



Project: Roof Repairs

RFQ

Name of Supplier

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SCOPE OF SUPPLY AND SPECIFIC INSTRUCTIONS

Legislative Requirements

The service provider will be responsible for the provision of required service as described in specification below. All services including materials and workmanship to be in accordance with these specification guideline and client requirements, applicable to local and national regulations and industry standards for respective trades.

The workmanship under this contract shall be in line with S.A.B.S standards and the Occupational Health and Safety Act, Act No. 85 of 1993, as amended. the Compensation for Occupational Injuries and Diseases Act and Environmental Acts

Safety

The Contractors' Staff and Labourers to be used on site must:

- Have and use all safety and personal protective equipment (PPE) necessary for the task to be performed on site and in the site.
- Conform to the acceptable standards of behaviour and dress appropriately.

Protective Clothing: The contractor shall provide all forms of safety and protective clothing for their personnel. The clothing shall also clearly indicate the name of the Company on it in large and clear letters so that the public can clearly identify the Company if need be. Full Personal Protective Equipment (PPE) shall be worn whenever vegetation management work is performed and this shall include, but not be limited to, the following:

- Safety shoes/boots;
- Hard hat
- Overalls
- Full length leather gloves/gauntlets
- Protective eyewear (face shields)
- Protective leg wear (leggings)
- Safety belts (harness)
- Ear muffs.

Security and Employment Vetting

The bidder's personnel, who render services at SAPO sensitive security areas, must, at the cost of the bidder, be cleared up to the level of "CONFIDENTIAL" by SAPO.

The bidder is required as a minimum to conduct employment, vetting and security checks of all employees deployed to SAPO's service areas. Failure comply will result in breach of contract conditions.

Personnel must be clearly identifiable via uniforms and security identification cards.

The service provider will be subjected to a security screening process in line with SAPO prescribed processes.

DESCRIPTION OF SERVICE

Appoint a service provider for the replacement of the damaged roof sheets and Face brick due to the heavy storm at **Durban Mail Centre, 95 Masabalala Yengwa Avenue, Durban.**
KZN

SPECIFICATIONS

Note: descriptions below are indicative of the work required to be executed on site. It is the responsibility of the bidders to allow in pricing for all necessary works, equipment and material required for the successful completion of the project as intended by SAPO.

All requirement data and details to be confirmed on site prior to submission of pricing SAPO.

No additional cost will be entertained.

			Site Name		Durban Mail Centre
Item	Description	UOM	Quantity	Rate	Total
	All specifications and measurements to be verified by region, the below specification to be used as guideline, PLANT, MATERIALS AND WORKMANSHIP The contractor must provide all plant, tools, labour and materials. The material will comply with the SABS standards and the completed according to the manufactures specifications. It is required of the contractor to issue the Client with a materials and workmanship guarantee. The terms "approved" or directed shall mean approved or directed by the Client. The contractor must provide all drop sheets or other protective cover necessary for the protection of buildings, furniture, fittings, floors, etc., during the progress of the work. ATTENDANCE ON TRADES, MAKING GOOD AND CLEANING UP. Each trade shall perform all necessary work and attend to and make good after all other trades including electrician. The term "make good" implies that all necessary repairs and replacements are to be made to any and every part of the building or fittings damaged or disturbed in the course of execution of the work. All rubbish that may accumulate during the progress of the work shall be removed from the site everyday and on completion of the work all roof sheets shall be clean of any loose debris arising from works e.g. sward off cut sheeting and loose insulation boards etc. Give All Notices: The Contractor shall conform to the provisions of any Acts of Parliament relating to the works and to the regulations and by – laws and pay all fees in respect thereof. The Contractor must comply with the OHSA at all times during the execution of the work. QUALITY OF MATERIALS Only materials of first class quality shall be used and all materials shall be subject to the approval of the Representative/Agent Material to comply with the relevant South African Bureau of Standards specifications, or to the International! Standard Specifications, where no SANS specifications exist Materials wherever possible, must be of South African manufacture. Further to manufacturers instructions for preparation and installation contractor to stall and test in accordance with the following Acts and regulations; SANS 10021: The waterproofing of buildings (including damp-proofing and vapour barrier installation) SANS 10400 Application of the National Building Regulations National Building Regulations and Building Standard Act, 1977 (Act No 103 of 1977) as amended The Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended, <u>ROOF AND AIR CON INSPECTION</u> Contractor, to make him self aware of Roof structure and cover before commencing with work on site SAPO will not be held responsible for any failure of roof components of which included the roof structure or covering Truss integrity Truss fixing Truss support etc.				

