



iSimangaliso
Wetland Park



THE ISIMANGALISO WETLAND PARK AUTHORITY

TENDER NO 05/2025

REQUEST FOR PROPOSAL: ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.

NAME OF TENDERER :			
CSD NUMBER :			
DETAILS	PLEASE TICK GRADING CATERGORY OF INTEREST		
CLASS OF WORKS	CIDB 1-3	CIDB 4 - 6	CIDB 7 and ABOVE
CIVIL ENGINEERING (CE)			
GENERAL BUILDING (GB)			

Note *: Bidders must submit only one tender, per Class of Works they are bidding for, the Grading selected.

Date Published: 01 October 2025

Closing Date: 29 October 2025 at 12h00

**RFP 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE
CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND
PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.**

CONTRACT NO: 05/2025

CONTENTS

Number	Heading	Color	Page
	The Tender		
	<i>Part T1: Tendering procedure</i>		
T1.1	Tender Notice and Invitation to Tender	White	
T1.2	Tender Data	White	
	<i>Part T2: Returnable documents</i>		
T2.1	List Of Returnable Documents	White	
T2.2	Returnable Schedules	White	
	The Contract		
	<i>Part C1: Agreement and contract data</i>		
C1.2	Contract Data	White	
	<i>Part C3: Scope of work</i>		
C3.1	Scope of Work	White	
	<i>Part C4: Site information</i>		
C4	Site Information	White	

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

The Tenderer is required to check the numbers of pages and should any be found to be missing or duplicated, or should any of the typing be distinct, or any doubt or obscurity arise as to the meaning of any description or particular of any item, or if the Tender Document contains any obvious errors, then the Tenderer must immediately inform the iSimangaliso Bid Representative and have them rectified or explained in writing as the case may be. No liability whatsoever will be admitted by reason of the Tenderer having failure to comply with the foregoing instructions.

Service Provider

**Witness for Service
Provider**

Employer

Witness for Employer

1: The Tender

Service Provider

Witness forService
Provider

Employer

Witness forEmployer

Part T1: Tendering procedures

Service Provider

Witness forService
Provider

Employer

Witness for
Employer

In terms of the PPPFA Regulations an organ of state can apply pre-qualifying criteria to advance certain Designated Groups. The prequalification is in align with the PPPFA Regulation as well as Transformation Approach that has been adopted by iSimangaliso Wetland Park. The following pre-qualification criteria for preferential procurement, Preferential Procurement Regulations, 2017 applies to this tender:

- ✓ Tax pin
- ✓ CSD (Central Suppliers Database) Full report not summary.
- ✓ CIDB registration
- ✓ Complete all SBDs initial and signed in black ink pen
- ✓ Company Registration Documents
- ✓ Letter of Good Standing
- ✓ Two Year Financial Statements (applicable to CIDB Level 4 to 6 and 7 & Above)

Tenderers are invited for the establishment of panel of contractors for provision of construction work to various capital project for a period of 60 months without a commitment to a quantum of work.

Tenderers with suitable experience and professional registration to provide various construction services for iSimangaliso Wetland Park are invited to tender.

Queries relating to the issue of these documents may be addressed to: The Bid Representative: bids@isimangaliso.com Tel: 0355901633

The closing time for receipt of tenders is **29 October 2025 @ 12:00** Tenders may only be submitted on the tender documentation that is issued. Telephonic, facsimile, and late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

**RFP 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE
CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND
PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.**

CONTRACT NO: 05/2025

T1.2: Tender Data

The conditions for calling for expressions of interest are the standard conditions for calling for expressions of interest as contained in this part of *SANS 10845-4 and Standard for Uniformity in Construction and Engineering Procurement (August 2019)*.

The standard conditions for calling for expressions of interest make several references to the submission data and shall have precedence in the interpretation of any ambiguity or inconsistency between the submission data and the standard conditions for calling for expressions of interest.

Each item of data given below is cross-referenced to the clause in the standard conditions of Submission to which it mainly applies

Clause number	Tender Data
C 1.1	The Employer is the iSimangaliso Wetland Park Authority
C.1.2	The tender documents issued by the employer comprise the documents listed on the table of contents page. This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement." THE TENDER Part T1: Tendering procedures T1.1 - Tender notice and invitation to tender T1.2 - Tender data Part T2: Returnable documents T2.1 - List of returnable documents T2.2 - Returnable schedules THE CONTRACT Part C1: Agreements and Contract data C1.2 - Contract data Part C3: Scope of work C3.1 - Scope of work Part C4: Site information C4 - Site information

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

C 1.4	The employer's agent is: The Bid Representative Name: The iSimangaliso Wetland Park Authority Bid Representative The Dredger Harbour St Lucia 3936 Tel: 035 5901633 E-mail: bids@isimangaliso.com
Continued C 1.4	Should it be necessary for a bidder to obtain clarity on any matter arising from or referred to in this tender document, please refer queries, via email, to the contact person listed below. Under no circumstances may any other employee within iSimangaliso be approached for any information. Any such action may result to disqualification of a response submitted in competition to the tender process. Enquiries should reference specific page and or paragraph numbers, where appropriate. All questions/enquiries must be forwarded via email 7 days before the closing date. Questions received after this will not be considered. Questions to be sent to Name: Bids Representative Tel: 035 5901633 E-mail: bids@isimangaliso.com
C1.6.2	Competitive Negotiation Procedure This clause is not applicable
C1.6.3	Proposal procedure using the two stage- system This clause is not applicable

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

C 2.1	The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated: Types of work contemplated in terms of this Framework Contract are works undertaken within the scope of the iSimangaliso Wetland Park in what is constituted infrastructure development, refurbishment and upgrade related to the following: • GB - Primarily concerned with the development, extension, installation, renewal, renovation, alteration, or dismantling of a permanent shelter for its occupants or contents; or • CE - Construction works primarily concerned with materials such as steel, concrete, earth and rock and their application in the development, extension, installation, maintenance, removal, renovation, alteration, or dismantling of building and engineering infrastructure Respondents must have proven experience in the types of work contemplated in terms of this document in order to be eligible to tender. Contractors will be evaluated in 3 categories for inclusion in the Framework Contract to be formed based on the estimated value of work. The 3 categories will be as follows: - Minor works (up to R3m) - Intermediate works (R3m up to R20m) - Major Works (above R20m) Minor works shall be for CIDB grades 1, 2 and 3 up to R3m Intermediate works for CIDB grades 4,5 and 6 only contractors up to R20m Major Works for CIDB grades 7 and above, only contractors above R20m The employer will appoint suitably qualified experienced tenderers to various types of works and categories of work based on the information provided. Employer reserves the right to appoint any in any category of work for specialist works if it is deemed necessary. The Employer will determine the category of work for the Tenderer based on the information provided. The CIDB grading of each contractor will determine the limitation of the value of work that can be awarded in terms of the Framework Contract.
-------	---

