



**National  
Research  
Foundation**

**Fraud alert! It is common for scammers to call bidders pretending to be NRF's employees and offering to swing tenders your way for a fee. Do not fall for it, it is a scam!**

**The NRF would never offer payment or any other consideration in return for the favourable consideration of a bid.**

| <b>BID DESCRIPTION</b>                                                                                                                                                                 |                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>INVITATION TO BID</b>                                                                                                                                                               |                                                                                                                                                                                                                                                                              |
| Appointment of a supplier to provide off-road accessories, spares, support, training and fitments for fleet vehicles for a contract period of five (5) years within the Gqeberha area. |                                                                                                                                                                                                                                                                              |
| <b>Bidder Name:</b>                                                                                                                                                                    |                                                                                                                                                                                                                                                                              |
| <b>Bid Number:</b>                                                                                                                                                                     | NRF/SAEON/SMCR/41/2025-26                                                                                                                                                                                                                                                    |
| <b>Closing Date</b><br><b>Closing Time:</b>                                                                                                                                            | 17 September 2025<br>11:00 AM                                                                                                                                                                                                                                                |
| <b>Compulsory Briefing</b><br><b>Date:</b><br><b>Time:</b><br><b>Place:</b><br><b>Contact Person:</b>                                                                                  | Yes<br>02 September 2025<br>11:00 AM<br>Ocean Science Campus, 4 Gomery Avenue, Summerstrand, Gqeberha<br>Werner Kuntz                                                                                                                                                        |
| <b>Bid documents are available on the following websites</b>                                                                                                                           | <a href="http://www.nrf.ac.za">www.nrf.ac.za</a> ; <a href="http://www.etenders.gov.za">www.etenders.gov.za</a>                                                                                                                                                              |
| <b>Bid validity from time and date of closure</b>                                                                                                                                      | 90 days                                                                                                                                                                                                                                                                      |
| <b>Electronic Bid Submission</b>                                                                                                                                                       | Bid application via the National Treasury e-submission. Below is link and instructions for the application process:<br><a href="https://admin.etenders.gov.za/Identity/Account/Login?ReturnUrl=%2F/">https://admin.etenders.gov.za/Identity/Account/Login?ReturnUrl=%2F/</a> |
| <b>Bids Labelling</b>                                                                                                                                                                  | <b>Split documents into:</b><br>1. Technical Proposal<br>2. Pricing Schedule (only the SBD3.2 form)                                                                                                                                                                          |
| <b>Enquiries are directed in writing to:</b>                                                                                                                                           |                                                                                                                                                                                                                                                                              |
| <b>Section</b>                                                                                                                                                                         | Supply Chain Management                                                                                                                                                                                                                                                      |
| <b>Contact person</b>                                                                                                                                                                  | Irene Matsimela                                                                                                                                                                                                                                                              |
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## INTRODUCTION

### INTRODUCTION TO THE NRF

The National Research Foundation Act as amended, Act 19 of 2018, establishes the National Research Foundation (“NRF”) as the juristic legal entity that will contract with the awarded bidder. Please visit the NRF website (<https://www.nrf.ac.za>) for more information.

### BACKGROUND TO SAEON

The South African Environmental Observation Network (SAEON) is a business unit of the National Research Foundation (NRF) mandated with Long Term Environmental Observation to detect and understand the impacts of Global Change in South Africa.

Seven SAEON nodes are strategically situated across geographic regions representing the country’s major biomes.

SAEON coordinates an array of multidisciplinary observation platforms and research programs that are designed to monitor and understand Earth system dynamics and human induced changes to these over multiple scales. These initiatives are currently being advanced through the development of a coordinated sophisticated instrument network that must contribute quality, long-term environmental data for research that will ultimately guide evidence-based policy and decision-making. SAEON is committed to scientific excellence.

Further information about SAEON can be found on [www.saeon.ac.za](http://www.saeon.ac.za)

### THE NEED FOR THIS PROCUREMENT WITHIN SAEON

In light of the diverse research activities of SAEON Elwandle, including beach driving in salty conditions, dune navigation, towing vessels, and launching ocean-going vessels, specialized accessories and customizations of the off-road vehicles are crucial. For beach driving, corrosion-resistant coatings and rustproofing treatments are essential. Dune driving requires modified suspension systems and specialized tires for sand traction. Towing large vessels necessitates heavy-duty tow bars and winches.

Collaborating with a specialized 4x4 accessories supplier ensures SAEON's fleet is equipped to handle these challenges efficiently and safely, maximizing research productivity and vehicle longevity. Additionally, the selected supplier should offer comprehensive training and support services to ensure safe operations if requested by SAEON.

### CONTRACT PART A – REQUIREMENTS

#### THE SERVICES REQUIREMENTS OF THIS CONTRACT

SAEON is currently soliciting a supplier partnership to deliver comprehensive support, maintenance, customization, and installation of off-road accessories and gear for its vehicle fleet. These vehicles are deployed across a range of challenging terrains, including mountainous regions, beaches, and surf zones. The selected supplier will be tasked with providing technical expertise, supplying 4x4 accessories and spare

parts, conducting installations, repairs, modifications, inspections, and regular servicing of accessories. The appointed supplier will be required to provide ongoing assistance, maintenance services, necessary tooling, and replacement parts essential for ensuring optimal operation of the SAEON fleet throughout the duration of the agreement. These services must be conducted within Nelson Mandela Bay Metropolitan municipality.

### CONTRACT PERIOD

The contractual period for this bid is five (5) years commencing from the date of final signature on the SBD 7 Contract Signing Form.

### EQUIPMENT REQUIREMENT SPECIFICATIONS

The following two lists of items are divided into Categories A and B. The items listed in Category A will be initial purchases at the start of the contract. The items listed in Category B are goods and services that may be purchased on an as-needed or ad hoc basis throughout the contract period, with quantities that cannot be determined at this time (A list of current vehicles are attached as Appendix C on page 61).

#### Category A: Items for initial purchase

**1. Aluminium canopy + fittings for double cab vehicles (Ford Ranger (x2), Toyota Land cruiser, and Isuzu KB)**

Aluminium Canopy with full width rear window door, and side doors. Include fitment cost.

door opening at full-length (side doors and rear door)

flex waterproof hinges

able and corrosion resistant

alent to a Alu-Cab Explorer series.

**2. Aluminium bar cradle roof rack + fittings (fitted to supplied canopy for Land cruiser)**

- Must be compatible with the Canopy
- Have a minimum of four (4) rope attachment points for securing goods. If sold separate, to be supplied

**3. Front Bulbar and removable front tow hitch + fittings for double cab vehicles (Toyota Hilux (x3), Toyota Land Cruiser and Isuzu KB)**

**3.1. Bull bar:**

- Park sensor, light and airbag integration
- Black powder coated to prevent rust
- Tow and recovery attachment points
- Equivalent to an ARB Summit Bar
- Must be compatible with front hitch.
- Minimum warranty period of one (1) year

**3.2. Front tow hitch:**

- Ball and pin hitch rated to 3.5 t.
- Removable with a locking pin
- Must be compatible with supplied bulbar.

**4. Bin liner rubberising (Toyota Land Cruiser x1, Ford Ranger X1 and Toyota Hilux X1)**

- Five (5) mm thick polyurethane lining
- Minimum of two (2) year warranty

**5. Custom rubber cargo mat fitted (Toyota Hilux x 3, Land Cruiser, Ford Ranger X2, Navarra X1 and Isuzu KB)**

- Single custom fit rubber cargo mat
- No removable interlocking pieces
- Lattice shape to allow water to drain
- Equivalent to a Bak-Con-Mat

**6. Canvas seat covers (Toyota Hilux x 3, Land Cruiser, VW transporter ( 11 seater) and Isuzu)**

- Made from waterproof washable material.
- Tailored for specific vehicle
- Dirt and mud resistant
- Removable
- For both front and back seats
- Accommodation to be made for seat belt clips and seat levers.

