvanised	Ea.						
3.23	solid-bend-20mm-galvanised	Ea.						
3.24	solid-bend-25mm-galvanised	Ea.						
3.25	solid-bend-32mm-galvanised	Ea.						
3.26	solid-bend-50mm-galvanised	Ea.						
3.27	Rigid Steel Galvanized Conduit, Heavy Gauge, 20mm. 4-meters Lengths.	Ea.						
3.28	Rigid Steel Galvanized Conduit, Heavy Gauge, 32mm. 4-meters Lengths.	Ea.						
3.29	Rigid Steel Galvanized Conduit, Heavy Gauge, 50mm. 4-meters Lengths.	Ea.						
3.30	steel galvanized one way-spigot	Ea.						
3.31	steel galvanized two way-spigot	Ea.						
3.32	steel galvanized three way-spigot	Ea.						
4	**Polyvinyl Chloride PVC Pipes for Tubing**							
4.1	box-20mm-4-knock-out-pvc	Ea.						

4.2	conduit-box-20mm-y-box-pvc	Ea.						
4.3	conduit-box-20mm-u-box-pvc	Ea.						
4.4	conduit-box-20mm-pvc-angle-pvc	Ea.						
4.5	conduit-box-20mm-4-way-pvc	Ea.						
4.6	conduit-box-20mm-2-way-pvc	Ea.						
4.7	conduit-box-20mm-1-way-pvc	Ea.						
4.8	Conduit, Rigid PVC, Heavy Gauge, 20mm, 4-meter Lengths	Ea.						
4.9	conduit-box-25mm-1-way-pvc	Ea.						
4.10	conduit-box-25mm-2-way-pvc	Ea.						
4.11	conduit-box-lid-pvc	Ea.						
4.12	conduit-box-20mm-8-knock-out-pvc	Ea.						
4.13	conduit-box-25mm-4-way-pvc	Ea.						
4.14	flexible-sprague-25mm-pvc	Ea.						
4.15	flexible-sprague-20mm-pvc	Ea.						
5	**High density polyethylene HDPE Sleeving for laying cables in trenches**							
5.1	110mm PVC sleeve Pipe	/M						
6	**CIRCUIT BREAKERS**							
6.1	EARTH LEAKAGE UNIT. WITH OVERLOAD PROTECTION. SINGLE PHASE AND NEUTRAL. 240 VOLT AC. 5 KA 63A 30MA SENSITIVITY.	Ea.						
6.2	PHOTOELECTRIC CONTROL UNIT, THERMAL TYPE, 230 V, 10 AMP,	Ea.						
6.3	CONTACTOR 40A 1POLE	Ea.						
6.4	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 5A 1POLE 3KA	Ea.						

6.5	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 10A 1POLE 3KA	Ea.						
6.6	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 15A 1POLE 3KA	Ea.						
6.7	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 30A 1POLE 3KA	Ea.						
6.8	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 40A 1POLE 3KA	Ea.						
6.9	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 60A 1POLE 3KA	Ea.						
6.10	MINIATURE CIRCUIT BREAKER. SINGLE PHASE. 230 VOLTS AC. 80A 1POLE 3KA	Ea.						
6.11	MINIATURE CIRCUIT BREAKER. SINGLE PHASE AND NEUTRAL. 230 VOLTS AC. 60A 1POLE + N 3KA	Ea.						
6.12	MINIATURE CIRCUIT BREAKER. SINGLE PHASE AND NEUTRAL. 230 VOLTS AC. 80A 1POLE + N 3KA	Ea.						
6.13	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 20A 3POLE	Ea.						
6.14	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 30A 3POLE	Ea.						
6.15	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 40A 3POLE	Ea.						
6.16	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 60A 3POLE	Ea.						
6.17	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 80A 3POLE	Ea.						
6.18	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 125A 3POLE	Ea.						

6.19	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 150A 3POLE	Ea.						
6.20	MINIATURE CIRCUIT BREAKER. THREE PHASE. 400 VOLTS AC. 250A 3POLE	Ea.						

15.2 Specialised work Rates

Item	Description	Unit	YEAR 1 Rate (VAT Excl.)	YEAR 1 Rate (VAT Incl.)	YEAR 2 Rate (VAT Excl.)	YEAR 2 Rate (VAT Incl.)	YEAR 3 Rate (VAT Excl.)	YEAR 3 Rate (VAT Incl.)
1	MV cable joining and termination.	Ea	R	R	R	R	R	R
2	LV cable joining and termination	Ea	R	R	R	R	R	R
3	MV underground Cable fault Locator	/Cable	R	R	R	R	R	R
4	LV underground Cable fault Locator	/Cable	R	R	R	R	R	R
5	Hiring of 18m Elevated platform (cherry picker)	/Day	R	R	R	R	R	R
6	Hiring of 15m aluminium scaffolding	/Day	R	R	R	R	R	R
7	Issuing COC for existing electrical installations (after recommended repairs/modifications)	sum	R	R	R	R	R	R

15.3 Provision For Health and Safety File bill

Description	Unit	YEAR 1 Amount (VAT Excl)	YEAR 1 Amount (VAT Incl)	YEAR 2 Amount Rate (VAT Excl)	YEAR 2 Amount (VAT Incl)	YEAR 3 Amount (VAT Excl)	YEAR 3 Amount (VAT Incl)
Provisional Sum for Approval of Safety File as per Annexure 1	**Sum**	**R 7 500.00**	**R 8 625.00**	**R 4 500.00**	**R 5 175.00**	**R 4 500.00**	**R 5 175.00**

