

Supply Chain Management (SCM)

REQUEST FOR APPROVAL TO DEVIATE FROM A COMPETITIVE BIDDING PROCESS THROUGH THE USE OF A SOLE SUPPLIER PROCESS

National Treasury Instruction Note of 03 of 2021/22 – Enhancing compliance, transparency and accountability in Supply Chain Management system to allow deviations from competitive a bidding process, in the use of sole suppliers.

- Sole Source procurement is a deviation from a competitive bidding process. It can only be followed where there is no competition in the market and only one supplier is able to provide the goods, works or services.
- The Sole Source process shall not be used to avoid competition.
- The fact that the product is being acquired from an Original Equipment Manufacturer does not necessarily qualify the request as a sole source acquisition.
- **Requestor and Final Approver cannot be the same person.**

SECTION A

To be completed by the requestor (cluster/portfolio requestor) and submitted to Supply Chain Management (SCM) for consideration.

The completed form must be submitted to SCM with the following supporting documents on logging a call:

- Valid quotation.
- Sole supplier letter **not older than six (6) months**, unless indicated otherwise, i.e. is stated specifically to be valid for a longer period.
- Completed SBD 1 and SBD 4 forms.
- Valid B-BBEE certificate / Sworn affidavit.
- Prepayment approval, in accordance with the CSIR approval framework Policy, where applicable.
- Motivation, if applicable.

1	Division	3
2	Cluster / Portfolio	Smart Places
3	Requestor from Cluster / Portfolio (Name & Position)	Siya May - Technician/Technologist-lev 5
4	Final Approver (D) <i>Refer to Section D of this document for CSIR Approval Framework Policy. (Name & Position)</i>	Nokuthula Mguni - Senior Manager: Supply Chain
5	Supplier name	HALM Elektronik Gmbh

6	<u>Any conflict of Interest declared by requestor?</u> A person shall be deemed to have an interest if he/she: (a) is an agent, member or partner of the supplier or has a direct shareholding or influence in the supplier; and/or (b) has a spouse, dependent or sibling who is an employee, agent, member or a partner of the supplier or has a direct shareholding in the supplier; and/or (c) has outstanding loans or debentures yet to be redeemed against the supplier, or by the supplier against him or an entity with which he/she is closely associated; and/or (d) has received or has been promised any benefit whatsoever from the supplier; and/or (e) has been in business with the supplier for personal benefit in the last twenty-four (24) months; and/or (f) has any other interest whatsoever in the supplier as defined in section 75 of the Companies Act, 2008.	☐ Yes ☒ No <u>If yes, please provide details:</u>
7	Original Equipment Manufacturer (if different from 5 above)	HALM Elektronik Gmbh
8	Description of goods, works/services being procured	Calibration Services for a period of 5 years “as and when” required.
9	Is this a once off requirement or there will be a need for the goods/works and/or services in the future?	☐ Once-off ☒ will be required in the future NB: Within the five (5) year request, the service will be rendered on an “as and when ” required basis. This will also be subject to approved purchase orders issued as and when needed. If the goods, works/services will be required in the future, engage strategic sourcing team and consider a longer-term period to improve on procurement efficiencies.
10	Contract period if applicable	Contract start date: 17 August 2026 Contract end Date: 16 August 2031 ☐ N/A
11	Motivation – Business case and need for procurement. <i>(Detailed motivation why the goods, works or services are required and how the request fits into the business objectives. Indicate what goods/works/services are required and where the said goods/ works/services will be used).</i> <i>(If this information is already captured in a memo, the memo can be attached as supporting documentation)</i>	The Smart Places Energy Centre research team requires the calibration services of their Photovoltaic Quality and Reliability Laboratory (PVQRL). The PVQRL is dedicated to ensuring the performance, safety, and longevity of photovoltaic (PV) systems through rigorous testing and evaluation. To uphold the highest standards of accuracy and compliance with industry regulations, the laboratory relies on