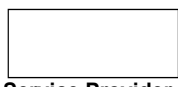
Service Provider

Witness for Service
Provider

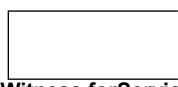
Employer

Witness for Employer

	Only those Bidders who satisfy the following eligibility criteria will be considered for the next phase of evaluation: - The bidder is actively registered with CIDB grading of specified in clause C2,1 class of construction work - All returnable documents and schedules listed in T2.2 section A and B have been included in the response as per packaging instructions indicated. - The bidder has not: - Abused iSimangaliso's Supply Chain Management System. - Failed to perform on any previous contract and has been given written notice to this effect. - The employer is reasonably satisfied that the Bidder has in terms of the Construction Regulations, 2003, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely. - The employer is satisfied that the Bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector. - The bidder as an individual firm or as a consortium must provide the full range of services as set out in the objectives and scope of work. - The necessary professionals should be either permanent staff members or shall be engaged as sub- contractors to perform the required services. - The bidder is registered in terms of the Companies Act, 1973 (Act 61 of 1973) or the Close Corporation Act, 1984 (Act No. 69 of 1984) or the Non-Profit Organizations Act, 1997 (Act 71 of 1997). - If bidding entity is classified as a Joint Venture or Sub-contracting entity that is comprised of multiple organizations, official Joint Venture or Subcontracting agreement is required to be submitted with the bid. Failure of organization to not submit applicable agreement with this submission will render bid invalid. - Detail information to be submitted with the functionality as part of T2.2 - Only those tenderers who satisfy the functionality criteria as set out in the Tender Data and who provide the required evidence in their tender submissions are eligible to submit tenders and have their tenders evaluated. A score of 70 points out of 100 (or 70%) must be achieved in order to qualify for the tender. <i>Non-compliance to any of the eligibility criteria shall render the bid non-responsive and shall be eliminated from the evaluation process. The Bidder is required to provide proof of eligibility as part of Returnable Schedules.</i>
C 2.7	The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender. Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list. <i>This clause is not applicable</i>
C 2.12	Alternative offers No alternative tender offers will be considered <i>This clause is not applicable</i>
C 2.13.1	Submissions shall be submitted as one original.
C 2.13.5 C 2.15.1	The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are: Location of tender box: The iSimangaliso Wetland Park Authority Physical address: The Dredger Harbour [Tender Box] Identification details: Contract: 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS



Service Provider

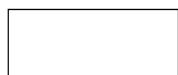
Witness for Service
Provider

Employer

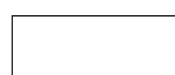


Witness for Employer

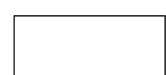
C 2.23	The tenderer is required to submit with his tender the following: 1) Authority for Signatory 2) Compulsory Enterprise Questionnaire 3) affidavit – (CIPC or DTIC sworn affidavit) 4) Joint Venture / Consortium Disclosure Form (where applicable) 5) A Valid SARs Tax pin to verify compliance status of tenderers 6) Proof of Valid Contractor Registration issued by the Construction Industry Development Board 7) Proof of registration of Closed Corporation or Company or other legal entities applicable to tender. 8) National Treasury Central Supplier Database (CSD) Registration Report and CSD pin number • To provide Joint Venture Agreement 9) Invitation To Bid (From SBD 1) 10) Declaration of Interest (Form SBD 4) 11) Preference Points claimed in terms of the Preferential Procurement Regulations 2022 (Form SBD 6.1) 12) Proof of Contractor Registration issued by the Construction Industry Development Board. 13) Letter of Good Standing from Compensation Commissioner 14) Proof of registration of Closed Corporation or Company or other legal entities applicable to tender, i.e., certified copy of company registration form, 15) A valid Tax pin issued by the South African Revenue Services. 16) Central Supplier Database registration Full Report not summary - Mandatory 17) Information as requested for scoring the functionality criteria
C2.13.9	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.
C2.15	The closing time for submission of tender offer is as stated in the Tender Notice and Invitation to Tender.
C 2.16	The tender offer validity period is 120 days. Tenderers are to note that iSimangaliso may request an extension of the validity period of their tender, on the same terms and conditions, if the internal evaluation process has not been finalized within the validity period. Tenderers who have accepted the extension of the validity period will be considered. However, once the adjudication body has approved the process and award of the business to the successful tenderer(s), the validity of the successful tenderer(s)' tender will be deemed to remain valid until a final contract has been concluded.
C 3.1.1	The Employer will respond to requests for clarification received up to 7 days before the tender closing time.
C3.4	A Public opening will be held on the 29th of October 2025 at 12h00 at the iSimangaliso Wetland Park Authority; The Dredger Harbor Offices in St Lucia; 3936
C.3.11	The procedure for the evaluation of responsive Submissions is Eligibility and Functionality, as explained in the CIDB'S Standard for Uniformity in Construction Procurement August 2019 (clause 4.3.1). Evaluation Procedure The procedure for the evaluation of responsive Submissions is detailed as follows: • Phase 1: Compliance - Administrative requirements and Mandatory requirements • Phase 2: Functionality - Respondents must meet the minimum requirements outlined in the functionality criteria and score the at least the minimum functionality points to be considered for further evaluation. Respondents which do not meet minimum functionality points of 70 will then be rejected. The minimum threshold is 70% In the event that all tenderers that are evaluated in terms of functionality do not meet the minimum stipulated points for functionality, iSimangaliso reserves the right to lower the minimum stipulated threshold points (threshold) from 70 (Seventy) to 65 (Sixty-Five) points. Functionality Criteria: Functionality will be scored in three levels as per below tables;



