

TENDER BRIEFING / CLARIFICATION SESSION**MINUTES**CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

FLEET MANAGEMENT

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TENDER NO: 25G/2025/26**DESCRIPTION: THE SUPPLY AND DELIVERY OF VARIOUS TRUCKS****SESSION DATE:** 22 August 2025**SESSION TIME:** 10:00p.m – 10:26 pm**SESSION VENUE:** Skype Meeting**SESSION TYPE:** Non- Compulsory Briefing Session**FACILITATOR(S)****ATTENDEES****NAME AND SURNAME****REPRESENTING**

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a) Welcome, Introduction – Tender Document

No official from Supply Chain Management (SCM) present at the meeting

The following items were discussed in the meeting:

1. Conditions of tender
2. Tenderers obligation
3. Price Schedule
4. CPA
5. SCHEDULE F.13: Information to be provided with the tender
6. Penalties
7. Specifications

Welcome and Introduction:

Charles Abrahams, from City of Cape Town Fleet Management Department welcomed the members and facilitated the briefing session.

Submission details

DESCRIPTION	Supply and Delivery of Various New Trucks
TO BE ADVERTISED	8 August 2025
TO CLOSE	9 September 2025
TENDER NO	25G/2025/26
BOX. NO	211
SCM REP	Neihom Isaacs Gerwel
TOTAL DAYS ADVERTISED	32 DAYS
DIRECTORATE	Corporate Service
DEPARTMENT	Fleet Management

1. Conditions of tender:

2.1.5 Procurement procedures

2.1.5.1 General

Unless otherwise stated in the Conditions of Tender, a contract will be concluded with the tenderer who scores the highest number of tender adjudication points.

The CCT intends to appoint three tenderers (the highest ranked tenderer (“the winner”) and in addition two “alternative tenderers”) per main item.. If insufficient responsive bids are received, the CCT reserves the right to appoint fewer tenderers, or not to appoint any tenderers at all.

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The contract period shall be from date of commencement of contract, not exceeding a period of thirty-six (36) months.

2. Tenderers obligation

2.2.1.1.3 Additional submission requirements for this tender with tender submission

Only those tenderers that are compliant with the requirements below, will be declared responsive.

Tenderers will be deemed non-responsive if the below is not supplied with their tender submission:

(a) Tenderers must submit documentary proof of registration as an OEM approved motor dealer. Documentary proof, in the name of the Tendering Entity, must be in the form of either:

(1) A letter from the Original Equipment Manufacturer confirming that the tenderer is an approved dealer for all the vehicles offered on tender,

and/or

(2) A copy of the franchise agreement or dealer agreement with the Original Equipment Manufacturer,

and/or

(3) Documentary proof from the Provincial Government as a “motor dealer or manufacturer”.

(b) Complete C.5 SPECIFICATION(S):COMPLIANCE TO TECHNICAL SPECIFICATION in full for each of the items tendered for.

(c) Confirmation that the fitment of the Automated Fuel System will not affect the vehicle warranty.

(d) Confirmation that the Vehicle Monitoring System will not affect the vehicle warranty.

(e) Proof of Certification/Accreditation by National Regulator for Compulsory Specifications for Manufacturer/importer/Builder must be provided in the name of the bodybuilder to be utilized by the successful supplier.

(f) Load distribution calculation certificates for all trucks fitted with load bodies.

3. Price Schedule:

5.6 The successful tenderer is required to perform all tasks listed against each item. The tenderer must therefore tender prices/rates on all sub - items as per the section in the Price Schedule. An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word “included” or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e. that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the CCT may also perform a risk analysis with regard to the reasonableness of such rates.

5.7 Provide fixed rates and prices for the duration of the contract that are not subject to adjustment except as otherwise provided for in clause 17 of the Conditions of Contract and as amplified in the Special Conditions of Contract.

5.8 Prices submitted for main item and sub-items must be calculated and completed in the total price in the pricing schedule.

5.9.Tenderers must price for all optional extras as it appears in the Price Schedule to be considered responsive, as the Total Unit Price will be used as the evaluation price. The City of Cape Town reserves the right to purchase any quantities for any of the items listed.

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5.10. Where an item is supplied as a factory fitment and comes at no cost, tenderers are to indicate this in the make and model column in the Price schedule, no additional costs will be considered for these units.

5.11. The maintenance plan cost, service plan cost and warranty plan cost must be included in the Total Unit Price, as it will form part of the evaluation price.