		specialized equipment that requires regular servicing, calibration, and repairs. The procurement of expert service providers is essential to maintain the functionality and reliability of this equipment, ensuring minimal downtime and optimal operational efficiency. The request pertains to calibration and servicing of CetusPV equipment, including the Sun simulator (main unit), measurement cassettes (HALM - CetusPV-LC-EL3, HALM - CetusPV-CTM1-L (2), and CetusPV-EL3-M), and monitor cells within amplifiers located in the Energy Centre Laboratory. These pieces of equipment are central to the SANAS-accredited testing method offered. Together, they enable us to measure PV modules under various test conditions in our indoor SANAS-accredited laboratory.
12	Detailed motivation why a competitive bidding process cannot be followed. <i>It is important to bear in mind that uniqueness, OEM status and/or IP rights do not on their own meet the definition of a sole source situation.</i> <i>It must be demonstrated that there are no other equivalent options available.</i> <i>As a pre-requisite, objective evidence must be on file to indicate that the definition of sole source procurement has been met before the person with delegation of authority may approve such a submission.</i> <i>Where possible an RFI/ RFQ/RFP/EOI process should be considered whether to determine if there are any other options available.</i> <i>(If this information is already captured in a memo, the memo can be attached as supporting documentation)</i>	A competitive bidding process is not feasible because the necessary repairs can only be performed by HALM Elektronik GmbH. HALM Elektronik GmbH is the OEM of the equipment, and they have no representative in South Africa. HALM Elektronik GmbH has been offering calibration services to these equipments for over 2 years. OEM supplier letter attached for more information.
13	Transaction value (Excl. VAT) <i>(If the quotation is in foreign currency, indicate the exchange rate (ROE) used and the date of that rate.)</i>	R500 000.00 for a period of five (5) years on an “as and when” required basis. 3 780 Euros = +/- R70 740.67 ROE 18.71 – 09/07/2026 (Year 1 – 2026/2027)

14	Transaction value (Incl. VAT) <i>(If a local supplier's quotation includes an exchange rate, record the supplier's rate and add a contingency to cover possible rate changes at invoice payment.)</i> <i>Indicate the base quote, contingency %, and final amount including contingency.</i>	R500 000.00 for a period of five (5) years on an "as and when" required basis. - The estimated budget allocation of R500 000.00 is intended for internal purposes and budgetary considerations. It is estimated that the total expenditure over the five years will not exceed R500 000.000 VAT inclusive. With an increase of 10% each year and at the worst-case scenario of the ROE rate of 25.00, the total price for 5 years is estimated at +/- R482 431.95. For the past 3 years, the worst rate of the rand per Euro was at 22.03 in April 2025, as per the SARB data. - A quotation with a total value of 3 780 Euros = +/- R70 740.67 at ROE 18.71 – 09/07/2026. This amount covers all 4 equipment calibrations as and when required for one year (currently 2026/2027). A valid quotation will be requested should the need arise for any equipment calibration. - The unit has indicated that certain components may require calibration once every 2 years. - In addition, no calibration will be rendered without a valid, approved purchase order.
15	Savings <i>(Savings may include negotiated savings, savings associated with having to retrain resources, re-standardise processes, etc., if a different supplier were to be used)</i>	☐ Yes ☒ No If yes, indicate the following: ☐ Negotiated Savings Original Quotation: Negotiated Quotation: Savings Amount: ☐ Other savings: Indicate and quantify savings type/s. Attach proof of savings and quotations.