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

C3.13	Additional to C 3.13. a) to i) conditions. Tender offers will only be accepted if: - the tenderer submits a valid Tax Pin issued by the South African Revenue Services or has made arrangements to meet outstanding tax obligations. Please note that with effect from 15 April 2016 SARS introduced a new Tax Compliance Status System (CTCS) which replaces the old Tax Clearance Certificate System (TCC) which requires Tenderers to provide iSimangaliso with a TCS pin to verify Tenderers compliance status; - The tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation; - the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; - the tenderer has not contravened any of iSimangaliso's rules and conditions and does not appear on the list for restricted tenderers and National Treasury's list of Tender Defaulters; - the tenderer has fully and properly completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the Employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract; - the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer; - the Employer is reasonably satisfied that the tenderer has in terms of the Construction Regulations, 2014, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely; - the tenderer fully and properly completes T2.2-34 Supplier Declaration Form; - tenderers are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. The CSD can be accessed at https://secure.csd.gov.za/ . Tenderers are required to provide the following to iSIMANGALISO to enable it to verify information on the CSD: Supplier Number and Unique Pin.
C3.17	Provide to the successful tenderer one copy of the signed contract document.

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

EVALUATION CRITERIA FOR CIDB LEVEL 1 TO 3

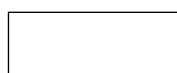
1. BIDDER'S RELEVANT EXPERIENCE AND TRACK RECORD IN A CLASS THEY ARE BIDDING FOR.		Total points 40	
Description of Criteria	Verification Method	Score	Total sub-Points
Award Letter/purchase order accompanied by completion letter / certificate / positive reference letter.	Award letter or purchase order plus any proof of completion.	40	40
The tenderer has failed to address the question and has not proved competency		0	
2. KEY PERSONNEL <i>NB: experience on CVs to be outlined as per class you are bidding for, and qualifications/certificates must be certified and certification should not be older than six months.</i>		Total 40 Points	
a. Site Agent			
Description of Criteria	Verification Method	Score	Total Sub Points
CV and B-tech/degree qualification (NQF Level 7) in Build Environment and greater than two years' experience.	Certified copies of academic qualification certificates and cv	30	30
CV and B-tech/degree qualification in Built Environment and greater than one experience		15	
b. Site Foreman			
Description of Criteria	Verification Method	Score	Total Sub Points
CV and Minimum Diploma qualification of similar nature and Greater than three years' experience.	Detailed cv and qualifications	30	30
CV and Minimum Diploma qualification of similar nature and Greater than one years' experience.		15	

EVALUATION CRITERIA FOR CIDB LEVEL 4 AND 6

1. BIDDER'S RELEVANT EXPERIENCE AND TRACK RECORD IN A CLASS THEY ARE BIDDING FOR.		Total points 40	
Description of Criteria	Verification method	Score	Total sub-Points
Five (5) or more projects of similar nature**	Letter of appointment, and Certification of completion.	40	40
Four (4) to Three (3) projects of similar nature**		30	
Two (2) to One (1) projects of similar nature**		20	
The tenderer has failed to address the question and has not proved competency		0	
2. KEY PERSONNEL <i>NB: experience on CVs to be outlined as per class you are bidding for, and qualifications/certificates must be certified and certification should not be older than six months.</i>		Total 45 Points	
Contract Manager			
Description of Criteria	Verification Method	Score	Total Sub Points



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

BSC/BTech/B Eng (NQF level 7) in Built Environment plus more than ten years post graduate experience in Construction	Certified copies academic qualification and Details cv clear indicating all similar experience	15	15
BSC/BTech/B Eng in similar in nature more than five years post graduate experience in Construction		10	
BSC/BTech/B Eng in similar in nature more than two years post graduate experience in Construction		05	
The tenderer has failed to address the question and has not proved competency		0	
Site Agent			
Description of Criteria	Verification Method	Score	Total Sub Points
BSC/BTech/B Eng in similar in nature more than ten years post graduate experience in Construction	Certified copies academic qualification and Details cv clear indicating all similar experience	15	15
BSC/BTech/B Eng in similar in nature more than five years post graduate experience in Construction		10	
BSC/BTech/B Eng in similar in nature more than two years post graduate experience in Construction		05	
The tenderer has failed to address the question and has not proved competency		0	
Site Foreman			
Description of Criteria	Verification Method	Score	Total Sub Points
More than 10 years in the Construction or similar in nature	Detailed cv clear indication all similar experience with the year of commencement and qualifications	15	15
More than 5 years in Construction or similar in nature		10	
More than 2 years in Construction or similar in nature		05	
The tenderer has failed to address the question and has not proved competency		0	

3. TECHNICAL APPROACH		Total 15 points	
Method Statements. Showing an understanding of the Site Information and process control management under this Contract.	The method statement should: - state the Bidder's proposed infrastructure, offices, staffing (clear organogram), equipment and resources that will be applied in the provision of the Service; - outline the proposed approach and methodology; - articulate what value the Bidder will add by achieving the stated objectives for the project; - explain the Bidder's understanding of the objectives of the assignment and the Employer's stated and implied requirements (including the selection and management of local resources); - highlight the issues of importance, and explain the technical approach they would adopt to address them; explain the methodologies which are to be adopted, demonstrate the compatibility of those methodologies with the proposed approach - List of Bidders' property plant and equipment (a list to be		15

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

	provided		
	Demonstrates a comprehensive project programme	15	
	Demonstrates a sufficient project programme	10	
	Demonstrates a partial project programme	05	

EVALUATION CRITERIA FOR CIDB LEVEL 7 - ABOVE

1. BIDDER'S RELEVANT EXPERIENCE AND TRACK RECORD IN A CLASS THEY ARE BIDDING FOR.		Total points 40	
Description of Criteria	Verification method	Score	Total sub-Points
Eight (8) or more projects of similar nature	Letter of appointment accompanied by Certification of completion	40	40
Six (6) projects of similar nature		30	
Four (4) projects of similar nature		20	
The tenderer has failed to address the question and has not proved competence each letter of appointment accompanied by letter of completion = 5 points		0	
2. KEY PERSONNEL <i>NB: experience on CVs to be outlined as per class you are bidding for, and qualifications/certificates must be certified and certification should not be older than six months.</i>		Total 45 Points	
Contract Manager			
Description of Criteria	Verification Method	Score	Total Sub Points
BSC/BTech/B Eng in similar in nature more than ten years post graduate experience in Construction	Certified copies academic qualification and Details cv clear indicating all similar experience	15	15
BSC/BTech/B Eng in similar in nature more than five years post graduate experience in Construction		10	
BSC/BTech/B Eng in similar in nature more than two years post graduate experience in Construction		05	
The tenderer has failed to address the question and has not proved competency		0	
Site Agent			
Description of Criteria	Verification Method	Score	Total Sub Points
BSC/BTech/B Eng in similar in nature more than ten years post graduate experience in Construction	Certified copies academic qualification and Details cv	15	