5.12. Tenderers must include, the licensing, registration, number plates costs and all other associated costs in the tender price (main item) as a once off cost. No periodical costs mentioned will be accepted.

5.13. Although it is anticipated that only white vehicles will be required, tenderers must note that any colour may be required. Tenderers may not submit different prices for different colour vehicles. One price irrespective of colour must be submitted; this applies to body accessories as well.

5.14. For further details of the optional/extras refer too C.5 SPECIFICATION(S):DETAIL SPECIFICATION OF OPTIONAL/ EXTRAS.

Item	Description	Unit Price Delivered Excluding Vat	Delivery Period – to be stated as the number of weeks from date of purchase order date	Make and Model of Vehicle Offered
1.1	2 TON CREW CAB CHASSIS (Auto)	R		
OPTIONAL EXTRAS				
Sub- Items	Description	Unit Price Excl VAT	Make & Model	
1.2	2.5kg dry powder fire extinguisher	R		
1.3	Radio with cd player or radio with USB and Bluetooth.	R		
1.4	Air conditioner	R		
1.5	LED Amber flashing light	R		
1.6	Full length LED light bar	R		
1.7	Half length LED light bar	R		
1.8	Trailer brakes twin line palm couplings	R		
1.9	Aluminium Epoxy Paint Specification.	R		
1.10	Engine protection system	R		
TENDERER TO SUPPLY BRANDING PRICES FOR THE FOLLOWING SIX DEPARTMENTS:				
1.11	Traffic Services	R		
	Disaster Management	R		
	Metro Police	R		
	Law Enforcement	R		
	Highway Patrol	R		
	Fire And Rescue	R		
	TOTAL UNIT PRICE This includes the price of the vehicle plus all the Optional Extras (Excl VAT)	R		

Where an item is supplied as a factory fitted part, tenderers are to indicate this in the make and model column.

OPTIONAL EXTRA TABLE MUST BE COMPLETED FOR EACH AND EVERY ITEM OFFERED ON TENDER

NOTE: (SEE ANNEXURE D FOR DETAILS OF OPTIONAL/EXTRAS).

The pricing schedule includes the following items:

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|--|---|
| 1.1 2 TON CREW CAB CHASSIS (Auto) | 28.1 7000L WATER TANKER (Auto) |
| 2.1 2 TON CREW CAB PLATFORM TRUCK (Auto) | 29.1 7 000L CREW CAB WATER TANKER (Manual) |
| 3.1 3 TON CHASSIS CAB (Auto) | 30.1 7 000L CREW CAB WATER TANKER (Auto) |
| 4.1 3 TON TIP TRUCK (Auto) | 31.1 8 TON CHASSIS CAB (Auto) |
| 5.1 3 TON CREW CAB 4X4 PLATFORM TRUCK (Manual) | 32.1 8 TON PLATFORM TRUCK WITH 7.5T/M CRANE (Auto) Crane mounted between CAB and Loadbody |
| 6.1 4 TON PLATFORM TRUCK (Auto) | 32.2 8 TON PLATFORM TRUCK WITH 7.5T/M CRANE (Auto) Crane mounted at rear of truck behind the Loadbody |
| 7.1 4 TON CREW CAB PLATFORM TRUCK (Auto) | 34.1 4X2 SUPER SUCKER COMBINATION JET/VAC TRUCK CREW CAB(Manual) |
| 8.1 4 TON CREW CAB PAINTERS TRUCK (Auto) | 35.1 10 TON TIP TRUCK AND 9T/M CRANE WITH CLAMSHELL GRAB (Manual) |
| 9.1 5 TON CHASSIS CAB (Auto) | 36.1 10 TON PLATFORM TRUCK AND 9T/M CRANE (Auto) Crane mounted between CAB and Loadbody |
| 10.1 5 TON CREW CAB PLATFORM TRUCK (Manual) | 36.2 10 TON PLATFORM TRUCK AND 9T/M CRANE (Auto) Crane mounted at rear of truck behind the Loadbody |
| 11.1 5 TON PLATFORM TRUCK WITH 7.5 TON CRANE (Manual) Crane mounted between CAB and Loadbody | 37.1 10 TON PLATFORM TRUCK AND 9T/M CRANE (Manual) Crane mounted between CAB and Loadbody |
| 11.2 5 TON PLATFORM TRUCK WITH 7.5 TON CRANE (Manual) Crane mounted at rear of truck behind the Loadbody | 38.1 10 TON TIP TRUCK (Manual) |
| 12.1 5 TON PLATFORM TRUCK WITH 7.5 TON CRANE (Auto) Crane mounted between CAB and Loadbody | 39.1 10 000L VACUUM TANKER (Manual) |
| 12.2 5 TON PLATFORM TRUCK WITH 7.5 TON CRANE (Auto) Crane mounted at rear of truck behind the Loadbody | 40.1 10 000L WATER TANKER (Manual) |
| 13.1 5 TON TIP TRUCK (Manual) | 41.1 10 000L CREW CAB WATER TANKER (Manual) |
| 14.1 5 TON TIP TRUCK (Auto) | 42.1 12 TON PLATFORM TRUCK (Auto) |
| 15.1 5 TON 4X4 TIP TRUCK WITH 6.5T/M HYDRAULIC CRANE AND CLAMSHELL GRAB (Manual) | 43.1 12 TON TIP TRUCK (Manual) |
| 16.1 5 TON CREW CAB SPECIAL PURPOSE PLUMBERS TRUCK (Auto) | 44.1 12 TON TIP TRUCK (Auto) |
| 17.1 5 TON 4X4 TIPPER BEACH REFUSE COLLECTOR WITH CRANE AND CACTUS GRAB (Auto) | 45.1 7000L STREET WASHING VEHICLE (Manual) |
| 18.1 5 000L WATER TANKER (Manual) | 46.1 12 500L SUPER SUCKER VACUUM TANKER (Manual) |
| 19.1 6 TON CHASSIS CAB (Auto) | 47.1 14 000L 6X4 SUPER SUCKER COMBINATION UNIT (Manual) |
| 20.1 6 TON 4X2 TIP TRUCK (Auto) | 48.1 14 000L 6X4 SUPER SUCKER COMBINATION UNIT TRUCK CREW CAB(Manual) |
| 21.1 6 TON 4X4 TIP TRUCK (Manual) | 49.1 6x4 HEAVY DUTY TRUCK TRACTOR (Auto) |
| 22.1 6 TON 4X4 CREW CAB JET MACHINE (AUXILIARY ENGINE) (Manual) | 50.1 8x4 TRUCK TRACTOR WITH 65T/M CRANE (Manual or Auto) |
| 23.1 7 TON CREW CAB 4X4 CHASSIS (Auto) | 51.1 8x4 PLATFORM TRUCK WITH 41T/M CRANE (Auto) Crane mounted between CAB and Loadbody |
| 24.1 7 TON CREW CAB TIPPING REFUSE COLLECTOR (Auto) | 51.2 8x4 PLATFORM TRUCK WITH 41T/M CRANE (Auto) Crane mounted at rear of truck behind the Loadbody |
| 25.1 7 TON 4X2 SKIP LOADER TRUCK (Auto) | |
| 26.1 7 TON 4X4 SCOW BACK TIP TRUCK WITH 7.5T/M CRANE AND CLAMSHELL GRAB (Auto) | |
| 27.1 7000L WATER TANKER (Manual) | |

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4. Contract Price Adjustment (CPA) :

	Indicate option ↓	CPA Type	Period	Refer to Section
A	☒ N/A	FIRM PRICES as per Pricing Schedule	Annual	Pricing Schedule C.4 and Schedule F.1 (A)
LOCAL (RSA) TENDER CONTENT:				
EITHER				
B	☒ N/A	SEIFSA Index based CPA	Monthly / Quarterly	Schedule F.1 (B)
OR				
C	☐	Pricelist / Quotation Based CPA	Quarterly	Schedule F.1 (C)
OR				
D	☒ N/A	STATS SA CPI Index Based CPA	Annually	Schedule F.1 (D)
OR/AND				
E	☒ N/A	Sectorial Determination <u>1.Contract</u> Cleaning Sector	Annually	Schedule F.1 (E)
OR				
E	☒ N/A	Sectorial Determination 6: Private Security Sector	Annually	Schedule F.1 (E)
IMPORTED GOODS AND / OR COMPONENTS (IF APPLICABLE)				
F	☐	ROE based CPA	Quarterly	Schedule F.1 (F)
AND (IF REQUIRED), EITHER				
G	☐	Pricelist / Quotation based CPA	Quarterly	Schedule F.1 (G)
OR				
H	☒ N/A	Overseas CPI / PPI <u>index based</u> CPA	Ad-Hoc / Periodic	Schedule F.1 (H)

3. CONTRACT CPA APPLICATIONS AND ADMINISTRATION

- 3.1 Tenderers may request price adjustments based on clause 17 of the Conditions of Contract and as amplified in the Special Conditions of Contract. Adjusted prices will then remain firm for interval periods of three (3) months from date of approval and for the duration of the contract. Tenderers may have the opportunity to submit a request for price increases immediately when the contract is implemented. However, all requests for price increases will have to be substantiated before it can be considered. The first quarterly price adjustment will then become effective immediately after the contract has been implemented.

