	Environmental Section			
Ref.	**KPIs**	Track Submission	Actual score Apply 1 or 0	Comments
1	**Signed Company Environmental Policy (including commitment to pollution prevention, continual improvement and compliance to environmental legislations)**			
2	**Signed Company organogram – with the inclusion of an Environmental Responsible Person**			
3	**Valid Environmental appointment letter (outlining roles and responsibilities), accepted by the appointed person.**			
4	**Communication Plan/ Strategy (including environmental topics/ events to be shared with employees)**			
5	**Environmental Incidents Register (including incident reporting template/form)**			
6	**Environmental Aspects and Impacts Register (specific to project scope of work) N.B include rating methodology**			
7	**Environmental Objectives and Planning Action to address Targeted Objectives, aligned/ linked to Significant Aspects identified on point 6 above**			
8	**Environmental Emergency Plan (including emergency events, contact details and emergency drill form)**			
9	**Evaluation of Compliance, Monitoring and Measurement Procedure/ Plan**			
10	**Non-Conformances, Corrective and Preventative Action (including Non-conformance's form/ template)**			
11	**Herbicide Management Certificate**			
12	**Pest Control Operator Certificate**			
13	**Chain saw operator certificate**			
14	**Tree identification training certificate**			
15	**Environmental Management Plan with method statements for the below mentioned elements)**			
16	**16.1 Vegetation Management**			
	16.2 Water management			
	16.3 Access Control			
	16.4 Dust and Noise Control			
	16.5 Environmental Human Resources			
	16.6 Environmental Training			
	16.7 Incidents Management and Reporting			
	16.8 Landowner Liaison			
	16.9 Compliance Obligation (legal and other requirements related to scope of work)			
	16.10 Wildlife interaction on site (Snakes and Bees)			

	16.11 Operational Activities			
	16.12 Rehabilitation work			
	16.13 Ablution facilities on site			
	16.14. Handling and storage and management of hazardous chemical agent			
17	**Waste Management Plan**			
	17.1 Procedure/ method statement for handling of waste (not limited to storage, transportation, and disposal)			
	17.2 Register for possible waste to be generated on site			
	17.3 Waste Separation			
	17.4 Waste Minimisation			
	17.5 Handing, storage and disposal of hazardous waste			
	17.6 COvid-19 related waste management and disposal			
	17.7 Records of Waste quantities to be disposed (template)			
	17.8 Compliance Obligation (Legal requirements)			
18	**Certified Environmental Law Certificate**			
19	**Training Schedule and training Matrix (Indicating resources trained dates and scheduled dates for planned environmental trainings)**			

PART B SCORE	
TOTAL POINT OBTAINED	
	Please tick relevant box **Approved.** **Not Approved.**

Score:

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted and the content satisfy the minimum requirements