



PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

**INVITATION TO BID:
B10/2026: SUPPLY AND
DELIVERY OF GROCERIES
ITEMS TO PARLIAMENT OF
RSA**

Invitation to BID

BID NUMBER: B10/2026

**BID DESCRIPTION: Supply and Delivery of Groceries Items to
Parliament of RSA**

You are hereby invited to Bid for the Parliament of the Republic of South Africa.

Issue Bid	04 September 2026
Virtual Compulsory Briefing Session	22 September 2026 at 11H00 (refer to page 5)
Closing Date & Time	02 October 2026 at 12H00

1. This Bid bundle consists of the following documents:
 - 1.1 This letter of invitation to Bid.
 - 1.2 Background to Parliament..... Annexure A.
 - 1.3 Specific Conditions of Contract (SCC) Annexure B.
 - 1.4 Tax Clearance Requirements..... Annexure C.
 - 1.5 Bid Terms of Reference (TOR)..... Annexure D.
 - 1.6 Contractual Obligations Annexure E.
 - 1.7 Declaration of Interest.....Annexure F
 - 1.8 Bid Declaration Annexure G.
 - 1.9 Declaration of Bidders past procurement practices..... Annexure H.
2. This B10/2026 **bid submissions must be emailed to tenders@parliament.gov.za not later than the closing date and time as stipulated above. Late submissions will not be considered.**
3. Further information regarding this Bid may be obtained from Mr N Ntanjana on e-mail tenders@parliament.gov.za

Name

Signature

Date

FOR SECRETARY TO PARLIAMENT

ANNEXURE A

Background to Parliament

The Constitution of the Republic of South Africa sets a single, sovereign democratic state where government is constituted as national, provincial and local spheres of government which are distinctive, interdependent and interrelated. On the national sphere governance is effected through Parliament, the Executive and the Judiciary.

Parliament represents the people and ensures government by the people under the Constitution, as well as represents the provinces in the national sphere of government.

In this Parliament's vision is to build an effective people's Parliament that is responsive to the needs of the people and that is driven by the ideal of realising a better quality of life for all the people of South Africa.

Please visit our full Strategic Plan at www.parliament.gov.za



ANNEXURE B: SPECIFIC CONDITIONS OF CONTRACT

VALIDITY

1. This Bid and all proposals (costs included) shall remain binding and valid for a period of one-hundred and twenty (120) days calculated from the closing date of the Bid.
2. Parliament reserves the right to notify bidders in writing to extend the above validity period for another sixty (60) days if deemed in the interest of Parliament.
3. Any additional extension after the above days, Parliament will request approval from bidders received.

Documents

4. Specify name, position, address and other contact details (e-mail, telephone, and fax) of the person within the service provider organisation responsible for leading the bid process and to whom all correspondence should be directed.
5. The Bid shall be signed by a relevant company or close cooperation (CC) representative who has the relevant authority to sign legal and binding contracts on behalf of the company or CC.
6. **If any part of this Bid is not duly filled in and signed in ink it may invalidate the Bid. Where alterations have been made to any part of the Bid, the Bidder must sign next to such alteration.**
7. **All Bids must be submitted on the official forms (not to be retyped). The Bidder's must initial all the pages of this bid to acknowledge acceptance of understanding. The signed bid must be returned with the proposal.**
8. The bidder must certify that the personnel identified in its response to this Bid will be the persons actually assigned to Parliament. Any changes in the personnel from those identified in the response to the Bid must be approved by Parliament. Parliament may, at its discretion, require the removal and replacement of any of the bidder's personnel who do not perform adequately.
9. The company, its directorship and personnel assigned will be subject to vetting by Parliament's Protection Services. A register of particulars will be requested of the successful company.

Joint Ventures or Consortiums

10. Ensure one responsible lead bidder in the case of a consortium.
11. Where Joint Ventures or Consortiums are formed, the Supplier Accreditation Form (SAF) shall be filled in, in respect of every entity or company participating in the Joint Venture or Consortium.
12. A Copy of the Joint Venture Consortium agreement must be attached.

Virtual Compulsory Bid Briefing Session

Date: 22 September 2026

Time: 11H00

Venue: MS Teams

Join: <https://teams.microsoft.com/meet/376871435341900?p=CSKSByUTTOuK4bh55m>

Meeting ID: 376 871 435 341 900

Passcode: 6H7n2z3J

Format for the submission of Bid proposals

13. This Bid must be submitted in accordance with the format, times and place as prescribed in the Bid document.
14. **All responses must conform to instructions. Failure to provide relevant information, signatures or any other requirements of this Bid will be considered appropriate cause for rejection of the response and will result in instant disqualification.**
15. Proposals must be submitted with the sections and/or subsections clearly marked. All pages must be numbered consecutively.
16. Bidders must use the checklist below to ensure completeness of their bid submission.



***NB: Bid Compliance Checklist**

If you do not submit the following documents your bid may be disqualified automatically:

No.	Description of requirement	
a)	Completion of ALL bid documentation (includes ALL declarations and Commissioner of Oath signatures required)	
b)	A valid and original Tax Clearance Certificate or pin (valid as at the closing date of this bid)	

If you do not submit the following documents your bid will be considered non-compliant and these documents must be made available should an award be made:

No.	Description of requirement	
a.	Proof of Registration, Certificate of Incorporation or CK1.	
b.	Proof of Ownership	
c.	Certificate to Commence Business	
d.	Certificate of Change of Name or CK2 (if applicable)	
e.	Joint Venture / Consortium agreement / Trust Deed (if applicable)	

Non-submission of information that will be scored on functionality will lose points on functionality

Submission of bids

17. The electronic bid submissions must be emailed to tenders@parliament.gov.za on or before the closing date and time. No faxed copies will be accepted.

Time frames

18. Bidders are advised that Parliament reserves the right to change any of the dates indicated.
19. The timing and sequencing of events resulting from this Bid will be determined by Parliament.

Ownership of Proposals

20. All proposals in response to this bid, whether successful or unsuccessful, will become the property of Parliament.
21. Any costs incurred by the service providers in preparing and submitting their response to the RFB will be the sole responsibility of the service provider.



Preferential Point System

22. The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
23. The value of this bid is estimated to be below R50 000 000 (all applicable taxes included) and therefore the 80/20 system shall be applicable.
- 23.1 Preference points applicable for this bid will be 80/20. Points will be awarded for:
- Price 80
 - Specific HDI and/or RDP Goals 20

Calculation of points for HDI and/or RDP Goals

Bidders must complete column 3 to indicate the points they are claiming.

Points will only be awarded to a bidder who has **claimed** points and who has supplied the supporting documents as listed in the table below:

Specific goals:	Number of points:	Points claimed by the Bidder	Bidders must supply the following documents when claiming preference points:
HDI GOALS			
Black	5		ID Document/CSD Report
Women	4		ID Document/CSD Report
People with disabilities	3		Medical Certificate/CSD Report
RDP GOALS			
Youth	2		ID Document/CSD Report
SMMEs	3		Annual Turnover/CSD Report
Locally manufactured product	3		Declaration from Manufacturer

HDI – Historically Disadvantaged Individual as defined in Parliament's Preferential Procurement Policy.

RDP – Reconstruction and Development Programme as defined in the Government Gazette Notice No. 1954 of 1994.

Discounts

- 24 When calculating comparative prices, Parliament will take into account any discounts which have been offered unconditionally.
- 25 A discount which has been offered conditionally will be implemented when payment is effected despite not being taken into account for evaluation purposes.

Bid Declaration

- 26 Only a bidder who has completed and signed the declaration part of the tender documentation will be considered for preference points.

Visits / Meetings / Inspection

- 27 As part of the adjudication process Parliament may request certain providers to organize a visit to an existing facility under the management of the service provider to gain an understanding of the provider's service standards.
- 28 Parliament may require presentations or meetings with bidders, at the cost of bidders, as part of the evaluation process to provide further information, submission of substantiating documentation or clarification to Parliament as deemed necessary.

Award of Bid

- 29 The award of this Bid by the Secretary to Parliament shall constitute a binding contract, and such acceptance may be by letter, email or facsimile message.
- 30 The Secretary to Parliament may award this Bid to more than one successful Bidder, either in full or in part.
- 31 Parliament reserves the right not to award this contract.
- 32 Service Level Agreements, where applicable, will be concluded with the successful service provider.

Subcontracting

- 33 A person awarded a contract may not sub-contract any part of the contract after an award has been made. Bidders must indicate upfront their intention to sub-contract and submit the sub-contractors relevant documentation.

Other

- 34 Parliament may amend or cancel this Bid before the award should Parliament deem it necessary.

Security and occupancy

35 Security

All the areas covered by this contract fall within areas defined in the relevant Security and Access Acts as “Restricted Areas” and all of the provisions of these Acts will apply to this contract.

All buildings involved in this contract are subject to stringent access control for all personnel and for materials delivered to and removed from the site. In addition, all workmen and staff on site or in any way involved in this contract are subject to **prior** security clearance.

Bidders will be required to submit a list of the minimum sufficient persons required affecting the work on site plus those directly involved on site with this contract. If any person is rejected for security reasons Bidder will be required to replace them on their list. If the Bidder is ultimately unable to offer personnel with satisfactory security clearance his Bid may be rejected on such grounds.

Any person rejected by the SAPS for failing to meet the security requirements, inclusive of security clearance, wandering away from an escort or from the immediate contract area, or any misconduct on the site will immediately, without any recourse by the Contractor, be removed from site and refused re-entry to site. This refusal to site shall be in addition to any legal action the SAPS may institute.

Successful Bidder will be required to hand in to the Department within Forty-Eight (48) hours after being requested, following formal acceptance of the Bid, the following information:

- Full names of each of the persons intended to be utilized on site, including supervisory staff.
- Position in firm plus service to be performed.
- Intended areas they will be working in.
- A copy of Identification Document, certified as a true copy of the original by the SAPS.
 - Such document shall be the original certified copy.
- Home address.

The Bidder are recommended to have such documentation, both for their own staff and for their Sub-contractors, if applicable, available prior to the closing date of Bids so as to minimise delays in security clearance of personnel once the Bid is awarded.

Any time lost due to delays in submitting the called for list of personnel required entering site, the rejection of personnel on the list, or the subsequent removal and banning from site of personnel will not be accepted as motivation for extension of the contract period.

Such clearance for this project shall remain valid for a period not exceeding 12 months and shall only apply for this project.

In addition, the Oath of Secrecy form attached to this Bid document shall be fully completed and every person having necessity to observe or work with any part of documentation relating to this project is it on or off site.

Legible copies of the Oath of Secrecy document may be made. *(will be provided to the successful bidder)*

36 Safeguarding of documents

This project has been classified by the authorities as “Confidential”. As such, all specifications and drawings must be kept in a safe place at all times, and under no

circumstances may they be shown or distributed to parties not directly concerned with the project.

All documents will be individually numbered on issue and records kept as to what documents have been issued to whom.

It will be the responsibility of the service provider to ensure that drawings do not get issued to unauthorized persons, that all superseded drawings are kept in a secure place until they have been destroyed, and that current drawings are kept in a safe and secure environment.

All documents issued to sub-contractors or suppliers must be signed for, and such sub-contractors and suppliers must also accept responsibility for the safeguarding of such documents while they are in their possession.

All documentation shall be strictly handled as set out in the NIA Minimum Information Security Standards (MISS), a copy of which shall be provided to the successful contractor at the time of site hand over.

It will be the main contractor's responsibility to familiarise themselves with the MISS document and make sure his personnel and sub-contractors are advised accordingly.

