



REQUEST FOR QUOTATION

Terms of Reference

INVITATION FOR APPOINTMENT OF A SERVICE
PROVIDER FOR THE DRILLING AND COMMISSIONING
OF BOREHOLES
IN MAHUMANI AND HLOMELA VILLAGE.

RFQ NO 000374

REQUEST FOR QUOTATION	
You are hereby invited to submit a price quotation for: Invitation For Appointment Of A Service Providers for The Drilling and Commissioning Of Boreholes In Mahumani and Hlomela	
RFQ NUMBER:	000374
ADVERTISEMENT DATE:	14 October 2026
CLOSING DATE:	29 October 2026
CLOSING TIME:	11:00am
COMPULSORY BRIEFING SESSION	N/A
BID DOCUMENT DELIVERY ADDRESS:	Fhatuwani.matshili@sanparks.org cc Ntwanano.Chauke@sanparks.org (Please note that any submissions made to any other email other than the designated email will not be accepted)
BID VALIDITY PERIOD:	90 days (commencing from the RFQ Closing Date)
TECHNICAL RELATED QUERIES	Tiego Mabunda
SCM RELATED QUERIES	Fhatuwani Matshili (013) 735 3542

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered. Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 6.1).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

**PART A INVITATION TO
BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
BID NUMBER:	000374	CLOSING DATE:	29-10-2026	CLOSING TIME:	11:00
DESCRIPTION	INVITATION FOR APPOINTMENT OF A SERVICE PROVIDER FOR THE DRILLING AND COMMISSIONING OF 1 BOREHOLE AT HLOMELA VILLAGE UNDER GREATER GIYANI LOCAL MUNICIPALITY				
BID RESPONSE DOCUMENTS MUST BE HAND DELIVERED AND DROP ON THE TENDER BOX AT					
Sent by email					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Fhatuwani Matshili and Ntwanano Chauke		CONTACT PERSON	Tiego Mabunda	
TELEPHONE NUMBER	013 735 4120 / 013 735 4120/		TELEPHONE NUMBER	0837514960	
E-MAIL ADDRESS	Fhatuwani.matshili@sanparks.org and ntwanano.chauke@sanparks.org		E-MAIL ADDRESS	Tiego.Mabunda@sanparks.org	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO					
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? Yes No ☐ ☐					
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO ☐ ☐					
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY
RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED: (Proof of
authority must be submitted e.g., company resolution)

DATE:

1. PURPOSE

To appoint a reputable and experienced service provider to drill and commission borehole at Hlomela Village (Insert Stand Number) under Greater Giyani Local Municipality Hlomela Village is approximately 60km south of Giyani and 70km north of Phalaborwa

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organization is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organization has adopted a transformation mission to guide its efforts accordingly.

3. SCOPE OF WORK

From the chosen location, drill the borehole, commission the borehole, perform full SANS 241- 2015 analysis of the water sample from SANAS Accredited Laboratory, perform yield test, provide report and coordinates of the Borehole.

RFQ Costing Schedule

- a) Drill the Borehole up to 100m
- b) Install the pump specified
- c) Steel Cast the Borehole for at least 24M
- d) Secure the borehole /Casting pipe with at least L=500x B=500mm x D=300mm and 300mm outside the hole of Concrete Slab to further prevent Flooding.

4. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply with which requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid),
- **Submission of a quotation on the company letterhead,**
- Submission of fully completed SBD 4 (Bidder's disclosure),
- Submission of fully completed SBD 6.1
- Tax clearance certificate
- B-BEE Certificate accredited by SANAS or Sworn affidavit
- Ensure that your quotation clearly covers **ALL** the aspects of the **RFQ**.
- All items in the RFQ shall be priced, failing which will result in disqualification
- SANParks reserves the right to appoint more than one supplier based on item/s quoted in the RFQ

5. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database)

Evaluation PHASES

Mandatory evaluation criteria

6. MANDATORY REQUIRED DOCUMENTS (THE SERVICE PROVIDER IS EXPECTED TO SUBMIT / COMPLY WITH THE FOLLOWING:) FAILING WHICH WILL LEAD TO DISQUALIFICATION AND WILL NOT PROGRESS TO THE NEXT STAGE OF EVALUATION

The bidder must indicate its compliance / non-compliance to the requirements and should substantiate its response with supporting evidence. If more space is required to justify compliance, please ensure that the substantiation is clearly cross-referenced to the relevant requirement.