**Category B- ADHOC Basis- Provisional goods and services that may be required at an ad-hoc basis upon the instruction from SAEON (As requested).**

**7. Provisional downstream goods and services that may be required at the instruction from SAEON**

**7.1. Services:**

- 7.1.1. Fitment of equipment
- 7.1.2. Installation of electrical components
- 7.1.3. Calibration of components
- 7.1.4. Customisation of gear or equipment
- 7.1.5. General advice related to 4x4 gear and accessories.

**7.2. Goods:**

- 7.2.1. Heavy-duty High-lift Jacks (at required tonnage)
- 7.2.2. Heavy-duty Air Jacks (at required tonnage)
- 7.2.3. Heavy-duty Hydraulic Trolley Jacks (at required tonnage)
- 7.2.4. Heavy-duty Hydraulic Bottle Jacks (at required tonnage)
- 7.2.5. Sand ladders
- 7.2.6. Canopies both fiberglass and aluminium

- 7.2.7. Vehicle Recovery Kits
- 7.2.8. Heavy-duty Wheel Chocks
- 7.2.9. Heavy-duty Car Ramps (at required tonnage)
- 7.2.10. Portable Air Compressor Kits
- 7.2.11. Safety Gear and Comprehensive First Aid Kits
- 7.2.12. Tools
- 7.2.13. Ratchet strap
- 7.2.14. 12v High powered lithium jump starters
- 7.2.15. Storage accessories such as ammo crates, boxes, jerry cans and water tanks.
- 7.2.16. Electronics
- 7.2.17. Portable Fridge/freezers
- 7.2.18. Navigation systems and dashboard mounting
- 7.2.19. Communication Equipment such as ICASA Compliant Two-way radio system (for use in remote areas)
- 7.2.20. Electronic Winch (Synthetic Rope or cable)
- 7.2.21. Steel Front Bumpers incl. integrated lights, high-lift jack points and recovery shackles (PDC Friendly and Winch Ready)
- 7.2.22. Steel Rear Bumpers incl. integrated lights, high-lift jack points and recovery shackles (PDC Friendly and Tow bar Ready)
- 7.2.23. Rock sliders, Side Bars and Steps
- 7.2.24. Scratch and bash plates and underbody vehicle protection covers and skids
- 7.2.25. Awnings
- 7.2.26. Heavy-duty Vehicle-mounted Air Compressor Kits
- 7.2.27. Roof Racks, Platform racks and Customisable Storage Solutions
- 7.2.28. Off-road Tyres and Wheels
- 7.2.29. Suspension Upgrades
- 7.2.30. Integrated power, electrical and electronics solutions (such as house batteries, PV cells, invertors, etc.)
- 7.2.31. Integrated trailer braking systems
- 7.2.32. Integrated custom canopy systems
- 7.2.33. Rear axle, snorkel and diff breathers
- 7.2.34. Seat covers/protectors
- 7.2.35. Bin liners and rubberising
- 7.2.36. Brake Upgrades
- 7.2.37. Branding and Decals
- 7.2.38. Fasteners
- 7.2.39. Lubricants
- 7.2.40. Cable ties
- 7.2.41. Wheel patch kits
- 7.2.42. Tyre sealant aerosols
- 7.2.43. Electrical contact cleaner

- 7.2.44. Bulbs
- 7.2.45. Fuses
- 7.2.46. Relays
- 7.2.47. First aid kit components (Where possible use by date must exceed one year)
- 7.2.48. Trailer Plugs
- 7.2.49. O-rings, gaskets and seals
- 7.2.50. Batteries
- 7.2.51. Tools
- 7.2.52. Other 4x4 related items not listed

## BIDDER QUALIFICATION REQUIREMENTS

- 1 **Provide detailed requirements to evaluate the bidder's ability to deliver on the bid.**
  - 1.1 Bidders must provide the requisite documents that substantiate their responses to the specifications on page 4-7.
- 2 **Ethical requirements**
  - 2.1 The bidder must confirm that there are no interests with the NRF, has clean business practises, and has determined its bid independently from others as reflected on its submitted SBD 1, SBD 4, and SBD 6.1 forms.
- 3 **Bidder details and due diligence**
  - 3.1 Bidders must provide their details on the SBD1 form included.
  - 3.2 Bidder to provide a proof address showing that they are within Nelson Mandela Bay Metropolitan municipality ( Utility bill, lease agreement or police affidavit )
  - 3.3 Bidder must provide a **minimum of two reference letters or invoices** of work done in the past on any of the specification (NB: must include two of the three: **Suspension, Town bars, Canopies**). SAEON's evaluation team will evaluate these on pages 22-23. Bidders to attach a reference letter from their clients or use the form on Appendix A (APPENDIX A: REFERENCE LETTER FORMAT FOR BIDDER) on page 53
- 4 **Price offer**
  - 4.1 Bidder to provide their pricing on the included SBD3.2 price form.
  - 4.2 Where bidder wants to claim price points, must provide their SBD6.1 form with supporting evidence

## CONTRACT MANAGEMENT

- 1 **SAEON Contract Manager**
  - 1.1 The NRF appoints a contract manager and notifies the other party in writing of the name and contact details of the appointed contract manager.
- 2 **Appointed Bidder Contract Manager**
  - 2.1 The appointed bidder appoints a contract manager and notifies the other party in writing of the name and contact details of the appointed contract manager.
- 3 **Contract Communication between parties**
  - 3.1 The both parties communicates in writing including through email.
  - 3.2 The both parties maintains all contract documentation, and communications and correspondence, etc. for record purposes.
  - 3.3 The NRF allocates the contract number with secondary reference numbers i.e. purchase order

numbers and will inform the contractor of these numbers. The NRF will require any communication to contain the contract number.

## SERVICE MANAGEMENT

- 1 SAEON measures the contracted bidder's performance against the service levels set out below.
- 2 The appointed bidder recognises that its failure to meet the performance levels has material adverse impact on the SAEON 4x4 fleet and its research objectives.
- 3 SAEON excuses the appointed bidder from failing to comply with the performance levels to the extent that non-performance or delayed performance is solely and directly attributable to an act or omission of SAEON or its staff or circumstances of force majeure as referred to in this Agreement
- 4 If the appointed bidder fails to meet any performance level:
  - 4.1 The appointed bidder shall investigate and report on the root causes of the performance level failure;
  - 4.2 Promptly correct the failure and begin meeting the set performance levels;
  - 4.3 Advise the SAEON as and to the extent requested by the SAEON of the status of remedial efforts being undertaken with respect to such performance level failure; and
  - 4.4 Take appropriate preventive measures to prevent the recurrence of the performance level failure.
  - 4.5 In the event of the non-performance as per the agreed contract after following the above steps including hearing the other side, SAEON will terminate the contract in terms of General Condition of Contract Clause No: 23.

