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Our Ref: RFA 3078-2024
Enquiries: Mildred Mashego
Tel: +27 72 079 0757
Date: 2025-04-14

Dear Bidder

RE: RFA 3078-2024: RESPONSES TO QUESTIONS: APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR NETWORK SWITCH INFRASTRUCTURE AND WI-FI INFRASTRUCTURE TO SITA FOR A PERIOD OF FIVE (05) YEARS

Some questions were posed during and following the virtual briefing session for the abovementioned invitation to bid that was held on 01 April 2025 at 11h00 am.

Please find the questions as well as responses below:

No	Question	Answer
1.	- The CV requirement is unclear. Given that the certifications change on a quarterly basis, will this surely be a requirement at the time of quoting on a project or on our submission of the Panel bid on the 15th of April? - Please confirm the submission documentation format: Is it 1 Original, One Copy and that Memory Stick?	- CVs will be required at the RFQ stages (not required for this RFA). The document has been amended and is published on the SITA website. 1 Hard Copy and 1 USB file.
2.	- Is Lan cabling part of the requirement? - Do bidders have to include Lan Cabling OEM letter? - Kindly confirm whether a Project Plan is required as part of the response, if so what is the proposed approach?	- LAN Cabling is not a requirement. - LAN Cabling is not a requirement for this RFA only Switch and WIFI OEM accreditation will be considered. - A project plan/proposed technical plan is not a requirement for now but will be part of requirement as we publish within the RFA for service requested.

Non-Executive Directors:

Ms Sedzani Mudau(Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

3.	Would you kindly clear up below for us please: Invitation to Bid Document Page 12- 2.2.3 Evaluation returnable documents Question: Please confirm if these documents are applicable to this RFA submission? .	The amendment on page 12 of 32 Section 2.2.3 is as follows: Evaluation Returnable Documents (a) Technical Mandatory Requirements as per the bid specifications document (Table 3). This amendment is published on the SITA website.
4.	The RFA requests the supply of OEM Network Switch Infrastructure and Wi-Fi Infrastructure and services; however, without a defined Scope of Work (SOW) for the project, how is the supplier expected to provide a technical proposal, project plan, CV's and pricing? Could SITA clarify whether this is a mandatory/compliance requirement and if so to please provide a high-level framework or reference project details will be provided to guide suppliers in developing their response? .	The amendment on page 12 of 32 Section 2.2.3 is as follows: Evaluation Returnable Documents (a) Technical Mandatory Requirements as per the bid specifications document (Table 3). This amendment is published on the SITA website
5.	.Please clarify if you are only bidding for Category A – Hardware: - Do you need to include a CV, as it is stated that it's just the delivery of hardware? - Do you need a project plan?	.The amendment on page 12 of 32 Section 2.2.3 is as follows: Evaluation Returnable Documents (a) Technical Mandatory Requirements as per the bid specifications document (Table 3). This amendment is published on the SITA website.
6.	With regards to the abovementioned RFB, is there a specification document for the access points and hardware that is required, including a list of materials (quantities etc)?	Technical specification document is not a requirement for now but will be part of requirement as we publish within the RFA for service requested.
7.	Can you please advise on tenders RFA 3078-2024, what are the preferred brand/OEM for the requested technologies as none is specified.	Any OEM accreditation for Switches and WIFI will be considered. Bidders must respond with all OEM's responsible for Switches and WIFI they are accredited to.

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8.	1. If your company is an accredited reseller of the products you are requesting, but does not have experience, does this mean they will be disqualified? 2. Are we able to select both category A and B, or are we only able to select one category? 3. Are there any specific qualifications that you require if a company were to select category B?	1. Yes, it's a disqualification... it's a mandatory requirements for the bidder to have provided the Switch and WIFI infrastructure to at least 1 customer in the last five (5) years. 2. Yes, Bidders can select both categories. 3. 3. Yes, Bidders needs to respond as per mandatory requirements weather Category A or Category B. 4.
9.	Regarding references: 1. We intend to respond with more than one OEM per Category, do we need to submit a Reference for each OEM or can we submit 1 per category? 2. Please confirm that reference letters are not required as long as the Table 4 in Annex B is fully completed	1. One/more (2.Bidder Certification/ Affiliation Requirements) and (4. Bidder Experience and Capability Requirements) will serve as a Reference for Category A or Category B OR Both Categories which the Bidder wish to respond to. 2. Reference letters are not required... The Bidder must provide reference details by completing Table 4 from at least one (1) customer to whom Network Switch Infrastructure and WI-FI Infrastructure was provided in the past five (5) years from closing date of this bid. NOTE (1) The Bidder must provide all of the following information when completing table 4: (a) Company name; and (b) Reference Person Name, Tel and/or email; and (c) Project Scope of Work; and (d) Project Start and End-date. NOTE (1): SITA reserves the right to verify the information provided.
10.	We kindly request an extension for the submission of RFA 3078-2024 – Appointment of a Panel of Accredited Service Providers for Network Switch Infrastructure and WI-FI Infrastructure	Yes Extension can be granted till 30 April, SCM to draft a memo.

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	to SITA for a Period of Five (05) Years , which is currently due on 15 April 2025. The extension would allow us to ensure a comprehensive and high-quality submission that aligns with the requirements of the tender. Please advise if an extension is possible and the revised deadline, should it be granted.	
11	We meet all other requirements for this tender, but currently not on SITA 1183 contract, would we still be eligible to tender or is it a compulsory requirement to be on 1183 at the time of submission?	The RFA is open to all potential service providers who meet the requirements. 1183 does not affect this bid. Therefore, should you wish to bid for this RFA, you may respond accordingly.
12.	I. Can the tender documents be signed and initialled electronically? II. If attendance at the briefing session is a requirement for mandatory prequalification but is stated as non-compulsory, will the attendance register still be shared? III. Can you please confirm whether pricing is still not required for this submission, as this was indicated during the briefing? IV. Can you please confirm whether a technical proposal is still not required for this submission, as this was indicated during the briefing?	A. Yes, you can digitally sign and initial. B. This was a non-compulsory briefing session; the attendance register will not factor in the qualifying or disqualification of bidders. C. Pricing will not be required during this stage, only at the RFQ stage, once the panel is formed. D. The technical proposal will not be required during this stage, only at the RFQ stage, once the panel is formed.

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Yours sincerely.



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Specialist: Frameworks and Contracts (SCM)

Mildred Mashego

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