Bidders must maintain strict confidentiality relating to all information provided by Parliament, Members of Parliament and Parliament officials in line with the provisions of the Protection of Personal Information Act, 2013 (Act 4 of 2013).

37 General Conditions of Contract (GCC)

- a) Parliament cannot award contracts to provide goods or services to a Member of Parliament or Cabinet, a Member of a Provincial Legislature or Member of a Provincial Executive Council, a municipal councillor, a person in the employ of the state whose participation in bidding for the contract may result in a conflict of



interest, or any entity in which any of the mentioned persons is a Director or has controlling or other substantial interest.

- b) Where a joint venture / partnership submits an offer for this bid, a joint venture / partnership agreement must be attached, which specifies the names of the companies that have formed the joint venture / partnership, the name of the joint venture / partnership. Companies that are members of the joint venture / partnership will be individually required to comply with tax compliance requirements by the South African Revenue Services (SARS).
- c) Parliament reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the bid to the highest scoring bidder, if such bidder has been awarded a bid by Parliament or has performed services for Parliament during the last twelve (12) months prior to the closing date of the bid.
- d) In terms of Section 4(1) of the Competition Act No.89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is/are or a contractor/s was/were involved in:

i. Directly or indirectly fixing a purchase or selling price or any other trading condition,

ii. Dividing markets by allocating customers, suppliers, territories or specific types of goods or services, or

iii. Collusive bidding.

Please visit www.parliament.gov.za for detailed document.

ANNEXURE C: TAX CLEARANCE REQUIREMENTS

IT IS A CONDITION OF BIDDING THAT –

1. The taxes of the successful Bidder **must** be in order, or that satisfactory arrangements have been made with the Receiver of Revenue to meet his/her tax obligations (Proof from SARS must be submitted).
2. Bidders may submit a valid tax pin number or submit an **original and valid** Tax Clearance Certificate in order not to invalidate the bid. ***“Refer to page 6 “Bid Compliance Checklist”.***
3. No contract shall be concluded with any bidder whose tax matters are not in order Prior to the award of a bid, Parliament must be in possession of an original tax clearance certificate, or tax pin number submitted by the bidder.
4. In bids where Consortia/Joint Ventures/Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate or tax pin number.

SUPPLY AND DELIVERY OF GROCERIES ITEMS TO PARLIAMENT OF THE REPUBLIC OF SOUTH AFRICA

Request for Bids (RFB)

Terms of Reference



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1. BACKGROUND

Parliament of the Republic of South Africa (hereon in this document “referred to as “Parliament”) has four restaurants, which requires groceries during production daily.

These restaurants provide meals and resale items to Presidency, Members of Parliament, Parliamentary Officials, Members of the public, Government Departments Foreign Dignitaries, etc. daily.

2. OBJECTIVES

The broad objectives of this RFB include:

- 2.1 To provide prospective service providers with adequate information to understand and respond to Parliament’s requirements for the supply and delivery of groceries items.
- 2.2 To ensure uniformity in the responses received from each prospective service provider.
- 2.3 To provide a structured framework for the evaluation of proposals.

3. PURPOSE OF THE REQUEST FOR BID (RFB)

- 3.1. Parliament seeks to identify and appoint suitable service provider/s to supply and deliver to all kitchens groceries items for a period of three (3) years, on an as-and-when-required basis.
- 3.2. The purpose of this RFB is to contract with a suitably qualified service provider/s with the requisite capacity to execute this project within the desired quality, scope, timeframe and cost-effective for Parliament.

4. SCOPE OF THE REQUIRED SERVICE

- 4.1. The successful bidder/s shall be expected to supply and deliver the following grocery items as per specifications below:
 - 4.1.1. Products must be locally (South Africa) produced.
 - 4.1.2. Products must be delivered in a suitable closed vehicle, at room temperature and packed in original packaging of manufacturer.
 - 4.1.3. Products must be labelled and display “best by date” on container.
 - 4.1.4. Products, name, ingredients list, net quantity, storage conditions, name & address of manufacturer must appear on product label.



NO:	ITEM	UNIT OF MEASURE
1	Groceries- Original Chicken Breeding	Kilogram (kg)
2	Groceries- Anchovy Fillets in Oil 80g	Each
3	Groceries- Atchar Curried Chillies 400g	Each
4	Groceries- Atchar Mango 410g	Each
5	Groceries- Atchar Pickle Hot 385g	Each
6	Groceries- Atchar Pickles Mixed Vegetable Packo 385g	Each
7	Groceries- Baking Coco Powder	Kg
8	Groceries- Baking Powder Refill Pack	Kg
9	Groceries- Beans Kidney Dried 500g	Each
10	Groceries- Beans Lentils Brown Dried 500g	Each
11	Groceries- Beans Lentils Red Dried 500g	Each
12	Groceries- Beans Pea Split 500g	Each
13	Groceries- Beans Sugar Dried 500g	Each
14	Groceries- Bicarbonate of Soda	Kg
15	Groceries- Biscuits- Chocolate Chip 90 x 43g - Cookies	Box
16	Groceries- Biscuits- Chocolate Chip 90 x 43g - Cookies	Box
17	Groceries- Biscuits- Chocolate Fudge 90 x 43g - Cookies	Box
18	Groceries- Biscuits- Chocolate Fudge 90 x 43g - Cookies	Box
19	Groceries- Biscuits- Choice Assorted	Kg
20	Groceries- Biscuits- Macadamia Nut Delight 90 x43g - Cookies	Box
21	Groceries- Biscuits- Macadamia Nut Delight 90 x43g - Cookies	Box
22	Groceries- Biscuits- Oats and Raisin 90 x 43g - Cookies	Box
23	Groceries- Biscuits- Oats and Raisin 90 x 43g - Cookies	Box
24	Groceries- Biscuits- similar or equivalent to Snacktime 400g	Each
25	Groceries- Biscuits- Tennis/Match 200g	Each
26	Groceries- Gravy Powder 2.5kg, similar or equivalent to Bisto	Box
27	Groceries- Bread- Panko Crumbs	Kg
28	Groceries- Canned- Apples Baby with Stem 425g	Each
29	Groceries- Canned- Apricot Halves 3.06 kg, can, similar or equivalent to Koo	Each
30	Groceries- Canned- Asparagus Spears Green, 400g can	Each
31	Groceries- Canned- Beans Baked, 420g can	Each
32	Groceries- Canned- Beans Baked 3.06kg, can, similar or equivalent to Koo	Each
33	Groceries- Canned- Beans Butter, 410g can	Each
34	Groceries- Canned- Beans Butter A10 3.00kg, can	Each
35	Groceries- Canned- Beans Kidney Red 2.6kg	Each
36	Groceries- Canned- Beans Kidney Red 400g	Each
37	Groceries- Canned- Chakalaka 410g, similar or equivalent to Koo	Each
38	Groceries- Canned- Chick Peas 425g	Each
39	Groceries- Canned- Coconut Cream 400ml	Each
40	Groceries- Canned- Coconut Milk 400ml	Each



41	Groceries- Canned- Condensed Milk 397g	Each
42	Groceries- Canned- Corn Kernel Whole 410g	Each
43	Groceries- Canned- Dill Cucumbers 2.9kg	Can
44	Groceries- Canned- Fruit Cocktail Koo 3.06kg	Can
45	Groceries- Canned- Guavas Halves Koo 3.06kg	Can
46	Groceries- Canned- Milk Ideal Evaporated 380g	Can
47	Groceries- Canned- Olives Black 3.00kg	Can
48	Groceries- Canned- Olives Green Stuffed with Pimento Gold Crest 2.95kg (each)	Can
49	Groceries- Canned- Peach Halves 3.06kg, similar or equivalent to Koo	Can
50	Groceries- Canned- Tomato Paste (3.15kg)	Can
51	Groceries- Canned- Pear Halves 3.06kg, similar or equivalent to Koo	Can
52	Groceries- Canned- Pie Apple Slice 2.84kg, similar or equivalent to Koo	Can
53	Groceries- Canned- Pineapple Pieces 3.06kg	Can
54	Groceries- Canned- Tomato Puree 3kg	Can
55	Groceries- Canned- Tomato Whole Peeled A10	Can
56	Groceries- Canned- Tuna Shredded In Brine 170g	Each
57	Groceries- Capers in Brine	Kg
58	Groceries- Cereal- All Bran Flakes	Kg
59	Groceries- Cereal- Corn Flakes	Kg
60	Groceries- Cereal- Jungle Oats	Kg
61	Groceries- Cereal- Muesli	Kg
62	Groceries- Cereal- similar or equivalent to Weetbix 900g	Each
63	Groceries- Cherries Marachino 900g	Each
64	Groceries- Chilli Bites Mix 250g	Each
65	Groceries- Chipotle in adobo sauce 340g	Each
66	Groceries- Chocolate Mousse Powder	Kg
67	Groceries- Chocolate Sauce	Litre
68	Groceries- Cocoa Powder	Kg
69	Groceries- Coconut Dessicated	Kg
70	Groceries- Coffee- Beans	Kg
71	Groceries- Coffee- Jar 400g each, similar or equivalent to Douw Egberts	Each
72	Groceries- Coffee- Espresso Beans	Kg
73	Groceries- Coffee- Filter Prelude (6kg)	Box
74	Groceries- Coffee- (200x1.8g) - Box, similar or equivalent to Nescafe Classic	Box
75	Groceries- Coffee- Decaf (200x1.8g) – Box, similar or equivalent to Nescafe	Box
76	Groceries- Coffee- similar or equivalent to Lavazza Crema Roma	Kg
77	Groceries- Coffee- Yellow Tin 1.5kg (each), similar or equivalent to Ricoffy	Each
78	Groceries- Cooking Chocolate Dark	Kg
79	Groceries- Cooking Chocolate White	Kg
80	Groceries- Couscous	Kg



81	Groceries- Creme Brulee Instant Dessert	Kg
82	Groceries- Curry Powder Mild & Spicy 800g	Each
83	Groceries- Custard Powder	Kg
84	Groceries- Custard Powder 500g	Each
85	Groceries- Donut Glaze 10 kg	Kg
86	Groceries- Dried Fruit Apple Rings	Kg
87	Groceries- Dried Fruit Apricots	Kg
88	Groceries- Dried Fruit Banana Chips	Kg
89	Groceries- Dried Fruit Cranberries	Kg
90	Groceries- Dried Fruit Dates	Kg
91	Groceries- Dried Fruit Mango Slices	Kg
92	Groceries- Dried Fruit Peach	Kg
93	Groceries- Dried Fruit Pears	Kg
94	Groceries- Dried Herb- Mixed 300g	Each
95	Groceries- Dried Herb- Oreganum 200g	Each
96	Groceries- Dried Herb- Rosemary	Kg
97	Groceries- Egg Yellow 40 ml	Each
98	Groceries- Essence Vanilla	Litre
99	Groceries- Flavoured Gel Colours (Mixed Case) 1kg	Kg
100	Groceries- Flour Cake 12.5kg	Each
101	Groceries- Flour Corn	Kg
102	Groceries- Flour Self Raising	Kg
103	Groceries- Food Colouring Green 30ml	Each
104	Groceries- Food Colouring Red 30ml	Each
105	Groceries- Gelatin	Kg
106	Groceries- Honey	Kg
107	Groceries- Honey Portions (200)	Box
108	Groceries- Honey Portions (20g x 100)	Box
109	Groceries- Honey Portions (8g x 100)	Box
110	Groceries- Hot Chocolate	Kg
111	Groceries- Hot Chocolate 1.75Kg	Each
112	Groceries- Hot Chocolate Sachets (70x20g)	Box
113	Groceries- Instant Yeast 10g	Each
114	Groceries- Jam Apricot 3.75kg	Each
115	Groceries- Jam Apricot Portions (200)	Box
116	Groceries- Jam Fig (3.06kg)	Each
117	Groceries- Jam Marmalade Portions (200)	Box
118	Groceries- Jam Strawberry 3.75kg	Each
119	Groceries- Jam Strawberry Portions (200)	Box
120	Groceries- Jam Mixed Fruit Portions (200)	Box
121	Groceries- Jelly Assorted 80g	Each
122	Groceries- Juice- Lemon, similar or equivalent to Tru-Lem	Litre
123	Groceries- Mayonnaise, similar or equivalent to Kewpie	Kg
124	Groceries- Korma Sauce, similar or equivalent to Knorr	Litre
125	Groceries- Sweet Sour Sauce, similar or equivalent to Knorr	Litre
126	Groceries- Tikka Sauce, similar or equivalent to Knorr	Litre



