

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulu.gov.za
Tel: (039) 259 5000/5300
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OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 24/11/2025
KZN435/25/26/010/CORP

INVITATION TO TENDER
UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY , INSTALLATION, AND UPGRADE OF WI-FI AND ETHERNET WORK INFRASTRUCTURE (12 MONTHS CONTRACT)	ULM-CORP 005/26	02/12/2025 @11h:00

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R250 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 27th of November 2025; cut-off time for buying documents is the 02nd of December 2025, 15 minutes before the briefing time.

A non-compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4,6.1,8 & 9
- Municipal utility bill for municipal rates and services for all directors of the company (owners, shareholders. Executive directors / non-executive directors) and for the company to confirm that Municipal rates are not in arrears for more than 90 days.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender documents must be signed by the authorized person.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Phase of Evaluation

Criteria for Functionality

Evaluation minimum threshold is 81.25% or 65 points

Key aspect of criterion	Basis for points allocation	Max. Points	Verification Method
Company experience: Relevant experience of Supply, Installation, and Upgrade of Wi-Fi and Ethernet Network Infrastructure completed project.	5 or more Completed project =30 points.	30	Attach traceable reference letters.
	3 - 4 Completed project =15 points.		
Expertise: Relevant experience and qualifications of the Network technician and Systems Administrator.	Network technician with N+ or CCNA or CCNP Certification, with 3 or more years’ work experience = 15 points. And Systems administrator with MCSE or MCSA Certification, with 3 or more years’ work experience = 15 points.	30	Attach CV and certified copies of qualifications
Accreditation: OEM certified Installer certificate.	Provided OEM Installer Certificate = 20 points	20	Attach copy of a certificate

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Total	80	
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NB: The points associated with the comprehensive proposal will be awarded as outlined in the above table. Bidders must score at least 50% (15 points) in the Company Experience segment. Even if the bidder has scored the 81.25% minimum threshold but fails to score 50% on Company Experience, the bidder will be considered non-responsive.

NB: Bidders must score full points in the Expertise and Accreditation segments.

The 80/20 scoring will apply.
80 Price
20 Specific goals

SPECIFIC GOALS

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation =20 points	Max Points 20	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 10 Points		Or Detailed CSD report verification on CSD portal by the Municipality)
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 5 Points		Or Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	20	

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180 Days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. K. Mbanjwa
Telephone : 039 259 5211
Email Address : mbanjwak@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr. S Ndawonde
Telephone : 039 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 on 12th of December 2025** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR C. A. NGQOYINA
MUNICIPAL MANAGER