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UBUHLEBEZWE MUNICIPALITY

INVITATION TO BID

Ubuhlebezwe Municipality invites suitable, qualified, and experienced service providers to provide services to the municipality.

PROJECT NAME	BID NUMBER	MINIMUM FUNCTIONALITY SCORE	AVAILABILITY OF TENDER DOCUMENTS	NON-REFUNDABLE PRICE	CLOSING DATE
Panel Engineering Consultants and Project Managers for a period of 3 Financial Years (2026/2027,2027/2028, 2028/2029)	UBU-B-02/03/25	80%	Documents will be available on 03 April 2025 at 11h00	R890.00 per doc. Cashier's Office,29 Margaret Street	02 May 2025 at 12h00
Panel of Legal Services for a period of 36 months	UBU-B-03/03/25	70%			
Panel of Service Providers to provide Various Trainings for a period of 36 months	UBU-B-04/03/25				
Panel of Vetting Candidates and Municipal Staff for a period of 36 months	UBU-B-05/03/25				
Panel of ICT Services for Software and Hardware for a period of 36 months	UBU-B-06/03/25				

The completed tender documents complying with the conditions of tender must be sealed and endorsed with 'BID DESCRIPTION AND BID NUMBER' must be deposited in the **tender box** at the entrance of Peace Initiative Hall where bids will be opened in public. The name and address of the bidder must be clearly written on the sealed envelope containing the bid. Tender documents will also be available free of charge on www.etenders.gov.za and www.ubuhlebezwe.gov.za. Enquiries regarding this notice may be directed as follows: For technical related matters - Attention: Mr PM Gwala (pmgwala@ubuhlebezwe.gov.za) for Panel of Engineering Consultants. Ms SR Adams (sradams@ubuhlebezwe.gov.za) for Panel of ICT Services, Vetting of Candidates, Panel of Trainings and Panel of Legal Services. Ms S Sityata (ssityata@ubuhlebezwe.gov.za) for SCM related matters: Tel: 039 - 834 7700 Fax: 039 - 834 1168. The tenders will be adjudicated via two stages of which the first stage will be functionality and the second stage will be 80:20 Preference Point systems where 80 is for the price and 20 is for the preference goals. Each bidder must score a minimum score for functionality to be considered for the second stage of evaluation.

Ubhlebezwe Municipality will be using the following preferential goals to allocate points.

PREFERENCE GOAL		80/20	Documents required for verification
GOAL 1 - Ownership – Maximum points		10	
Business owned	More than 50% by black person	4	ID copy of Director/Owner and CSD
	Less than 50% by black person	2	ID copy of Director/Owner and CSD
	More than 50% by black women	3	ID copy of Director/Owner and CSD
	Less than 50% by black women	2	ID copy of Director/Owner and CSD
	More than 50% by black youth	2	ID copy of Director/Owner and CSD
	More than 50% by disabled person	1	ID copy of Director/Owner and CSD
GOAL 2 – RDP – Maximum points		10	
Promotion of Business	Falls under the SMME category – QSE/EME	3	Certified copy of B-BBEE Certificate / Sworn Affidavit
	Located within KZN province	2	CSD and Proof of municipal accounts/ affidavit
	Located in South Africa outside KZN Province	1	CSD and Proof of municipal accounts/ affidavit
	Located within Harry Gwala District	2	CSD, Proof of municipal accounts/ affidavit and proof of residence signed by a councilor/ Inkosi/ Induna not older than 3 months
	Located within Ubhlebezwe Municipality	3	CSD, Proof of municipal accounts/ affidavit and proof of residence signed by a councilor/ Inkosi/ Induna not older than 3 months

Late bids or bids received by way of post, facsimile or e-mail will, under no circumstances, be considered.

The Ubhlebezwe Municipality subscribes to the Preferential Procurement Framework Act, Act 5 of 2000. Bids shall be valid for a period of 90 days. The Ubhlebezwe Local Municipality does not bind itself to accepting the lowest, or any bid, either wholly or in part or give any reason for such action. If the price offered by tenderer is not market related the municipality may not award the contract to that tenderer and may negotiate for market related price with the tenderer, failing which negotiate with the next highest scoring tenderer or the tender may be cancelled.


M.E Mkhize
Municipal Manager