Failure to comply with Mandatory Requirements may lead to the bidder being disqualified and not considered for further evaluation on the Price and Preference requirements.

Description of requirement	Indicate COMPLY/NOT COMPLY	Comment or reference to proposal
GENERAL		
CRITERIA 1 Provide references of previous work The bidder must have performed similar JOB of Drilling Water in the past 5 years (2021-2026)		Portfolio of Evidence to be submitted with a Minimum of 3 References / appointment Letters or invoices. The proof should indicate that you have done drilling of 100m or more.
CRITERIA 2 Proof of ownership for Air Percussion Drilling Machine.		The Bidder Must Own AIR Percussion Drilling Machine; Proof of Ownership must be submitted. In case of rental, provide Letter of Intent (LOI)/ Memorandum of Agreement (MOA) duly signed and dated by the owner of the Air Percussion Drilling Machine, with a Company Stamp.

Criteria 3 The bidder should have CIDB 2 CE or higher		Valid CIDB certificate
Criteria 4 The Service provider should comply with the Compensation of Occupational Injuries and Disease Act		Submit proof of COIDA certificate (Civil or construction or electrical or mechanical or engineering related services)

1. BILL OF QUANTITIES

Proposed Borehole Drilling and Equipping

Item	Description	Unit	Quantity	Rate (R)	Amount (R)
A	PRELIMINARY AND SITE INVESTIGATION				
A1	Hydrogeological/geophysical site investigation and identification of suitable borehole drilling points, including assessment and recommendations	Item	01		
A2	Establishment on site, mobilization and demobilization of drilling rig, equipment and personnel	Item	01		
A3	Setting out and recording of final borehole coordinates using GPS	Item	01		
B	DRILLING				
B1	Drilling of a borehole with a nominal diameter of 165 mm to a minimum depth of 60 metres, using a suitable drilling method appropriate to the prevailing geological conditions. If a viable water-bearing zone is encountered before reaching the minimum depth of 60 metres, drilling may be extended by an additional 10 metres, subject to site conditions and the suitability of the formation for further drilling. Any drilling beyond the agreed 60 m + 10 m maximum depth shall require prior written approval from the client and shall be charged separately at the agreed rate or at a rate mutually agreed upon before the additional work is undertaken. Payment shall be based on the final measured borehole depth, as verified and agreed by the client or the client's representative.	Meters	60		
B2	Additional drilling of 165 mm diameter beyond the initial 60 m	10meters	Provisional sum		
B3	Provision and installation of temporary casing where required to stabilise unstable/collapsing formations during drilling	Meters	Provisional sum		
B4	Collection and logging of drill cuttings/geological formations at appropriate intervals, including recording of water strikes	Item	01		
C	CASING, SCREEN AND BOREHOLE CONSTRUCTION				
C1	Supply and installation of permanent steel casing, diameter and wall thickness as determined by approved borehole design	Meters	Provisional sum		
C2	Supply and installation of uPVC casing, Class	Meters	100		

	6, 63 mm diameter				
C3	Supply and installation of uPVC casing/rising pipe, Class 6, 50 mm diameter	Meters	100		
C4	Supply and installation of slotted uPVC screen, including fittings, where required by geological conditions	Meters	Provisional sum		
C5	Supply and placement of graded gravel/filter pack around screened section where required	m ³	Provisional sum		
C6	Supply and installation of sanitary seal/grouting to prevent surface contamination entering the borehole	Item	01		
C7	Borehole development by airlifting, surging, pumping or other approved method until acceptable clarity and performance are achieved	Hour	Provisional sum		
D	BOREHOLE TESTING				
D1	Measurement and recording of static water level prior to pumping	Item	01		
D2	Step-drawdown pumping test in accordance with SANS 10299-4	Item	01		
D3	Constant-rate pumping/yield test in accordance with SANS 10299-4	Item	01		
D4	Water-level recovery test following completion of pumping test	Item	01		
D5	Determination of sustainable borehole yield, recommended abstraction rate, pumping water level and pump-setting depth	Item	01		
D6	Preparation and submission of borehole yield-test report and certificate	Item	01		
E	WATER QUALITY TESTING				
E1	Collection of representative borehole water sample following borehole development and testing	Item	01		
E2	Full chemical and microbiological water-quality analysis in accordance with SANS 241:2015 by an appropriately accredited laboratory	Item	01		
E3	Submission of laboratory water-quality report with interpretation/recommendations	Item	01		
F	BOREHOLE HEADWORKS				
F1	Supply and installation of borehole base plate/head plate, including required fittings	Item	01		
F2	Construction of reinforced concrete borehole headworks/slab, approximately 500 × 500 mm, thickness to approved detail	Item	01		
F3	Lockable sanitary borehole cap/head assembly complete with necessary fittings	Item	01		