### 5 Managing service levels

5.1 The service performance levels are:

| Service Level                                | Performance Standard                                                | Target                                                                                                                                                                                                   |
|----------------------------------------------|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Delivery of specific goods and / or services | Both parties jointly check and confirm specifications are met       | Meets specifications and quantities.                                                                                                                                                                     |
| Timeous Delivery                             | Delivery of services/goods                                          | Not to exceed <b>14 working days</b> of stipulated lead times once order is placed unless prior arrangements between the supplier and the NRF representative have been made.                             |
| Timeous communication                        | Initial call response time; Delivery of requested information time. | Initial call response time – 24 hours;<br>Delivery of requested information within 24 hours of the agreed delivery unless prior arrangements between NRF representative and the supplier have been made. |

### 4.2 Penalties

| <b>Service Level</b>                       | <b>Consequences or remedies</b>                                                                                                                             |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Delivery of specific goods and/or services | Consequence – Replacement of failed parts and transport at contractor's expense<br>Consequence – Repeat occurrences (3<) will lead to penalties in GCC 23.1 |
| Timeous Delivery                           | Consequence – Penalties in GCC 22 in the general clause                                                                                                     |
| Timeous communication                      | Consequence – Repeat occurrences (3<) will lead to penalties in GCC 23.1                                                                                    |

## GENERAL AND SPECIAL CONDITIONS OF CONTRACT

In this document words in the singular also mean in the plural and vice versa, words in the masculine mean in the feminine and neuter, words "department" means organs of state inclusive of public entities and vice versa, and the words "will/should" mean "must".

The National Research Foundation cannot amend the National Treasury's General Conditions of Contract (GCC). The National Research Foundation compiles separate Special Conditions of Contract (SCC) relevant to this bid where applicable supplementing the General Conditions of Contract. Where there is conflict, the provisions of the Special Conditions of Contract shall prevail.

GCC 1 Definitions - The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidised by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown, or produced, or from which the services are supplied. Goods produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance with the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" mean the General Conditions of Contract.

|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.15  | "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 1.16  | "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured. |
| 1.17  | "Local content" means that portion of the bidding price, which is not included in the imported content if local manufacture does take place.                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 1.18  | "Manufacture" means the production of products in a factory using labour, materials, components, and machinery and includes other related value-adding activities.                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 1.19  | "Order" means an official written order issued for the supply of goods or works or the rendering of a service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 1.20  | "Project site", where applicable, means the place indicated in bidding documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1.21  | "Purchaser" means the organization purchasing the goods.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 1.22  | "Republic" means the Republic of South Africa.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 1.23  | "SCC" means the Special Conditions of Contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 1.24  | "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.                                                                                                                                                                                                                                           |
| 1.25  | "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| GCC2  | Application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2.1   | These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.                                                                                                                                                                                                                                                                                                |
| 2.2   | Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2.3   | Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| GCC 3 | General                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 3.1   | Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.                                                                                                                                                                                                                                                                                                                                                          |
| 3.2   | With certain exceptions (National Treasury's eTender website), invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>                                                                                                                                                                                                                                |
| GCC 4 | Standards                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4.1   | The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

**GCC 5** Use of contract documents and information

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure made to any such employed person is in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

**SCC5A** Copyright and Intellectual Property

Intellectual property refers to creation of the mind, such as inventions; literary and artistic works; designs; and symbols, names, images used in commerce; and includes copyright (a legal term describing the rights that creators have over their literary and artistic works including books, music, paintings, sculpture and films, to computer programs, databases, advertisements, maps and technical drawings); trademark (a legal term describing a sign capable of distinguishing the goods or services of one enterprise from those of other enterprises); and patents (a legal terms describing an exclusive right granted for an invention providing the patent owner with the right to decide how - or whether - the invention can be used by others).

Background intellectual property is defined as the intellectual property pertaining to this contract and created and owned by any of the contracted parties to this contract prior to the effective date of this contract.

Contract intellectual property is defined as intellectual property created by the parties to this contract for and in the execution of the contract.

All background intellectual property (existing prior to this contract) invests in and remains the sole property of the contracted parties to this contract. Both parties disclose openly such intellectual property ownership to the parties in writing at the commencement of this contract.

The contracted party grants the NRF a fully paid up, irrevocable, and non-exclusive licence to use its background intellectual property for the exploitation of this contract to enable the NRF to obtain the full benefit of the contracted deliverables for this contract.

The parties agree that all right, title, and interest in contract intellectual property created during the execution of this contract invests with the NRF unless where agreed in writing to a different allocation of the ownership of the contract intellectual property with such allocation being an appends to this contract.

Both parties to this contract shall keep the intellectual property created during this contract confidential and shall fulfil its confidentiality obligations as set out in this document.

The contracted party agrees to assist the NRF in obtaining statutory protection for the contract intellectual property at the expense of the NRF wherever the NRF may choose to obtain such statutory protection.

The contracted party shall procure where necessary the signatures of its personnel for the assignment of its respective contract intellectual property to the NRF or as the NRF may direct, and to support the NRF or its nominee, in the prosecution and enforcement thereof in any country in the world.

The contracted party irrevocably appoints the NRF to be its true and lawful agent in its own name, to do such acts, deeds, and things and to execute deeds, documents, and forms that the NRF, in its discretion, requires in order to give effect to the terms of this clause.

SCC5B

#### Confidentiality

The recipient of confidential information shall be careful and diligent as not to cause any unauthorised disclosure or use of the confidential information, in particular, during its involvement with the NRF and after termination of its involvement with the NRF, the recipient shall not:

- Disclose the confidential information, directly or indirectly, to any person or entity, without the NRF's prior written consent.
- Use, exploit or in any other manner whatsoever apply the confidential information for any other purpose whatsoever, other than for the execution of the contract and the delivery of the deliverables or
- Copy, reproduce, or otherwise publish confidentiality information except as strictly required for the execution of the contract.

The recipient shall ensure that any employees, agents, directors, contractors, service providers, and associates which may gain access to the confidential information are bound by agreement with the recipient both during the term of their associations with the recipient and after termination of their respective associations with the recipient, not to

- Disclose the confidential information to any third party, or
- Use the confidential information otherwise than as may be strictly necessary for the execution of the contract,
- The recipient shall take all such steps as may be reasonably necessary to prevent the confidential information from falling into the hands of any unauthorised third party.

The undertakings set out in this clause shall not apply to confidential information, which the recipient is able to prove:

- Was independently developed by the recipient prior to its involvement with the NRF or in the possession of the recipient prior to its involvement with the NRF;
- Is now or hereafter comes into the public domain other than by breach of this contract by the recipient;
- Was lawfully received by the recipient from a third party acting in good faith having a right of further disclosure and who do not derive the same directly or indirectly from the NRF, or
- Required by law to be disclosed by the recipient, but only to the extent of such order and the recipient shall inform the NRF of such requirement prior to any disclosure.