127	Groceries- Koko Dipping Icing 5 kg	Kg
128	Groceries- Korean Gochujang Hot Pepper Paste	Kg
129	Groceries- Maize Meal 2.5kg	Each
130	Groceries- Maize Meal	Each
131	Groceries- Marinade All Purpose, similar or equivalent to Knorr	Litre
132	Groceries- Marinade BBQ (P/Kg), similar or equivalent to Knorr	Kg
133	Groceries- Marinade Honey & Dijon, similar or equivalent to Knorr	Litre
134	Groceries- Marinade Lemon & Herb Powder, similar or equivalent to Knorr	Kg
135	Groceries- Marinade Mozambican Peri Peri, similar or equivalent to Knorr	Litre
136	Groceries- Marinade Mrs Balls, similar or equivalent to Knorr	Litre
137	Groceries- Marinade Teriyaki Powder, similar or equivalent to Knorr	Kg
138	Groceries- Marinade Lemon & Herb (325 g)	Each
139	Groceries- Marinade Spare-ribs 500ml	Each
140	Groceries- Marinades Chicken Tikka 325g	Each
141	Groceries- Marinades Tandoori 325g	Each
142	Groceries- Mash Flakes Knorr	Kg
143	Groceries- Milk Soya 1lt	Litre
144	Groceries- Milo 500g	Each
145	Groceries- Mint Jelly 155g	Each
146	Groceries- Mixed Dried Fruit	Kg
147	Groceries- Mustard English Powder	Kg
148	Groceries- Mustard Dijon 215g	Each
149	Groceries- Mustard Hot English Powder	Kg
150	Groceries- Mustard Mild American 167g	Each
151	Groceries- Mustard Dijon 162g	Each
152	Groceries- Nut Hazel	Kg
153	Groceries- Nuts Almond	Kg
154	Groceries- Nuts Almond Flakes	Kg
155	Groceries- Nuts Cashew Salted	Kg
156	Groceries- Nuts Cashew	Kg
157	Groceries- Nuts Mixed Salted	Kg
158	Groceries- Nuts Mixed Unsalted	Kg
159	Groceries- Nuts Peacan Halves	Kg
160	Groceries- Nuts Pecan Unsalted	Kg
161	Groceries- Nuts Walnut	Kg
162	Groceries- Oil Canola (	Litre
163	Groceries- Oil Cooking, similar or equivalent to Crispa	Litre
164	Groceries- Oil Extra Virgin Olive	Litre
165	Groceries- Oil Sesame	Litre
166	Groceries- Olives Black Pitted A10	Can
167	Groceries- Olives Green A10	Can
168	Groceries- Olives Kalamata Whole in Brine 5Kg	Can
169	Groceries- Pasta Egg Noodle Chinese 500g	Each
170	Groceries- Pasta Egg Ribbon	Kg



171	Groceries- Pasta Fettuccine 500g	Each
172	Groceries- Pasta Lasagne Sheets 500g	Each
173	Groceries- Pasta Macaroni 500g	Each
174	Groceries- Pasta Penne Noodle 500g	Each
175	Groceries- Pasta Rice 500g	Each
176	Groceries- Pasta Screws 500g	Each
177	Groceries- Pasta Spaghetti 500g	Each
178	Groceries- Peanut Butter 410g	Each
179	Groceries- Peanuts Unsalted	Kg
180	Groceries- Piquante peppers 420g, similar or equivalent to Peppadew	Each
181	Groceries- Pepper Sachets (1000)	Box
182	Groceries- Pepper White	Kg
183	Groceries- Pepper White 800g	Each
184	Groceries- Popadums 110g	Each
185	Groceries- Raisins	Kg
186	Groceries- Rice Basmati	Kg
187	Groceries- Rice Old Mill Stream Brown	Kg
188	Groceries- Rice Paper 454g	Each
189	Groceries- Rice, similar or equivalent to Tastic	Kg
190	Groceries- Sago 500g	Each
191	Groceries- Salad Dressing Creamy	Litre
192	Groceries- Salad Dressing French	Litre
193	Groceries- Salad Dressing Greek	Litre
194	Groceries- Salad Dressing Honey & Mustard	Litre
195	Groceries- Salad Dressing Ceasar, similar or equivalent to Knorr	Litre
196	Groceries- Salad Dressing Creamy Ranch, similar or equivalent to Knorr	Litre
197	Groceries- Salad Dressing Sachet (180 x 15g)	Box
198	Groceries- Salt	Kg
199	Groceries- Salt Coarse	Kg
200	Groceries- Salt Sachets (1000)	Box
201	Groceries- Samp (2.5kg)	Each
202	Groceries- Sauce Apple 360g	Each
203	Groceries- Sauce Barbeque	Litre
204	Groceries- Sauce Black Pepper	Kg
205	Groceries- Sauce Chilli	Litre
206	Groceries- Sauce Chocolate (2.7kg)	Each
207	Groceries- Sauce Chutney Chilli 470g	Each
208	Groceries- Sauce Chutney Mild 6.25kg	Each
209	Groceries- Sauce Chutney Mild 470g	Each
210	Groceries- Sauce Creamed Horseradish 145g	Each
211	Groceries- Sauce- Hoisin sauce 2 ltr	Each
212	Groceries- Sauce Honey & Soya Knorr	Litre
213	Groceries- Sauce Brown 255g, similar or equivalent to HP	Each
214	Groceries- Sauce Jelly Mint 165g	Each



215	Groceries- Sauce Jus 800g	Each
216	Groceries- Sweet Chilli Sauce, similar or equivalent to Knorr	Litre
217	Groceries- Sauce Worcestershire, similar or equivalent to Lazenby	Litre
218	Groceries- Sauce Worcestershire 250ml, similar or equivalent to Lazenby	Each
219	Groceries- Sauce Marinade, Lemon & Herb, similar or equivalent to Knorr	Litre
220	Groceries- Sauce Marinade, Spare Rib, similar or equivalent to Knorr	Litre
221	Groceries- Sauce Marinade Meat	Litre
222	Groceries- Sauce Mayonnaise	Kg
223	Groceries- Sauce Monkeygland	Litre
224	Groceries- Sauce Mustard English Hot 168	Each
225	Groceries- Sauce Mustard Pourable	Litre
226	Groceries- Sauce Oyster 2.2 Litre	Each
227	Groceries- Sauce Soya	Litre
228	Groceries- Sauce Hot Green 60ml, similar or equivalent to Tabasco	Each
229	Groceries- Sauce Hot Red 60ml, similar or equivalent to Tabasco	Each
230	Groceries- Sauce Teriyaki 210ml	Each
231	Groceries- Sauce Tomato	Litre
232	Groceries- Sauce Tomato 700ml	Each
233	Groceries- Sauce Tomato (200), similar or equivalent to All Gold	Box
234	Groceries- Sauce Tomato Sachet (200 x 8g)	Box
235	Groceries- Sauce Worcester	Litre
236	Groceries- Sesame Seeds	Kg
237	Groceries- Soup Brown Onion 1.494kg	Each
238	Groceries- Soup Chicken 1.6kg	Each
239	Groceries- Soup Hearty Beef 1.6kg, similar or equivalent to Knorr	Each
240	Groceries- Soup Minestrone 1.8kg, similar or equivalent to Knorr	Each
241	Groceries- Soup Mushroom 1.8kg, similar or equivalent to Knorr	Each
242	Groceries- Soup Thick Vegetable 1.8kg, similar or equivalent to Knorr	Each
243	Groceries- Soup Oxtail 2.034kg	Each
244	Groceries- Soup Soup Mix 500g Dried	Each
245	Groceries- Soup Tomato	Each
246	Groceries- Soya Mince 100g	Each
247	Groceries- Spice 11-in-1	Kg
248	Groceries- Spice All Ground	Kg
249	Groceries- Spice Aniseed Star	Kg
250	Groceries- Spice Aniseed Star 500g	Each
251	Groceries- Spice Aromat	Kg
252	Groceries- Spice Barbaque	Kg
253	Groceries- Spice Bariship Whole	Kg
254	Groceries- Spice Bariship Fine	Kg
255	Groceries- Spice Bay Leaves 100g	Each
256	Groceries- Spice Black Pepper Coarse	Kg
257	Groceries- Spice Black Pepper Ground 800g	Each



258	Groceries- Spice Jeera Whole	Kg
259	Groceries- Spice Jeera Fine	Kg
260	Groceries- Spice Lemon & Herb	Kg
261	Groceries- Spice Masala Chaat 100g	Each
262	Groceries- Spice Masala Leaf	Kg
263	Groceries- Spice Meat Tenderiser	Kg
264	Groceries- Spice Mother-in-Law	Kg
265	Groceries- Spice Mustard Seed Black	Kg
266	Groceries- Spice Nutmeg Ground 800g	Each
267	Groceries- Spice Onion Powder 250g	Each
268	Groceries- Spice Origanum 230g	Each
269	Groceries- Spice Paprika	Kg
270	Groceries- Spice Peri-Peri Ground	Kg
271	Groceries- Spice Savoury Rice	Kg
272	Groceries- Spice Steak & Chops	Kg
273	Groceries- Spice Tamarind	Kg
274	Groceries- Spice Tandoori	Kg
275	Groceries- Spice Tumeric	Kg
276	Groceries- Spice Veggie Sprinkle	Kg
277	Groceries- Spread Anchovette 125g	Each
278	Groceries- Spread Anchovette 225g	Each
279	Groceries- Spread Bovril 250g	Each
280	Groceries- Spread Marmite 250g	Each
281	Groceries- Stock Beef Granules	Kg
282	Groceries- Stock Chicken Granules	Kg
283	Groceries- Stock Vegetable Granules	Kg
284	Groceries- Sugar Brown Sachets	Kg
285	Groceries- Sugar Brown Sugar	Kg
286	Groceries- Low Kilojoule Sweetener Sachets (1000), similar or equivalent to Canderel	Box
287	Groceries- Sugar Castor	kg
288	Groceries- Sugar Icing	kg
289	Groceries- Sugar White 12.5kg, similar or equivalent to Hulets	Each
290	Groceries- Sugar White Loose 25kg	Each
291	Groceries- Sugar White Sachets	Kg
292	Groceries- Sultanas	Kg
293	Groceries- Sweets- Endearmints Original	Kg
294	Groceries- Sweets- Endearmints Spearmint	Kg
295	Groceries- Syrup Golden	Kg
296	Groceries- Syrup Maple 3.5kg	Each
297	Groceries- Tea Bags (100 x 2.5g), similar or equivalent to Five Roses	Box
298	Groceries- Tea Black Envelopes (200 x 2.5g), similar or equivalent to Five Roses	Box
299	Groceries- Tea Rooibos (2.0g x 200), similar or equivalent to Five Roses	Box
300	Groceries- Tea Rooibos Bags (80 x 200g)	Box



