

VENDOR INFORMATION

VENDOR Application form REGIONAL & INTERNATIONAL STATIONS.

Vendor Account Number:	Company Code(s):
VENDOR INFORMATION	

Registered Name:		
Trading Name:		
Physical Address:		
Postal Address:		
Phone:	E-mail:	Fax:
City:	State:	ZIP Code:
Contact Person:	Phone:	Mobile:
BANK DETAIL		
Name of Bank:		
Branch Name / Number:		
Bank Account Number:		
IBAN Number:		
SWIFT Code:		
B-BBEE DETAIL		
Not applicable		

Duly Authorised to sign for and behalf of the Enterprise / Organisation:		
Name:	Phone:	Date:
Signature of applicant:		
Designation / Capacity: COMMERCIAL MANAGER		
DOCUMENTATION REQUIRED		Attached

Company Registration documents relevant to the country: For suppliers in the UK please submit the Certificate of Registration applicable to companies in the UK For suppliers in the USA please submit the copy of the W9 registration document Suppliers in other countries please submit the registration documents relevant to the legislation of the country	
Bank Confirmation Letter on the bank or company letterhead not older than one year or cancelled cheque	

For Internal Use Only:		
Checklist:	Yes	No
Cancelled Cheque / Stamped Bank Confirmation Letter:		
Contracted Supplier: If yes, attach copy of contract If no, attach GSM Approval Schedule		
SAP Control Account Checked:		
Payment Terms:		

+

Please submit the above signed document with the above supporting documents.

Signoff: Official usage		
Requester Name: ____	Date:	Signature:
Comment:		
Name: GSM: Commodity/Operational Manager	Date:	Signature:
Comment:		
Name: GSM: Admin Coordinator (SAP)	Date:	Signature:
Comment:		
Name: Vendor Master Authoriser: GSM GSM: Procurement Manager	Date:	Signature:
Comment:		
Name:____ Vendor Master Authoriser: Finance Manager Accounts Payable	Date:	Signature:
Comment:		