

TRANSNET NATIONAL PORTS AUTHORITY

TENDER NUMBER: TNPA/2026/09/0002/114778/RFP

DESCRIPTION OF THE SERVICES: THE DEVELOPMENT OF MAYDON WHARF PRECINCT STRATEGY IN THE PORT OF DURBAN FOR A PERIOD OF FOUR (4) MONTHS



SUBJECT	Minutes of Compulsory Tender Clarification Meeting		
TENDER No.	TNPA/2026/09/0002/114778/RFP		
TITLE	The Development of Maydon Wharf Precinct Strategy in the Port of Durban for a Period of four (4) months		
MEETING NO.	01		
VENUE	Transnet National Ports Authority (TNPA), 237 Mahatma Gandhi Road, Point, Port of Durban		
DATE	23 September 2026 at 10:00am		
	Transnet National Port Authority (TNPA) Representative		Company Representative
ATTENDEES	Selvan Pillay Londeka Zulu Selina Mojaki	Programme Manager QS & Estimator Procurement Officer	As per attached register
TEAMS			
ADDITIONAL DISTRIBUTION			

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
1.	Opening: Welcome & Introductions		
	Welcoming and thanks to all in attendance was made by the Selina Mojaki	Note	
2.	Safety Briefing		
	Safety briefing was done by Transnet Safety Video	All	
3.	Background on Project & Executive Summary		
	A Project Overview/Background of the Maydon Wharf Precinct in the Port of Durban was presented by Selvan Pillay. Technical Presentations – Selvan Pillay presented and clarified requirements for each relevant discipline. Scope of Works was presented by Selvan Pillay. Refer to attached presentation for full details.		

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
4.	Commercial Communication - All communications whether general, commercial or technical to go via Procurement Officer, Selina Mojaki, all communication must be in writing. - All queries will be communicated via a clarification register and will be issued only to the attendees who attended this clarification meeting. - Complete the attendance register with clear and correct contact details, as these contact details will be used to issue all clarifications and addendums if any. - Tenderers were reminded to ensure that their Certificate of Attendance is signed and is signed by the <i>Employer's</i> representative. - Last day for questions – Five working days before the closing date. (09 October 2026, 16:00pm)		
	Tendering Procedures Tender closing Date: 15 October 2026, at 16h00 (SAST) <u>Tender Submission</u> Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system. The Transnet e-Tender Submission Portal can be accessed as follows: - Log on to the Transnet eTenders management platform website (https://www.transnet.net); - Click on "TENDERS"; - Scroll towards the bottom right-hand side of the page; - On the blue window click on "register on our new eTender Portal"; - Click on "ADVERTISED TENDERS" to view advertised tenders; - Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information); - Click on "SIGN IN/REGISTER" - to sign in if already registered; - Toggle (click to switch) the "Log an Intent" button to submit a bid; - Submit bid documents by uploading them into the system against each tender selected. Upload of Submission: Register your Intent to tender on the Tender Management Portal a.s.a.p. Scan & upload the Functionality Criteria with back up individually. - T2.2-02 Evaluation Schedule: Key Personnel Qualifications and Experience – with back up	Selina	

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY										
	• T2.2-03: Evaluation Schedule -Approach Paper -with backup • T2.2-04: Evaluation Schedule: Company previous Experience – with back up • T2.2-05: Evaluation Schedule: Programme – with backup - Upload the full submission with all the back up. (This pack should be broken up in Parts as the portal upload size Is 29 Megabits) - Do not compress your submission, as we might not be able to read your submission. Rather break your submission up into Parts. Number them accordingly. - Make sure of your scanned document orientation. Take screen shot of your uploads and keep safe Don't wait until the last minute to submit your tender document.												
	T1.2 Tender Data Tender offer validity period: 12 weeks after the closing date; Eligibility Criteria Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders: 1. Stage One - Administrative and Substantive Responsiveness Tests where Attendance eligibility is part of substantive. 2. Stage Two - Functionality – The minimum qualifying for score for functionality is 60 points. 3. Stage Three - Preference Point System – 80/20 or 90/10. Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is 60 points. Each evaluation criteria will be assessed in terms of six indicators – 0, 20,40, 60, 80 and 100 will be allocated respectively. The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final score for quality. <table><tr><th>Pre-Qualifying Quality Criteria</th><th>Total Number of Points</th></tr><tr><td>T2.2-02: Evaluation Schedule: Key Personnel Qualifications and Experience</td><td>30 points</td></tr><tr><td>T2.2-03: Evaluation Schedule: Approach Paper</td><td>30 points</td></tr><tr><td>T2.2-04: Evaluation Schedule: Company previous Experience</td><td>20 points</td></tr><tr><td>T2.2-05: Evaluation Schedule: Programme</td><td>20 points</td></tr></table>	Pre-Qualifying Quality Criteria	Total Number of Points	T2.2-02: Evaluation Schedule: Key Personnel Qualifications and Experience	30 points	T2.2-03: Evaluation Schedule: Approach Paper	30 points	T2.2-04: Evaluation Schedule: Company previous Experience	20 points	T2.2-05: Evaluation Schedule: Programme	20 points		
Pre-Qualifying Quality Criteria	Total Number of Points												
T2.2-02: Evaluation Schedule: Key Personnel Qualifications and Experience	30 points												
T2.2-03: Evaluation Schedule: Approach Paper	30 points												
T2.2-04: Evaluation Schedule: Company previous Experience	20 points												
T2.2-05: Evaluation Schedule: Programme	20 points												

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
5.	Evaluation Schedules		
	The tenderers must pay particular attention to the requirements for each of the evaluation criteria and ensure that they respond and supply the necessary information as requested.	By team	
	Each discipline discussed the Evaluation requirements for their specific discipline:		
	T2.2-02: Evaluation Schedule: Key Personnel Qualifications and Experience		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-03: Evaluation Schedule: Approach Paper		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-04: Evaluation Schedule: Company previous Experience		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-05: Evaluation Schedule: Programme		
	Refer to Presentation and applicable Returnable Schedules for details.		
6.	Specific Goals		
	Breakdown of the Specific Goals was presented specifically for this project. Full details in the presentation.		
7.	Questions and Answers		
	All questions that were raised at the Compulsory Clarification Meeting will be addressed in the Clarification Register.		
8.	CLOSING		
	The meeting was closed after T2.2-01 Certificate of attendance at Compulsory Tender Clarification Meeting was signed, and Tenders were taken to site walk about.	Tenderers	

Complied by:



Selina Mojaki

Procurement Officer

Transnet National Ports Authority

Date: 23 September 2026

Reviewed and Accepted by:



Selvan Pillay

Programme Manager

Transnet National Ports Authority

Date: 23 September 2026