The recipient shall within one (1) month of receipt of a written request from the NRF to do so, return to the NRF all material embodiments, whether in documentary or electronic form, of the confidential information including but not limited to:

- All written disclosures received from the NRF;
- All written transcripts of confidential information disclosed verbally by the NRF; and

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|       | <ul style="list-style-type: none"> <li>• All material embodiments of the contract intellectual property.</li> </ul> <p>The recipient acknowledges that the confidential information made available solely for the execution of the contract and for no other purpose whatsoever and that the confidential information would not have been made available to the recipient, but for the obligations of confidentiality agreed to herein.</p> <p>Except as expressly herein provided, this contract shall not be construed as granting or confirming, either expressly or impliedly any rights, licences or relationships by furnishing of confidential information by either party pursuant to this contract.</p> <p>The recipient acknowledges that the unauthorised disclosure of confidential information may cause harm to the NRF. The recipient agrees that, in the event of a breach or threatened breach of confidentiality, the NRF is entitled to seek injunctive relief or specific performance, in order to obtain immediate remedies. Any such remedy shall be in addition to and not in lieu of any other remedies available at law, including monetary damages.</p> |
| SCC5C | <p>Copyright and Intellectual Property</p> <p>The third party hereby gives the NRF permission, in terms of the Protection of Private Information Act 4 of 2013, to process, collect, receive, record, organise, collate, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy personal information received. By submitting a bid, the third party gives its voluntary explicit consent to the terms of this special condition.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| GCC6  | Patent rights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6.1   | The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| GCC7  | Performance security                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7.1   | Within thirty days (30) of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 7.2   | The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7.3   | <p>The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:</p> <p>7.3.1 bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or</p> <p>7.3.2 cashier's or certified cheque.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7.4   | The performance security will be discharged by the purchaser and returned to the supplier within thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| SCC   | An acceptable financial performance bond is required where an upfront deposit is paid by NRF over an amount of R 1 million (or such lesser amount as specified here) to the same value as any such upfront deposit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| GCC8  | Inspections, tests and analyses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 8.1   | All pre-bidding testing will be for the account of the bidder.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8.2   | If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|       | of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 8.3   | If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period, it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 8.4   | If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8.5   | Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the supplier shall defray the cost in connection with these inspections, tests, or analyses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8.6   | Supplies and services referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 8.7   | Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies are held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies, which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier. |
| 8.8   | The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract because of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| GCC9  | Packing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 9.1   | The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt, and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.                                                                                                                                                                            |
| 9.2   | The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| SCC   | No special condition applicable, unless specified elsewhere in this document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| GCC10 | Delivery and Documentation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10.1  | Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 10.2  | Documents submitted by the supplier specified in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| SCC   | No special condition applicable, unless specified elsewhere in this document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| GCC11 | Insurance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 11.1  | The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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| SCC   | The appointed bidder carries insurance of at least 3% of the contract value or R 2 million for public liability, product liability, and professional indemnity, whichever is greater.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| GCC12 | Transportation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 12.1  | Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| SCC   | No special condition applicable, unless specified elsewhere in this document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| GCC13 | Incidental services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 13.1  | The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC: <ul style="list-style-type: none"> <li>13.1.1 Performance or supervision of on-site assembly and/or commissioning of the supplied goods;</li> <li>13.1.2 Furnishing of tools required for assembly and/or maintenance of the supplied goods;</li> <li>13.1.3 Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;</li> <li>13.1.4 Performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and</li> <li>13.1.5 Training of the purchaser's personnel, at the supplier's plant and/or on-site, conducted in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.</li> </ul> |
| 13.2  | Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| SCC   | In the event that this document makes provision for such service elsewhere in this document, it is only valid if confirmed through the issue of a written purchase order that specifies, where applicable, quality, quantity, description, unit price, and delivery date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| GCC14 | Spare parts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 14.1  | As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier: <ul style="list-style-type: none"> <li>14.1.1 Such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and</li> <li>14.1.2 In the event of termination of production of the spare parts: <ul style="list-style-type: none"> <li>14.1.2.1 Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and</li> <li>14.1.2.1 Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.</li> </ul> </li> </ul>                                                      |
| SCC   | In the event that this document specifies provision of spare parts elsewhere, the term "may" in GCC14 is replaced by the term "shall", the supplier provides at commencement of the contract a list of spares, whether in stock or ordered in from the OEM, their lead times for delivery to NRF and their unit prices and at each time, the list is amended, updated, or re-priced. The supplier undertakes to hold and/or make available an adequate supply of spares parts within reasonable periods upon receipt of purchase order issued by the purchaser in terms of the pricing mechanism in GCC17.                                                                                                                                                                                                                                                                                                                                                                        |
| GCC15 | Warranty                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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| 15.1  | The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination. |
| 15.2  | This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.                                                                                                                                                                                                                                                        |
| 15.3  | The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 15.4  | Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 15.5  | If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.                                                                                                                                                                                                                                                                                                                  |
| SCC   | No special condition applicable, unless specified elsewhere in this document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| GCC16 | Payment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 16.1  | The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 16.2  | The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 16.3  | Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 16.4  | Payment will be made in Rand unless otherwise stipulated in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| SCC   | Payment is made 30 days after receipt of invoice or claim by the purchaser to NRF which period is automatically extended by any delay occasioned by the supplier such as failure to supply a copy of the delivery note, if applicable; and/or failure to provide proof of fulfilment of other obligations stipulated in the contract                                                                                                                                                                                                                                                                                                                      |
| GCC17 | Prices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 17.1  | Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.                                                                                                                                                                                                                                                                                                                                                |
| SCC   | No additional special conditions other than stated in the price section in this document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| GCC18 | Contract amendment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 18.1  | No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| GCC19 | Assignment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 19.1  | The supplier shall not assign, in whole or in part, its obligations to perform under the contract,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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|       | except with the purchaser's prior written consent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| GCC20 | Subcontract                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 20.1  | The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract                                                                                                                                                                                                                                                                                                                                                             |
| GCC21 | Delays in supplier's performance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 21.1  | Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 21.2  | If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration, and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract. |
| 21.3  | No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 21.4  | The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.                                                                                                                                                                                                                                                                                                                               |
| 21.5  | Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.                                                                                                                                                                                                                                                                                                                 |
| 21.6  | Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.                                                                         |
| GCC22 | Penalties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 22.1  | Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.                                               |
| GCC23 | Termination for default                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 23.1  | The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:<br>23.1.1 If the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;<br>23.1.2 If the supplier fails to perform any other obligation(s) under the contract; or                                                                                                                                                     |

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|       | 23.1.3 If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 23.2  | In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.                                                                                                                                                                                                                                                                                                                                                                                                             |
| 23.3  | Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 23.4  | If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.                                                                                                                                                                                                                                                                                                                                                                                               |
| 23.5  | Any restriction imposed on any person by the Accounting Authority will, at the discretion of the Accounting Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Authority actively associated.                                                                                                                                                                                                                                                                                                                                                               |
| 23.6  | If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:<br>23.6.1 the name and address of the supplier and / or person restricted by the purchaser;<br>23.6.2 the date of commencement of the restriction<br>23.6.3 the period of restriction; and<br>23.6.4 the reasons for the restriction.<br>These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.                                                                                                                                                                                                                                                                                  |
| 23.7  | If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than ten (10) years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to Section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.                                                                                              |
| GCC24 | Anti-dumping and countervailing duties and rights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 24.1  | When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he |

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|       | delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| GCC25 | Force Majeure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 25.1  | Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 25.2  | If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event                                                                                                                                                                                                                                                                                                                                           |
| GCC26 | Termination for insolvency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 26.1  | The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.                                                                                                                                                                                                                                                                                                                                                                          |
| GCC27 | Settlement of disputes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 27.1  | If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 27.2  | If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.                                                                                                                                                                                                                                                                                                                                                                                                        |
| 27.3  | Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 27.4  | Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 27.5  | Notwithstanding any reference to mediation and/or court proceedings herein,<br>27.5.1 the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and<br>27.5.2 the purchaser shall pay the supplier any monies due the supplier.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| GCC28 | Limitation of liability                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 28.1  | Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;<br>28.1.1 the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and<br>28.1.2 the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment. |
| GCC29 | Governing language                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 29.1  | The contract shall be written in English. All correspondence and other documents pertaining                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | to the contract that is exchanged by the parties shall also be written in English.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| GCC30             | Applicable law                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 30.1              | The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| GCC31             | Notices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 31.1              | Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.                                                                                                                                                                                                        |
| 31.2              | The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice                                                                                                                                                                                                                                                                                                                                                                    |
| GCC32             | Taxes and duties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 32.1              | A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.                                                                                                                                                                                                                                                                                                                                                                                   |
| 32.2              | A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.                                                                                                                                                                                                                                                                                                                                                                                  |
| 32.3              | No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid, the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services                                                                                                                                                                                                                                              |
| GCC33             | National Industrial Participation Programme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 33.1              | The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.                                                                                                                                                                                                                                                                                                                                                                                          |
| GCC34             | Prohibition of restrictive practices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 34.1              | In terms of Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is/are or a contractor(s) was/were involved in collusive bidding (or bid rigging).                                                                                                                                                                           |
| 34.2              | If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has/have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.                                                                                                                                                                            |
| 34.3 <sup>1</sup> | If a bidder(s) or contractor(s), has/have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and/or terminate the contract in whole or part, and/or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and/or claim damages from the bidder(s) or contractor(s) concerned. |