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

BSC/BTech/B Eng in similar in nature more than five years post graduate experience in Construction	clear indicating all similar experience	10	15
BSC/BTech/B Eng in similar in nature more than two years post graduate experience in Construction		05	
The tenderer has failed to address the question and has not proved competency		0	
Site Foreman			
Description of Criteria	Verification Method	Score	Total Sub Points
More than 10 years in the Construction or similar in nature	Detailed cv clear indication all similar experience with the year of commencement and qualifications	15	15
More than 5 years in Construction or similar in nature		10	
More than 2 years in Construction or similar in nature		05	
The tenderer has failed to address the question and has not proved competency		0	

3. TECHNICAL APPROACH		Total 15 points	
Method Statements. Showing an understanding of the Site Information and process control management under this Contract.	The method statement should: - state the Bidder's proposed infrastructure, offices, staffing (clear organogram), equipment and resources that will be applied in the provision of the Service; - outline the proposed approach and methodology; - articulate what value the Bidder will add by achieving the stated objectives for the project; - explain the Bidder's understanding of the objectives of the assignment and the Employer's stated and implied requirements (including the selection and management of local resources); - highlight the issues of importance, and explain the technical approach they would adopt to address them; explain the methodologies which are to be adopted, demonstrate the compatibility of those methodologies with the proposed approach - List of Bidders' property plant and equipment (a list to be provided)		15
	Demonstrates a comprehensive project programme	15	
	Demonstrates a sufficient project programme	10	
	Demonstrates a partial project programme	05	

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

ANNEXURE C

STANDARD CONDITIONS OF TENDER

C.1 General

C.1.1 Actions

C.1.1.1 The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

C.1.1.2 The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note: 1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.

2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.

C.1.1.3 The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

C.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

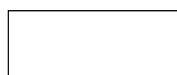
C.1.3 Interpretation

C.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

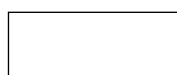
C.1.3.2 These conditions of tender, the tender data and tender schedules which are required for tender evaluation purposes, shall form part of any contract arising from the invitation to tender.

C.1.3.3 For the purposes of these conditions of tender, the following definitions apply:

- a) **conflict of interest** means any situation in which:
 - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially;
 - ii) an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or
 - iii) incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
- b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;
- c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;
- d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels;



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

C.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

C.1.5 Cancellation and Re-Invitation of Tenders

C.1.5.1 An employer may, prior to the award of the tender, cancel a tender if-

- a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation;
- b) funds are no longer available to cover the total envisaged expenditure; or
- c) no acceptable tenders are received.
- d) there is a material irregularity in the tender process.

C.1.5.2 The decision to cancel a tender invitation must be published in the same manner in which the original tender invitation was advertised

C.1.5.3 An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time.

C.2 Tenderer's obligations

C.2.1 Eligibility

C.2.1.1 Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

C.2.1.2 Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.

C.2.2 Cost of tendering

C.2.2.1 Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

C.2.2.2 The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

C.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

C.2.4 Confidentiality and copyright of documents

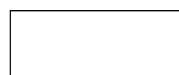
Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

C.2.5 Reference documents

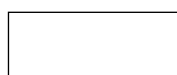
Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

C.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

C.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

C.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the tender data.

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

C.2.9 Alterations to documents

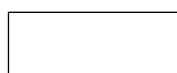
Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

C.2.10 Submitting a tender offer

- C.2.10.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.
- C.2.10.2 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.
- C.2.10.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.
- C.2.10.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.
- C.2.10.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.
- C.2.10.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

- C.2.10.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.
- C.2.10.8 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.
- C.2.10.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.

C.2.11 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

C.2.12 Closing time

- C.2.12.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.
- C.2.12.2 Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

C.2.13 Tender offer validity

- C.2.13.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.
- C.2.13.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.
- C.2.13.3 Accept that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the employer evaluating tender, the contractor reserves the right to review the price based on Consumer Price Index (CPI).
- C.2.13.4 Where a tender submission is to be substituted, a tenderer must submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

C.2.14 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: *Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.*

C.2.15 Provide other material

- C.2.15.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment.

Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

- C.2.15.2 Dispose of samples of materials provided for evaluation by the employer, where required.

C.2.16 Inspections, tests and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

C.2.17 Submit securities, bonds and policies

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

C.2.18 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

C.2.19 Return of other tender documents

If so instructed by the employer, return all retained tender documents within twenty-eight (28) days after the expiry of the validity period stated in the tender data.

C.2.20 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

C.3 The employer's undertakings

C.3.1 Respond to requests from the tenderer

C.3.1.1 Unless otherwise stated in the tender Data, respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who collected tender documents.

C.3.1.2 Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if as a consequence:

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements;
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

C.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents.

C.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

C.3.4 Opening of tender submissions

C.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

C.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its special goal and time for completion for the main tender offer only.

C.3.4.3 Make available the record outlined in C.3.4.2 to all interested persons upon request.

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

C.3.5 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

C.3.6 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

C.3.7 Test for responsiveness

C.3.7.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

C.3.7.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

C.3.8 Arithmetical errors, omissions and discrepancies

C.3.8.1 Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

C.3.8.2 Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;
- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:
 - (i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
 - (ii) the summation of the prices.

C.3.8.3 Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.

C.3.8.4 Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to



Service Provider


Witness for Service
Provider


Employer



Witness for Employer

achieve the tendered total of the prices.

