169 Main Street
Private Bag 53
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3297

Email:info@umzimkhululm.gov.za
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OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 02/11/2026
KZN435/26/27/008/MM/COMM

RE-INVITATION TO TENDER
UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the project below:

TENDER NAME	BID NUMBER	BRIEFING DATE
PROPOSAL OF LAND LEASE, DESIGN, SUPPLY, INSTALLATION AND MANAGE DIGITAL FREESTANDING BILLBOARD (12 MONTHS CONTRACT)	ULM-MM/COMM 003/27	10/11/2026 @ 10:00

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R250 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **05th of November 2026; cut-off time for buying documents is the 10th of November 2026 15 minutes before the briefing time.**

A compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.**

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Tenderer must be registered on Central Suppliers Database (CSD) attach proof of Registration / provide CSD registration number.
- MBD 4,6.1, 8 & 9
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender document must be signed by the authorized person.

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80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmax	=	Price of highest acceptable tender

Second Phase of Evaluation

Criteria for Functionality

Minimum Threshold is 25 points or 50%

Criteria	Basis for points allocation	Max	Verification Method
Company relevant Experience: Number of website projects completed. The company must have developed and maintained website, must done graphic design and branding at least 4 projects on each in the last 10 years.	4 completed projects on development and maintenance of website =20 points. 2 to 3 completed branding projects = 10 points.	**20**	Attach traceable Referral letters.

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Methodology: Sets out the way the bidder will carry out the work. 1. Time frame within Four months, 2. Clear project budget aligned to the tasks. 3. Project Implementation Risks and Risk management proposal. 4. Monitoring, Support and Maintenance approach to be used. 5. Reporting Mechanisms	All aspects covered with adequate information and time frame within four months = All aspects covered with limited information and time frame of more than four months = 5	**10**	Project methodology 1 page Maximum of 3 pages
Expertise: The service provider must have personnel with the following qualifications and experience. **Personnel:** • Web design or software development • Project Manager	Qualifications with 5 years working experience and above in the Web design or software development (Information Technology /Engineering, a Diploma of Information Technology or a bachelor's degree majoring in information technology or equivalent = 10 points	**20**	Attach CV`s detailing work experience with certified copies of certificates

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• Graphic Design **Qualifications:** Tertiary qualifications in • Information Technology /Engineering, a Diploma of Information Technology or a bachelor's degree majoring in information technology or equivalent. • Project management: a Diploma/Degree/ Certification in project management qualification	Qualification with 3-4years working experience in the Graphic and Web design or software development (Information Technology /Engineering, a Diploma of Information Technology or a bachelor's degree majoring in information technology or equivalent =5 points.		
	Qualification with 5 years working experience and above in Project Management(Diploma/Degree/ Certification in project management qualification = 10 points		
	• Qualification with 3-4years working experience in Project Management (a Diploma/Degree/ Certification in project management qualification =5 points.		
	Total Points	**50**	

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NB. It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% or 25 points. of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive..

NB: All Team Members Mentioned on the Expertise are required and Compulsory.

The 80/20 scoring will apply.

80 Price

20 Specific goal

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation =**10 points**	**Max. Points 10**	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s)
Companies that are 50% owned by South African citizen. 50% Points Allocation = **5 Points**		
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = **2.5 Points**		

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		(verification on CSD portal by the Municipality)
Promotion of business: - Located within KZN province.	**10 Points**	Preferred address on CSD report and certified copy of utility bill on property rates and services for the Enterprise / Company. Or Preferred address on CSD report and original letter for the Enterprise or Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM PROINTS	20	

180 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. W. Mgcina
Telephone : 039 259 5078
Cell No. : 076 401 5728 (During office hours from 08:00 am to 16:30 pm)
Email Address : mgcinaw@umzimkhululm.gov.za

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All SCM compliance enquiries shall be directed to:

Attention : Mr. S Ndawonde
Telephone : 039 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

Closing date

Tender documents must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 20th of November 2026.** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR. C. A. NGQOYIYA
MUNICIPAL MANAGER