



MEETING NAME: TENDER FOR THE FOR THE UPGRADE OF FLOOR COVERINGS PHASE 1 AT O R INTERNATIONAL AIRPORT FOR A PERIOD OF TWELVE (12) MONTHS WITH REFERENCE ORTIA8132/2026/RFP

MEETING CALLED BY: MOCHAKI MONYELA

VENUE:

Through Microsoft Teams.

<https://teams.microsoft.com/meet/376417178872583?p=5o9hkTpu4eeUnmJc>
OK

Meeting ID: 376 417 178 872 583

Passcode: 5PL6MB2S

Date: Friday: 25 September 2026

Time: 11:00AM

Present:

Name & Surname	Role
Mochaki Monyela	Chairperson
Feroza Khan	Technical

Apologies:

None

MEETING MINUTES

ITEM	DISCUSSION POINT	DATE	WHO
	- Mochaki welcomed the attendees to the meeting and introductions were conducted. - Mochaki Presented the commercial requirements of the Bid. - Mochaki referred the bidders to the advertised RFP for the Scope of Work, functionality Evaluation criteria & Summary of Costs since the end user was unavailable to present: - Mochaki presented the following information on the tender document: - The evaluation process (Mandatory Requirements, Functionality, Price & Preference evaluation and Post tender negotiations (If needed) - Submission instruction and tender timelines. emphasized that the closing date for submission of queries is 02 October 2026 at (16H00PM) and the closing date for bid submission is 16 October 2026 (12H00PM). No late submissions will be accepted.	Q	ALL

	○ Bids to be submitted anytime from the 16 October 2026 to 24 16 October 2026, bid documents must be submitted using the following address below: Airports Company South Africa Soc Limited ACSA North Wings Offices, International Terminal Building 3rd Floor, O. R. Tambo International Airport, Tender Box B. Telephonic, telegraphic, telex and facsimile tenders will not be accepted. • Tenderers must submit two (two) files, one (01) original and one (01) copy of their tender submission document. - Tenders may only be submitted on the tender documentation that is issued. - Should bidders not submit their bid submission at the set tender closing time and date (16 October 2026 (12H00PM)), their submission will be considered non-responsive. - Mochaki informed bidders that all queries must be directed to Mochaki.monyela@airports.co.za - Briefing session presentation, minutes of the meeting, and addendum if any will be uploaded on e-tenders. The following questions were posed by bidders and answers provided by ACSA SCM Note: bidders were requested to send their questions on mail since the end user was not available to answer them during the meeting.		

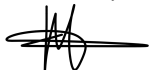
ACTIONS

<u>Description</u>	<u>Responsibility</u>	<u>Due date</u>
- Bidders to submit queries by	Bidders	02 October 2026 at (16H00PM)
- Bid submission by	Bidders	16 October 2026 @ 12H00PM

<u>Conclusion</u>
Meeting was closed at 12h00

MINUTES CONFIRMED AS A TRUE REFLECTION OF THE PROCEEDINGS

MLS Monyela



Mochaki Monyela (Chairperson)