301	Groceries- Tempura Flour	Kg
302	Groceries- Thai Yellow Curry Paste	Kg
303	Groceries- Tiramisu	Kg
304	Groceries- Camomile Tea (20), similar or equivalent to Twinings	Box
305	Groceries- Ginger Tea (20), similar or equivalent to Twinings	Box
306	Groceries- White Chocolate Mousse	Kg
307	Groceries- Lemon, Rosehip & Hibiscus Tea (20), similar or equivalent to Twinings Infuso	Box
308	Groceries- Peppermint Tea (20), similar or equivalent to Twinings	Box
309	Groceries- Raspberry Tea (20), similar or equivalent to Twinings	Box
310	Groceries- Rooibos Tea (20, similar or equivalent to Twinings	Box
311	Groceries- Vinegar Apple Cider 375 ml	Each
312	Groceries- Vinegar Balsamic	Litre
313	Groceries- Vinegar Balsamic 500ml	Each
314	Groceries- Vinegar Sachet (250 x 8g)	Box
315	Groceries- Vinegar Spirit Brown	Litre
316	Groceries- Vinegar Spirit White	Litre
317	Groceries- White Dipping Icing 10 kg	Kg
318	Groceries- White Dipping Icing	Kg
319	Groceries- Wildberry Sauce	Litre
320	Groceries- Yogurt Fridge Cake Mix 800g	Each



5. PROJECT DELIVERABLES

- 5.1. At the end of the contract, the appointed service provider/s must have supplied and delivered the grocery items as specified in section 4 above.



6. EVALUATION CRITERIA

The bid evaluation process consists of three (3) stages), according to the nature of the bid. A bid must qualify for each state to be eligible to proceed to the next stage of evaluation. The stages are:

Table 1: Bid Evaluation Stages

Stage	Description	Applicable for this bid YES / NO
Stage 1	Administrative requirements	YES
Stage 2	Mandatory requirements	YES
Stage 3	Site inspection	YES
Stage 4	Price and preference points	YES

6.1. ADMINISTRATIVE REQUIREMENTS (STAGE 1):

Compliance with administrative requirements as stated in the standard bidding documents and the mandatory requirements listed in this section. In this evaluation stage, all bidders who fail to provide the required information and documentation will be disqualified from further evaluation

6.1.1. Mandatory briefing session:

- (a) A compulsory briefing session shall be held at a date specified in the advertisement of this bid.

6.2. MANDATORY REQUIREMENTS (STAGE 2):

6.2.1. Instruction and evaluation criteria:

- (a) The bidder must comply with ALL the requirements as per the mandatory requirements below by providing substantiating evidence in the form of documentation or information, failing which it will be regarded as "NOT COMPLIANT".
- (b) The bidder must provide a unique reference number (e.g. binder/folio, chapter, section, page) to locate substantiating evidence in the bid response.
- (c) The bidder must comply with ALL the mandatory requirements in order for the bid response to proceed to the next stage of the evaluation.



6.2.2. Mandatory Requirements:

Table 2: Mandatory requirements:

Mandatory Requirements:	Substantiating evidence of compliance (used to evaluate bid):	Evidence reference (to be completed by bidder):
1. Bidder capability requirements:		
1.1. Bidders must submit a minimum of three (3) positive references where similar work has been undertaken in the past three (3) years. Bidders' references must complete addendum A.	Submission of completed and signed addendum A by bidder's references.	Provide unique reference to locate substantiating evidence in the bid response.
1.2. Bidders must be able to supply within twenty-four (24) hours of issue of an official purchase order (PO) and as specified in section 4 of this document.		Provide unique reference to locate substantiating evidence in the bid response.
2. Bidder capacity requirements:		
2.1. Bidders must submit one of the following to demonstrate their capacity to execute the project: (a) Letter from a reputable financial institution indicating credit agreement between the parties. (b) Audited or independently reviewed financial statements for the last completed financial year (one year).	Submission of i) a letter from a reputable financial institution indicating credit agreement between the parties, or ii) audited or independently reviewed financial statements for the last completed financial year (one year).	Provide unique reference to locate substantiating evidence in the bid response.



Mandatory Requirements:	Substantiating evidence of compliance (used to evaluate bid):	Evidence reference (to be completed by bidder):
2.2. Bidders must submit valid proof of ownership in the form of valid registration certificate or lease agreement of a suitable refrigerated delivery vehicle to deliver goods for categories A, B, C and/or a suitable closed vehicle to deliver goods for categories D and E. In the event where the bidder is not the owner of the vehicle/s to be used for delivery, bidders must submit a valid agreement between the affected parties.	Submission of valid proof of ownership in the form of valid registration certificate or lease agreement of a suitable refrigerated delivery vehicle and/or a suitable closed vehicle to deliver goods.	Provide unique reference to locate substantiating evidence in the bid response.
2.3. Bidder must submit a valid Certificate of Acceptability (COA) applicable to food business issued by the local municipality where food will be produced and transported from. Certificate is issued after compliance with sections 5 & 6 of the Regulation Governing General Hygiene requirements for food premises, the transport of food and related matters. R638. GN No.41730 of 22 June 2018 in respect of the handling of foodstuffs as specified in the application.	Submission of a valid Certificate of Acceptability (COA) applicable to food business issued by the local municipality where food will be produced and transported from.	Provide unique reference to locate substantiating evidence in the bid response.



Mandatory Requirements:	Substantiating evidence of compliance (used to evaluate bid):	Evidence reference (to be completed by bidder):
2.4. Bidder must have a manager who will manage this project, throughout the duration of the contract, with minimum of five (5) years' experience in managing projects of this nature.	Submission of details of a manager who will manage this contract.	Provide unique reference to locate substantiating evidence in the bid response.
3. Bidder experience:		
Bidders must demonstrate they have successfully completed or executed contracts/projects of a similar nature (supplying and delivering of perishable and/or non-perishable goods) over the past three (3) or more years.	Submission of references from current or previous clients e.g. testimonial letters, letters of recommendation, endorsements, etc.	Provide unique reference to locate substantiating evidence in the bid response.
4. Legislation compliance:		
4.1. All products must comply with the quality, packaging and marking requirements as set out in all the regulations issued in terms of the Agricultural Products Standards Act (Act 119 of 1990) and its amendments.		Provide unique reference to locate substantiating evidence in the bid response.
4.2. Bidders must comply with "Regulations Governing General Hygiene Requirements for Food Premises and the Transport of Food and Related Matters" issued in terms of the Foodstuffs, Cosmetics and Disinfectants Act, 1972 (Act 54 of 1972) for categories in Section 4 in which this regulation applies.		Provide unique reference to locate substantiating evidence in the bid response.



Mandatory Requirements:	Substantiating evidence of compliance (used to evaluate bid):	Evidence reference (to be completed by bidder):
If the repacking, repackaging and/or any processing is not done from the bidder's premises then the bidder must ensure that manufacturer/butchery complies with the afore-mentioned regulations.		

6.3. SITE INSPECTION (STAGE 3):

6.3.1. Parliament will visit the service providers' premises with the objective of verifying facts of the bidders as contained in their respective bid documents. Bidders that fail to score 70 out of 100 for this stage will be automatically disqualified from further evaluation:

SITE INSPECTION CRITERIA:		WEIGHT	RATING SCORES
	1. Food safety & certification: a) Certifications: Valid Food Certifications should be displayed in the plant b) Audits: Most recent third-party facility audit reports and hygiene ratings c) HACCP Plan: Suppliers operate within a specific food safety management plan.	15	• 5 = Excellent • 4 = Very good • 3 = Good • 2 = Average • 1 = Poor
	2. Product quality & specifications: a) Product Specifications: Ingredients documented on each product. b) Allergen Declarations: Allergen handling and clear labeling to prevent cross-contamination. c) Consistency Check: Food appearance against the requirements. d) COID Letter of Good Standing	25	• 5 = Excellent • 4 = Very good • 3 = Good • 2 = Average • 1 = Poor



	3. Traceability & recall readiness: a) Lot Codes: Batch coding on all products. b) Traceability System: Able to trace raw materials from their original source. c) Recall Plan: Mock recall procedures to ensure action during emergencies.	40	• 5 = Excellent • 4 = Very good • 3 = Good • 2 = Average • 1 = Poor
	4. Delivery, hygiene & storage: a) Delivery vehicle/s. i) Confirm that their delivery fleets are clean and calibrated. b) Confirm that their closed delivery fleets are clean for all perishables. c) Hygiene Standards: Require documentation on their pest control, chemical handling, and employee hygiene practices.	20	• 5 = Excellent • 4 = Very good • 3 = Good • 2 = Average • 1 = Poor
	TOTAL	100	
	MINIMUM THRESHOLD	70	
	BIDDERS NEED TO REACH A MINIMUM OF 70% TO QUALIFY TO THE NEXT STAGE OF EVALUATIONS (PRICING AND PREFERENCE POINTS EVALUATION).		

6.4. PRICE AND PREFERENCE POINTS EVALUATION (STAGE 4):

6.4.1. Costing and Pricing Conditions:

- (a) South African Pricing - The total price must be VAT inclusive and be quoted in South African Rand (ZAR).
- (b) Total price:
 - (i) All quoted prices are the total price for the entire scope of required services and deliverables to be provided by the bidder.
 - (ii) All additional costs as well as cost of delivery, labour, S&T, overtime, etc. must be included in this bid.
 - (iii) All services, accessories, upgrades and options required by the solution or specified by the client must be included in the quoted price. If not included, suppliers will be required to supply these accessories at no cost to the client.
 - (iv) Parliament reserves the right to negotiate pricing with the successful bidder prior to the award as well as envisaged quantities.
- (c) These conditions will form part of the Contract between Parliament and the bidder. However, Parliament reserves the right to include or waive the condition in the Contract.

- (d) The bidder must complete the declaration of acceptance as per **par 6.4.2** below by marking with an “X” either “ACCEPT ALL”, or “DO NOT ACCEPT ALL”, failing which the declaration will be regarded as “DO NOT ACCEPT ALL” and the bid will be disqualified.

6.4.2. Declaration of Acceptance

	ACCEPT ALL	DO NOT ACCEPT ALL
1. The bidder declares to ACCEPT ALL the Costing and Pricing conditions as specified in par 6.4.1 above by indicating with an “X” in the “ACCEPT ALL” column, or		
2. The bidder declares to NOT ACCEPT ALL the Costing and Pricing Conditions as specified in paragraph 6.4.1 above by –		
(a) Indicating with an “X” in the “DO NOT ACCEPT ALL” column, and		
(b) Provide reason and proposal for each of the condition not accepted.		
Comments by bidder: Provide the condition reference, the reasons for not accepting the condition.		

6.4.3. Bid Pricing Schedule

- (a) The bidder must complete in full all the preference requirements.
- (b) Allocation of points per requirements: The points allocation of bidders’ responses to the requirements will be determined by the completeness, relevance and accuracy of substantiating evidence.
- (c) Points will be allocated for each preference requirement as per the criteria set in each section in the table below.
- (d) The bidder must provide a unique reference number (e.g. binder/folio, chapter, section, page) to locate substantiating evidence in the bid response. During evaluation, Parliament reserves the right to treat substantiation evidence that cannot be located in the bid response, as “NOT COMPLIANT”.
- (e) Preference Goal Requirements:
 - (i) The applicable Preference Point system for this tender and points claimed is 80/20
 - (ii) The specific Preferential Goal Requirements for this tender is indicated in table 3 below.