16	Prepayment required (If yes, the prepayment approval, in accordance with the CSIR approval framework policy, must be submitted as an attachment.)	☐ Yes ☒ No Based on the working relationship that the unit has with the supplier, the pre-payment requirement is waived (<i>see email confirmation from the supplier</i>). If yes, indicate the % prepayment and amount:
17	- Is the budget / funds available and sufficient? - Indicate client contract linked to the funds – if applicable	☒ Yes ☐ No If linked to client contract, indicate client contract and number:
18	Nature of Expenditure	☒ Operational Expenditure ☐ Capital Expenditure
19	If Capex – was the expenditure approved in the cluster's/portfolio's business plan?	☐ Yes ☐ No ☒ N/A
20	Asset custodian details, if procuring an asset <i>(This section must be completed as it replaces the Capex form which will no longer be required)</i>	CSIR employee No. N/A Service Employee Name & Position: N/A Service
21	Funding for the asset	☒ CSIR ☐ GRANT ☐ 3rd Party ☐ N/A
22	Full Charge Account	Project Number: P1HDA00 Category: Repairs equipment Activity: Running Expenditure Type: Running Department/Cluster Code: Delivery Location: CSIR Pretoria Campus, BLDG 34/46E.
23	If Capex – was the expenditure approved in the cluster's/portfolio's business plan?	☐ Yes ☐ No ☒ N/A
24	If the acquisition is CAPEX in nature, are there any building modifications required?	☐ Yes ☐ No ☒ N/A Comments:
25	If building modifications will be required, has the FM&SS portfolio been consulted?	☐ Yes ☐ No ☒ N/A Comments:

Supporting Documentation to be attached to the request to procurement		
26	Supporting Documentation – tick the relevant documents	☒ Valid Quotation ☐ Motivation Memo (if applicable) ☐ Proof of thorough analysis or pre-selection procurement process followed to identify the supplier.

		☐ Prepayment approval, in accordance with the CSIR approval framework policy, where applicable ☒ Completed and signed SBD 1 Form ☒ Completed and signed SBD 4 Form ☐ Valid B-BBEE certificate / Sworn affidavit ☐ Other: Specify
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Tick the applicable

Sole Supplier considerations		
27	☐ Licenced products:	Sole provider for existing licences, software or products. Supplier has sole ownership and exclusivity of all IP related to the required goods, works and/or services.
28	☐ Enhancement of existing equipment:	Purchase of accessories sought to enhance the existing equipment, where compatibility with the original equipment is paramount, and these can be provided by the Original Equipment Manufacturer (OEM) or exclusive distributor.
29	☐ Replacement Equipment:	Purchase of equipment associated with the use of the existing equipment, where compatibility is essential for integrity of results, and these can be provided by the OEM or exclusive distributor.
30	☒ Repair / Replacement Parts:	Purchase of replacement parts or spares for an existing equipment, and these can be provided by the OEM or exclusive distributor
31	☐ Technical Service:	Technical services associated with the assembly, installation or servicing of an existing equipment, and the service can only be done by the OEM or exclusive service centre.
32	☐ None of the above applies:	Attach a detailed motivation and justification for the sole source request.

SECTION B

To be completed by the SCM Official handling the request. The section must only be completed by the official if they have satisfied themselves that the request meets the requirements of a sole-source deviation process. If not, the requestor must be advised that a competitive / alternative process will be followed.

33	Call No.	0019599
34	SSP No as per register	SSP 163
35	How many SSP requests have been approved for this supplier during the last 12 months?	Stipulate the SSP numbers and clusters/portfolios that have used this supplier. N/A

36	Supporting Documentation to be provided/facilitated by SCM	☒ SARS tax obligation clearance letter (foreign suppliers) ☐ CSD Report printed on the day of submission ☐ Other: Specify
37	Is the supplier listed on the NT database of restricted suppliers? Restricted Supplier and Tender defaulter Report	☐ Yes ☒ No If yes supplier cannot be used
38	Is the supplier listed on the NT register of tender defaulters? Restricted Supplier and Tender defaulter Report	☐ Yes ☒ No If yes supplier cannot be used

SECTION C

Facilitation of signatures by SCM Official handling the request

If the request was approved by the CSIR Executive Committee (ExCo) or the Board, the Sole Source form does not need routing to the Group Executives or CSIR Chief Executive Officer. The Sole Source form must reference the relevant ExCo minute extract or Board resolution, which must be attached.