G	SUBMERSIBLE PUMP OPTIONS				
G1	Supply and installation of 2.2 kW, 230 V, 3 HP submersible borehole pump, suitable for approximately 19–90 m head, complete with solar-compatible control box	Item	01		
G2	Supply and installation of 4.0 kW, 380 V, 5.5 HP submersible borehole pump, suitable for approximately 35–90 m head, complete with solar-compatible control box	Item	01		
G3	Supply and installation of 5.5 kW, 380 V, 7 HP submersible borehole pump, suitable for approximately 35–90 m head, complete with solar-compatible control box	Item	01		
H	PUMP INSTALLATION AND CONNECTIONS				
H1	Supply and installation of rising main/drop pipe suitable for selected pump and design flow	Meter	Provisional sum		
H2	Supply and installation of submersible pump electrical cable, correctly sized for pump load and installation depth	Meter	Provisional sum		
H3	Supply and installation of stainless-steel safety cable/rope for suspended pump	Meter	Provisional sum		
H4	Supply and installation of non-return/check valve and associated borehole fittings	Item	01		
H5	Pump installation, lowering, positioning, connection and commissioning	Item	01		
H6	Solar pump control panel/control box, protection devices, isolator and associated equipment	Item	01		
I	LABOUR AND PLANT				
	Technician hourly rate	Hour	Provisional sum		
	Drilling rig/operator hourly rate	Hour	Provisional sum		
	General labourer/assistant hourly rate	Hour	Provisional sum		
	Additional drilling equipment/plant, where required	Hour	Provisional sum		
	Travelling rate	km	Provisional sum		
J	COMPLETION AND HANDOVER				
	Disinfection/chlorination of completed borehole and pumping system	Item	01		
	Final cleaning of drilling site and removal of drilling waste, mud, cuttings and surplus materials	Item	01		
	Final borehole as-built report, including coordinates, depth, geological log, casing details, water strikes, static water level, dynamic water level, test-pumping results, sustainable yield and pump installation details	Item	01		
	Testing and commissioning of complete borehole and pumping system	Item	01		

The Service Provider shall be responsible for the following: Site Assessment and Borehole Siting: Identify and recommend the most suitable location for drilling, based on available geological, hydrogeological, and site-specific information. Borehole Drilling: Carry out the drilling of the borehole in accordance with the approved specifications, using a suitable drilling method appropriate to the prevailing geological conditions. Completion of Works: Ensure that all drilling activities and associated works are completed satisfactorily, in accordance with the agreed scope, specifications, applicable standards, and the requirements of SANParks. The Service Provider shall be responsible for providing all necessary labor, equipment, machinery, tools, and expertise required to complete the work safely and effectively, otherwise specified in the scope of work.	Item	<u>Provisional sum</u>		
SUB TOTAL (VAT EXCLUSIVE)				
20% PROVISIONAL SUM				
VAT@15%				
TOTAL (VAT INCLUSIVE)				
Appointment of Service Providers SANParks reserves the right, at its sole discretion, to appoint more than one Service Provider under this procurement process. Appointment of one Service Provider shall not constitute an undertaking by SANParks to allocate all required work to that Service Provider. SANParks may allocate work to one or more appointed Service Providers based on operational requirements, geographical location, capacity, availability, performance, and other relevant considerations.				

Note:

- This BOQ does not have quantities, only unit rates are required to be used for price evaluation purposes
- For items that are not listed on the BOQ a 15% mark-up/handling fee will be allowed.

TOTAL BID PRICE (VAT Inclusive): R.....

(Please note that all prices quoted should be **inclusive** of Value Added Tax (VAT) and Price fluctuations (including exchange rates) for the duration of the contract. Where applicable the price should include Supply, Delivery, Maintenance and any other costs relating to this bid. Furthermore, such prices should be presented in South African Rand (ZAR).



7. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

8. TIMELINES

Upon appointment the recommended supplier is expected to perform services within 30 working days after the Purchase order, failure to Perform, SANParks reserves the right to cancel the contract with the supplier.