- (iii) Failure on the part of a bidder to the 80/20 preference point systems and submit proof or documentation required in terms of this tender to claim preference points for the Preference Goal Requirements, will be interpreted to mean that preference points for specific goals are not claimed.
- (iv) Bidders must indicate how they claim points for each of the preference points by signing at par/section ____ in the Invitation to bid document.
- (v) Failure on the part of a bidder to submit proof or documentation required in terms of this tender to claim preference points for the Preference Goal Requirements for this tender, will be interpreted to mean that preference points are not claimed.
- (vi) The Bidder's commitment for the Preference Goal Requirements in this tender will be legally binding and the Bidder needs to perform against their commitment for the duration of the contract which will form part of the Contractual Agreement.
- (vii) Bidders need to keep auditable substantive records / evidence and upon request by Parliament must be made available for audit and, or due diligence purposes.
- (viii) Parliament reserves the right to require from a Bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim with regards to preferences, in any manner required by Parliament.
- (ix) Parliament reserves the right to verify information / evidence provided by the Bidder.

Table 3: Preference goal requirements:

Specific goals:	Number of points:	Bidders must supply the following documents when claiming preference points:
HDI GOALS		
Black	5	ID Document/CSD Report
Women	4	ID Document/CSD Report
People with disabilities	3	Medical Certificate/CSD Report
RDP GOALS		
Youth	2	ID Document/CSD Report
SMME	3	Annual Turnover/CSD Report
Locally manufactured product	3	Declaration from Manufacturer



7. THE RESPONSES

Bidders' responses must be submitted as outlined in the standard bidding documents and can also bid for one or more out of the five categories.

7.1. BIDDER'S CONTACT DETAILS:

- 7.1.1. Specify name, position, address and other contact details (e-mail, telephone, and fax) of the person within the bidder's organisation responsible for leading the bid process and to whom all correspondence should be directed.
- 7.1.2. Who, within the bidder's organisation, will be authorised to conduct the contract negotiations and sign the eventual contract.

7.2. BIDDER'S PROFILE:

- 7.2.1. Bidder's name and address.
- 7.2.2. Organisation structure.
- 7.2.3. Commencement date of business.
- 7.2.4. Certificate of Incorporation.
- 7.2.5. Copies of registration certificate/s and valid roadworthy registration certificate/s of all vehicle/s appropriate for delivering the goods specified in Section 4 above.

8. PRICING STRUCTURE

- 8.1. Prices must be quoted in South African currency and must be inclusive of Value Added Tax (VAT) and delivery costs.
- 8.2. Bidders are further requested to indicate their price in all elements listed on the pricing schedule of each of the category/s they are bidding for.
- 8.3. Price will be evaluated based on 80 points and applicable formula of calculating points scored by each bidder.
- 8.4. The pricing schedule for each category must be completed taking into account inflationary adjustments.
- 8.5. Price adjustments will only be considered if there are statutory requirements (e.g. fuel price adjustments, etc.) and/or unforeseen circumstances (e.g. natural disasters, etc.).
- 8.6. Bidders must note that the quantities provided are for evaluation purposes only. These figures will be used to provide a comparison of the costs.
- 8.7. All costs for disbursements must be incorporated into the price offer.

Pricing schedule:

NO:	ITEM	UNIT OF MEASURE	ESTIMATED QUANTITIES	UNIT PRICE (YEAR 1)	UNIT PRICE (YEAR 2)	UNIT PRICE (YEAR 3)
1	Groceries- Original Chicken Breeding	Per kg	80			
2	Groceries- Anchovy Fillets in Oil 80g	Each	80			
3	Groceries- Atchar Curried Chillies 400g	Each	80			
4	Groceries- Atchar Mango 410g	Each	100			
5	Groceries- Atchar Pickle Hot 385g	Each	30			
6	Groceries- Atchar Pickles Mixed Vegetable Packo 385g	Each	30			



7	Groceries- Baking Coco Powder	Per kg	30			
8	Groceries- Baking Powder Refill Pack	Kg	30			
9	Groceries- Beans Kidney Dried 500g	Each	50			
10	Groceries- Beans Lentils Brown Dried 500g	Each	50			
11	Groceries- Beans Lentils Red Dried 500g	Each	50			
12	Groceries- Beans Pea Split 500g	Each	50			
13	Groceries- Beans Sugar Dried 500g	Each	300			
14	Groceries- Bicarbonate of Soda	Kg	30			
15	Groceries- Biscuits- Chocolate Chip 90 x 43g - Cookies	Box	30			
16	Groceries- Biscuits- Chocolate Chip 90 x 43g - Cookies	Box	30			
17	Groceries- Biscuits- Chocolate Fudge 90 x 43g - Cookies	Box	30			
18	Groceries- Biscuits- Chocolate Fudge 90 x 43g - Cookies	Box	30			
19	Groceries- Biscuits- Choice Assorted	Kg	100			
20	Groceries- Biscuits- Macadamia Nut Delight 90 x43g - Cookies	Box	30			
21	Groceries- Biscuits- Macadamia Nut Delight 90 x43g - Cookies	Box	30			
22	Groceries- Biscuits- Oats and Raisin 90 x 43g - Cookies	Box	30			
23	Groceries- Biscuits- Oats and Raisin 90 x 43g - Cookies	Box	30			
24	Groceries- Biscuits- similar or equivalent to Snacktime 400g	Each	250			
25	Groceries- Biscuits- Tennis/Match 200g	Each	30			
26	Groceries- Gravy Powder 2.5kg, similar or equivalent to Bisto	Box	15			
27	Groceries- Bread- Panko Crumbs	Kg	60			
28	Groceries- Canned- Apples Baby with Stem 425g	Each	30			
29	Groceries- Canned- Apricot Halves 3.06 kg, can, similar or equivalent to Koo	Can	30			
30	Groceries- Canned- Asparagus Spears Green, 400g can	Each	30			
31	Groceries- Canned- Beans Baked, 420g can	Each	860			
32	Groceries- Canned- Beans Baked 3.06kg, can, similar or equivalent to Koo	Can	30			
33	Groceries- Canned- Beans Butter, 410g can	Each	400			



34	Groceries- Canned- Beans Butter A10 3.00kg, can	Can	30			
35	Groceries- Canned- Beans Kidney Red 2.6kg	Can	20			
36	Groceries- Canned- Beans Kidney Red 400g	Each	250			
37	Groceries- Canned- Chakalaka 410g, similar or equivalent to Koo	Each	400			
38	Groceries- Canned- Chick Peas 425g	Each	500			
39	Groceries- Canned- Coconut Cream 400ml	Each	50			
40	Groceries- Canned- Coconut Milk 400ml	Each	400			
41	Groceries- Canned- Condensed Milk 397g	Each	200			
42	Groceries- Canned- Corn Kernel Whole 410g	Each	50			
43	Groceries- Canned- Dill Cucumbers 2.9kg	Can	50			
44	Groceries- Canned- Fruit Cocktail Koo 3.06kg	Can	30			
45	Groceries- Canned- Guavas Halves Koo 3.06kg	Can	30			
46	Groceries- Canned- Milk Ideal Evaporated 380g	Can	50			
47	Groceries- Canned- Olives Black 3.00kg	Can	30			
48	Groceries- Canned- Olives Green Stuffed with Pimento Gold Crest 2.95kg (each)	Can	20			
49	Groceries- Canned- Peach Halves 3.06kg, similar or equivalent to Koo	Can	20			
50	Groceries- Canned- Tomato Paste (3.15kg)	Can	20			
51	Groceries- Canned- Pear Halves 3.06kg, similar or equivalent to Koo	Can	20			
52	Groceries- Canned- Pie Apple Slice 2.84kg, similar or equivalent to Koo	Can	20			
53	Groceries- Canned- Pineapple Pieces 3.06kg	Can	20			
54	Groceries- Canned- Tomato Puree 3kg	Can	130			
55	Groceries- Canned- Tomato Whole Peeled A10	Can	50			
56	Groceries- Canned- Tuna Shredded In Brine 170g	Each	200			
57	Groceries- Capers in Brine	Kg	20			
58	Groceries- Cereal- All Bran Flakes	Kg	50			
59	Groceries- Cereal- Corn Flakes	Kg	50			



60	Groceries- Cereal- Jungle Oats	Kg	50			
61	Groceries- Cereal- Muesli	Kg	300			
62	Groceries- Cereal- similar or equivalent to Weetbix 900g	Each	50			
63	Groceries- Cherries Marachino 900g	Each	30			
64	Groceries- Chilli Bites Mix 250g	Each	40			
65	Groceries- Chipotle in adobo sauce 340g	Each	30			
66	Groceries- Chocolate Mousse Powder	Kg	30			
67	Groceries- Chocolate Sauce	Ltr	30			
68	Groceries- Cocoa Powder	Kg	20			
69	Groceries- Coconut Dessicated	Kg	10			
70	Groceries- Coffee- Beans	Kg	100			
71	Groceries- Coffee- Jar 400g each, similar or equivalent to Douw Egberts	Each	50			
72	Groceries- Coffee- Espresso Beans	Kg	100			
73	Groceries- Coffee- Filter Prelude (6kg)	Box	100			
74	Groceries- Coffee- (200x1.8g) - Box, similar or equivalent to Nescafe Classic	Box	100			
75	Groceries- Coffee- Decaf (200x1.8g) – Box, similar or equivalent to Nescafe	Box	100			
76	Groceries- Coffee- similar or equivalent to Lavazza Crema Roma	Kg	100			
77	Groceries- Coffee- Yellow Tin 1.5kg (each), similar or equivalent to Ricoffy	Each	100			
78	Groceries- Cooking Chocolate Dark	Kg	30			
79	Groceries- Cooking Chocolate White	Kg	20			
80	Groceries- Couscous	Kg	100			
81	Groceries- Creme Brulee Instant Dessert	Kg	50			
82	Groceries- Curry Powder Mild & Spicy 800g	Each	30			
83	Groceries- Custard Powder	Kg	20			
84	Groceries- Custard Powder 500g	Each	10			
85	Groceries- Donut Glaze 10 kg	Kg	10			



86	Groceries- Dried Fruit Apple Rings	Kg	10			
87	Groceries- Dried Fruit Apricots	Kg	10			
88	Groceries- Dried Fruit Banana Chips	Kg	10			
89	Groceries- Dried Fruit Cranberries	Kg	10			
90	Groceries- Dried Fruit Dates	Kg	10			
91	Groceries- Dried Fruit Mango Slices	Kg	10			
92	Groceries- Dried Fruit Peach	Kg	10			
93	Groceries- Dried Fruit Pears	Kg	10			
94	Groceries- Dried Herb- Mixed 300g	Each	20			
95	Groceries- Dried Herb- Oreganum 200g	Each	20			
96	Groceries- Dried Herb- Rosemary	Kg	20			
97	Groceries- Egg Yellow 40 ml	Each	20			
98	Groceries- Essence Vanilla	Ltr	20			
99	Groceries- Flavoured Gel Colours (Mixed Case) 1kg	Kg	20			
100	Groceries- Flour Cake 12.5kg	Each	100			
101	Groceries- Flour Corn	Kg	20			
102	Groceries- Flour Self Raising	Kg	40			
103	Groceries- Food Colouring Green 30ml	Each	20			
104	Groceries- Food Colouring Red 30ml	Each	20			
105	Groceries- Gelatin	Kg	10			
106	Groceries- Honey	Kg	200			
107	Groceries- Honey Portions (200)	Box	20			
108	Groceries- Honey Portions (20g x 100)	Box	20			
109	Groceries- Honey Portions (8g x 100)	Box	100			
110	Groceries- Hot Chocolate	Kg	30			
111	Groceries- Hot Chocolate 1.75Kg	Each	30			
112	Groceries- Hot Chocolate Sachets (70x20g)	Box	20			
113	Groceries- Instant Yeast 10g	Each	700			
114	Groceries- Jam Apricot 3.75kg	Each	20			