C.3.9 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

C.3.10 Evaluation of tender offers

The Standard Conditions of Tender standardize the procurement processes, methods and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

Conditions of tender are by definition the document that establishes a tenderer's obligations in submitting a tender and the employer's undertakings in soliciting and evaluating tender offers. Such conditions establish the rules from the time a tender is advertised to the time that a contract is awarded and require employers to conduct the process of offer and acceptance in terms of a set of standard procedures.

The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:	
Requirement	Qualitative interpretation of goal
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.
Cost effective	The processes, procedures and methods are standardized with sufficient flexibility to attain best value outcomes in respect of quality, timing and price, and least resources to effectively manage and control procurement processes.

The activities associated with evaluating tender offers are as follows:

- a) Open and record tender offers received
- b) Determine whether or not tender offers are complete
- c) Determine whether or not tender offers are responsive
- d) Evaluate tender offers
- e) Determine if there are any grounds for disqualification
- f) Determine acceptability of preferred tenderer
- g) Prepare a tender evaluation report
- h) Confirm the recommendation contained in the tender evaluation report

C.3.10.1 General

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

C.3.11 Insurance provided by the employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the employer to provide.

C.3.12 Acceptance of tender offer

Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement;
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract;
- c) has the legal capacity to enter into the contract;

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

- d) is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended his/her business activities or is subject to legal proceedings in respect of any of the foregoing;
- e) complies with the legal requirements, if any, stated in the tender data; and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

C.3.13 Prepare contract documents

C.3.13.1 If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents and
- c) other revisions agreed between the employer and the successful tenderer.

C.3.13.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.

C.3.14 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

C.3.15 Registration of the award

An employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a construction works contract is accepted in writing by the employer, register and publish the award on the cidb Register of Projects.

C.3.16 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

C.3.17 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

Part T2: Returnable Schedules

RFP 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.

CONTRACT NO: 05/2025

T2.1: List of Returnable Documents

The complete tender document as received from the employer, together with all additional documentation as requested, must be submitted. No documentation must be removed from the tender document.

The tenderer must complete the following returnable documents:

1 Returnable Schedules required only for tender evaluation purposes

Resolution of board of directors / members / partners
 Resolution of Board of Directors / Members / Sole Proprietor/ Partners of Partnership (if applicable)
 Special Resolution of Joint Venture Partners
 Compulsory Enterprise Questionnaire
 Record of Addenda to Tender Documents
 Proposed Amendments and Qualifications
 Capacity of Tenderer
 Site inspection certificate and Health and Safety Specifications Acknowledgement

2 Other documents required only for tender evaluation purposes

Proof of Contractor Registration issued by the Construction Industry Development Board
 A valid Tax Pin issued by the South African Revenue Services

Proof of registration of Closed Corporation or Company or other legal entities applicable to tender - Certified copy
 Letter of good standing from the Compensation Commissioner
 Company registration documents; memorandum of association; articles of association; certificate of registration
 Two years financial statements

3 Returnable Schedules that will be incorporated into the contract

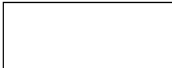
Form SBD 1: Invitation to Bid
 Form SBD 4: Declaration of interest
 Form SBD 6.1: Preference points claim form in terms of the preferential procurement regulations 2017.
 Form SBD 8: Declaration of Past Supply Chain Management practice
 Form SBD 9: Certificate of independent Quotation Determination

4 Other documents that will be incorporated into the contract

Health and Safety Specifications
 Code of conduct for working in the iSimangaliso Wetland Park
 Environmental Management Plan
 Signed declaration to subcontract 30% of the value of the contract to iSimangaliso selected EMEs
 Health and Safety contract

5 C3 Indicative Scope of Works

6 C4 : Site Information


 Service Provider


 Witness for Service
 Provider


 Employer


 Witness for Employer

T2.1 LIST OF RETURNABLE DOCUMENTS

Rules and guidelines related to appropriate submission of returnable documents.

Bidders must package returnable documents listed.

- i. Each related returnable should be bound together with the Bid.
- ii. Bidders must complete all returnable documents listed below in full and in black ink, unless relevant document indicated is not applicable.
- iii. Failure to package documents as instructed with fully complete index forms or not returning required documents shall render this bid non-responsive and bidders shall be eliminated from the evaluation process.
- iv. Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Numbered	Returnable documents	Attached	Not attached
Form 1	Resolution by directors/ joint venture/sole proprietor		
Form 2	Compulsory Enterprise Questionnaire		
Form 3	Record of Addenda		
Form 4	Proposed Amendments and Qualifications		
Form 5	Capacity of Tenderer		
Form 6	Qualifications and Experience of Proposed Supervision Team		
Form 7	Certified Copies of Client Reference Letters- Previous Projects		
Form 8	Current projects register		
Form 9	Previous projects register		
Form 10	Proof of contract Values of previous projects listed under Form 9		
Form 15	Schedule of Proposed Suppliers		
Form 16	CVs of key personnel		
Form 17	Certified Certificates of Qualifications of Key Personnel		
Form 18	Health and Safety Specifications		
Form 19	SBD 1		
Form 20	SBD 4		
Form 21	SBD 6.1		
Form 22	SBD 8		
Form 23	SBD 9		
Other documents			
a.	Company registration documents: registration certificates; constitutional documents		
b.	Company profile: directors' details; shareholding structure;		
c.	Valid Tax Pin		
d.	Full CSD Report		
e.	Letter of good Standing from the compensation commissioner		
f.	List of plant and equipment (applicable to CIDB Level 4 and higher)		
g.	Two years financial statements (Applicable to CIDB Level 4 and Higher)		
Name of Tenderer		Signature	Capacity
Name of Organization:		Date	

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

FORM 1

This returnable schedule needs to be completed if the tenderer is a company or other legal person.

