PART A REQUEST FOR INFORMATION (RFI)			
Description of the works/goods/services	**Request for Information (RFI) for the Establishment of a Lease Agreement for Additional Office Accommodation at Westville – East Grid**		
Deadline for submission	**05 November 2026**	**At (South African Standard Time)**	**10H00**
Tender Office address	Responses must be uploaded electronically via the NTCSA Tender Bulletin site on the Eskom E-Tendering page. No hard-copy submissions will be accepted. **Tender documents can be uploaded on:** **https://eTendering.eskom.co.za**		
EOI's/RFI are to be submitted electronically via Eskom E- tendering site by the stipulated closing date and time. ***Please note it is the responsibility of the supplier to ensure that EOI/RFI submission is submitted before the closing date and time***	This is an open RFI: **E3715NTCSAEG** The deadline for tender submission is: Date: **05 November 2026** Time: **10H00** **Late Tenders will not be accepted.** **Tenders are uploaded via NTCSA Tender bulletin site on the Eskom E-tendering page**		
Electronic Submission of RFI	The tenderer must upload the tender via NTCSA Tender bulletin site on the Eskom E- tendering page. All documents need to be submitted in a PDF and Excel format (The limit is 50MB per file and total submission of 900MB per submission). No Zip/condense files can be uploaded No hard copy will be accepted If for some reason you resubmit your RFI, then the latest version of the RFI submitted will only be accepted and all previous submission/s will be null and void. Please ensure that the submission status is indicated as complete.		

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	Supplier Help Manual guide and video can be found on Eskom E-Tendering page
E-tendering Help Manual for supplier	Available on the Eskom E-Tendering page.

National Transmission Company South Africa SOC Ltd ("NTCSA") invites interested parties to submit Request for Information (RFI) for the Establishment of a Lease Agreement for Additional Office Accommodation at WESTVILLE – East Grid (KZN).

This RFI is a stand-alone information-gathering and market-testing exercise intended solely to assist NTCSA in obtaining market intelligence and informing the development of a future sourcing strategy for the establishment of lease agreements for WESTVILLE Area in East Grid.

Participation in this RFI does not constitute a competitive procurement process and will not result in the award of a contract. NTCSA may request non-binding indicative pricing where specifically stated in this RFI, for market analysis purposes only.

NTCSA has delegated the responsibility for this **RFI** to the signatory of this document, whose details can be found below.

We look forward to receipt of your response.

Yours faithfully,

Name	Designation	Signature	Date
Thandeka Kunene	**Officer Procurement**		20 October 2026
Telephone number	**+27 31 710 5038**	**Fax and/or e-mail address**	KuneneTN@ntcsa.co.za

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PART B RESPONSE SHEET IN TERMS OF A REQUEST FOR AN REQUEST FOR INFORMATION To be completed by the supplier			
To	NTCSA SOC Ltd	**Date**	
Attention			
Tel no		**Fax no and /or e-mail address**	
From		**Address**	
Address			
Sender			
Description of the works/goods/services			

Please find below our response to NTCSA's questions:

No.	Question	Please indicate your response in this column
1.	Provide the respondent's contact person, designation, telephone number and e-mail address.	
2.	Provide the registered legal name and company registration number, where applicable.	
3.	Indicate the capacity in which the respondent is acting: registered property owner; property management company; authorised broker/agent; or other. Where the respondent is not the owner, describe the authority to offer information concerning the property.	

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4.	Indicate the location(s) for which information is submitted: Westville Area: A separate property schedule may be attached for the property.	
5.	Provide the physical address, erf/stand details if available, and GPS coordinates of each property.	
6.	Provide the total rentable office area available in square metres, floor configuration, and whether the space can be subdivided or expanded.	
7.	Indicate the property's availability date, current occupancy status, and the period for which the property is expected to remain available.	
8.	Provide the number and type of parking bays available, including visitor and accessible parking.	
9.	Describe available storage, workshop, yard, loading, generator, backup-power or related operational facilities, where applicable.	
10.	Describe access to public transport, main roads, nearby business services and the distance from the relevant existing NTCSA/Eskom office or central business area.	
11.	Indicate the status and availability of: proof of ownership or authority; occupancy certificate; approved building plans; electrical certificate of compliance; fire-compliance information; zoning; accessibility provisions; and any other relevant statutory documentation. Copies may be attached where readily available, but the RFI is not a tender-compliance evaluation.	
12.	Describe the property's security arrangements, including perimeter security, access control, guarding, CCTV and after-hours access.	
13.	Indicate whether alterations or tenant installations may be undertaken to meet NTCSA requirements, the likely lead time, and who would ordinarily fund such work.	
14.	Indicate willingness to enter a lease of approximately four to five years, subject to a future formal procurement process and approval.	
15.	Provide a non-binding indicative base rental in rand per square metre per month or total rand per month,	

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	excluding VAT, and identify whether parking is included.	
16.	Provide non-binding indicative information on operating costs, municipal services, annual escalation, deposits, tenant-installation costs and any other material commercial assumptions.	
17.	Identify any features or requirements that would prevent or discourage participation in a future NTCSA lease tender.	
18.	If the respondent elected not to participate in a previous NTCSA lease enquiry, indicate the principal reason(s), such as onerous tender requirements, unavailable compliance documents, property unavailability, commercial considerations, insufficient response time or other reasons.	
19.	Identify any other potentially suitable properties or market participants known to the respondent in the relevant areas.	
20.	Provide any additional information or recommendations that NTCSA should consider when developing the future sourcing strategy and property requirements.	

Note: *Respondents are welcome to submit supplementary documentation containing any additional information they consider relevant to the RFI, and which may assist NTCSA in understanding the availability, capability and suitability of the proposed accommodation.*

Yours faithfully

Name	Designation	Signature	Date
Thandeka Kunene	**Officer Procurement**		**20 October 2026**
Telephone number	**+27 31 710 5038**	**Fax and/or e-mail address**	**KuneneTN@ntcsa.co.za**

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