		Name	Designation	Signature	Date
39	SCM Practitioner	Lindo Shange	Procurement Specialist	 Lindo Shange (Jul 26, 2026 10:10:10 GMT+2)	28/07/2026
39 (a)	Unit requestor	Siya May	Technician/Technologist-lev 5		29/07/2026
40	SCM Manager	Billy Masela	Div/Port Procurement Manager	 Billy Masela (Jul 29, 2026 16:05:00 GMT+2)	29/07/2026
Comment(s):					
41	Imports/Exports Review (Applicable to all foreign purchases)	Frans Nortje	Senior Entry Clerk	 Frans Nortje (Jul 30, 2026 10:13:16 GMT+2)	30/07/2026
Comment(s):					
42	Reviewed by SCM Compliance	Luschen Pillay	Gov & Compliance Specialist	 Luschen Pillay (Jul 30, 2026 12:47:12 GMT+2)	30/07/2026
Comment(s):					
43	Supported By (Person reporting to the Recommender)	Manjunath Basappa Ayanna	Senior Tech/Eng/KA		30/07/2026
Comment(s):					
44	Recommendation Supported by (Finance Manager signature required for asset acquisitions)	N/A	N/A	N/A	N/A
45	Recommended By (R)	Kittessa Roro	Research Group Leader III	 Kittessa Roro	30/07/2026
Comment(s):					

46	Recommendation agreed to by (A)	Thabo Hlalele	Research Centre Manager		31/07/2026
Comment(s):					
47	Final Approver (D)	Nokuthula Mguni	Senior Manager: Supply Chain	 Nokuthula Mguni (31/07/2026 12:58:38 GMT+2)	31/07/2026
48	Reason for rejection – if rejected				
49	Other Comments/Conditions				

SECTION D

Approvals as per CSIR Approval Framework Policy

		Board	CEO	ExCo	CFO	ExCo Member/Group Executive	Executive Cluster/Group Manager	Operations/Support Manager	Group Manager: SCM	Operations/Support Staff
Deviation from a competitive bidding process to follow a Sole Source Deviation process										
Sole Source	More than R30 million.	D		A		R				
	More than R15 million and up to R30 million.		D		A	R				
	More than R4 million and up to R15 million.				D	R			A	
	From R30k and up to R4 million.							A	D	R
NOTE 1: “Sole Source” where there is no competition in the market and only one supplier is able to provide the goods or services. NOTE 2: The limits are per transaction or deviation. All requests for Sole Source purchases must be made by the requesting division, cluster, centre or department, which shall prepare the submission in collaboration with the SCM to ensure that the motivation contains sufficient information to meet all necessary grounds for confining the enquiry as stipulated in the Procurement Framework and other Procurement Procedures. Approvals only pertain to process approval and not expenditure approval. NOTE 3: Reference to ExCo Minutes abstract and Board Resolution signifies approval. NOTE 4: Except for the lower limit of R30k, all amounts are VAT-exclusive.										



[halm elektronik gmbh](#) • Friesstr. 20 • 60388 Frankfurt/Main • Germany

CSIR Pretoria
Meiring Naudé Road
Pretoria
South Africa

Frankfurt/Main, July 8, 2026

Offer no. 0-254263B

Dear Madam or Sir,

As required, we gladly submit the following quotation:

ID	Qty	Description	Unit price in Euro	Total price in Euro
1	1	Calibration of cetisPV-CTM-L and cetisPV-LC-EL3 incl. DAkkS seal	1,550	1,550
2	1	Calibration of cetisPV-EL3-M for a module system incl. DAkkS seal	870	870
3	2	Calibration of cetisPV-Mon1-Amp incl. DAkkS seal	680	1,360
Total price				3,780

The price is exclusive of Value Added Tax at the legally stipulated rate.

Payment conditions: 100 % advance payment. Payable strictly net. All bank charges are to be borne by customer.