Resolution of Board of Directors / Members / Partners

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place) On _____ (date) **RESOLVED that:**

1. The Enterprise submits a Tender to the ISimangaliso Wetland Park Authority in respect of the following project:

(project description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

2. *Mr/Mrs/Ms: _

in *his/her Capacity as: : _____ (Position in the Enterprise)

and who will sign as follows: : _

be, and is hereby, authorised to sign the Tender, and any and all other documents and/or correspondence in connection with and relating to the Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			

Note:

ENTERPRISE STAMP

- * Delete which is not applicable
- NB.** This resolution must be signed by all the Directors / Members / Partners of the Tendering Enterprise
- Should the number of Directors / Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

This returnable schedule needs to be completed if the tenderer is a joint venture. This form must be completed by each partner of the joint venture. The name of the principal partner must be stated

**Resolution of Board of Directors / Members / Sole Proprietor/ Partners of Partnership
(i.e. of each legal person to comprise the Joint Venture Partnership)**

RESOLUTION of a meeting of the Board of *Directors / Members / Sole Proprietor/ Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place) On _____ (date) **RESOLVED** that:

3. The Enterprise submits a Tender, in Joint Venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Joint Venture)

to the ISimangaliso Wetland Park Authority in respect of the following project:

(Project description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

4. The Principal Partner of the Joint Venture will be

(Legally correct full name and registration number, if applicable, of the Principal Partner of Joint Venture)

5. *Mr/Mrs/Ms: _

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _

be, and is hereby, authorized to sign a joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the joint venture, in respect of the project described under item 1 above.

6. The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the ISimangaliso Wetland Park Authority in respect of the project described under item 1 above.



Service Provider



Witness for Service
Provider



Employer



Witness for Employer

7. The Enterprise chooses as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the iSimangaliso Wetland Park in respect of the project under item 1 above:

Physical address: _____

 _____ (code)

Postal Address: _____

 _____ (code)

Telephone number: _____ (code) Fax number: _____ (code)

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Note:	ENTERPRISE STAMP
1. * Delete which is not applicable 2. NB. This resolution must be signed by <u>all</u> the Directors / Members / Partners of the Bidding Enterprise 3. Should the number of Directors / Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page	

Service Provider**Witness for Service
Provider****Employer****Witness for Employer**

This returnable schedule needs to be completed if the tenderer is a joint venture.

Special Resolution of Joint Venture Partners

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a joint venture to jointly tender for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a Joint venture)*

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Held at _____ (place)

On _____ (date)

RESOLVED that:

- A. The above-mentioned Enterprises submit a tender in joint venture partnership to the iSimangaliso Wetland Park in respect of the following project:

(Project description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

- B. Mr/Mrs/Ms: _____
in *his/her Capacity as: _____ (Position in the Enterprise)



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

and who will sign as follows: _____
be, and is hereby, authorised to sign the Tender, and any and all other documents and/or correspondence in connection with and relating to the Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Tender to the Enterprises in joint venture mentioned above.

Service Provider**Witness for Service
Provider****Employer****Witness for Employer**

- C. The Enterprises constituting the Joint Venture, notwithstanding its composition, shall conduct all business under the name and style of: _____
- D. The Enterprises to the Joint Venture accept joint and several liability for the due fulfilment of the obligations of the Joint Venture deriving from, and in any way connected with, the contract entered into with the iSimangaliso in respect of the project described under item A above.
- E. Any of the Enterprises to the Joint Venture intending to terminate the Joint Venture agreement, for whatever reason, shall give the iSimangaliso 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the iSimangaliso Wetland Park for the due fulfilment of the obligations of the Joint Venture as mentioned under item D above.
- F. No Enterprise to the Joint Venture shall, without the prior written consent of the other Enterprises to the Joint Venture and of the iSimangaliso, cede any of its rights or assign any of its obligations under the Joint Venture agreement in relation to the contract with the iSimangaliso Wetland Park referred to herein.
- G. The Enterprises choose as the *domicilium citandi et executandi* of the Joint Venture for all purposes arising from the Joint Venture agreement and the contract with the iSimangaliso in respect of the project under item A above:

Physical address: _____

 _____(code)

Postal Address: _____

 _____(code)

Telephone number: _____(code)

Fax number: _____(code)

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			

Service Provider**Witness forService
Provider****Employer****Witness forEmployer**

7			
8			
9			
10			
11			
12			
13			
14			
15			

Note:

1. * Delete which is not applicable
2. **NB.** This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the Joint Venture submitting this Tender
3. Should the number of Duly Authorised Representatives of the Legal Entities joining forces in this Tender exceed the space available above, additional names and signatures must be supplied on a separate page
4. Resolutions, duly completed and signed, from the separate Enterprises who participate in this Joint venture must be attached to the Special Resolution

Service Provider

**Witness for Service
Provider**

Employer

Witness for Employer

FORM 2

Compulsory Enterprise questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: cidb registration number, if any:

Section 4: CSD number:

Section 5: Particulars of sole proprietors and partners in partnerships:

Name*	Identity number*	Personal income tax number*

** Complete only if sole proprietor or partnership and attach separate page if more than 3 partners*

Section 6: Particulars of companies and close corporations

Company registration number:

Close corporation number:

Tax reference number:

Section 7: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 8: SBD 6 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 9: SBD8 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 10: SBD9 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- authorizes the employer to verify the tenderers tax clearance status from the South African Revenue Services that it is in order;
- confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed		Date	
Name		Position	
Enterprise name			

Service Provider

Witness for Service
Provider

Employer

Witness for Employer

FORM 3

RFP 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.

CONTRACT NO: 05/2025

Record of Addenda to tender documents

I / We confirm that the following communications received from iSimangaliso Wetland Park Authority before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Name	Position	Signed

Name of Tenderer	Date



Service Provider

Witness for Service
Provider

Employer



Witness for Employer

FORM 4

**RFP 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE
CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND
PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.**

CONTRACT NO: 05/2025

Proposed Amendments and Qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule.

Page	Clause or item	Proposal

Name	Position	Signed

Name of Tenderer	Date

Service Provider

Witness for Service
Provider

Page 40 of 69

Employer

Witness for Employer

FORM 5

R RFP 05/2025 ESTABLISHMENT OF A PANEL OF CONTRACTORS FOR THE CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS.

