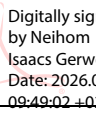


APPLICATION FOR EXTENSION OF TENDER ADVERT CLOSING DATE (INTERNAL)		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD	
SUPPLY CHAIN MANAGEMENT – TENDERS & CONTRACTS			
SCM –	Approved: 01 September 2022	Version: 1	

1) REQUESTOR DETAILS	
Name of Requester	Etumeleng Sekese
Tender Number	170S/2025/26
Tender Description	Servicing And Repairs Of Small Plant, Such As Construction, Landscaping, Auxiliary Equipment And Marine Equipment
Directorate & Department	Corporate Services: Fleet Management
Tender Advertisement Date	2026/02/27
Original Tender Advert Closing Date	2026/03/31
Proposed Tender Advert Closing Date	2026/04/08
2) DETAIL REASONS FOR EXTENSION	
Is to request approval to extend the closing date of tender 170S/2025/26 - Servicing And Repairs of Small Plant, Such As Construction, Landscaping, Auxiliary Equipment and Marine Equipment The Project Manager received an e-mail from a potential bidder requesting clarification regarding the requirement for Artisans as stipulated in the tender document. Upon review, it was noted that the current wording may be open to interpretation, as it could be understood to require bidders to provide an Artisan for each individual item tendered for. This was not the intended requirement of the tender. The intention is that bidders must provide an appropriately qualified Artisan per category of work tendered for, aligned to their specific offering (e.g. Petrol Mechanic, Diesel Mechanic, or Marine Mechanic). It is therefore proposed that the wording be clarified to accurately reflect this requirement and to avoid any ambiguity for bidders. On the advice of the SCM practitioner, it is deemed the e most compliant option is to request extending the closing date by 8 days. This will allow bidders for this category time to submit bids including the attached schedule. The tender was advertised on 27/02/2026 and closing on 31/03/2026. The approval for the tender not to close on the 31/03/2026, but to be extended until 08/04/2026 is requested	
Signature of Requestor Fabia Etumeleng Sekese	 Digitally signed by Fabia Etumeleng Sekese Date: 2026.03.25 15:41:34 +02'00'
Signature of SCM HEAD: Tenders and Contracts Siphelele Maqubela	Digitally signed by Siphelele Maqubela Date: 2026.03.26 11:01:32 +02'00'
	Signature of Requestor Neihom Isaacs Gerwel
	 Digitally signed by Neihom Isaacs Gerwel Date: 2026.03.26 09:49:02 +02'00'

APPROVAL SECTION	
Tender Number	170S/2025/26
Tender Description	Servicing And Repairs of Small Plant, Such as Construction, Landscaping, Auxiliary Equipment and Marine Equipment
Tender Advertisement Date	2026/02/27
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Proposed Tender Advert Closing Date	2026/04/08

The extension of the tender advert closing date by the requestor is approved. Yes / ~~No~~



Digitally signed by Adiel Bloew
Date: 2026.03.26 17:28:25 +02'00'

Adiel Bloew

Director Supply Chain Management

Date _____

Comments:

Extract from SCM Policy 2019:

“195. The bid closing date may be extended by the Director: Supply Chain Management if circumstances justify this action, provided that all bidders that have drawn bid documents are notified of this decision in accordance with clauses 197 to 199 below, and that the notice to this effect is attached to all bid documents subsequently issued. Any amendment to the bid closing date shall also be published on the City’s official website.”

“197. The Bid Specification Committee may, if necessary, authorise communication with bidders prior to bids closing.”

“198. Any communication authorised by the Bid Specification Committee, which has implications of consequence for all tenderers, shall be in the form of a written notice issued to all bidders by the Director: Supply Chain Management, or his nominee, by either e-mail, facsimile, or registered post as appropriate. A copy of the notice together with a transmission verification report/proof of posting shall be kept for record purposes. Notices should be issued at least one week prior to the bid closing date, where possible.