Delivery terms: EXW Friesstr., Frankfurt/Germany (Incoterms 2020).

Delivery time: within 5 - 6 week(s) for your device after receipt of purchase order and arrival of the device at our premises if the units are in sound condition.

Validation of offer: The offer is valid till October 8, 2026.

Exclusive jurisdiction is Frankfurt/Main, Germany. Our latter delivery terms and conditions are valid to the extent that they are not superseded by former terms.

Kind regards,

Shifa Sirajy
[halm elektronik gmbh](#)

CSIR Pretoria
Meiring Naudé Road
Pretoria
South Africa



Frankfurt/Main, July 7, 2026

Subject: Official Statement Regarding Calibration Services for South Africa

Dear Madam or Sir,

This letter serves to clarify the official procedure for the calibration of the following devices for our customers located in South Africa:

- cetisPV-LC-EL3, electronic load of cetisPV-CTL1 3Q
- cetisPV-CTM-L, controller cassette of cetisPV-CTL1 3Q
- cetisPV-Mon1, monitor cell
- cetisPV-Mon1-Amp, monitor mell amplifier
- PT100, temperature sensor

To maintain the highest standards of quality, precision, and compliance, halm elektronik gmbh manages all calibration services for these devices directly from our headquarters in Frankfurt/Main, Germany. Please be advised that at present, we do not have any locally authorized service partners in South Africa certified to perform calibration on this equipment.

The official service options available are as follows:

- **Factory Certification:** This service is performed by our factory-trained technicians at our headquarters in Germany, ensuring adherence to our stringent internal quality standards.
- **DAkkS Certification:** This specialized, accredited certification is conducted by our authorized and certified partner laboratories, also located in Germany. These partners are equipped with the necessary hardware and software required for the calibration.

This procedure requires that any device in need of service be sent to Germany. This ensures that every certified device meets the original manufacturing specifications and international standards.

Should you have any further questions or wish to initiate a service request, please do not hesitate to contact our sales department at sales@halm.de.

Kind regards,

Moritz Meixner
Managin Director
halm elektronik gmbh



Annexure A
Standard Bidding Document (SBD) 1

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	Offer 0-254263B	CLOSING DATE:	30/04/2026	CLOSING TIME:	16h30
DESCRIPTION	Calibration Services of CetisPV Equipment.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Lindo Shange		CONTACT PERSON	Siya May	
TELEPHONE NUMBER	012 841 2911		TELEPHONE NUMBER	012 841 2253	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	LShange@csir.co.za		E-MAIL ADDRESS	SMay@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER	halm elektronik gmbh				
POSTAL ADDRESS	Friesstr. 20,60388 Frankfurt/Main, Germany				
STREET ADDRESS	Friesstr. 20,60388 Frankfurt/Main, Germany				
TELEPHONE NUMBER	CODE	+49(0)69	NUMBER	943353-0	
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS	sales@halm.de				
VAT REGISTRATION NUMBER	N/A				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	N/A	OR	CENTRAL SUPPLIER DATABASE No:	MAAA N/A
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☒ No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☒ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					☐ YES
☒ NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					☐ YES ☒ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☒ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☒ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☒ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

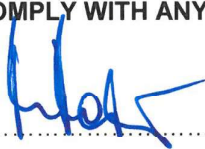
- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:



CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

21.04.2026

Annexure B Standard Bidding Document (SBD) 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? ☐ YES ☒
 /NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? ☐ YES ☒
 /NO

- 2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES**
 /NO ☐ ☒

- 2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....
3 DECLARATION

I, the undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Position

27.04.2026

Date

halm.

halm elektronik GmbH
Friesstr. 20 60386 Frankfurt

Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



Office
Pretoria

Enquiries
Government Institutional
Compliance

Email Address

GovernmentInstitute@sars.gov.za

Room
Landbank Building,
First Floor

Foreign Entity
Tax Obligations

Case Number: 582576892

Date: 09/07/2026

Name: halm elektronik gmbh
Entity Name: halm elektronik gmbh
Bid number: Offer 0-254263B

South African Revenue Service

Pretoria Head Office
299 Bronkhorst Street,
Nieuw Muckleneuk, 0181
Private Bag X923, Pretoria, 0001
SARS online: www.sars.gov.za
Telephone (012) 422 4000

To Whom It May Concern,

Confirmation of Tax Obligations

The South African Revenue Service (SARS) hereby confirms that, based on

The information provided and confirmation given **halm elektronik gmbh** is not a tax resident of the Republic of South Africa (RSA).