5. **Schedule 13: Information to be provided with the tender:**

Schedule F.13: Information to Be Provided With the Tender

The following information must be provided with the Tender Submission:

Documents to be provided and/or completed
Documentary proof of registration as an OEM approved motor dealer.
Compliance to Technical Specification tables have been fully completed for each of the tendered products/items .
Confirmation letter that the fitment of the Automated Fuel system will not affect the vehicle warranty.
Confirmation letter that the fitment of the Vehicle Monitoring system will not affect the vehicle warranty.
Confirmation letter that the fitment of the Electrical Junction Box or MPI will not affect the vehicle warranty.
Load distribution calculation certificates for all trucks fitted with load bodies have been supplied.

 Signature
 Print name:
 On behalf of the tenderer (duly authorised)

 Date

6. **Penalties:**

22. Penalties

22.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods and/or Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from amounts payable, as a penalty, a sum as stated herein for each day of the delay until actual Delivery or performance.

The penalty for this contract shall be, in the event that the actual delivery for goods ordered in terms of this tender exceeds the contracted delivery period, a penalty of 1% per calendar week or part thereof of the value of the P/O will be imposed. No such penalties shall exceed 10% of the value of the P/O concerned.

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22.2 The Purchaser shall, without prejudice to its other remedies under the contract, deduct from amounts payable, financial penalties as contained on the Preference Schedule for breaches of the conditions upon which preference points were awarded. which preference points were awarded.

7. Specifications:

- | | |
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| 1. <u>GENERAL SPECIFICATIONS FOR MOTOR VEHICLES</u> | 20. <u>RUSTPROOFING</u> |
| 2. <u>TYRES:</u> | 21. <u>COMPULSORY SPECIFICATIONS</u> |
| 3. <u>CAB</u> | 22. <u>CHASSIS</u> |
| 4. <u>BODIES</u> | 23. <u>POWER TAKE –OFF (P.T.O.)</u> |
| 4.1 TIPPER AND PLATFORM TYPES | 24. <u>STANDARD REQUIREMENTS:</u> |
| 4.2 PREPARATION OF STEEL | 25. <u>LOAD DISTRIBUTION CERTIFICATES</u> |
| 4.2.1 FOR A VEHICLE UNDER 2 TON PAYLOAD CAPACITY | 26. <u>GUARANTEE</u> |
| 4.2.2 FOR A VEHICLE OVER 2 TON PAYLOAD CAPACITY | 27. <u>WARRANTY</u> |
| 4.2.3 INSPECTIONS | 28. <u>THE OCCUPATIONAL HEALTH AND SAFETY ACT 85 OF 1993:</u> |
| 5. <u>PAINTING:</u> | 29. <u>RUSTPROOFING:</u> |
| 6. <u>BRAKES</u> | 30. <u>COMPULSORY SPECIFICATIONS:</u> |
| 7. <u>TOW HITCHES:</u> | 31. <u>EMISSIONS CONTROL</u> |
| 8. <u>TRAILER BRAKE CONNECTIONS</u> | 32. <u>MICRODOTS</u> |
| 9. <u>VISUAL WARNING DEVICE (Compressed Air Brakes)</u> | 33. <u>DIRECTIONAL STABILITY CONTROL DEVICES/ SYSTEM</u> |
| 10. <u>WARNING SIGNS</u> | 34. <u>VEHICLE MONITORING SYSTEM</u> |
| 11. <u>EMERGENCY WARNING SIGNS – (WARNING TRIANGLES)</u> | 35. <u>ON ROAD FUELLING SYSTEM</u> |
| 12. <u>LICENSE NUMBER PLATES:</u> | 36. <u>CUT OUT SWITCH</u> |
| 13. <u>DECALS</u> | 37. <u>AIR-CONDITIONING SYSTEMS</u> |
| 14. <u>ELECTRICAL JUNCTION BOXES</u> | 38. <u>ANCILLARY EQUIPMENT</u> |
| 15. <u>ACCESSORIES</u> | 39. <u>TRADE NAMES OR PROPRIETARY PRODUCTS</u> |
| 16. <u>SAFETY BELTS</u> | |
| 17. <u>BATTERIES</u> | |
| 18. <u>WARRANTY AND MAINTENANCE OF ANCILLARY EQUIPMENT</u> | |
| 19. <u>THE OCCUPATIONAL HEALTH AND SAFETY ACT 1993</u> | |