CONTRACT NO: 05/2025

Capacity of Tenderer

1. **WORK CAPACITY:** *(The Tenderer is requested to furnish the following full particulars, attach additional pages if more space is required. Failure to furnish the particulars may result in the Tender being disregarded.)*

Skilled artisans employed				Unskilled employees employed			
Categories of artisans	Name/s of employee	Number of employees	Permanent employed (Yes/No)	Categories of employees	Name of Employee/s	Number of employees	Permanent employed (Yes/No)
				General worker			
*If you do not have an electrician in employment, please provide information of sub-contractors							
Machinery		Plant		Workshops			

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 6

QUALIFICATIONS AND EXPERIENCE OF PROPOSED SITE SUPERVISION TEAM FOR THE PROJECT

Tenderer to provide name(s), key qualifications and experience of site supervision team that will supervise the project on behalf of the Contractor.		
Item	Description	Permanent Y/N
Contract Manager (Provide copy of CV)		
Name of Person		
No of years' experience		
Field/s of experience		
Site Agent (Provide copy of CV)		
Name of Person		
No of years' experience		
Field/s of experience		
Site Foreman (Provide copy of CV)		
Name of Person		
No of years' experience		
Field/s of experience		

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 7

Copies of Client Reference Letters of Previous Projects Completed

Please attach traceable copies of Client Reference Letters of Previous Projects Completed.

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Tenderer

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 8

PARTICULARS OF COMMITMENTS WHICH THE TENDERER HAS PREVIOUSLY COMPLETED AND PRESENTLY ENGAGED WITH:

Current projects:

Project	Place (town)	Reference / Contact person	Contact Tel. No.	Contract amount	Contract period	Date of commencement	Scheduled date of completion
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Contractor

Witness for
Contractor

Employer

Witness for
Employer

Previous projects:

Project	Place (town)	Reference / Contact person	Contact Tel. No.	Contract amount	Contract period	Date of commencement	Scheduled date of completion	Actual date of completion
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 10

Proof of Contract Values of Previous Projects Completed

Please attach proof of Contract Values of Previous Projects Completed as listed under Form above to this page.

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Tende

Contractor

Witness for
Contractor

Employer

Witness for
Employer

Form 15**SCHEDULE OF PROPOSED SUPPLIERS**

Tenders shall state at the time of tendering, submit the names of specialist equipment suppliers to be used on the project; specialist suppliers are to confirm in writing that they have received all relevant tender documentation, specifications and drawings from the tenderer.

	Materials / Equipment, etc.	Specialist Supplier
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

Name of Tenderer	Signature	Capacity	Date
Name of organization:			



Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 16**CV's of key personnel**

Bidders are referred to clause F.3.11 which indicates the maximum possible score for information requested under this schedule.

Bidders are required to demonstrate the following:

- Composition of team structure including roles & responsibilities and time allocation (i.e. full time vs part time)
- Qualifications and Demonstrated Experience of key personnel in relevant projects (similar size, nature & complexity). As the work to be carried out in this tender is of a technically complex nature, it is essential that suitably qualified and experienced personnel be assigned to this project.

As a minimum 4 (individual) key team members need to be allocated to the project serving in a full time capacity covering the following key competencies. (i.e. 1 competency per team member). The key team needs to be represented by a Project Director/Contracts Manager (who does not necessarily need to be full time on the site):

(applicable to 4 & above only)

1. Project Director / Contracts Manager
2. Site Manager / Site Agent
3. Senior Site Foreman

4. Safety Officer - registered with the (SACPCMP registered)

The evaluation of quality will be based on the CV's submitted and organogram of proposed team. Bidders are to complete returnable CV templates and attach full detailed CV thereto

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 17

Certified Certificates of Qualifications of Key Personnel.

QUALIFICATIONS AND EXPERIENCE OF PROPOSED SITE SUPERVISION TEAM FOR THE PROJECT

Tenderer to provide names (s), key qualifications and experience of supervision team that will supervise the project on behalf of the Contractor.

Attach certified certificates of qualifications

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 18

HEALTH AND SAFETY SPECIFICATION ACKNOWLEDGEMENT RECEIPT

Contractor's Acknowledgement:

I, _____
representing

(Contractors),

Have satisfied myself with the content of this Health and Safety Specification forming part of the documents attached to this tender and have made the relevant provision under my Preliminary & General Section for any and all costs involved to ensure compliance of this Specification and shall we be the successful contractor, we shall ensure that our employees and contractors on site comply with the requirements of these documents, our safety documentation and health and safety legislation.

Signature of Contractor: _____ Date _____

Comments:



Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 19

SBD 1
PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	RFP 05/2025	CLOSING DATE	29 October 2025	CLOSING TIME:	12h00
DESCRIPTION	ESTABLISHMENT OF A PANEL CONTRACTORS FOR THE CONSTRUCTION OF VARIOUS CAPITAL PROJECTS FOR ISIMANGALISO WETLAND PARK AUTHORITY FOR A PERIOD OF SIXTY MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The iSimangaliso Wetland Park Authority, At the Dredger Harbour Offices, St Lucia, 3936					
COMPULSORY SITE CLARIFICATION MEETING: N/A					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Bids Representative		CONTACT PERSON	Bids Representative	
TELEPHONE NUMBER	035 5901633		TELEPHONE NUMBER	035 5901633	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	bids@isimangaliso.com		E-MAIL ADDRESS	bids@isimangaliso.com	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER PART B:3]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			☐ YES ☐ NO		

Contractor

Witness for
Contractor

Employer

Witness for
Employer

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

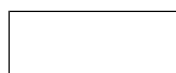
.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

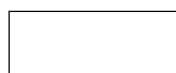
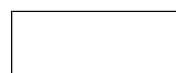
.....

(Proof of authority must be submitted e.g. company resolution)

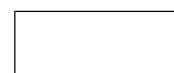
DATE.....



Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 20

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Contractor

Witness for
Contractor

Employer

Witness for
Employer

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Quality; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80/90
SPECIFIC GOALS	20/10
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**3.1. POINTS AWARDED FOR PRICE****3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

Contractor

Witness for
Contractor

Employer

Witness for
Employer

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \quad \text{or} \quad P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Local Service Provider (Umkhanyakude or King Cetshwayo District Municipalities)	2	4	N/A	
At Least 51% Black Owned	2	4	N/A	
At Least 51% Woman Ownership	2	4	N/A	
At Least 51% Youth Ownership	2	4	N/A	
51% Ownership by people living with disability.	2	4	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One-person business/sole propriety
☐ Close corporation
☐ Public Company
☐ Personal Liability Company
☐ (Pty) Limited
☐ Non-Profit Company
☐ State Owned Company

[Tick applicable box]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

.....