<sup>1</sup> Research

### EVALUATION DECISION CRITERIA FOR THE BID

| Document description                                                            | Reference to bidder's document | Weight(All criteria are weighted equally to each other) | DECISION Criteria                                                                                            | DECISION                         | Bid Section Reference |
|---------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|
| Confirmation of attendance of compulsory site visit                             |                                | Mandatory                                               | Briefing session certificate demonstrated fully aware of the bid's requirements                              | GO/NO GO                         | Page 1                |
| Signed SBD 4                                                                    |                                | Administrative                                          | Bidder's has disclosed no unethical behaviour, no disbarment and does not appear on the disbarment registers | GO/NO GO                         | Pages 43-46           |
| Signed SBD 6.1<br>(Attach a proof of preference points being Claimed)           |                                | Administrative                                          | Is the bidder claiming preference points?                                                                    | GO/NO GO                         | Pages 47-51           |
| Signed and completed SBD 3.2 or /and a detailed quotation on company letterhead |                                | Mandatory                                               | Did the bidder submit its pricing schedule in a separate zip folder or PDF?                                  | GO/NO GO                         | Pages 28-41           |
| Signed SBD 1                                                                    |                                | Administrative                                          | Has the bidder signed the SBD 1?<br>Has the bidder provided the CSD verification Report?<br>Does the CSD     | GO/NO GO<br>GO/NO GO<br>GO/NO GO | Pages 42-43           |

| Document description                                                                                                                                                                                                                                                                                                               | Reference to bidder's document | Weight(All criteria are weighted equally to each other) | DECISION Criteria                                                    | DECISION                                                                                                                                | Bid Section Reference |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
|                                                                                                                                                                                                                                                                                                                                    |                                |                                                         | verification report verify the supplier can contract with NRF/SAEON? |                                                                                                                                         |                       |
| A valid B-BBEE certificate or sworn affidavit                                                                                                                                                                                                                                                                                      |                                | Optional                                                | Did the bidder submit a valid B-BBEE certificate or sworn affidavit? | For Claiming of preference points/specific goals. Non-submission of B-BBEE certificate will result in preference claims being rejected. | Pages 47-51           |
| <b>Technical Evaluation</b>                                                                                                                                                                                                                                                                                                        |                                |                                                         |                                                                      |                                                                                                                                         |                       |
| Bidder must provide a <b>minimum of two reference letters or invoices</b> of vehicle modification in the past on any of the specification ( <b>NB:</b> must include two of the below:<br>Any invoice older than 3years.<br>One of the letters /invoices must contain categories below:<br><b>Suspension, Town bars, Canopies</b> ) |                                | <b>Mandatory</b>                                        | Two contactable references or invoices                               | GO/NO GO                                                                                                                                |                       |
| Bidder to provide a proof that they have a location in the area that in not more than 50km from the SAEON                                                                                                                                                                                                                          |                                | <b>Mandatory</b>                                        | Provided proof of address                                            | GO/NO GO                                                                                                                                |                       |

| Document description                                                                                                                                                                                      | Reference to bidder's document | Weight(All criteria are weighted equally to each other) | DECISION Criteria | DECISION | Bid Section Reference |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------|-------------------|----------|-----------------------|
| offices at NMU.<br>Include the GPS coordinates and submit a proof of address. SAEON reserves the rights to verify the information provided.<br><b>(Utility bill, lease agreement or police affidavit)</b> |                                |                                                         |                   |          |                       |

| BIDDER IS ABLE TO DELIVER THE SPECIFICATION? | YES - PASS TO PRICING | NO - DISQUALIFIED |
|----------------------------------------------|-----------------------|-------------------|
|                                              |                       |                   |

## THE BID PREPARATION

### Clarification

If the respondent wishes to clarify aspects of this request or the acquisition process, they write to the contact officials listed under the enquiries section above. The NRF distributes the response to a clarification request to all respondents that have communicated their intention to bid (i.e. briefing session attendance register) within 2 working days of receipt of the query. The NRF does not provide the origin of the request to any party.

### Response preparation costs

The NRF is not liable for any costs incurred by a bidder in the process of responding to this invitation, including on-site presentations.

### Counter proposals

No counter proposals or variations are accepted.

### Electronic system

The NRF, in the interests of transparent procurement, utilises the two-folder system to minimise any form of price bias in the technical selection phase. All responses must be submitted in two folders; the first folder shall have the technical, compliance and BBEE response and the second folder shall only have the financial response. Bidders must ensure that they do not indicate any financial information in the first folder.

Bidders are required to package their response/Bid as follows:

- Folder 1-part A: Bid Forms and Compliance Response
- Folder 1-part B: Technical Response (response to scope of work)
- Folder 2: Financial quote.

### Central Supplier Database registration

The NRF is legislatively only allowed to contract with third parties registered on the National Treasury's Central Supplier Database. Third parties include their Master Registration Number (Supplier Number) for evaluation purposes. The NRF utilises the third parties' Master Registration Number conduct due diligence through the Central Supplier Database as part of the due diligence pre-award process inclusive of tax compliance verification.

### Collusion, fraud and corruption

Any effort by the bidder to influence evaluation, comparisons, or award decisions in any manner will result in the rejection and disqualification of the bidder concerned.

### Fronting

The NRF supports the Government's broad based black economic empowerment recognising that real empowerment is through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent, and legally compliant manner. Against this background, the NRF condemns any form of fronting. The NRF's evaluation committees conduct or initiate the enquiries/investigations to determine the accuracy of the third-party representations. The third parties have the onus of proving that fronting does not exist. Where the NRF identifies a potential breach may exist, the NRF notifies the third parties of the allegation. The third parties have a period of 7 days from date of notification to provide evidence that such potential breach does not exist. The NRF, upon confirmation of fronting, will invalidate the contract, apply for the third parties to be restricted from conducting business with the public sector for a period not exceeding 10 years, and exercise any other remedies the NRF may have against the concerned third party.

### Disclaimers

The NRF has produced this document in good faith. The NRF, its agents, and its employees and associates

do not warrant its accuracy or completeness; make no representation, warranty, assurance, guarantee or endorsements to any third parties concerning the document. The NRF has no liability towards the responding third parties in connection therewith.

#### General definitions

“B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003); “Bid” means a written offer in a prescribed or stipulated form in response to an invitation by the National Research Foundation for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals.

“Contract” means the entire bid document inclusive of scope of work, specification, price conditions, price quote table, service delivery conditions, performance conditions with their key performance indicators, and general conditions when attached to the Standard Bidding Document 7 (SBD 7) which has been signed by the awarded bidder and the National Research Foundation;

“Functionality” means the bidder’s ability to provide goods and/or services in accordance with specifications as set out in these bid documents;

“Equipment” means the operational unit including spares, replacement components, consumables, sub-systems, firmware, and software that delivers the specified output.