15.4 Rates Schedule

					YEAR 1			YEAR 2			YEAR 3		
Item	**Description**		**Unit**	**Estimated Quantity**	**Rate (Excl. VAT)**	**Amount (Excl. VAT)**	**Amount (Incl. VAT)**	**Rate (Excl. VAT)**	**Amount (Excl. VAT)**	**Amount (Incl. VAT)**	**Rate (Excl. VAT)**	**Amount (Excl. VAT)**	**Amount (Incl. VAT)**
1	Provisional Sum (Material)	Material	Sum	Value/Amount	N/A	R 150 000.00	R 172 500.00	N/A	R 165 000.00	R 189 750.00	N/A	R 181 500.00	R 208 725.00
2	Contingency: Provisional Sum non-electrical works (civil, structural, etc)		Sum	Value/Amount	N/A	R 64 347.83	R 74 000.00	N/A	R 64 347.83	R 74 000.00	N/A	R 64 347.83	R 74 000.00
3	Percentage mark-up for materials	Material	%	-	%	R	R	%	R	R	%	R	R
4	Contingency: specialised work that are non-electrical that are required to be done in order to complete electrical works(e.g civil, structural, etc)	sum	%	-	%	R	R	%	R	R	%	R	R
5	The Service Provider is to tender their total cost per hour on site per qualified Artisan and an assistant to perform service and repairs during **Normal working hours (07:00 – 17:00)**. This cost shall exclude material, which has previously been dealt with in this schedule.	Artisan	Rate/hour	2 200 hours	R	R	R	R	R	R	R	R	R
6		General Worker	Rate/hour	4 400 hours	R	R	R	R	R	R	R	R	R
7	The Service Provider is to tender their total cost per hour on site per qualified Artisan and an assistant to perform service and repairs during **After working hours and Saturdays (17:00 – 07:00)**. This cost shall exclude material, which has previously been dealt with in this schedule.	Artisan	Rate/hour	250 hours	R	R	R	R	R	R	R	R	R
8		General Worker	Rate/hour	500 hours	R	R	R	R	R	R	R	R	R
9	The Service Provider is to tender their total cost per hour on site per qualified Artisan and an assistant to perform service and repairs during **Sunday and Public Holiday**. This cost shall exclude material, which	Artisan	Rate/hour	100 hours	R	R	R	R	R	R	R	R	R
10		General Worker	Rate/hour	200 hours	R	R	R	R	R	R	R	R	R

	has previously been dealt with in this contract												
11	Call-out rate (only when there is no fault found)		Sum	1	R	R	R	R	R	R	R	R	R
12	Travel cost		Rate/ km	20 000 kilometres	R	R	R	R	R	R	R	R	R

1. **ANNEXURE 1: Health Safety Requirements Template For Issuing of Site Access**

SAFETY CHECK LIST

CONTRACTOR SAFETY FILE CONTENTS LIST

The purpose of this checklist is to guide the contractors and their sub-contractors as to what documents are required for them to prepare a safety file that must be issues to PRASA Metrorail Regional Departments or Head Office for evaluation before a site access is issued.

Name of the Contractor:

Project:

Safety File Assessor and Date:

#	Requirement(s)	Compliance Status (Yes / No)	Comment(s)
1	Scope of works and Project Duration		
2	Notification to DOL (If applicable and as defined in the 2014 Construction Regulations)		
3	Registration of the project with DOL for the construction permit (If applicable and as defined in the 2014 Construction Regulations)		
4	Valid Letter of Good Standing		
5	Employee List and Certified Copies of their Identity Documents (RSA Citizens) or Passports and Work Permits for foreign Nationals. Employee register to include home address; Contact Numbers; Residential Address; Name of Next of kin with Contacts		
6	Approved Organizational Structure		
7	Approved S/HE Policy		
8	Approved S/HE Plan		
9	Risk Assessments for the projects as per project scope, approved by the Risk Assessor. These should cover any prevalent communicable diseases at the time.		
10	Proof of medical fitness of employees who will be working on the project, from an Occupational Health Practitioner not a General Practitioner (Provide completed Annexure 3 of the Construction Regulations).		
11	All applicable Statutory Appointments e.g. First Aider, SHE Officer, etc. (Signed by the appointer and accepted by appointee's, include CV's and competency certificates)		

#	Requirement(s)	Compliance Status (Yes / No)	Comment(s)
12	Tool inspections Checklists and Register		
13	PPE Matrix and Issue Records		
14	Safe Working Procedures or Method Statements for the scope of work and the following: - Waste management protocols - Incident reporting procedures - Emergency procedures - Protocols for reporting any prevalent communicable diseases		
15	Tool box Talks Templates and contractor's induction material		
16	Equipment Maintenance (Calibrations, Safe Working load certificates, etc.) if applicable		
17	Chemicals substances list and Safety Data Sheets (SDSs) for chemicals to be used (14-point format). Include Proof of training on SDSs if applicable.		
18	Excavation plan (when applicable)		
19	Fall Protection plan, including scaffolding plan (when applicable)		
20	Declaration of Sub-contractors (when applicable)		
21	Proof of Third Party Liability Cover (Not older than 1 year)		
22	**Conclusion / Statement of Compliance**		