9. FINANCIAL PAYMENT

Payment will be within 30 days of the invoice date.

10. FINAL AWARD

SANParks recommends the bidder who has quoted all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

SBD 4

ANNEXURE A – STANDARD BIDDING DOCUMENTS

BIDDER'S DISCLOSURE																																									
1. PURPOSE OF THE FORM																																									
1.1	Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.																																								
1.2	If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.																																								
2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE																																									
2.1	Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? YES/NO																																								
2.2	If YES, furnish particulars of the names, individual identity numbers, in the table below:																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Full Name</th> <th style="width: 33%;">Identity Number</th> <th style="width: 34%;">Name of organ of state</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>			Full Name	Identity Number	Name of organ of state																																				
Full Name	Identity Number	Name of organ of state																																							
2.3	Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO																																								
2.3.1	If so, furnish particulars:																																								
2.4	Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? YES/NO																																								
2.4.1	If so, indicate all companies registered in the CSD in the table below:																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Supplier registration number (MAAA)</th> <th style="width: 50%;">Status (active/inactive/deleted)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>			Supplier registration number (MAAA)	Status (active/inactive/deleted)																																					
Supplier registration number (MAAA)	Status (active/inactive/deleted)																																								

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.	
3 GENERAL DECLARATION	
I, ..., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:	
3.1	I have read and I understand the contents of this disclosure.
3.2	I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.5	The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
3.6	There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
3.7	I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.
I CERTIFY THAT THE ABOVE IS CORRECT.	
I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.	
.....	
Signature	Date
.....	
Designation	Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2017**

This preference form must form part of all the invited bids. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and Local suppliers adjacent to Kruger National Park

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Specific Goals	20
Total points for Price and Local suppliers adjacent to Kruger National Park operations must not ~~exceed~~	100

1.5 Failure on the part of a bidder to submit proof of Residence together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (b) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (c) **“prices”** includes all applicable taxes less all unconditional discounts;
- (d) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$\frac{PS \left(80 - \frac{Pt - P_{min}}{P_{min}} \right)}{80}$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. **Table 1: Specific goals for the tender and points claimed are indicated per the table below.**
5. ***(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.***
6. ***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

PROOF OF RESIDENCE MUST BE ATTACHED TO CLAIM POINTS.

The specific goals allocated points in terms of this tender : Local suppliers adjacent to Kruger National Park operations of Contributor	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Bidders who are within Giyani Local Municipality)	10	
Bidders who are within Mopani District Municipality)	5	
Bidders who are outside Mopani District Municipality	0	
Proof of evidence: Municipal rates or tribal authority letter		
Promotion of enterprises owned by black people with at least 51% shareholding or more.	5	
Promotion of enterprises owned by black women people with at least 51% shareholding or more.	3	
Promotion of enterprises owned by black youth with at least 51% shareholding or more.	2	
Proof of evidence: BEE Certificate issued by an accredited service provider or certified sworn affidavits		

7. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of Company/Firm:

8.2 VAT Registration Number:

8.3 Company Registration Number:

8.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium

☐ One person business/sole propriety

☐ Close corporation

☐ Company

☐ (Pty) Limited

[TICK APPLICABLE

BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....

8.6 COMPANY CLASSIFICATION

☐ Manufacturer

☐ Supplier

☐ Professional service provider

☐ Other service providers, e.g. transporters,

etc. [TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:

8.8 I/we, the undersigned, who is / are duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 4.1 and 6.1 of the

foregoing certificates, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded because of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process.
 - (b) recover costs, losses or damage it has incurred or suffered because of that person’s conduct.
 - (c) cancel the contract and claim any damage which it has suffered because of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES 1. 2.	 SIGNATURE(S) OF BIDDERS(S)
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CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorized to sign this contract. j

NAME (PRINT).....

CAPACITY.....

SIGNATURE.....

NAME OF FIRM.....

DATE.....

WITNESSES

1

2

CONTRACT FORM - RENDERING OF SERVICES PART 2
(TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity
as..... accept your bid under reference number
.....dated for the rendering of services
indicated
hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions
of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICA BLE TAXES INCLUDE D)	COMPLET ION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTI ON	MINIMUM THRESHO LD FOR LOCAL PRODUCTI ON AND CONTENT (if applicable)

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT ON.....

NAME (PRINT).....

SIGNATURE

OFFICIAL STAMP

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WITNESSES

1

2