- Does not have a branch or is not locally registered in the RSA.
- Does not have a permanent establishment in the RSA.
- Does not have any source of income in the RSA; and
- Not liable for any form of taxation in the RSA.

halm elektronik gmbh has no tax obligations within South Africa at the current point in time and is therefore not required to be registered with SARS.

South African Revenue Service

Lindo Shange

Subject: Request for Written Confirmation of Waived Prepayment Requirement
Attachments: O-254263D_CSIR_Calibration.pdf

From: Shifa Sirajy <s.sirajy@halm.de>
Sent: Monday, 27 July 2026 11:31
To: Lindo Shange <LSchange@csir.co.za>; Sales <sales@halm.de>
Cc: Siya May <SMay@csir.co.za>
Subject: AW: Request for Written Confirmation of Waived Prepayment Requirement

Dear Lindo,

For this case, we can also agree upon “payble stirtcly net upon receipt of invoice”.
Please see revised offer attached herewith.

Kind regards
Shifa

Shifa Sirajy
Sales

halm elektronik gmbh
Friesstraße 20, 60388 Frankfurt/Main, Germany



Tel: +49 69 943353-246 Fax: +49 69 94 33 53-141
Email: s.sirajy@halm.de Web: www.halm.de

Headquarter: Frankfurt/Main, Registered under: Frankfurt/Main, HRB 115770
Tax Office: Frankfurt/Main, UST-ID: DE 440355248, WEEE-Reg.:87606221
Managing Directors: Michael Meixner, Moritz Meixner

Consider the environment before printing this email.

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Von: Lindo Shange [<mailto:LShange@csir.co.za>]
Gesendet: Sonntag, 26. Juli 2026 22:35
An: 'Shifa Sirajy' <s.sirajy@halm.de>; 'Sales' <sales@halm.de>
Cc: Siya May <SMay@csir.co.za>
Betreff: RE: Request for Written Confirmation of Waived Prepayment Requirement

Hi Shifa,

May you kindly confirm the as per the below request.

Regards
Lindo Shange.

From: Shifa Sirajy <s.sirajy@halm.de>
Sent: Friday, 17 July 2026 17:22
To: Lindo Shange <LShange@csir.co.za>; Sales <sales@halm.de>
Cc: Siya May <SMay@csir.co.za>
Subject: AW: Request for Written Confirmation of Waived Prepayment Requirement

Dear Lindo,

Thank you very much for bringing this into my attention. Please let me check internally and get back to you.

Kind regards
Shifa

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Von: Lindo Shange [<mailto:LShange@csir.co.za>]

Gesendet: Mittwoch, 15. Juli 2026 20:06

An: Shifa Sirajy <s.sirajy@halm.de>; Sales <sales@halm.de>

Cc: Siya May <SMay@csir.co.za>

Betreff: RE: Request for Written Confirmation of Waived Prepayment Requirement

Dear Shifa,

The purpose of this email is a courtesy check on the below request.

Regards

Lindo Shange.

From: Siya May <SMay@csir.co.za>

Sent: Tuesday, 14 July 2026 14:17

To: Shifa Sirajy <s.sirajy@halm.de>

Cc: Lindo Shange <LShange@csir.co.za>

Subject: Request for Written Confirmation of Waived Prepayment Requirement

Dear Shifa,

I hope you are doing well.