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ITEM SPECIFICATION**ITEM 15: 5 TON 4x4 TIP TRUCK WITH 6.5T/M HYDRAULIC CRANE AND CLAMSHELL GRAB**
(Manual)**ENGINE:**

Petrol or Diesel	:	Diesel.
Piston displacement	:	Not less than 3850 cm ³ .
Power rating	:	Not less than 150 kW.
Max. NETT Torque at sea level	:	Not less than 600 Nm.

TRANSMISSION/PERFORMANCE:

Automatic or Manual	:	Manual.
Configuration	:	4X4
Gradeability (Loaded)	:	Not less than 30%.
Maximum speed	:	Not less than 80 km/h.
Brakes	:	ABS required

CHASSIS CAB:

Configuration Normal or Forward	:	Forward - tilt cab.
Seating	:	To seat a driver and at least 1 passenger.
Wheelbase	:	Not less than 4000 mm
Heater and windscreen demister	:	Required.
Reversing warning buzzer and light	:	Required.
Colour	:	Standard factory white.

BODY:

Type	:	Fixed post tipper with drop sides. A 50 mm Tubular rail mounted on vertical supports totalling 456 mm above floor level on the drop sides and tailgate.
Dimensions	:	Standard length x not less than 2300 mm wide.
Material of construction	:	Steel.
Payload	:	Not less than 5000 kg.
G.V.M.	:	Not less than 12000 kg

HYDRAULIC HOIST

	:	Required
Type and Position	:	Underbody Scissors Type.
Minimum Angle of Tip	:	50°

HYDRAULIC PUMP

	:	Required – Suitable to operate both tipper and crane.
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Type

Preferably swash plate integral with P.T.O. The hydraulic pump shall be capable of operating either the tipping ram or the crane and a two-way selector valve shall be provided for change-over under pressure while the pump is running and shall be situated external to the cab on the right hand side of the vehicle. The two positions must be clearly marked.

POWER TAKE-OFF

	:	Required – Hot shift
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Annexure A

PLATING SCHEDULE

TO ACCOMPANY ITEM NO : 15

This annexure must be completed for each and every vehicle offered on tender. Failure to complete this annexure will result in an offer being considered non responsive.

PERMISSIBLE MASS PLATING

MANUFACTURERS RATING

1) Manufacturers GVM		kg
2) Manufacturers GCM		kg
3) Engine Power (PD) x 240 (Reg. 239)		kg

AXLE RATINGS

4) Front (A)		kg		5) Rear (A)		kg
(AU)		kg		(AU)		kg

TYRE LOADING

6) Front Axle		kg		7) Rear Axle		kg
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AXLE LEGAL

Maximum Axle load	8) Front		kg	(Reg. 240)
	9) Rear		kg	(Reg. 240)
	10) Group		kg	(Reg. 241)

Determine Permissible Axle Loading

11) Front = Least of 4, 6 & 8		kg
12) Rear = Least of 5, 7 & 9		kg
13) Overall permissible mass	56 000 (Reg. 238)	kg
14) Permissible Maximum mass (V) = least of 1, 3, 10, (11+12) & 13		kg

Tenderers was notified of that offering multiple bids or that the addition of counter conditions to the tender offer could render the tenderers bid non-responsive.

8. Questions :

All questions related to the tender must be emailed to Charles Abrahams via SCM.Tenders4@capetown.gov.za and Fleet.Tenders@capetown.gov.za

If City does not respond to the emails, a response will be provided via a Notice to Tenderers. Tenderers are urged to keep checking the tender website for notices released as these notices are required to be attached to the tender submission.

Tenderers are required to read the specifications in detail and ensure that for the items offered they provide the supporting documentation where applicable.

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MEETING ADJOURNED @ 10:26 a.m.

I Charles Abrahams, the chairperson of the Briefing Meeting, confirm the above minutes are correct and a true reflection of the discussions at meeting.

SIGNATURE OF THE CHAIRPERSON: _____

DATE: 22/08/2025

(In consultation with attendees of the briefing meeting)