“NRF” means the National Research Foundation and it is used interchangeable with its business units managing the contract being SAEON

### **THE BIDDER SELECTION PROCESS**

#### **Stage 1 – Verification of the ability of a bidder to provide the services in accordance with specifications and conditions as set out in the bid documents.**

##### Responsive to submission requirements

A Bid that meets all the submission requirements in the bid document is a responsive bid. The NRF’s evaluation committee will disqualify non-responsive submissions.

##### Meeting technical specifications

The NRF’s evaluation committee will evaluate responsive submissions for technical qualification. The bidder will be disqualified as they did not meet the minimum technical specifications.

##### Due Diligence Research

NRF will conduct due diligence on a bidder by contacting the references submitted to verify the bidder’s capability to provide the goods/services required. The bidder will be disqualified if they fail the due diligence.

#### **Stage 2 – Price competition**

The NRF’s evaluation committee compares each bidder’s pricing quote on an equal and fair comparison basis equitable to all bidders, taking into account all aspects of the bid’s pricing requirements. The NRF’s evaluation committee ranks the qualifying bids on points scored on the basis of both Price.

The NRF’s evaluation committee adds any claimed preference points claimed on the SBD6.1 to the price points in accordance with the PPPFA.

#### **Stage 3 – Award and Contract Signing**

The bid evaluation committee recommends to the Bid Adjudication Committee for subsequent approval by the Delegated Authority the bidder with the highest combined score for the contract award subject to the

final verification of the bidder's tax status as set out in the SBD 1 through the CSD.

### Cancellation of the bid prior to award

The NRF cancels this bid invitation prior to making an award:

- a) Due to changed circumstances there is no need for the specified procurement in the document, or
- b) No bids meet the minimum required specification, or a material irregularity occurred in the bid process, or
- c) Where the price is too low/high in comparison to the pre-bid defined market price range with no bidder prepared to negotiate the price into the determined market price range.

## CONTRACT PART B – PRICING

### PRICING CONDITIONS OF CONTRACT FOR THIS BID

#### BID PRICE SCHEDULE (SBD 3.2)

Submit pricing in separate envelope (stand-alone)

The products and services required over the duration of the contract will depend on circumstances that cannot be determined in advance. As such, they are not limited to the items or quantities specified in the initial purchase.

Category A includes goods and services that will be procured at the outset of the contract.

Category B refers to goods and services that will be acquired on an as-needed or ad hoc basis, as determined by SAEON.

Actual Prices charged by the bidder for goods delivered and/or services performed for this bid shall not vary from the prices quoted by the bidder in the submitted bid with the exception of any price adjustments as outlined in the following price conditions.

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Compliant price calculation for price competition:</b> Price quoted is South African Rands                                                                                                                                                                                                                                                                                                                                    |
| 2. | <b>Date of unit pricing:</b> All unit prices are quoted at the closing date of this bid.                                                                                                                                                                                                                                                                                                                                         |
| 3. | <b>Price Quotation Basis:</b> Unit prices are fully inclusive of all applicable taxes including VAT, less all unconditional discounts, plus all costs to deliver the services and/or goods to the specified delivery point stated in South African Rand currency. Where imported goods/services are to be used, the exchange rate to be quoted in arriving at ZAR if a firm local currency price is not quoted.                  |
| 4. | <b>Quantity estimation:</b> Bidders must quote according to the quantities stipulated in the pricing schedule. The NRF may require further quantities during the current contract period for the reason of future operational requirements where the quantities and timing are not yet known at the date of the bid.                                                                                                             |
| 5. | <b>Contract Price:</b> The cumulative value of all purchase orders issued and paid for is the total value of the signed contract at the completion date of the contract, not the competition bid price. For bidding purposes and to establish the contract ceiling price, the NRF provides estimated quantities of what its requirements and estimated timing during the contract period for bidders to establish their pricing. |
| 6. | <b>Value Added Tax:</b> Pricing will be adjusted for any variation in the in Value Added Tax rate as gazetted.                                                                                                                                                                                                                                                                                                                   |
| 7. | <b>Price Adjustment Rules:</b> The business unit will not consider any other unit price variations. The appointed bidder provides detail reasons for the submitted price variations substantiated by evidence.                                                                                                                                                                                                                   |
| 8. | <b>Contract Price Management during the contract:</b> Where appropriate, the contract manager will issue written purchase orders authorising the deliverables of this bid as addendums to this                                                                                                                                                                                                                                   |

|    |                                                                                                                                        |  |
|----|----------------------------------------------------------------------------------------------------------------------------------------|--|
|    | contract. The purchase orders stipulate quantity, work description, delivery date, and the unit price in accordance with the contract. |  |
| 9. | <b>Delivery Points are:</b> Gqeberha, Eastern Cape, South Africa                                                                       |  |

|                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------|
| <p align="center"><b>BID PRICE SCHEDULE (SBD 3.2)</b><br/>Submit pricing in separate envelope (stand-alone)</p> |
|-----------------------------------------------------------------------------------------------------------------|

| #                                  | QTY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | PRICE PER ITEM | TOTAL (INCLUDEs VAT of 15%) |
|------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|
| <b>A. INICIAL ONCE OF PURCHASE</b> |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                             |
| 1                                  | 4   | <b>Aluminium canopy + fittings for double cab vehicles Ford Ranger (x2), Toyota Land cruiser, and Isuzu KB) including labour</b> <ul style="list-style-type: none"> <li>Aluminium Canopy with full width rear door, rear window and side doors. Include fitment cost.</li> <li>Three door opening at full-length (side doors and rear door)</li> <li>Centre flex waterproof hinges</li> <li>UV stable and corrosion resistant</li> <li>Equivalent to an Alu-Cab Explorer series.</li> </ul> |                |                             |
| 2.                                 | 1   | <b>Aluminium bar cradle roof rack + fittings- Including labour</b>                                                                                                                                                                                                                                                                                                                                                                                                                          |                |                             |

| # | QTY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | PRICE PER ITEM | TOTAL (INCLUDEs<br>VAT of 15%) |
|---|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------|
| 3 | 5   | <p><b>Bulbar and removable front tow hitch + fittings for double cab vehicles (Toyota Hilux x 3, Toyota Land Cruiser and Isuzu KB) including labour</b></p> <p><u>Bulbar:</u></p> <ul style="list-style-type: none"> <li>• Park sensor, light and airbag integration</li> <li>• Black powder coated to prevent rust</li> <li>• Tow and recovery attachment points</li> <li>• Equivalent to an ARB Summit Bar</li> <li>• Must be compatible with supplied hitch.</li> <li>• Minimum warranty period of two (2) years</li> <li>•</li> </ul> <p><u>Front tow hitch:</u></p> <ul style="list-style-type: none"> <li>• Ball and pin hitch rated to 3.5 t.</li> <li>• Removable with a locking pin</li> <li>• Must be compatible with supplied bulbar</li> </ul> |                |                                |
| 4 | 3   | <p><b>Bin liner rubberising for double cab vehicles Toyota Land Cruiser, Ford Ranger and Toyota Hilux - including labour</b></p> <ul style="list-style-type: none"> <li>• Five (5) mm thick polyurethane lining</li> <li>• Minimum of two (2) year warranty</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |                                |