115	Groceries- Jam Apricot Portions (200)	Box	20			
116	Groceries- Jam Fig (3.06kg)	Each	10			
117	Groceries- Jam Marmalade Portions (200)	Box	20			
118	Groceries- Jam Strawberry 3.75kg	Each	20			
119	Groceries- Jam Strawberry Portions (200)	Box	20			
120	Groceries- Jam Mixed Fruit Portions (200)	Box	20			
121	Groceries- Jelly Assorted 80g	Each	50			
122	Groceries- Juice- Lemon, similar or equivalent to Tru-Lem	Ltr	50			
123	Groceries- Mayonnaise, similar or equivalent to Kewpie	Kg	20			
124	Groceries- Korma Sauce, similar or equivalent to Knorr	Ltr	20			
125	Groceries- Sweet Sour Sauce, similar or equivalent to Knorr	Ltr	20			
126	Groceries- Tikka Sauce, similar or equivalent to Knorr	Ltr	20			
127	Groceries- Koko Dipping Icing 5 kg	Kg	20			
128	Groceries- Korean Gochujang Hot Pepper Paste	Kg	10			
129	Groceries- Maize Meal 2.5kg	Each	150			
130	Groceries- Maize Meal	Each	200			
131	Groceries- Marinade All Purpose, similar or equivalent to Knorr	Ltr	100			
132	Groceries- Marinade BBQ (P/Kg), similar or equivalent to Knorr	Kg	50			
133	Groceries- Marinade Honey & Dijon, similar or equivalent to Knorr	Ltr	20			
134	Groceries- Marinade Lemon & Herb Powder, similar or equivalent to Knorr	Kg	20			
135	Groceries- Marinade Mozambican Peri Peri, similar or equivalent to Knorr	Ltr	50			
136	Groceries- Marinade Mrs Balls, similar or equivalent to Knorr	Ltr	20			
137	Groceries- Marinade Teriyaki Powder, similar or equivalent to Knorr	Kg	20			
138	Groceries- Marinade Lemon & Herb (325 g)	Each	20			
139	Groceries- Marinade Spare-ribs 500ml	Each	100			



140	Groceries- Marinades Chicken Tikka 325g	Each	30			
141	Groceries- Marinades Tandoori 325g	Each	30			
142	Groceries- Mash Flakes Knorr	Kg	30			
143	Groceries- Milk Soya 1lt	Ltr	20			
144	Groceries- Milo 500g	Each	20			
145	Groceries- Mint Jelly 155g	Each	50			
146	Groceries- Mixed Dried Fruit	Kg	50			
147	Groceries- Mustard English Powder	Kg	50			
148	Groceries- Mustard Dijon 215g	Each	20			
149	Groceries- Mustard Hot English Powder	Kg	50			
150	Groceries- Mustard Mild American 167g	Each	20			
151	Groceries- Mustard Dijon 162g	Each	50			
152	Groceries- Nut Hazel	Kg	30			
153	Groceries- Nuts Almond	Kg	30			
154	Groceries- Nuts Almond Flakes	Kg	30			
155	Groceries- Nuts Cashew Salted	Kg	30			
156	Groceries- Nuts Cashew	Kg	30			
157	Groceries- Nuts Mixed Salted	Kg	30			
158	Groceries- Nuts Mixed Unsalted	Kg	30			
159	Groceries- Nuts Peacan Halves	Kg	30			
160	Groceries- Nuts Pecan Unsalted	Kg	30			
161	Groceries- Nuts Walnut	Kg	50			
162	Groceries- Oil Canola (	Ltr	50			
163	Groceries- Oil Cooking, similar or equivalent to Crispa	Ltr	3000			
164	Groceries- Oil Extra Virgin Olive	Ltr	100			
165	Groceries- Oil Sesame	Ltr	20			
166	Groceries- Olives Black Pitted A10	Can	10			
167	Groceries- Olives Green A10	Can	10			
168	Groceries- Olives Kalamata Whole in Brine 5Kg	Can	10			



169	Groceries- Pasta Egg Noodle Chinese 500g	Each	100			
170	Groceries- Pasta Egg Ribbon	Kg	50			
171	Groceries- Pasta Fettuccine 500g	Each	50			
172	Groceries- Pasta Lasagne Sheets 500g	Each	50			
173	Groceries- Pasta Macaroni 500g	Each	120			
174	Groceries- Pasta Penne Noodle 500g	Each	120			
175	Groceries- Pasta Rice 500g	Each	50			
176	Groceries- Pasta Screws 500g	Each	150			
177	Groceries- Pasta Spaghetti 500g	Each	120			
178	Groceries- Peanut Butter 410g	Each	220			
179	Groceries- Peanuts Unsalted	Kg	20			
180	Groceries- Piquante peppers 420g, similar or equivalent to Peppadew	Each	30			
181	Groceries- Pepper Sachets (1000)	Box	20			
182	Groceries- Pepper White	Kg	20			
183	Groceries- Pepper White 800g	Each	20			
184	Groceries- Popadums 110g	Each	20			
185	Groceries- Raisins	Kg	100			
186	Groceries- Rice Basmati	Kg	1000			
187	Groceries- Rice Old Mill Stream Brown	Kg	50			
188	Groceries- Rice Paper 454g	Each	50			
189	Groceries- Rice, similar or equivalent to Tastic	Kg	1200			
190	Groceries- Sago 500g	Each	1200			
191	Groceries- Salad Dressing Creamy	Ltr	20			
192	Groceries- Salad Dressing French	Ltr	50			
193	Groceries- Salad Dressing Greek	Ltr	60			
194	Groceries- Salad Dressing Honey & Mustard	Ltr	40			
195	Groceries- Salad Dressing Ceasar, similar or equivalent to Knorr	Ltr	40			



196	Groceries- Salad Dressing Creamy Ranch, similar or equivalent to Knorr	Ltr	30			
197	Groceries- Salad Dressing Sachet (180 x 15g)	Box	30			
198	Groceries- Salt	Kg	300			
199	Groceries- Salt Coarse	Kg	50			
200	Groceries- Salt Sachets (1000)	Box	30			
201	Groceries- Samp (2.5kg)	Each	250			
202	Groceries- Sauce Apple 360g	Each	30			
203	Groceries- Sauce Barbeque	Ltr	150			
204	Groceries- Sauce Black Pepper	Kg	80			
205	Groceries- Sauce Chilli	Ltr	80			
206	Groceries- Sauce Chocolate (2.7kg)	Each	50			
207	Groceries- Sauce Chutney Chilli 470g	Each	100			
208	Groceries- Sauce Chutney Mild 6.25kg	Each	50			
209	Groceries- Sauce Chutney Mild 470g	Each	50			
210	Groceries- Sauce Creamed Horseradish 145g	Each	50			
211	Groceries- Sauce- Hoisin sauce 2 ltr	Each	30			
212	Groceries- Sauce Honey & Soya Knorr	Ltr	50			
213	Groceries- Sauce Brown 255g, similar or equivalent to HP	Each	30			
214	Groceries- Sauce Jelly Mint 165g	Each	30			
215	Groceries- Sauce Jus 800g	Each	80			
216	Groceries- Sweet Chilli Sauce, similar or equivalent to Knorr	Ltr	200			
217	Groceries- Sauce Worcestershire, similar or equivalent to Lazenby	Ltr	50			
218	Groceries- Sauce Worcestershire 250ml, similar or equivalent to Lazenby	Each	50			
219	Groceries- Sauce Marinade, Lemon & Herb, similar or equivalent to Knorr	Ltr	50			
220	Groceries- Sauce Marinade, Spare Rib, similar or equivalent to Knorr	Ltr	50			
221	Groceries- Sauce Marinade Meat	Ltr	50			



222	Groceries- Sauce Mayonnaise	Kg	1000			
223	Groceries- Sauce Monkeygland	Ltr	50			
224	Groceries- Sauce Mustard English Hot 168	Each	50			
225	Groceries- Sauce Mustard Pourable	Ltr	50			
226	Groceries- Sauce Oyster 2.2 Litre	Each	20			
227	Groceries- Sauce Soya	Ltr	60			
228	Groceries- Sauce Hot Green 60ml, similar or equivalent to Tabasco	Each	80			
229	Groceries- Sauce Hot Red 60ml, similar or equivalent to Tabasco	Each	80			
230	Groceries- Sauce Teriyaki 210ml	Each	30			
231	Groceries- Sauce Tomato	Ltr	100			
232	Groceries- Sauce Tomato 700ml	Each	100			
233	Groceries- Sauce Tomato (200), similar or equivalent to All Gold	Box	30			
234	Groceries- Sauce Tomato Sachet (200 x 8g)	Box	30			
235	Groceries- Sauce Worcester	Ltr	150			
236	Groceries- Sesame Seeds	Kg	10			
237	Groceries- Soup Brown Onion 1.494kg	Each	30			
238	Groceries- Soup Chicken 1.6kg	Each	30			
239	Groceries- Soup Hearty Beef 1.6kg, similar or equivalent to Knorr	Each	30			
240	Groceries- Soup Minestrone 1.8kg, similar or equivalent to Knorr	Each	30			
241	Groceries- Soup Mushroom 1.8kg, similar or equivalent to Knorr	Each	30			
242	Groceries- Soup Thick Vegetable 1.8kg, similar or equivalent to Knorr	Each	30			
243	Groceries- Soup Oxtail 2.034kg	Each	30			
244	Groceries- Soup Soup Mix 500g Dried	Each	30			
245	Groceries- Soup Tomato	Each	30			



246	Groceries- Soya Mince 100g	Each	30			
247	Groceries- Spice 11-in-1	Kg	20			
248	Groceries- Spice All Ground	Kg	20			
249	Groceries- Spice Aniseed Star	Kg	10			
250	Groceries- Spice Aniseed Star 500g	Each	10			
251	Groceries- Spice Aromat	Kg	100			
252	Groceries- Spice Barbaque	Kg	100			
253	Groceries- Spice Bariship Whole	Kg	20			
254	Groceries- Spice Bariship Fine	Kg	20			
255	Groceries- Spice Bay Leaves 100g	Each	20			
256	Groceries- Spice Black Pepper Coarse	Kg	20			
257	Groceries- Spice Black Pepper Ground 800g	Each	20			
258	Groceries- Spice Jeera Whole	Kg	10			
259	Groceries- Spice Jeera Fine	Kg	10			
260	Groceries- Spice Lemon & Herb	Kg	10			
261	Groceries- Spice Masala Chaat 100g	Each	10			
262	Groceries- Spice Masala Leaf	Kg	10			
263	Groceries- Spice Meat Tenderiser	Kg	20			
264	Groceries- Spice Mother-in-Law	Kg	10			
265	Groceries- Spice Mustard Seed Black	Kg	10			
266	Groceries- Spice Nutmeg Ground 800g	Each	10			
267	Groceries- Spice Onion Powder 250g	Each	10			
268	Groceries- Spice Origanum 230g	Each	10			
269	Groceries- Spice Paprika	Kg	10			
270	Groceries- Spice Peri-Peri Ground	Kg	20			
271	Groceries- Spice Savoury Rice	Kg	10			
272	Groceries- Spice Steak & Chops	Kg	60			
273	Groceries- Spice Tamarind	Kg	10			
274	Groceries- Spice Tandoori	Kg	40			