Our Procurement team has requested written confirmation that the prepayment/advance payment requirements stated in the received quotation/offer letter have been waived for us, based on our long-standing business relationship.

We previously received such confirmation from your side in 2020. Unfortunately, we have been unable to locate that email in our records.

Could you please kindly reconfirm this arrangement? An email confirmation will be sufficient for our procurement records.

Thank you in advance for your assistance. We look forward to your response.

Best regard



[Link to PV lab video](#)

[Link to SANAS accreditation](#)



[halm elektronik gmbh](#) • Friesstr. 20 • 60388 Frankfurt/Main • Germany

CSIR Pretoria
Meiring Naudé Road
Pretoria
South Africa

Frankfurt/Main, July 27, 2026

Offer no. 0-254263D

Dear Madam or Sir,

As required, we gladly submit the following quotation:

ID	Qty	Description	Unit price in Euro	Total price in Euro
1	1	Calibration of cetisPV-CTM-L and cetisPV-LC-EL3 incl. DAkkS seal	1,550	1,550
2	1	Calibration of cetisPV-EL3-M for a module system incl. DAkkS seal	870	870
3	2	Calibration of cetisPV-Mon1-Amp incl. DAkkS seal	680	1,360
Total price				3,780

The price is exclusive of Value Added Tax at the legally stipulated rate.

Payment conditions: Payable strictly net. All bank charges are to be borne by customer.

Delivery terms: EXW Friesstr., Frankfurt/Germany (Incoterms 2020).

Delivery time: within 5 - 6 week(s) for your device after receipt of purchase order and arrival of the device at our premises if the units are in sound condition.

Validation of offer: The offer is valid till October 27, 2026.

Exclusive jurisdiction is Frankfurt/Main, Germany. Our latter delivery terms and conditions are valid to the extent that they are not superseded by former terms.

Kind regards,

Shifa Sirajy
[halm elektronik gmbh](#)

SSP 163 - Halm Elektronik GmbH - Calibration of CetisPV for a period of 5 Years "as and when required".

Final Audit Report

2026-07-31

Created:	2026-07-28
By:	LShange@csir.co.za LShange@csir.co.za (lshange@csir.co.za)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7RmRuuaGICOzouLHKqpdियueHTMf1VBA

"SSP 163 - Halm Elektronik GmbH - Calibration of CetisPV for a period of 5 Years "as and when required"." History

-  Document created by LShange@csir.co.za LShange@csir.co.za (lshange@csir.co.za)
2026-07-28 - 09:04:40 GMT- IP address: 41.76.102.134
-  Document emailed to LShange@csir.co.za LShange@csir.co.za (lshange@csir.co.za) for signature
2026-07-28 - 09:17:25 GMT
-  LShange@csir.co.za LShange@csir.co.za (lshange@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-07-28 - 09:18:13 GMT
-  Document e-signed by LShange@csir.co.za LShange@csir.co.za (lshange@csir.co.za)
Signature Date: 2026-07-28 - 09:18:13 GMT - Time Source: server- IP address: 41.76.102.134 - Signature appearance selected: DRAW
-  Document emailed to Siya May (smay@csir.co.za) for signature
2026-07-28 - 09:18:18 GMT
-  Siya May (smay@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-07-29 - 13:40:35 GMT
-  Document e-signed by Siya May (smay@csir.co.za)
Signature Date: 2026-07-29 - 13:40:34 GMT - Time Source: server- IP address: 146.64.146.215 - Signature appearance selected: IMAGE
-  Document emailed to Billy Masela (bmasela@csir.co.za) for signature
2026-07-29 - 13:40:39 GMT
-  Email viewed by Billy Masela (bmasela@csir.co.za)
2026-07-29 - 13:59:40 GMT- IP address: 102.253.106.17

✓ Billy Masela (bmasela@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-29 - 14:05:00 GMT

✍ Document e-signed by Billy Masela (bmasela@csir.co.za)