FORM 22

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐

Contractor

Witness for
Contractor

Employer

Witness for
Employer

4.4.1	If so, furnish particulars:
-------	-----------------------------

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Contractor

Witness for
Contractor

Employer

Witness for
Employer

FORM 23

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

Contractor

Witness for
Contractor

Employer

Witness for
Employer

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the

Contractor

Witness for
Contractor

Employer

Witness for
Employer

products or services to which this bid invitation relates.

1. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
2. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

C3: INDICATIVE SCOPE OF WORKS

Contractor

Witness for
Contractor

Employer

Witness for
Employer

C3: SCOPE OF WORKS

Contractor

Witness for Contractor

Employer

Witness for Employer

PART C3 – SCOPE OF WORKS

C3.1 EMPLOYER'S OBJECTIVE

iSimangaliso's objective is to put in place a Panel of Contractors for a range of commonly encountered goods, services and works within its Infrastructure to achieve a significant contribution to Cabinet's objectives and keeping its world heritage status.

iSimangaliso plans to achieve the above by entering into an agreement with Panel of Contractors over a five-year term with potential contractors for,

Establishment of a Panel of Contractors for the Construction of various capital projects within iSimangaliso Wetland Park Authority on an as and when instructed basis, to secure the services of contractors capable of serving the entity's needs for such services within all the areas.

The ultimate goal is to streamline the procurement of construction services from the open market to fulfil iSimangaliso's strategic objectives, while maintaining transparency, fairness and equitability in the procurement process.

C3.2 BACKGROUND

Slow supply chain management (SCM) practices underlie many challenges in slow project implementation, particularly remote areas. Efficient SCM practices which reduce costs, enable a rapid response to the entities maintenance and service delivery needs and result in quality outcomes can contribute significantly to the improvement of reliable infrastructure.

C3.3 OVERVIEW OF THE WORKS

The overview of the works entails creation of Panel of Contractors with potential contractors which set out the terms and conditions under which specified works which include Construction, Refurbishment, Maintenance, Repair and Operation of iSimangaliso's Infrastructure in all regions.

C 3.4 EXTENT OF THE WORKS

The extent of scope of works includes but not limited to;

- Construction of New Roads and Storm Water, Sewer and Water Reticulation, Building and Tourism Infrastructure
- Upgrade and Refurbishment of existing Roads and Storm Water, Sewer and Water Reticulation, Building and Tourism Infrastructure
- Carry out Maintenance and/or Repairs of existing Roads and Storm Water, Sewer and Water Reticulation, Building and Tourism Infrastructure



Contractor

Witness for
Contractor

Employer

Witness for
Employer

C 3.5 STANDARD PROJECT SPECIFICATIONS

The following specifications will also be applicable later when the need arise

- **PROJECT SPECIFICATION**
- **STANDARD AND VARIED SPECIFICATIONS**
 - Standard Specifications
 - Amendments/Variations to the Standard Specifications
- **PARTICULAR SPECIFICATIONS**
 - Building Work and Trades
 - Generic Labour-Intensive Specification (PLI)
 - Occupational Health and Safety Specification including COVID 19
 - Environmental Specification (PZ)

C 3.6 PROCUREMENT STRATEGY

- The Employer intends entering into a pre-contract with a limited number of a contractors for the improvements of the park infrastructure and facilities following a competitive selection process (qualified procedure).
- The NEC3 Form of contracts with Bills of Quantities pricing strategy may be used by the employer.
- At the later stage, The Respondent will be expected to ensure compliance to Construction Health and Safety is of utmost importance.
- For work with a value above R30 million, where feasible, the main contractor will be expected to subcontract a minimum of 30% to any of the identified designated groups (local sub-contractors owned by any of the identified designated groups). The responsibility to identify, appoint, manage and pay sub-contractors rests with the main contractor. iSimangaliso may only assist where necessary.
- The Panel list of contractors shall enable iSimangaliso to identify the EMEs or QSEs status, Capacity and capability, CIDB Grading Level. It will assist iSimangaliso to identify development opportunities for contractors.
- The Employer will give written instruction to the Bidder/Tenderer in the Panel to submit a quotation or Submission or call-off for a proposed works, – Submission (s) will give written acknowledgement of receipt of the quotation or tender or call-off.
- The quotation or tender or call-off enquiry document will contain all the relevant forms, the scope of work, pricing schedule and related information describing and defining the works, including any additional contract information.
- If a request for quotation or tender or call-off instruction is subject to a multi-source bidding process (i.e competing with other quotation or tender or call-off from other Tenderers within the Panel), this will be stated in the quotation or tender or call-off from other Tenderers within the Panel document. The Tenderer(s) will prepare his/her quotation according to the format issued in with quotation or tender or call-off from other Respondents within the Panel.
- The Respondents(s)'s rates and prices will be and apply as the maximum allowable rates and prices quoted for quotation or tender or call-off instruction under this Agreement.

C3.7 Development procurement objectives and obligations

The employer's*development objectives are to promote broad based black economic empowerment in support of the economic transformation of South Africa.

Contractor

Witness for
Contractor

Employer

Witness for
Employer

*Clarification note: In the context of infrastructure within the Republic of South Africa, development objectives means “secondary objectives” as per SANS/ISO 1085-1” construction procurement-part 1: processes, methods and procedures” (South African Bureau of standards)

C3.8 General requirements

- The Tenderer shall in Providing the Works observe all by-laws and associated regulations and industry norms established in relevant South African national standards published in terms of the Standards Act of 2008 or standards recommended by professional associations.
- The Tenderer shall only utilize in the provision of the services materials (substances that can be incorporated into the works), products (item manufactured or processed for incorporation into the works), components (products manufactured as distinct units to serve a specific function or functions) and assemblies (set of related components attached to each other) which are:
 - fit for their intended purpose; and
 - capable of fulfilling required functions under intended use conditions or when in use, with planned maintenance, under the influence of the environmental actions or a result of a self-ageing process for a period of time within industry accepted norms.

Contractor

Witness for
Contractor

Employer

Witness for
Employer

C4: Site Information

Contractor

Witness for
Contractor

Employer

Witness for
Employer

PART C4 – SITE INFORMATION

The geographic areas covered by the 2 district municipalities can be grouped into 5 regions as indicated in Figure 1



Figure 1 : Site Information - Map of iSimangaliso Wetland Park Authority

Contractor

Witness for
Contractor

Employer

Witness for
Employer