| #                 | QTY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | PRICE PER ITEM | TOTAL (INCLUDEs<br>VAT of 15%) |
|-------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------|
| 5                 | 8   | <b>Custom rubber cargo mat fitted for double cab vehicles (Toyota Hilux (x3), Ford Ranger (x2), Toyota Land cruiser, Isuzu KB and Navarra) including labour</b> <ul style="list-style-type: none"> <li>• Single custom fit rubber cargo mat</li> <li>• No removable interlocking pieces</li> <li>• Lattice shape to allow water to drain</li> <li>• Equivalent to a Bak-Con-Mat</li> </ul>                                                                                  |                |                                |
| 6                 | 6   | <b>Canvas seat covers for double cab vehicles and transporter bus (Toyota Hilux (x3), Toyota Land cruiser, Isuzu KB and VW Transporter 11-seater)- Including labour</b> <ul style="list-style-type: none"> <li>• Made from waterproof washable material.</li> <li>• Tailored for specific vehicle</li> <li>• Dirt and mud resistant</li> <li>• Removable</li> <li>• For both front and back seats</li> <li>• Seat belt clips and seat levers to be accommodated.</li> </ul> |                |                                |
| <b>SUBTOTAL A</b> |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                                |

| <b>B. Provisional goods and services that may be required at an ad-hoc basis upon the instruction from SAEON (As requested). The following list is for price evaluation only.</b> |                 |                                                                        |                      |                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------|----------------------|-------------------------------------|
| <b>#</b>                                                                                                                                                                          | <b>QT<br/>Y</b> | <b>DESCRIPTION</b>                                                     | <b>ITEM ON OFFER</b> | <b>PRICE (Inclusive of<br/>VAT)</b> |
| 7                                                                                                                                                                                 | 1               | Flat Webbing slings (2m @ 2t)                                          |                      |                                     |
| 8                                                                                                                                                                                 | 1               | Flat Webbing slings (3m @ 2t)                                          |                      |                                     |
| 9                                                                                                                                                                                 | 1               | Flat Webbing slings (2m @ 4t)                                          |                      |                                     |
| 10                                                                                                                                                                                | 1               | Flat Webbing slings (3m @ 4t)                                          |                      |                                     |
| 11                                                                                                                                                                                | 1               | Kinetic Snatch strap (Single Layer, length 9.0 m and MBS 8000kg)       |                      |                                     |
| 12                                                                                                                                                                                | 1               | Rated Snatch block (>6t)                                               |                      |                                     |
| 13                                                                                                                                                                                | 1               | 12 v Air compressor (150 psi @ 72Lpm)                                  |                      |                                     |
| 14                                                                                                                                                                                | 1               | 12v portable 50L Duel fridge freezer                                   |                      |                                     |
| 15                                                                                                                                                                                | 1               | Traction board set (Pair)                                              |                      |                                     |
| 16                                                                                                                                                                                | 1               | 1000 kg ratchet tie down set (4 ratchet and straps) @ least 2.5 m long |                      |                                     |
| 17                                                                                                                                                                                | 1               | 12v to 220v 400 watt power inverter                                    |                      |                                     |
| 18                                                                                                                                                                                | 1               | Tyre deflator                                                          |                      |                                     |
| 19                                                                                                                                                                                | 1               | Rated bow shackle (> 3t)                                               |                      |                                     |
| 20                                                                                                                                                                                | 1               | Tyre Repair kit                                                        |                      |                                     |
| 21                                                                                                                                                                                | 1               | Weather proof LED light strip for back of canopy                       |                      |                                     |
| 22                                                                                                                                                                                | 1               | 1kg Fire extinguisher                                                  |                      |                                     |
| 23                                                                                                                                                                                | 1               | Tow straps (10m @ 10t)                                                 |                      |                                     |
| 24                                                                                                                                                                                | 1               | First Aid kit (Regulation 7 with Grab bag)                             |                      |                                     |
| 25                                                                                                                                                                                | 1               | First aid kit (regulation 7) refill kit                                |                      |                                     |
| 26                                                                                                                                                                                | 1               | High lift jack                                                         |                      |                                     |

|                                                                                     |                                                                     |                                                  |                 |   |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------|--------------------------------------------------|-----------------|---|
| 27                                                                                  | 1                                                                   | Heavy duty air jack                              |                 |   |
| 28                                                                                  | 1                                                                   | 3t Jack stand                                    |                 |   |
| 29                                                                                  | 1                                                                   | 5t Jack stand                                    |                 |   |
| 30                                                                                  | 1                                                                   | Folding spade shovel                             |                 |   |
| 31                                                                                  | 1                                                                   | Interlocking ammo crates attachable to roof rack |                 |   |
| 32                                                                                  | 1                                                                   | Tyre Gauges (Analog)                             |                 |   |
| 33                                                                                  | 1                                                                   | Fitted LED light strip for inside of canopy      |                 |   |
| 34                                                                                  | 1                                                                   | Head Torches (500 lumen, rechargeable)           |                 |   |
| 35                                                                                  | 1                                                                   | 5t bottle jack                                   |                 |   |
| 36                                                                                  | 1                                                                   | > 5t Wheel chocks                                |                 |   |
| 37                                                                                  | 1                                                                   | Car Ramp (1m x 30cm)                             |                 |   |
| 38                                                                                  | 1                                                                   | 4 way wheel spanner                              |                 |   |
| 39                                                                                  | 1                                                                   | Emergency Jump start (12V/18AH 900 AMP)          |                 |   |
| 40                                                                                  | 1                                                                   | 2 way radios (Not requiring licence - PMR446)    |                 |   |
| 41                                                                                  | 1                                                                   | Other including supply and delivery              |                 |   |
| 42                                                                                  | 1                                                                   | Labour per hour                                  |                 |   |
|                                                                                     |                                                                     |                                                  | Subtotal        |   |
| Estimated Increase of cost of provisional goods and services per annum (% increase) |                                                                     |                                                  |                 |   |
| Year 2 % increase                                                                   |                                                                     | %                                                | Year 2 subtotal | R |
| Year 3 % increase                                                                   |                                                                     | %                                                | Year 3 subtotal | R |
| Year 4 % increase                                                                   |                                                                     | %                                                | Year 4 subtotal | R |
| Year 5 % increase                                                                   |                                                                     | %                                                | Year 5 subtotal | R |
| B                                                                                   | SUBTOTAL OF TOTAL PROVISIONAL GOODS AND SERVICES OVER 5 YEAR PERIOD |                                                  |                 |   |

|   |                                                            |   |
|---|------------------------------------------------------------|---|
| A | SUBTOTAL OF INITIA PURCHASE                                |   |
| C | TOTAL BID PRICE INCLUSIVE OF VAT FOR THE PRICE COMPETITION | R |