275	Groceries- Spice Tumeric	Kg	20			
276	Groceries- Spice Veggie Sprinkle	Kg	10			
277	Groceries- Spread Anchovette 125g	Each	100			
278	Groceries- Spread Anchovette 225g	Each	100			
279	Groceries- Spread Bovril 250g	Each	100			
280	Groceries- Spread Marmite 250g	Each	100			
281	Groceries- Stock Beef Granules	Kg	30			
282	Groceries- Stock Chicken Granules	Kg	30			
283	Groceries- Stock Vegetable Granules	Kg	30			
284	Groceries- Sugar Brown Sachets	Kg	300			
285	Groceries- Sugar Brown Sugar	Kg	300			
286	Groceries- Low Kilojoule Sweetener Sachets (1000), similar or equivalent to Canderel	Box	50			
287	Groceries- Sugar Castor	kg	30			
288	Groceries- Sugar Icing	kg	40			
289	Groceries- Sugar White 12.5kg, similar or equivalent to Hulett's	Each	30			
290	Groceries- Sugar White Loose 25kg	Each	30			
291	Groceries- Sugar White Sachets	Kg	350			
292	Groceries- Sultanas	Kg	20			
293	Groceries- Sweets- Endearmints Original	Kg	30			
294	Groceries- Sweets- Endearmints Spearmint	Kg	30			
295	Groceries- Syrup Golden	Kg	50			
296	Groceries- Syrup Maple 3.5kg	Each	10			
297	Groceries- Tea Bags (100 x 2.5g), similar or equivalent to Five Roses	Box	100			
298	Groceries- Tea Black Envelopes (200 x 2.5g), similar or equivalent to Five Roses	Box	100			
299	Groceries- Tea Rooibos (2.0g x 200), similar or equivalent to Five Roses	Box	100			



300	Groceries- Tea Rooibos Bags (80 x 200g)	Box	100			
301	Groceries- Tempura Flour	Kg	20			
302	Groceries- Thai Yellow Curry Paste	Kg	20			
303	Groceries- Tiramisu	Kg	20			
304	Groceries- Camomile Tea (20), similar or equivalent to Twinings	Box	20			
305	Groceries- Ginger Tea (20), similar or equivalent to Twinings	Box	20			
306	Groceries- White Chocolate Mousse	Kg	20			
307	Groceries- Lemon, Rosehip & Hibiscus Tea (20), similar or equivalent to Twinings Infuso	Box	20			
308	Groceries- Peppermint Tea (20), similar or equivalent to Twinings	Box	20			
309	Groceries- Raspberry Tea (20), similar or equivalent to Twinings	Box	20			
310	Groceries- Rooibos Tea (20, similar or equivalent to Twinings	Box	20			
311	Groceries- Vinegar Apple Cider 375 ml	Each	20			
312	Groceries- Vinegar Balsamic	Ltr	30			
313	Groceries- Vinegar Balsamic 500ml	Each	20			
314	Groceries- Vinegar Sachet (250 x 8g)	Box	30			
315	Groceries- Vinegar Spirit Brown	Ltr	100			
316	Groceries- Vinegar Spirit White	Ltr	150			
317	Groceries- White Dipping Icing 10 kg	Kg	20			
318	Groceries- White Dipping Icing	Kg	40			
319	Groceries- Wildberry Sauce	Ltr	10			
320	Groceries- Yogurt Fridge Cake Mix 800g	Each	30			
Sub totals:						
GRAND TOTAL:						

9. SPECIFIC CONDITIONS

- 9.1. Where a joint venture / partnership submits an offer for this bid, a joint venture / partnership agreement must be attached, which specifies the names of the companies that have formed the joint venture / partnership, the name of the joint venture / partnership. Companies that are members of the joint venture / partnership will be individually required to comply with tax compliance requirements by the South African Revenue Services (SARS).
- 9.2. Bidders must certify that the personnel identified in its response to this bid will be the persons actually assigned to Parliament. Any changes (additions, etc.) in the personnel from those identified in the response to the bid must be approved by Parliament. Parliament may, at its discretion, require the removal and replacement of any of the service provider's personnel who do not perform adequately. The replacement personnel must meet the same minimum requirements outlined in this document.
- 9.3. Prospective bidders may submit their questions to tenders@parliament.gov.za or contact the person assigned to deal with enquiries on the advertisement for this bid.
- 9.4. A compulsory briefing session will be held on a date specified in the advertisement of this bid.
- 9.5. Parliament may request bidders to provide additional pricing information to be utilised for comparative purposes during evaluations.
- 9.6. Parliament reserves the right to re-appoint or extend the service of the service provider where there is a natural continuation of assignments.
- 9.7. Parliament reserves the right to invite shortlisted bidders to make presentations to its evaluation team.
- 9.8. Parliament reserves the right not to award this bid in total or part thereof.
- 9.9. Parliament reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the bid to the highest scoring bidder, if such bidder has been awarded a bid by Parliament or has performed services for Parliament during the last twelve (12) months prior to the closing date of the bid.
- 9.10. The successful bidder/s and its employees must comply with Parliament security clearance and must be willing to sign confidentiality or non-disclosure agreement.

- 9.11. The successful bidder/s must enter into a formal service level agreement with Parliament upon appointment and must go through a security clearance screening process.
- 9.12. The award of the contract will be subject to the successful conclusion of a Service Level Agreement.
- 9.13. Only responses from bidders who are registered as a Supplier on National Treasury's Central Supplier Database (CSD) in terms of National Treasury's Instruction Note 4A of 2016/17 will be considered for award on this RFB.
- 9.14. In terms of Section 4(1) of the Competition Act No.89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is/are or a contractor/s was/were involved in:
- 9.14.1. Directly or indirectly fixing a purchase or selling price or any other trading condition,
 - 9.14.2. Dividing markets by allocating customers, suppliers, territories or specific types of goods or services, or
 - 9.14.3. Collusive bidding.
- 9.15. All relevant clearances and/or memberships must be submitted to Parliament upon the renewal throughout the duration of the contract.
- 9.16. All products will only be accepted if they meet the required criteria as indicated in Section 4.
- 9.17. All products must have an indication of the "best before date" imprinted on the wrap or container.
- 9.18. If any deviation is found in the quality of any product as agreed upon according to the offer provided, the service provider will replace such a product free of charge.
- 9.19. The vehicle(s), in which goods are transported, must be clean; sanitized and must not be used for any other purpose. Bidders must ensure that no other goods will be transported along others that may contaminate the products.
- 9.20. Parliament reserves the right to conduct inspection of the premises of the successful bidder/s premises without prior notification at any working time during the contract period or prior to entering into a contract. In the event of a deviation being observed, the whole consignment may be rejected.
- 9.21. Types of vehicles recommended for delivery transportation of goods should be a suitable closed vehicle at room temperature.
- 9.22. Dispatching:
- 9.22.1. The method of transporting the product at the time of dispatch should be such that the product reaches its destination in a condition specified in 9.21.

9.23. Packaging:

9.23.1. Products must be packed as per guidelines of Section 4 of the document.

9.23.2. The packaging of all products must be free from any leakage/spillage.

9.24. Failure of the successful bidder/s to adhere to the Regulations Governing General Hygiene Requirements for Food Premises and the Transport of Food and Related Matters and other applicable legislation will lead to such goods returned back at bidder's own cost and risk.

ADDENDUM A – REFERENCES' TEMPLATE SIMILAR TO THE SUPPLY AND DELIVERY OF PERISHABLE AND/OR NON-PERISHABLE GOODS

(TO BE COMPLETED BY BIDDER'S REFERENCE WITH THEIR LETTERHEAD AND/OR STAMP)

Bidder's name:

Date of contract completion:

- Professionalism of delivery team members assigned:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

- Quality of goods supplied:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

- Punctuality of deliveries:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

- Compliance with applicable legislation/regulations:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

- How likely will you contract the company in future should you require similar services:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

- Overall satisfaction of the service and deliverables received:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

- Additional value add and supplementary benefits for using the service provider:

Very Good	Good	Average	Below Average	Poor
5	4	3	2	1

STAMP BY BIDDER'S
REFERENCE

.....
NAME AND POSITION OF AUTHORISED SIGNATORY

SIGNATURE:

COMPANY:

DATE:

INITIAL _____

ANNEXURE E: CONTRACTUAL OBLIGATIONS

Conditions and Procedures to be complied with as part of the Contract with Parliament.

1. STATUTORY REQUIREMENTS

All persons employed by the Contractor working within the premises of Parliament shall comply with the Regulations of the Occupational Health and Safety Act, Act No. 85 of 1993 as amended.

The Contractor shall designate, in writing, one of his full time employees in terms of the provisions of General Safety Regulations or Section 8 of the Occupational Health and Safety Act who shall be in charge of work on site.

The above designation shall be made before work commences on site. The appointed person, for inspection purposes, shall hold one copy on site and a duplicate copy shall be handed to NDPW / WSP employee in charge of that particular project.

The Contractor shall instruct his authorised site representative to report to the NDPW / WSP employee who is in charge of the project.

2. GENERAL REGULATIONS

The Contractor shall submit a list of all portable electrical tools and equipment to security before permission is granted to enter or leave the premises. Vehicles will be subjected to a search before entry and when leaving the premises.

Contractors are not permitted to stay on the premises after their shift has been completed.

The Safety, Health and Environmental Manager (hereinafter the Safety Manager) must authorise any work, which could affect or interfere with normal activities of Parliament.

All excavation work must be railed off or barricaded, debris or material, which cannot be removed immediately, must be placed in such manner as to allow adequate and safe passage.

The Safety Manager will authorise areas where rubble and other material may be stored.

The Contractor will stay confined to the area of his work.

3. PERSONAL PROTECTIVE EQUIPMENT

Safety harness (parachute type) shall be used whenever work is performed at a height of 2 meters or higher unless a suitable platform with handrails is provided.

Suitable eye protection must be used whenever there is a danger of flying particles or splashing of chemicals.

Hearing protection shall be used whenever a noise zone is entered. Earmuffs shall always be worn whenever a jackhammer is used.

Gloves and welding helmet shall always be used for welding operations.

The Contractor is responsible to provide the necessary protective equipment and to ensure that it is used as required.

4. ISOLATION PROCEDURE

No one shall work above or on moving machinery, energy driven mechanical apparatus, electrical panel or switchgear unless it has been isolated from power or movement by means of applying a padlock on the main switch.

The Safety Manager must grant permission before padlock can be applied.

5. ELEVATED AREAS

No work may be performed above the heads of persons or aisles or roads unless suitable precautions have been taken to ensure the safety of persons and property below. The affected area must also be identified beforehand and effectively cordoned off.

All scaffolds and suspended loads must be left safe before leaving work at the end of each day – i.e. loads lowered to the ground, scaffolds securely tied down and all loose tools and equipment secured against falling.

Where scaffolding is erected, handrails, toe boards, etc., must be embodied and all such equipment shall be lowered to the ground under competent supervision.