Signature Date: 2026-07-29 - 14:05:00 GMT - Time Source: server- IP address: 146.64.215.71 - Signature appearance selected: DRAW

✉ Document emailed to Frans Nortje (FNortje@csir.co.za) for signature

2026-07-29 - 14:05:04 GMT

📧 Email viewed by Frans Nortje (FNortje@csir.co.za)

2026-07-30 - 08:08:30 GMT- IP address: 102.33.32.97

✓ Frans Nortje (FNortje@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-30 - 08:09:39 GMT

✍ Document e-signed by Frans Nortje (FNortje@csir.co.za)

Signature Date: 2026-07-30 - 08:13:16 GMT - Time Source: server- IP address: 102.33.32.118 - Signature appearance selected: TYPE

✉ Document emailed to Luschen Pillay (lpillay1@csir.co.za) for signature

2026-07-30 - 08:13:20 GMT

✓ Luschen Pillay (lpillay1@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-30 - 10:47:12 GMT

✍ Document e-signed by Luschen Pillay (lpillay1@csir.co.za)

Signature Date: 2026-07-30 - 10:47:12 GMT - Time Source: server- IP address: 146.64.81.209 - Signature appearance selected: DRAW

✉ Document emailed to Manjunath Basappa Ayanna (mbasappaayanna@csir.co.za) for signature

2026-07-30 - 10:47:16 GMT

📧 Email viewed by Manjunath Basappa Ayanna (mbasappaayanna@csir.co.za)

2026-07-30 - 10:57:17 GMT- IP address: 105.4.4.201

✓ Manjunath Basappa Ayanna (mbasappaayanna@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-30 - 12:48:51 GMT

✍ Document e-signed by Manjunath Basappa Ayanna (mbasappaayanna@csir.co.za)

Signature Date: 2026-07-30 - 12:48:51 GMT - Time Source: server- IP address: 146.64.215.76 - Signature appearance selected: IMAGE

✉ Document emailed to Kittessa Roro (kroro@csir.co.za) for signature

2026-07-30 - 12:48:55 GMT

✓ Kittessa Roro (kroro@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-30 - 15:54:32 GMT

✍ Document e-signed by Kittessa Roro (kroro@csir.co.za)

Signature Date: 2026-07-30 - 15:54:32 GMT - Time Source: server- IP address: 41.10.82.237 - Signature appearance selected: IMAGE



Adobe Acrobat Sign



Document emailed to Thabo Hlalele (thlalele@csir.co.za) for signature

2026-07-30 - 15:54:36 GMT



Email viewed by Thabo Hlalele (thlalele@csir.co.za)

2026-07-30 - 15:59:04 GMT- IP address: 105.245.8.113



Thabo Hlalele (thlalele@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-31 - 08:01:20 GMT



Document e-signed by Thabo Hlalele (thlalele@csir.co.za)

Signature Date: 2026-07-31 - 08:01:20 GMT - Time Source: server- IP address: 146.64.134.169 - Signature appearance selected: IMAGE



Document signing automatically delegated to Olwethu Fakude (OFakude@csir.co.za) by Nokuthula Mguni (NMguni@csir.co.za)

2026-07-31 - 08:01:22 GMT



Document emailed to Olwethu Fakude (OFakude@csir.co.za) for signature

2026-07-31 - 08:01:24 GMT



Document emailed to Nokuthula Mguni (NMguni@csir.co.za) for signature

2026-07-31 - 08:01:24 GMT



Email viewed by Olwethu Fakude (OFakude@csir.co.za)

2026-07-31 - 08:03:45 GMT- IP address: 105.245.16.188



Nokuthula Mguni (NMguni@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-07-31 - 10:58:39 GMT



Document e-signed by Nokuthula Mguni (NMguni@csir.co.za)

Signature Date: 2026-07-31 - 10:58:38 GMT - Time Source: server- IP address: 146.64.215.82 - Signature appearance selected: DRAW



Agreement completed.

2026-07-31 - 10:58:38 GMT



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