## PART C - RETURNS

## PART A INVITATION TO BID

|                                                                                                                                                                                                                            |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>                                                                                                                           |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| BID NUMBER:                                                                                                                                                                                                                | NRF/SAEON/SMCR/41/2025-26                                                                                                                                                    | CLOSING DATE: | 17 September 2025                                                 | CLOSING TIME:                 | 11:00 AM                                                                                             |
| DESCRIPTION                                                                                                                                                                                                                | Appointment of a supplier to provide off-road accessories, spares, support and fitments for fleet vehicles for a contract period of five (5) years within the Gqeberha area. |               |                                                                   |                               |                                                                                                      |
| <b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>                                                                                                                                 |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
|                                                                                                                                                                                                                            |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
|                                                                                                                                                                                                                            |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
|                                                                                                                                                                                                                            |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>                                                                                                                                                                      |                                                                                                                                                                              |               | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>                    |                               |                                                                                                      |
| CONTACT PERSON                                                                                                                                                                                                             |                                                                                                                                                                              |               | CONTACT PERSON                                                    |                               |                                                                                                      |
| TELEPHONE NUMBER                                                                                                                                                                                                           |                                                                                                                                                                              |               | TELEPHONE NUMBER                                                  |                               |                                                                                                      |
| FACSIMILE NUMBER                                                                                                                                                                                                           |                                                                                                                                                                              |               | FACSIMILE NUMBER                                                  |                               |                                                                                                      |
| E-MAIL ADDRESS                                                                                                                                                                                                             |                                                                                                                                                                              |               | E-MAIL ADDRESS                                                    |                               |                                                                                                      |
| <b>SUPPLIER INFORMATION</b>                                                                                                                                                                                                |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| NAME OF BIDDER                                                                                                                                                                                                             |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| POSTAL ADDRESS                                                                                                                                                                                                             |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| STREET ADDRESS                                                                                                                                                                                                             |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| TELEPHONE NUMBER                                                                                                                                                                                                           | CODE                                                                                                                                                                         |               | NUMBER                                                            |                               |                                                                                                      |
| CELLPHONE NUMBER                                                                                                                                                                                                           |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| FACSIMILE NUMBER                                                                                                                                                                                                           | CODE                                                                                                                                                                         |               | NUMBER                                                            |                               |                                                                                                      |
| E-MAIL ADDRESS                                                                                                                                                                                                             |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| VAT REGISTRATION NUMBER                                                                                                                                                                                                    |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| SUPPLIER COMPLIANCE STATUS                                                                                                                                                                                                 | TAX COMPLIANCE SYSTEM PIN:                                                                                                                                                   |               | OR                                                                | CENTRAL SUPPLIER DATABASE No: | MAAA                                                                                                 |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?                                                                                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF]                                                                                           |               | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED? |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER THE QUESTIONNAIRE BELOW] |
| <b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                          |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                            |                                                                                                                                                                              |               |                                                                   |                               | <input type="checkbox"/> YES <input type="checkbox"/> NO                                             |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?                                                                                                                                                                                  |                                                                                                                                                                              |               |                                                                   |                               | <input type="checkbox"/> YES <input type="checkbox"/> NO                                             |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                                 |                                                                                                                                                                              |               |                                                                   |                               | <input type="checkbox"/> YES <input type="checkbox"/> NO                                             |
| DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                                      |                                                                                                                                                                              |               |                                                                   |                               | <input type="checkbox"/> YES <input type="checkbox"/> NO                                             |
| IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?                                                                                                                                                                  |                                                                                                                                                                              |               |                                                                   |                               | <input type="checkbox"/> YES <input type="checkbox"/> NO                                             |
| <b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b> |                                                                                                                                                                              |               |                                                                   |                               |                                                                                                      |

## PART B TERMS AND CONDITIONS FOR BIDDING

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. BID SUBMISSION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b></p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> <p>1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b></p>                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a>.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."</p> |

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## BIDDER'S DISCLOSURE (SBD 4)

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>2</sup> in the enterprise,  
employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

<sup>2</sup> The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

**YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts,

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

|           |                |
|-----------|----------------|
| .....     | .....          |
| Signature | Date           |
| .....     | .....          |
| Position  | Name of bidder |

skill and knowledge in an activity for the execution of a contract.

### SBD 6.1 - PREFERENCE POINTS CLAIMED

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.1  
1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

|                                           | POINTS |
|-------------------------------------------|--------|
| PRICE                                     | 80     |
| SPECIFIC GOALS                            | 20     |
| TOTAL POINTS FOR PRICE AND SPECIFIC GOALS | 100    |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## SBD 6.1 - PREFERENCE POINTS CLAIMED

### 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$\text{80/20}$$
$$P_s = 80 \left( 1 - \frac{P_t - P}{P} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

$$\text{80/20}$$
$$P_s = 80 \left( 1 + \frac{P_t - P}{P} \right)$$

## SBD 6.1 - PREFERENCE POINTS CLAIMED

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

1.2

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system) and explain the relationship between the B-BBEE level and specific goals***

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| 1                                                           | 20                                                                                |                                                                           |
| 2                                                           | 18                                                                                |                                                                           |
| 3                                                           | 14                                                                                |                                                                           |

**SBD 6.1 - PREFERENCE POINTS CLAIMED**

|               |    |  |
|---------------|----|--|
| 4             | 12 |  |
| 5             | 8  |  |
| 6             | 6  |  |
| 7             | 4  |  |
| 8             | 2  |  |
| Non-compliant | 0  |  |

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of

### SBD 6.1 - PREFERENCE POINTS CLAIMED

that person's conduct;

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....

# APPENDIX A: REFERENCE LETTER

| REFERENCE LETTER FORMAT FOR BIDDER                                                                                                                                                                   |                    |                    |                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------------------------------------------------------|
| <b>Referee Legal Name:</b>                                                                                                                                                                           |                    |                    |                                                          |
| <b>Company:</b>                                                                                                                                                                                      |                    |                    |                                                          |
| <b>Bid Number:</b>                                                                                                                                                                                   |                    |                    |                                                          |
| <b>Bid Description:</b> Appointment of a supplier to provide off-road accessories, spares, support and fitments for fleet vehicles for a contract period of five (5) years within the Gqeberha area. |                    |                    |                                                          |
| Describe the service/work the above bidder provided to you below                                                                                                                                     |                    |                    |                                                          |
|                                                                                                                                                                                                      |                    |                    |                                                          |
| Criteria/Risks                                                                                                                                                                                       | Below requirements | Meets requirements | Exceeds requirements                                     |
| <b>Technical Strength</b> – Does the contractor show a firm understanding with regards to 4x4 equipment and vehicle modifications??                                                                  |                    |                    |                                                          |
| Customer centricity                                                                                                                                                                                  |                    |                    |                                                          |
| Disputes resolution                                                                                                                                                                                  |                    |                    |                                                          |
| Satisfaction with quality of consumable used                                                                                                                                                         |                    |                    |                                                          |
| Satisfaction with the work done                                                                                                                                                                      |                    |                    |                                                          |
| Reliability                                                                                                                                                                                          |                    |                    |                                                          |
| Service delivery scheduling and implementation                                                                                                                                                       |                    |                    |                                                          |
| Overall Impression                                                                                                                                                                                   | Other comments     |                    |                                                          |
| Approximate value of contract                                                                                                                                                                        |                    |                    |                                                          |
| Would you use the provider again?                                                                                                                                                                    |                    |                    | <input type="checkbox"/> YES <input type="checkbox"/> NO |
|                                                                                                                                                                                                      |                    |                    |                                                          |
| <b>Completed by:</b>                                                                                                                                                                                 |                    |                    |                                                          |
| <b>Signature:</b>                                                                                                                                                                                    |                    |                    |                                                          |
| <b>Company Name:</b>                                                                                                                                                                                 |                    |                    |                                                          |
| <b>Contact Telephone Number:</b>                                                                                                                                                                     |                    |                    |                                                          |
| <b>Date:</b>                                                                                                                                                                                         |                    |                    |                                                          |

## LIST OF SIMILAR PROJECTS UNDERTAKEN PREVIOUSLY OR PRESENTLY

[illegible]

## APPENDIX B – VEHICLE LIST CURRENTLY IN OPERATION

1. 3 x Toyota Hilux Raider X (2023)



2. 1 x Toyota Land Cruiser LX v8 D Cab (2023)



3. 1 x Ford Ranger 3.2 Manual (2019)



4. 1 x Ford Ranger 3.2 Automatic (2017)



5. 1 x Isuzu KB Double Cab (2015)



6. 1 x Iveco Daily 4x4 (2019)



7. 1 x VW transporter (2017)



8. 1 x Nissan Navara 4.0 LE V6 (2012)