6. TOOLS AND EQUIPMENT

Contractors shall provide their own ladders, trestles, scaffolds, lifting tackle, tools and portable electrical equipment.

Makeshift or unsafe equipment shall not be permitted on the premises and will be confiscated for the duration of the contract.

No insulation tape or similar may be used on any electrical wiring or cables. Joints in cables must be approved by the Safety Manager to use on the premises.

Contractors may not operate Parliament equipment, lifts and vehicles. In exceptional instances the Safety Manager may grant permission. In such an event, the contractor

shall produce a valid Certificate of Competency as described in the Occupational Health and Safety Act. A copy of the certificate will be kept on the person of the Contractor who operates the above-described equipment. Any employee of Parliament may ask such Contractor to produce the said certificate.

All tools and equipment must be reported to Parliament Security whenever a Contractor enters or leaves the premises. It is the duty of the Contractor to ensure that articles or equipment are recorded in a Parliament register whenever it is brought on site.

7. PRECAUTIONS AGAINST FIRES

The Contractor shall ensure that his employees do not smoke anywhere on the premises except in identified smoking bays.

Paint, thinners, petrol, oil or any flammable materials shall be stored within a designated area.

The Contractor shall first obtain a Hot Work Permit from NDPW/ WSP before any naked flame or grinder is used anywhere outside a workshop.

The said permit is valid for one day only and shall be kept on the person who is using a naked flame.

The Contractor shall take all necessary precautions to eliminate all fire hazards and to prevent fire damage.

All fires shall be reported immediately to the Safety Manager.

8. HOUSEKEEPING AND FIRST AID

The Contractor shall uphold high standards of housekeeping.

The clinic on site will assist with first aid treatment if required. Should the employee require further medical attention, the emergency service provider will escort the person to the nearest hospital.

All surplus material and builder's rubble must be removed from the premises on completion of the contract or as otherwise specified by the Safety Manager. Parliament reserves the right to remove such material against cost within three days after completion of the contract.

9. TRADE UNIONS

No employees of a Contractor shall be allowed to actively further the interests of any Trade Union on site.

10. SECURITY

The principle of security fences must be upheld at all times.

Parliament does not accept responsibility for the safekeeping of any material, tools or equipment brought on site.

All portable tools or equipment brought on site must be removed at the end of the day's work.

11. PROCEDURE IN THE EVENT OF AN ACCIDENT / INCIDENT

The Contractor shall act as 'The Employer' in terms of Section 16 of the Occupational Health and Safety Act.

The Contractor shall report any injuries sustained by his employees to the Department of Labour and the Compensation Commissioner. The injuries and responsibilities are as defined in Section 24 of the Occupational Health and Safety Act.

All accidents / incidents shall be reported to the Safety Manager.

In the event of an accident causing the loss of a life or the possibility of the loss of a life, no person shall disturb the site at which the accident occurred or remove any objects involved in the accident before the arrival of an inspector from the Department of Labour.

12. SUB-CONTRACTORS

The Contractor shall inform the NDPW / WSP of any Sub-Contractors who may work on site.

The Contractor shall ensure that Appendix 1 is properly completed and submitted to NDPW / WSP prior to commencement of work.

The Contractor shall ensure that the Sub-Contractor complies fully with statutory and Parliament requirements.

13. USING OVERHEAD CRANES AND LIFTING TRUCKS

The following shall apply if the Contractor has to operate overhead cranes on site: -

The Contractor shall ensure that all his employees who have to operate a crane or lift truck to render services as stipulated in the contract, have had formal training as required by the Occupational Health and Safety Act.

The Contractor shall ensure that the training is valid in terms of the Act.

The Contractor shall present certificates of training to NDPW / WSP before work may commence.

14. FAILURE TO COMPLY WITH PROCEDURES

Failure to comply with the contents of this document could result in legal prosecution by the Department of Labour.

Noncompliance by the Contractor with any of the requirements as stipulated in this document could result in any or all of the following actions being taken by the Safety Manager:

The Contractor could be requested to leave the premises and the contract for the project tendered for would become null and void. All costs incurred by Parliament for such actions would be borne by the Contractor.

A specific member of staff who breaches this contractual obligation could be requested to leave the premises without delay and would not be permitted to enter the premises in future. Any costs incurred would be borne by the Contractor.

Equipment which would be deemed as unsafe would be confiscated by NDPW / WSP / Parliament and returned upon completion of the specific contract. Any costs incurred would be borne by the Contractor.

15. HAZARDS IDENTIFICATION

The Contractor must determine the degree of hazards related to the project tendered for, and implement precautionary measures.

SIGNATURE: _____

DATE _____

NAME: _____

DESIGNATION: _____

COMPANY: _____

ACCEPTANCE

I, _____
(Contractor), by signing of this document, hereby warrant that I shall bear all responsibility for adherence of all laws applicable to the agreed contract work and particularly for the full and proper implementation of the provisions of the Occupational Health and Safety Act, Act No. 85 of 1993 as amended and all other regulations without exception.

PARLIAMENT

APPENDIX 1

CONTRACTOR'S INFORMATION FOR C. O. I. D. PURPOSES

NAME OF FIRM: _____
ADDRESS: _____
TELEPHONE NO: _____
FAX NO: _____
TYPE OF WORK PERFORMED: _____

COMMENCING DATE OF WORK: _____
COMPLETION DATE: _____

IS YOUR FIRM REGISTERED WITH W.C.C.: ☐ YES OR ☐ NO

IF YES, YOU'RE REGISTRATION NUMBER: _____

NUMBER OF STAFF ON THE PREMISES: _____

SUPERVISORS: _____

NAME OF THE COMPETENT PERSON

ON SITE AND HIS TELEPHONE NO: _____

ANNEXURE F: DECLARATION OF INTEREST

1. No contracts to provide goods or services to Parliament may be provided to the following categories of entities: - Member of Parliament, Member of the Cabinet, Member of a Provincial Legislature, Member of a Provincial Executive Council, a Municipal Councilor or a person in the employ of the State whose participation in bidding for the contract may result in a conflict of interest; or any entity in which a person mentioned above is a Director or has a controlling or other substantial interest.

2. The bidder is therefore requested to complete Sections a – d of the declaration below in substantiation.

(a) Are you or any person connected with the bidder, a Member of Parliament or a Cabinet Member?

Y	N
---	---

If yes, state whether you are a Director or have a Controlling or other substantial interest in the bidding company.

.....
.....

(b) Are you or any person connected with the bidder, a Member of the Provincial Legislature or a Member of a Provincial Executive Council or a Municipal Councilor?

Y	N
---	---

If yes, state whether you are a Director or have a Controlling or other substantial interest in the bidding company.

.....
.....

(c) Are you or any person connected with the bidder, Employed by the State?

Y	N
---	---

If yes, state whether you are a Director or have a Controlling or other substantial interest in the bidding company.

.....
.....

(d) Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by Parliament and who may be involved with the evaluation and or adjudication of this bid?

Y	N
---	---

If yes, state whether you are a Director or have a Controlling or other substantial interest in the bidding company.

.....

Name of Representative: _____

Signature: _____ Date: _____

ANNEXURE G: BID DECLARATION

1. IF THE BIDDER IS IN PARTNERSHIP / JOINT VENTURE / CONSORTIUM.

We the undersigned partners / joint ventures / consortium, tendering as

.....

.....

hereby authorize

to sign this Bid as well as any contract resulting from this Bid and any other documents correspondence in connection with this Bid and/or contract on our behalf.

FULL NAMES

CAPACITY

SIGNATURE

2. IF THE BIDDER IS A ONE PERSON BUSINESS / SOLE TRADER.

I, the undersigned,
hereby confirm that I am the sole owner of the business trading as

.....

3. IF THE BIDDER IS SUB-CONTRACTING.

I, the undersigned,

hereby confirm that I will be sub-contracting work to the following company/companies

.....

.....

Sub-contractor's name	Value of work to be sub-contracted	% of work to be sub-contracted

4. IF THE BIDDER IS AN ENTITY / COMPANY / CC / TRUST.

NAME OF FIRM / BIDDER:
POSTAL ADDRESS:
STREET ADDRESS:
.....
TELEPHONE NUMBER: CODE: NUMBER:
CELL PHONE NUMBER:
FACSIMILE NUMBER: CODE: NUMBER:
VAT REGISTRATION NUMBER:
E MAIL:

THE BIDDER ELECTS DOMICILLIUM CITANDI ET EXECUTANDI IN THE REPUBLIC

AT:.....

.....

ARE YOU THE ACCREDITED REPRESENTATIVE IN
SOUTH AFRICA FOR THE GOODS/SERVICES OFFERED? **YES / NO**
(IF YES, ENCLOSE PROOF)

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

TOTAL BID PRICE:..... (Ceiling Price Inc. VAT)

TOTAL NUMBER OF ITEMS OFFERED:

I/WE, THE UNDERSIGNED, WHO WARRANTS THAT HE/SHE IS DULY AUTHORISED TO DO SO ON BEHALF OF THE FIRM ACKNOWLEDGE THAT:

1. The information furnished is true and correct.
2. In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of Parliament that the claims are correct.
3. If the claims are found to be incorrect, Parliament may, in addition to any other remedy it may have –
 - a. recover all costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - b. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - c. impose a financial penalty more severe than the theoretical financial preference associated with the claim which was made in the Bid.
4. I hereby undertake to render services described in the attached Bidding documents to Parliament in accordance with the requirements and task directives / proposals specifications stipulated in this Bid proposal at the price/s quoted. My offer/s remains binding upon me and open for acceptance by Parliament during the validity period indicated and calculated from the closing date of the Bid.
5. All the above documents shall be deemed to form and be read and construed as part of this agreement.
6. I confirm that I have satisfied myself as to the correctness and validity of my Bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
7. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
8. I declare that I have no participation in any collusive practices with any Bidder or any other person regarding this or any other Bid.
9. I confirm that I am duly authorised to sign this contract.

ANNEXURE H: DECLARATION OF BIDDER'S PAST PROCUREMENT PRACTICES

1. This document forms part of all bids invited.
2. It serves as a declaration to be used by Parliament in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of Parliament's Procurement System
3. The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's procurement system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder on any of its directors listed on the Parliament's database as companies or persons prohibited from doing business with Parliament and or public sector?		
4.1.1	If so, furnish particulars		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?		
4.2.1	If so, furnish particulars:		
4.3	Was any contract between the bidder and Parliament terminated during the past five years on account of failure to perform on or comply with the contract?		
4.4	If so, furnish particulars:		

DECLARATION

I hereby agree that, in the event of false, incorrect or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to:

- recover any losses or damages sustained by Parliament under such agreement
- restrict the supplier from further business with Parliament depending on the materiality of the misrepresentation and the degree of prejudice suffered.

Name of Representative: _____

Identity number: _____

Signature: _____ Date: _____

(DULY AUTHORISED TO SIGN FOR AND ON BEHALF OF THE ABOVE ENTITY)

COMMISSIONER OF OATHS

I certify that the above has acknowledged that he/she knows and understands the contents of this document, that he/she does not have any objection to taking the oath, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at _____ on this the _____ day of _____ 20____, and that the administering oath complied with the regulations contained in Government Gazette No. R 1258 of 21 July 1972, as amended.

_____ (Sign – SERVICE PROVIDER)

_____ (Name – SERVICE PROVIDER)

COMMISSIONER OF OATHS STAMP AND DETAILS OF PERSON	
STAMP :	NAME & SURNAME:
	DESIGNATION/RANK:
	PERSAL/EMPLOYEE NO:
	PLACE/DATE: