



20 August 2024

NOTICE TO TENDERERS NO: 1

TENDER NUMBER: 17S/2024/25

TENDER DESCRIPTION: PROVISION OF MAINTENANCE AND PARTS FOR MOTOR CONTROL CENTRES AND ASSOCIATED ELECTRICAL CONTROL GEAR AT VARIOUS ENGINEERING AND ASSET MANAGEMENT (EAM) REGIONS 1 AND 2 WATER AND SANITATION CITY OF CAPE TOWN

BOX NUMBER: 160

ORIGINAL CLOSING DATE: 02 September 2024

Extension in Closing Date: 30 September 2024

Dear Sir/Madam

Tenders should take note of the following;

This "Notice to Tenderers" forms an integral part of the Contract and is to be bound into the Contract Document and returned with the tender submitted.

This notice deals with:

Extension of closing date from 02 September to 30 September 2024

AND

Schedule F15. Where the tender refers to Schedule 14 on pages 9, 19, 20, 312 and 313, replace this with Schedule F15.

Questions received after the non-compulsory clarification meeting held on 02 August 2024.

Question:

Request for a soft copy (Excel) of the pricing schedule.

Answer:

A soft copy (Excel) of the pricing schedule will be sent to all tenders. It shall be sole responsibility of the tenderer that the soft copy (Excel) of the pricing schedule is an exact and accurate copy of the tender pricing schedule.

Question:

May a tenderer propose the same person in multiple and more than one section of the functionality schedule of staff resources when that person has the required qualification and experience for the various roles?

Answer:

No. Refer to clause 2.2.1.1.4 Minimum score for functionality specifying the following, "Separate individuals need to be allocated for the positions in the tables below in order to be considered responsive."

Question:

With reference to key staff resources section, B1.13.1 to B1.14.3 for variable speed drive services. When a tenderer has one technician with the qualification and experience for B1.13.1 to B1.14.3, will a tenderer lose points for not submitting individual personal or can the tenderer score full points and just stipulate that the technician is skilled in the various brands and makes with relevant contacts and referrals?

Answer:

No. Refer to clause 2.2.1.1.4 Minimum score for functionality specifying the following, "Separate individuals need to be allocated for the positions in the tables below in order to be considered responsive."

Additionally, it is the objective for the employer to source the key staff and labour of specialist service providers in the market, whom are physically working and servicing the various makes of variable speed drives.

Question:

With reference to key staff resources section, B1.15 to B1.17 for electrical actuator services. When a tenderer has one technician with the qualification and experience for B1.15 to B1.17, will a tenderer lose points for not submitting individual personal or can the tenderer still score full points and just stipulate that the technician is skilled in the various brands and makes with relevant contacts and referrals?

Answer:

No. Refer to clause 2.2.1.1.4 Minimum score for functionality specifying the following, "Separate individuals need to be allocated for the positions in the tables below in order to be considered responsive."

Additionally, it is the objective for the employer to source the key staff and labour of specialist service providers in the market, whom are physically working and servicing the various makes of electrical actuators.

Question:

Is there a need for a master installation electrician? Are there any explosive environments that require installation?

Answer:

Yes

Question:

With regards to the local workshop evaluation, do these specialists have to be on site (at our workshop) during the inspection or do we need signed agreements with them?

Answer:

Where a tenderer intends to use sourced labour and resources, the requirements are specified in clause 2.2.1.1.4 Minimum score for functionality.

A statement describing exactly what aspects of the work joint venture each party to the joint venture will undertake must accompany the tender.

In case where a joint venture does not exist the following option is available of a statement (Memorandum of Understanding (MOU) describing exactly what aspects of the work joint venture each party to the joint venture will undertake must accompany where the entity tendering is a Joint Venture the tender.

In the case where a joint venture does not exist, the following alternative is available. The following has been specified, where the entity tendering would be using sourced labour and resources this shall be clarified in a Memorandum of Understanding (MOU) between parties and

included in the Curriculum Vitae of such persons accompanied by a statement describing exactly what aspects of the work will be undertaken by each party.

The conditions of contract has been specified in and with reference to clause C.5 SPECIFICATION(S) clause 2.5 for Workshop and office facilities.

Tenderers are to return a signed copy of this notice/addendum/attachment, with the submission of their Tender. Failure to return a signed copy of the Addendum may result in the Tender being declared Non-Responsive.

Yours faithfully,



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Director: Supply Chain Management

WRITTEN ACKNOWLEDGEMENT OF RECEIPT OF NOTICE 1 – TENDER 17S/2024/25: FRAMEWORK TENDER FOR THE AD-HOC DETECTION AND LOCATION OF UNDERGROUND SERVICES IN THE CITY OF CAPE TOWN

Signature **Date**

Legal and full name of tendering entity:

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