

MEETING MINUTES

Template Identifier 240-54076329 | Rev 8 | Effective December 2025 | Next review December 2030

Meeting Name: Non-compulsory Site Clarification Meeting: Supply and delivery of ammunition and electronic hearing protection for the Peaking Operating Unit on an as-and-when-required basis for five (5) years

Date	Time	Venue	Meeting No.
17/09/2026	09:03-09:55	Microsoft Teams	To be allocated

Attendance: Lorna Hendricks; Malibongwe Mbinda; lesedi training; Larochele Harding; Sibongile Thwala; Sibusiso Thwala; Thandisizwe Tabasa; Willem Van Staden; and Greg Thebe. See the Microsoft Teams attendance register appended after the minutes.

Item	Subject & salient points	Decisions & action items	Responsibility	Target date
1	Safety and Emergency Evacuation Procedure Meeting held virtually via Microsoft Teams. No venue-specific evacuation briefing was required.	Noted.	Chair	N/A
2	Opening The Chair welcomed attendees and confirmed that the meeting was non-compulsory. The purpose was to clarify the five-year, as-and-when-required procurement.	Agenda proceeded as presented.	Chair	Completed
3	Declaration of interest No declarations of interest were recorded in the transcript.	Noted.	All attendees	N/A
4	Tender scope and contracting approach Suppliers may tender for ammunition, electronic hearing protection, or both. Single or multiple awards may be made. The NEC Supply Contract applies and quantities are estimates, ordered only against valid purchase orders.	Tenderers to price only the categories offered and comply with the scope.	Tenderers	07/10/2026
5	Contract period and price adjustment The contract period is five years. Prices are fixed and firm for year 1 and escalated for years 2-5. Alternative CPA formulae may be proposed.	Complete the NEC pricing and CPA provisions.	Tenderers	07/10/2026
6	Delivery sites and operational requirement Deliveries are intended for Ankerlig, Gourikwa, Palmiet, Ingula and Drakensberg. The requirement supports in-house security, practical shooting, training, remedial training and operational activities.	Quantities remain subject to demand and valid purchase orders.	Eskom Security / Supply Manager	As required
7	Evaluation methodology A 70% functionality threshold applies before 80/20 price and preference evaluation. Evidence includes reliability, quality controls, test reports, standards, ISO 9001 or equivalent, experience, capacity, stock, warranty and support.	Submit complete supporting evidence for each criterion.	Tenderers	07/10/2026
8	Mandatory and commercial returnables Statutory licences and permits, product conformity, labels, traceability, sealed packaging and safety information were	Submit all mandatory returnables by closing time.	Tenderers	07/10/2026 10:00

	discussed. Tenders must be submitted electronically. The signed NEC contract, pricing, CSD/tax and B-BBEE evidence are required.			
9	SHE and other requirements Tenderers were referred to SHE acknowledgements, letter of good standing, OSH plan, baseline risk assessment, driver and subcontractor requirements. CIDB, designated-sector local content and separate quality evaluation were stated as not applicable.	Complete all applicable SHE and tender schedules.	Tenderers	07/10/2026
10	Clarification: statutory licences and permits Alignment of mandatory legal authority, competency, dealer licences and transport permits was queried.	Invitation to Tender revised to reflect Updated Mandatory Criterion for technical evaluation Question 10 Firearm dealer's licence, Competency certificate, and Firearm transporter's permit have been added on technical evaluation	Lorna Hendricks / Malibongwe Mbinda / Security Managers	Before closing
11	Clarification: electronic hearing protection Clarification was requested on universal over-ear, custom-made, plugs or another configuration. New active electronic protection is required; refurbished units are not acceptable.	Electronic Hearing Protection Earmuff Specification Type - Over-the-head electronic hearing protection earmuffs - Active noise suppression with ambient sound amplification Noise Reduction - Noise Reduction Rating (NRR): 23 dB to 30 dB minimum - Automatic suppression of harmful impulse noise above 82 to 85 dB while allowing normal conversation and environmental sounds. Electronic Features - Dual omnidirectional microphones 4x to 5x ambient sound amplification - Automatic Gain Control (AGC) - Peak-limiting technology - Response time less than 0.01 seconds for impulse noises such as firearm discharges. Audio - High-fidelity speakers 3.5 mm AUX input for external communication devices	Lorna Hendricks / Security Managers	Before closing

		• Independent volume adjustment Power Supply • 2 × AAA batteries • Minimum 250-hour battery life • Low battery indicator Construction • Impact-resistant ABS polymer ear cups • Water-resistant electronic components • Foldable design for transport and storage Comfort • Adjustable padded headband • Soft gel or foam ear cushions • Lightweight construction (approximately 350 to 400 g) • Suitable for extended wear during 12-hour shifts. Recommended Specification Electronic Hearing Protection Earmuffs with active sound amplification, minimum NRR 30 dB, dual microphones, automatic cut-off of harmful noise above 82 dB, response time ≤0.01 seconds, powered by 2 AAA batteries, padded adjustable headband, foldable design,, suitable for firearm training, security operations, industrial environments and emergency response personnel. Examples: • 3M PELTOR Sport Tactical Series • Honeywell Howard Leight Impact Pro • PROHEAR 056 Electronic Earmuffs • Pro Ears Gold II 30 Electronic Hearing Protection		
12	Clarification: ammunition specifications Questions covered acceptable 9 mm grain options and whether licensed dealers that are not manufacturers may supply new compliant ammunition.	5.56 mm ball – 55 grains (FMJ) ➤ 9 mm Parabellum ball – 115 to 127 grains (FMJ) ➤ Shotgun 12-bore – AAA ➤ Shotgun 12-bore – no. 7 ➤ Shotgun 12-bore – rubber	Lorna Hendricks / Security Managers	Before closing
13	Communication of clarifications Answers and minutes will be published	Q&A on these minutes	Lorna Hendricks	Before closing

	on the Eskom tender bulletin and emailed to attendees as a courtesy.			
14	Closure No further matters were raised. The Chair closed the meeting at approximately 09:55. No next meeting was scheduled.	Meeting closed.	Chair	17/09/2026

Signed as a correct record:  21 September 2026

Chairperson

Date

Disclosure classification: Controlled Disclosure

ATTENDANCE REGISTER

Microsoft Teams attendance report | 17 September 2026

Meeting start	Meeting end	Meeting duration	Participants
10:36:49	11:54:47	1h 17m 57s	9

Meeting: Supply and delivery of ammunition and electronic hearing protection for the Peaking Operating Unit on an as-and-when-required basis for five (5) years. Non-compulsory Site Clarification Meeting.

No.	Name	First join	Last leave	Duration	Email / UPN	Role
1	Lorna Hendricks	10:54:47	11:54:45	59m 58s	HendriAL@eskom.co.za	Organizer
2	lesedi training	10:54:54	11:54:47	59m 53s	Not recorded	Presenter
3	Larochelle Harding (External)	10:54:57	11:54:34	59m 36s	larochelle@hass.co.za	Presenter
4	Sibongile Thwala (Unverified)	10:55:08	11:54:36	59m 27s	Not recorded	Presenter
5	Malibongwe Mbinda	10:56:30	11:54:36	56m 29s	MbindaM@eskom.co.za	Presenter
6	Sibusiso Thwala	10:59:13	11:39:32	22m 15s	Not recorded	Presenter
7	Thandisizwe Tabasa	10:59:56	11:00:48	51s	TabasaT@eskom.co.za	Presenter
8	Willem Van Staden	10:59:57	11:00:02	5s	vStadeW@eskom.co.za	Presenter
9	Greg Thebe	11:12:13	11:43:50	31m 36s	Not recorded	Presenter

Note: This register was compiled directly from the attached Microsoft Teams attendance report. "Unverified" and "Not recorded" entries are retained as captured in the source. Average attendance time was 38m 54s.