

TERMS OF REFERENCE: ANNEXURE A

SCM /Tender Ref #:	DPME 13 / 2026-27
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Request for proposals for:	Procurement of Vmware licenses for a period of 24 months
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1. BACKGROUND

- 1.1. The Department wishes to procure the VMware licenses for a period of two (2) years. Previously acquired licenses could not be renewed on time, and this has placed the Department in a vulnerable position.
- 1.2. The benefits to the organisation are as follows; optimised servers, storage, network, security and facilities assets to maximise capacity and high availability, flexibility to support changing business needs; and automation tools to improve service levels and availability.
- 1.3. The current licensing agreement expired on 31 March 2024. The VMware account number is **662361888** (Broadcom has not provided a new account). Due to the acquisition of VMware by Broadcom, the VMware licensing has changed to subscription-based licences.

2. PURPOSE

The purpose of this RFP is to invite to submit bid for the Procurement of VMware Licenses including Maintenance and Support for a period of 24 months.

3. OBJECTIVES AND SCOPE OF WORK

- 3.1. Provision of the VMware Licenses for a period of 24 months (2 years). The license details are as follows:

Quantity	Description
352	VMware vSphere Foundation licenses (SKU: VCF-VSP-FND-8)

- 3.2. The renewal of support and maintenance of 352 x VMware vSphere Foundation licenses (SKU: VCF-VSP-FND-8) for a period of 24 months.

4. DELIVERABLES AND TIME FRAMES

After **four weeks** from acceptance of award.

Initials of specification committee members: _____