

Questions and Answers - RFP NO: 24/25/08/ Supply and Delivery of Production Printers/LN

QUESTIONS		ANSWERS
1.	Workload and Volume a) What is the average monthly printing volume, and are there any peak periods we should consider?	Volumes fluctuate as per customer lodgment and not definitive trend can be provided. Volumes must be processed within SLA timelines and thus it is critical the machines meet with the specifications provided.
2.	Document Characteristics a) What types of documents are most frequently printed, such as invoices, letters, or other materials? b) Are there any specific media types beyond A3 and A4 that you require?	Letters & Invoices No
3.	File Handling and Language Preferences a) Are there additional file formats or specific language requirements beyond PDF, JPEG, and PostScript?	No
4.	Finishing and Output a) Do you have particular finishing needs, such as stapling or binding? b) What is your preferred output configuration, such as stacks of a specific size?	No The higher output stacks are preferable.
5.	Network and Security a) Are there any network compatibility or security standards to consider (e.g., Wi-Fi, secure print)?	Secure printing through wired network connectivity
6.	Software and Controller a) Do you have a preference for integrated software or third-party software integrations?	No.
7.	Share the most recent performance report of your current production printers? This information is critical for our team to understand your workflow better and ensure that our proposed solution aligns perfectly with your needs	Current printer performance is 166 duplex pages per minute. The bidder must propose a solution in line with the bid requirements and not the current printer performance.

Salient point:

- A purchase order is expected to be issued between the month of January and February 2025.