

Confidential

The Land and Agricultural Development Bank of South Africa
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Registered credit provider: Reg. Number NCRCP18

Date: 21 September 2026

Attention: Prospective bidders

From: Supply Chain Management

Bid Number: T12-09-26

Bid Title: REQUEST FOR PROPOSAL (RFP) FOR THE IMPLEMENTATION AN ONLINE LIBRARY SYSTEM INCLUDING MAINTENANCE AND SUPPORT FOR A PERIOD OF THREE (03) YEARS

1. QUESTIONS AND ANSWERS FROM THE NON-COMPULSORY BRIEFING SESSION HELD ON 17 SEPTEMBER 2026 AT 11:00, INCLUDING WRITTEN SUBMISSIONS

Directors: Directors: Mr M Skwatsha (Chairperson), Ms KV Rantao (Deputy Chair), Ms S Dlungwane, Ms S Ford, Prof J Kirsten, Mr B Maseko, Ms PH Maseko, Ms TF Matlala, Mr MA Moloto, Ms E Pillay, Ms KH Mukhari (Chief Financial Officer), Mr J Mphambo (Acting Chief Executive Officer)

Ms R Swanepoel (Company Secretary)

1.1.	Question	just wanted to confirm: I saw that we need to submit an OEM letter or a letter of partnership (Accreditation letter) with the solution that we propose. What if the proposed solution is custom developed in-house by our company?
	Answer	If the proposed solution is custom-developed in-house by your company, please provide a letter confirming that your company is the OEM (Original Equipment Manufacturer) of the proposed solution
1.2.	Question	What is the evaluation criteria?
	Answer	Refer to Page 11 of the Bid Document.
1.3.	Question	May a specialist legal content provider be appointed as a subcontractor, and may its accreditation evidence be submitted for the mandatory requirement
	Answer	No, the bidder must meet all requirements of the bid. The Bidder must submit a copy of valid documentation (letter/certificate/license or any confirmation) as proof that the Bidder is an Original Equipment Manufacturers (OEM)/Original Software Manufacturer (OSM), or an Accredited Reseller/ Partner/Distributor for the provision of the proposed solution
1.4.	Question	Please clarify the apparent difference between the statement that consortium/JV work-split documentation is 'not applicable' and clauses referring to consortia, JVs and subcontractors
	Answer	All of the above are not applicable to this bid
1.5.	Question	Please confirm the minimum number and type of licenses/users required (named, concurrent, organisation-wide, etc.).

	Answer	The bidder must provide system training to five (05) end users and four (04) technical training to IT Team.
1.6.	Question	Please confirm the expected number of legal users and technical administrators
	Answer	The bidder must provide system training to five (05) end users and four (04) technical training to IT Team.
1.7.	Question	Must legal content be hosted within the proposed platform, or is federated/API/integrated access to the specialist provider acceptable
	Answer	The supplier retains ownership of its proprietary Legal Library platform, software, and underlying intellectual property.
1.8	Question	Must all specified legal subject areas be included in the base price?
	Answer	Yes
1.9	Question	Please confirm the required historical depth for legislation, Gazettes, judgments and other
	Answer	For the judgments let's include the Supreme Court and Constitutional Court and Special Courts. Also let's include legal publications. Under Other, see the below: Legal Commentary and Encyclopedias · LAWSA (Law of South Africa), which is often regarded as the leading South African legal encyclopaedia · Practice manuals and commentary on specific areas of law · Expert commentary on:

	- o Banking and Finance - o Corporate and Commercial Law - o Labour Law - o Property Law - o Insolvency - o Public Law - o Administrative Law - o Environmental Law - o Tax Law Journals and Periodicals · Professional legal journals · Law society publications · Academic law reviews · Current awareness and regulatory update services Practical Guidance and Precedents · Templates and precedent documents · Practical guidance notes · Checklists · Drafting guides · Compliance guidance Citators and Research Tools · Legal Citator (to determine whether cases remain good law)
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		- Case history and judicial treatment analysis - Cross-references between cases, legislation and commentary
1.10	Question	Please clarify SLA requirements for 99.9% availability, disaster recovery, backup, RPO/RTO and incident response
	Answer	RTO: 1 Week
1.11	Question	Must penetration testing be independent, and is a specific accreditation required?
	Answer	Nadet: Independent and SOC2 Type2 report or ISO27001 certificate
1.12	Question	Does the three-year support term start at go-live or contract commencement?
	Answer	3-years support starts at go-live
1.13	Question	Is price escalation permitted for third-party legal-content subscriptions during the three-year term?
	Answer	All prices quoted shall remain firm for the duration of the agreement. The Bank reserves the right to opt in or opt out on some quoted modules and other elements of this tender scope during contracting phase were deemed necessary.
1.14	Question	Please clarify IP/source-code expectations for custom integration components versus the proprietary legal-content platform
	Answer	No integration expected
1.15	Question	Please confirm expected integration requirements with Land Bank identity management, Microsoft 365, document management or other internal systems
	Answer	No integration expected