SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref:	RFB 3302-2026
ERP Number:	RFB 539010
Enquiries:	Lesley Chauke
Tel:	012 482 2025

PROSPECTIVE BIDDER

RFB 539010/RFB 3302-2026: THE APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER UNIFORMS, CORPORATE WEAR AND PROTECTIVE CLOTHING TO SITA FACILITIES MANAGEMENT AND PHYSICAL SECURITY DEPARTMENT FOR A PERIOD OF FIVE (5) YEARS (60 MONTHS).

Prospective Bidders are invited to submit quotations for: RFB 539010/3302-2026 request for bid for the appointment of service provider to supply and deliver uniforms, corporate wear and protective clothing to SITA facilities management and physical security department for a period of five (5) years (60 months).

Compulsory Virtual Briefing Session

Date: 10 November 2026

Time: 13:30pm

Place: https://teams.microsoft.com/meet/3290960663439257?p=39qHjkMwb15OCMePSe

Meeting ID: 329 096 066 343 925 7

Passcode: cB7nf2Ww

Please note that RFB 539010/3302-2026 will be required to be submitted electronically utilizing the link below, SITA has embarked on a journey on enabling Supply Chain Management wherein bid responses are to be published and submitted electronically using the ERP System.

Note that this request is authentic and bidders are encouraged to participate in the Automation project.

Non-Executive Directors:
Prof Stella Bvuma (Chairperson), Ms. Siphumelele Dlungwane, Ms. Zimbini Hill, Ms. Nalini Maharaj, Mr. Willie Mathebula, Mr. Protas Phili, Mr. Rendani Ramabulana, Mr. Willie Vukela, Adv Johannes Collen Weapond

Executive Directors:
Mr. Magatho Mello (Managing Director), Ms. Yolande van Biljon (Chief Financial Officer)

Company Secretary:
Ms. Shirley Kgope (Acting)

The link to access the ERP is below:

Login

The closing date for bid submission is 24 November 2026 at 11h00am.

Notes to the bidders:

The following will apply for this Bid:

ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Submission of bid response:

Bidders are required to submit a complete bid response documentation pack that meets the following conditions:

1. Bidders must ensure that they are registered on the CSD and ensure that all company details are updated on the CSD.
2. The bid response must be submitted through the ERP system. Responses will only be considered valid if submitted via the ERP platform, within the stipulated date and time as indicated on the "Invitation to Bid" cover page,
3. Documentation must be provided in the correct format and presented as original documents,
4. Bidders must complete the bid pricing schedule using the excel format provided and ensure that it is included as part of the response documentation pack in the correct format as an original document,
5. Bidders are required to record each line-item price directly within the designated ERP system as part of their submission.
6. Please use the link to attain the "Sourcing Supplier User Guide" to enable your company to navigate the system: https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines

All queries to this bid must be submitted in writing to the following email address: Lesley.Chauke@sita.co.za

Yours sincerely



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Muditambi Gangazhe
Manager: ICT Commodities